



Mike Fisher

Sheriff-Coroner
County of Sierra
State of California

100 Courthouse Square/PO Box 66
Downieville CA 95936
(530)289-3700 Fax (530) 289-3318

Date: _____ Time: _____

Received by: _____

How Received: Telephone () ^{Name} Personal Interview () ^{Badge Number} Mail () Other ()

DATE, TIME AND LOCATION OF ALLEGED INCIDENT:

NAME OF COMPLAINANT:

Complainant's Address: _____

Complainant's Phone: Home _____ Work _____

PERSON(S) INVOLVED IF OTHER THAN COMPLAINANT

Name(s): _____

Address(s): _____

Telephone Home: _____ Work: _____

WITNESSES

#1: _____ Address: _____

Telephone Home: _____ Work: _____

#2: _____ Address: _____

Telephone Home: _____ Work: _____

#3: _____ Address: _____

Telephone Home: _____ Work: _____

DESCRIPTION OF INCIDENT

(Use Additional Pages If Needed)

I understand, and it is my desire, that this complaint will be investigated diligently. I declare that the allegations contained in this complaint are true and that if an investigation proves that these allegations are knowingly false, I may be liable to civil prosecution. I also understand that I may be asked to submit to a polygraph examination as part of this investigation.

Signature: _____ Date: _____

(Under Penalty of Perjury)



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STATEMENT TO COMPLAINANT

YOU HAVE THE RIGHT TO MAKE A COMPLAINT AGAINST A POLICE OFFICER FOR ANY IMPROPER POLICE CONDUCT. CALIFORNIA LAW REQUIRES THIS AGENCY TO HAVE A PROCEDURE TO INVESTIGATE CITIZEN'S COMPLAINTS. YOU HAVE A RIGHT TO A WRITTEN DESCRIPTION OF THIS PROCEDURE. THIS AGENCY MAY FIND AFTER INVESTIGATION THAT THERE IS NOT ENOUGH EVIDENCE TO WARRANT ACTION ON YOUR COMPLAINT; EVEN IF THAT IS THE CASE, YOU HAVE THE RIGHT TO MAKE THE COMPLAINT AND HAVE IT INVESTIGATED IF YOU BELIEVE AN OFFICER BEHAVED IMPROPERLY. CITIZEN COMPLAINTS AND ANY REPORTS OR FINDING RELATING TO COMPLAINTS MUST BE RETAINED BY THIS AGENCY FOR AT LEAST FIVE YEARS.

I HAVE READ AND UNDERSTOOD THE ABOVE STATEMENT:

Name of Complainant: _____

Complainant's Signature: _____

Date: _____

Received by: _____



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WRITTEN EXPLANATION TO COMPLAINANT OF COMPLAINT POLICY

The Sierra County Sheriff's Office believes that a relationship of confidence and trust with the public is essential to effective law enforcement. Law enforcement officers must be free to exercise their best judgment and to initiate law enforcement action in a reasonable, lawful, and impartial manner without fear of reprisal. So, too, enforcers of the law have a special obligation to meticulously respect the rights of all persons. The Sheriff's Office acknowledges its responsibility to establish a system of complaint and disciplinary procedures that will subject officers to corrective action when they conduct themselves improperly. To this end, the department welcomes from citizens of the community constructive criticism of the office and valid complaints against its members and procedures.

Any citizen who feels he or she has been exposed to misconduct by a member of the Sheriff's Office may file a **citizen's complaint**. The complaint may be made at any time to any member of the Sheriff's Office. Complaints of misconduct will be accepted and recorded on a "**Citizen's Complaint Form**". A copy of the form will be given to you.

The person receiving the complaint will ask you to provide as much information as possible. The complaint will then be investigated in a timely and professional manner. The investigation consists of taking any formal statements from persons concerned with the complaint and the gathering and preservation of any physical evidence or other information related to the incident. Each allegation is examined on its own merits in an objective manner.

Generally, **complaints will not be accepted from persons who are intoxicated, and verbal complaints may be handled verbally.**

You should also understand that if you knowingly make false accusations you might be subject to civil recourse. You may also be asked to submit to a polygraph examination as part of the investigation, but you cannot be compelled to take a polygraph examination as part of this investigation.