



**STATE OF CALIFORNIA, COUNTY OF SIERRA  
BOARD OF SUPERVISORS  
MINUTES  
REGULAR MEETING**

**Lee Adams, Chair, District 1**

P.O. Box 1 - Downieville, CA 95936 - 530-289-3506 - [supervisor1@sierracounty.ca.gov](mailto:supervisor1@sierracounty.ca.gov)

**Peter W. Huebner, Vice-Chair, District 2**

P.O. Box 349 - Sierra City, CA 96125 - 530-565-6055 - [phuebner@sierracounty.ca.gov](mailto:phuebner@sierracounty.ca.gov)

**Paul Roen, District 3**

P.O. Box 43 - Calpine, CA 96124 - 209-479-2770 - [supervisor3@sierracounty.ca.gov](mailto:supervisor3@sierracounty.ca.gov)

**Terry LeBlanc, District 4**

P.O. Box 387 - Loyalton, CA 96118 - 707-489-0314 - [tbleblanc@sierracounty.ca.gov](mailto:tbleblanc@sierracounty.ca.gov)

**Sharon Dryden, District 5**

P.O. Box 246 - Loyalton, CA 96118 - 530-913-9218 - [sdryden@sierracounty.ca.gov](mailto:sdryden@sierracounty.ca.gov)

The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on March 2, 2021. This meeting was recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Supervisor Huebner

**ROLL CALL**

**Present:** Lee Adams, Supervisor, Chair, District #1  
Peter W. Huebner, Supervisor, Vice Chair, District #2  
Paul Roen, Supervisor, District #3  
Terry LeBlanc, Supervisor, District #4  
Sharon Dryden, Supervisor, District #5

**Staff:** Heather Foster, County Clerk-Recorder  
Teia Miller, Chief Deputy Clerk-Recorder  
David Prentice, County Counsel  
Van Maddox, Auditor/Treasurer Tax Collector  
Tim Beals, Director of Planning/Public Works/Transportation/OES  
Lea Salas, Director of Behavioral Health  
Vickie Clark, Director of Health and Social Services  
Mike Fisher, Sheriff/Coroner  
Jeremy Miller, Chief Technology Officer

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**APPROVAL OF CONSENT AGENDA**

The Board moved to approve the Consent Agenda.

**APPROVED.** Motion: Huebner/Dryden/Unanimous Roll Call Vote: 5/0

**11. CONSENT AGENDA**

**11.A.** Amendment to Agreement 2005-153, 2008-125, 2011-062, 2018-045, 2020-012 and 2020-089 between the County of Plumas and the County of Sierra for Unified Program Services. (PUBLIC HEALTH)

**APPROVED,** Agreement 2021-015

**11.B.** Multi-Year Agreement between Department of Health Care Services and the County of Sierra for Substance Use Disorder (SUD) services for Fiscal Years July 1, 2020 through June 30, 2023. (BEHAVIORAL HEALTH)

**APPROVED,** Agreement 2021-016

**11.C.** Agreement for Indemnification and Reimbursement for Extraordinary Costs with Mark Floyd, Applicant and Cyrus Rollins, Property Owner, consideration of a Lot Line Adjustment application in Goodyears Bar involving portions of the following parcels: APN 002-180-015 and portions of 002-180-033. (PLANNING)

**APPROVED,** Agreement 2021-017

**11.D.** Approval of letter submitted to the California Department of Conservation regarding the California Farmland Conservancy Program-Draft Guidelines. (SUPERVISOR ROEN)

**11.E.** Minutes from the regular meeting held on February 2, 2021. (CLERK)

**11.F.** Minutes from the regular meeting held February 16, 2021. (CLERK)

**APPROVAL OF THE REGULAR AGENDA**

The Board moved to approve the Regular Agenda.

**APPROVED.** Motion: Huebner/Dryden/Unanimous Roll Call Vote: 5/0

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## **REGULAR AGENDA**

### **2. PUBLIC COMMENT OPPORTUNITY**

At 9:02 a.m. Chair Adams opened and closed public comment opportunity with no persons addressing the Board.

### **3. COMMITTEE REPORTS & ANNOUNCEMENTS**

Supervisor Dryden reported on the Sierra Brooks Firewise dedication and recognition from the National Firewise Protection Agency. Plaques were awarded to the Sierra Brooks HOA President, Vice-President, and Ryan Tompkins.

Supervisor Adams reported on the Parity Committee; the Finance Committee will meet today to discuss a PERS issue; and RCRC and NorCal EMS will be meet next Thursday.

### **5. FOREST SERVICE UPDATE**

Sierraville District Ranger Quinten Youngblood provided an updated on the Skidoo dealer demonstration and snowmobile activity at Little Truckee Summit; campgrounds set to open the last weekend in April and possible opening of group sites this season; the meeting with Sierra Valley Resource Conservation District; and other fuel reduction projects.

Acting Beckwourth District Ranger Martha Sjogren provided an update on her new position; the District looking to fill a long-term Range Management Specialist position; working on a plan to open recreation sites in Plumas; and fuel reduction burn plans.

### **4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS**

The Director of Behavioral Health reported on scheduling an alcohol and drug prevention speaker who will target grades six through twelve at the Downieville and Loyalton schools for the end of March or beginning of April.

The Director of Health and Social Services reported on all recruitment efforts and how the parity and reclassification may help generate interest; new system conversion to statewide system for Eligibility; new COVID relief for CalWORKs recipients; and interest in joining a regional insurance model which will be on the next Board meeting agenda for discussion.

The Chief Probation Officer reported on recruitment efforts for the Deputy Probation Officer position; completed Juvenile Hall contracts for the counties of Placer and Butte; and the closure of the DJJ (Department of Juvenile Justice) in July 2021 and the realignment of responsibilities to the County.

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In response to Chair Adams' inquiry, the Chief Probation Officer clarified that Nevada County Juvenile Hall is closing and they will be using Placer County.

The Sheriff reported on radio system issues, failures, and quotes for upgrade. A complete radio system study will be completed to help determine needs before moving forward and the ability to use Homeland Security Grant and COVID funding.

The Director of Planning commented on the allocation of the 2020/2021 Homeland Security grant funding towards the Sheriff's Office radio system analysis and improvements.

The Director continued to report on community interest in consolidation of the water systems in Sierra City and possible creation or reactivation of a special district.

In response to Supervisor Dryden's inquiry, the Director stated that LAFCO would be involved if it is a new special district or reactivation of an old district with updated boundaries.

Board Discussion ensued.

The Director continued and reported on the development of the enforcement provisions for the Sierra Brooks Water system policy; State Park Bond fund deadlines approaching; and refile applications to the Federal Land Access Program (FLAP) for funding of several projects with the help of the Forest Service.

Following discussion and by consensus, the Board authorized Supervisors Roen, Huebner and Dryden to attend Forest Service meetings regarding funding for highway projects with the Director of Planning.

Personnel Analysis Judi Behlke reported on new types of recruitments efforts and new hire results and working on the drug/alcohol, lunch break, telecommute and discipline policies.

The Director of Planning continued to report on parking issues in Long Valley and Verdi and requested the involvement of the Board.

Board discussion ensued.

The Director of Planning continued to report on the Caltrans coordination meeting to be held on April 29<sup>th</sup>; the completion of the Sierra Brooks Water System Project and the filing of the Notice of Completion; and the annual inspection of Little Truckee Summit LLC was completed and complies.

**FOREST SERVICE UPDATE continued**

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Acting Yuba River District Ranger Sonja Lin updated on burning conditions; recruitment efforts for the new season; drafting the scoping document for the North Yuba Partnership project; and preparing for opening of campgrounds in April.

## **DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS continued**

Chief Technology Officer reported on the continued cyber security threats; email testing and results; and staff training to reduce security breaches.

### **6. BOARD OF SUPERVISORS**

- 6.A. CONTINUED COVID-19 PUBLIC HEALTH EMERGENCY UPDATE:**  
Report from Sierra County Public Health, County Office of Emergency Services, County Department Managers, Forest Service Representatives, and other local agencies on recent developments relating developments to the COVID-19 Public Health Emergency and possible action/direction to staff. (CLERK OF THE BOARD)

The Director of Public Health reported on state level topics; the variant strains of the virus; Sierra County status and metric level; vaccine administration and distribution of allocation through a Third-Party Administrator (TPA) agreement; challenges regarding vaccine availability; and state tier requirements.

Chair Adams, Supervisor Roen, and Supervisor Dryden expressed concerns regarding the TPA agreement and the negative effect on small rural counties.

Board discussion ensued.

The Director continued to report regarding vaccinations received and administered; additional evening and Saturday vaccine clinics available on the eastside of the County; Public Health staff using all their time to handle the administrative side of vaccine clinics. If new TPA agreement is put into effect, the state needs to offer more resources to Sierra County to help facilitate the vaccine clinics.

Board discussion ensued.

The Director continued to report on the Sierra Plumas Joint Unified School District's new safety plan to continue in person classes, and the management of community events including the submission of new event plans.

Chair Adams commended the Director and her staff on their efforts.

Director of OES reported on inquiries about special events and encroachment permits.

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Supervisor Huebner commented on the opening of the PCT (Pacific Crest Trail) and Sierra City merchants needing direction on what to do.

The Director continued to report on questions regarding maintenance of facilities that are managed by the Forest Service.

Discussion ensued.

By consensus, the Board directed staff to add an item to the next Board meeting agenda regarding the special event permit policy.

The Director continued to report on the new State stimulus allocation and current metric/formula being used.

Chair Adams commented that RCRC and CSAC support good base amounts.

The Sheriff inquired about County guidelines for COVID 19 quarantine for employees with vaccinations.

The Director of Public Health responded that the County will be following the CDC and CDPH quarantine guidelines for employees that are vaccinated, and no policy is needed.

Discussion ensued.

**6.B.** Discussion and direction on use of the Downieville Community Hall by Golden Rays/Local Senior Groups for lunches and occasional meetings/socialization and waiver of rental fees associated with use of the Community Hall for such events. (SUPERVISOR HUEBNER)

Supervisor Huebner requested an action item be added to March 16, 2021 Board meeting agenda regarding waiving fees for the lunch program and socializing for the seniors.

Board discussion ensued.

By consensus, the Board directed staff to bring back a policy resolution regarding the use of the Downieville Community Hall.

**6.C.** Appointment to the Sierra County Children and Families Commission (First 5). (CLERK OF THE BOARD)

The Board moved to appoint Jessica Norman to the Sierra County Children and Families Commission (First 5).

**APPROVED.** Motion: Huebner/Dryden/Unanimous Roll Call Vote: 5/0

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**7. AUDITOR / TREASURER-TAX COLLECTOR - VAN MADDOX**

- 7.A.** Resolution of intent use of Title III funds for the development of the Alleghany Community Firewise Plan.

The Auditor reported this item is identical to the request by the Sierra City and Sierra Brooks communities. The community has begun the Firewise process.

The Board moved to adopt the resolution of intent use of Title III funds for the development of the Alleghany Community Firewise Plan.

**ADOPTED**, Resolution 2021-027. Motion: Huebner/LeBlanc/Unanimous Roll Call Vote: 5/0

- 7.B.** Resolution of intent use of Title III funds for the development of the Pike Community Firewise Plan.

The Auditor reported this item is identical to the request by the Sierra City and Sierra Brooks communities. The community has begun the Firewise process.

Chair Adams, on behalf of the Pliocene Ridge Community Services District, expressed their appreciation for passing these resolutions.

The Board moved to adopt the resolution of intent to use of Title III funds for the development of the Pike Community Firewise Plan.

**ADOPTED**, Resolution 2021-028. Motion: Huebner/LeBlanc/Unanimous Roll Call Vote: 5/0

**8. PLANNING / BUILDING - TIM BEALS**

- 8.A.** Discussion and direction on setting public hearing for a nuisance complaint filed in compliance with Chapter 8 of the County Code for property in Sierraville, California.

The Director of Planning provided background on the nuisance complaint received by the County and requested scheduling the public hearing for April 6<sup>th</sup>.

By consensus, the Board set the public hearing for April 6, 2021 at 10:00 a.m.

**9. PUBLIC WORKS/TRANSPORTATION - TIM BEALS**

- 9.A.** Update and discussion on forestry issues as follows: 1) North Yuba Partnership and CEQA lead agency process; 2) Green Acres Sierra Nevada Conservancy Planning Grant Status including the collection

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agreement with the USFS; 3) professional services agreements with Danielle Bradfield, for the Yuba Project and the Green Acres project; 4) the position of a County Forester to be on retainer to help as we move into the North Yuba Partnership palette of grants for on-the-ground-treatments; and 5) review of the status of the Master Stewardship Agreement with the Forest Service.

The Director of Public Works reported on the position of County Forester; North Yuba Project agreement which includes the Green Acres and Yuba Project; funding and on the ground treatments for the North Yuba Watershed; grant agreement with the Sierra Nevada Conservancy for Yuba Project; planning grant with Sierra Nevada Conservancy for environmental services to prepare under CEQA (California Environmental Quality Act) and NEPA (National Environmental Policy Act) for Green Acres Project.; Forest Service collection agreement for Yuba and Green Acres Project; North Yuba Partnership agreement and designating Sierra County as lead agency.

Chair Adams commented regarding his support and the need for a County Forester.

Discussion ensued.

**9.B.** Resolution approving Purchase and Sale Agreement after Memorandum of Possession and Use between Sierra County and Joanna M. Wentz for acquisition of a portion of property identified as Sierra County Assessor's Parcel 007-110-012, required for construction a portion of the Salmon Lake Road Bridge Replacement Project and authorizing signatory.

The Director of Public Works reported on the Salmon Lake Road Bridge Replacement Project and the agreement to purchase part of the Wentz property for a permanent right away. This is final action to start bidding and construction contracts.

The Board moved to adopt the resolution approving Purchase and Sale Agreement after Memorandum of Possession and Use between Sierra County and Joanna M. Wentz for acquisition of a portion of property identified as Sierra County Assessor's Parcel 007-110-012, required for construction a portion of the Salmon Lake Road Bridge Replacement Project and authorizing signatory.

**ADOPTED**, Resolution 2021-029 and **APPROVED**, Agreement 2021-018. Motion: Dryden/LeBlanc/Unanimous Roll Call Vote: 5/0

**9.C.** Resolution authorizing an extra help Road Equipment Shop Position-Equipment Mechanic III (duration no longer than 6 months) to provide replacement for employee (interim) out on extended medical leave.

Director of Public Works reported a change in request regarding this item. The employee has requested to come back to work on restricted duty. The new request is to



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retain part-time mechanic while the injured mechanic is on restricted duty. The extra-help employee will work 2-3 days a week as a level 3 Equipment Mechanic.

Board discussion ensued.

Following discussion, the Board moved to amend and adopt the resolution authorizing an extra-help Road Equipment Shop Position-Equipment Mechanic III (duration no longer than 6 months) to provide replacement for employee (interim) on restricted duty.

**ADOPTED as amended**, Resolution 2021-030. Motion: Huebner/LeBlanc/Unanimous  
Roll Call Vote: 5/0

### **CLOSED SESSION STATEMENT**

Chair Adams reported out for the February 16, 2021 Board Meeting.

**7.A.** Closed session pursuant to Government Code Section 54957 - performance review regarding County Counsel.

Chair Adams reported the Board approved a legal review of proposed county council contract.

### **10. CLOSED SESSION**

**10.A.** Closed session pursuant to Government Code Section 54956.9 - conference with legal counsel - anticipated litigation - 1 case.

The Board met in closed session from 12:35 p.m. to 12:48 p.m.

### **ADJOURN**

At 12:48 p.m., with no further business, Chair Adams adjourned the meeting.

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LEE ADAMS, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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TEIA MILLER  
DEPUTY CLERK OF THE BOARD