



**STATE OF CALIFORNIA, COUNTY OF SIERRA  
BOARD OF SUPERVISORS  
MINUTES  
REGULAR MEETING**

**Lee Adams, District 1**

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**Lila Heuer, District 2**

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**Paul Roen, Chair, District 3**

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**Terry LeBlanc, District 4**

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**Sharon Dryden, Vice-Chair, District 5**

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The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on February 17, 2026, at 105 Beckwith Street, Social Hall, Loyalton, CA. This meeting was recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Supervisor Heuer

**ROLL CALL**

**Present:** Lee Adams, Supervisor, District #1  
Lila Heuer, Supervisor, District #2  
Paul Roen, Chair, District #3  
Terry LeBlanc, Supervisor, District #4  
Sharon Dryden, Vice-Chair, Supervisor, District #5

**Staff:** Heather Foster, County Clerk-Recorder  
Sheryl Prinz-McMillan, Director of Behavioral Health  
Brandon Pangman, Planning/Building Director & Interim Public Works/Transportation Director  
Andrew Plett, County Counsel  
Judi Behlke, Personnel Director  
Mike Fisher, Sheriff/Coroner

## **APPROVAL OF THE CONSENT AGENDA**

At the request of Supervisors Adams and Dryden, Consent Items 11.A. and 11.H. were moved to the Regular Agenda as Items 6.C. and 6.D.

- 11.A. Authorization to purchase office and clinical furniture items from Uplift Desk in an amount of \$7,149.28 and Office Chairs USA in an amount of \$18,286.94 for a total not to exceed \$25,436.22 plus tax for the new Behavioral Health Clinic. (BEHAVIORAL HEALTH)
- 11.H. Authorization to pay an outstanding invoice to the Sierra-Plumas Joint Unified School District (SPJUSD) for student mental health services from October 2024 through June 2025, in an amount of \$211,971.39. (BEHAVIORAL HEALTH)

The Board moved to approve the Consent Agenda as amended.

**APPROVED.** Motion: Adams/Heuer/Unanimous Roll Call Vote: 5/0

## **11. CONSENT AGENDA**

- 11.B. Resolution designating the Director of Transportation or Director of Office of Emergency Services as authorized agents for all open and future disasters/grants declared up to three (3) years following the date of approval. (OES)

**ADOPTED,** Resolution 2026-019

- 11.C. Authorization to approve payment to R & J Joy, Inc. dba Joy Engineering for 743.89 tons of 3/4 AB rock base for disaster recovery project 83115, FEMA disaster 4699 in an amount not to exceed \$13,882.11. (PUBLIC WORKS)
- 11.D. Resolution declaring one (1) County owned Caterpillar 60-kilowatt diesel generator as surplus and establishing minimum bid approving disposal of the generator. (PUBLIC WORKS)

**ADOPTED,** Resolution 2026-020

- 11.E. Agreement between California Mental Health Services Authority (CalMSHA) and the County of Sierra for participation in the SSO (Single Sign On)/SAML (Security Assertion Markup Language) implementation for SmartCare in an amount not to exceed \$15,299. (BEHAVIORAL HEALTH)

**APPROVED,** Agreement 2026-021

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- 11.F. Authorization to pay an outstanding invoice to the California Mental Health Services Authority (CalMHSA) for the electronic health record (EHR) system implementation from May through June 2025, in an amount of \$176,370.29. (BEHAVIORAL HEALTH)
- 11.G. Authorization to pay an outstanding invoice to the County of Nevada for telephone triage client services provided from April through June 2025, in an amount of \$5,748. (BEHAVIORAL HEALTH)
- 11.I. Resolution approving Agreement No. 25G27145 with the California Department of General Services for Help America Vote Act (HAVA) funding to assist the County in improving the administration of elections for federal office, including enhancements to election technology and election security improvements, in an amount not to exceed \$8,324.38, for a term ending December 31, 2026. (ELECTIONS)

**ADOPTED**, Resolution 2026-021; and **APPROVED**, Agreement 2026-022

- 11.J. Waive second reading and adoption of an ordinance repealing section 3.07.070 of the Sierra County Code relating to residency requirements for specified positions. (CLERK OF THE BOARD)

**ADOPTED**, Ordinance 1142

- 11.K. Waive second reading and adoption of an ordinance repealing section 5.30.015 of the Sierra County Code relating to Grand Jury Compensation. (CLERK OF THE BOARD)

**ADOPTED**, Ordinance 1143

- 11.L. Minutes from the regular meeting held on January 20, 2026. (CLERK OF THE BOARD)
- 11.M. Minutes from the special meeting held on January 29, 2026. (CLERK OF THE BOARD)
- 11.N. Minutes from the regular meeting held on February 3, 2026. (CLERK OF THE BOARD)

### **APPROVAL OF THE REGULAR AGENDA**

The Board moved to approve the Regular Agenda as amended.

**APPROVED** as amended. Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

## **2. PUBLIC COMMENT OPPORTUNITY**

At 9:03 a.m. Chair Roen opened and closed the public comment opportunity.

## **3. COMMITTEE REPORTS & ANNOUNCEMENTS**

Supervisor Dryden reported that the City of Loyalton has requested the County move forward with a public meeting regarding the FEMA flood mapping process. She noted that discussions and email coordination have occurred between City representatives, including Joy Markum, to organize the meeting and provide an update on the process. The Board expressed support for moving forward.

Supervisor Adams reported attending the CSAC Board meeting in Sacramento last Thursday and announced a special NorCal EMS Board meeting scheduled for Friday morning to address the Exclusive Operating Area in Lassen County.

Chair Roen provided an update on ongoing predator-related issues, noting continued discussions and advocacy efforts on behalf of the County and local producers. He stated that the new CDFW Director has assumed her role and that they will continue to pursue potential mitigation strategies.

Supervisor Adams added that RCRC committee members met with the new CDFW Director prior to her appointment and reported that communication has improved.

## **4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS**

The Sheriff reported on a fatal wrong-way collision on Highway 395 over the weekend resulting in two fatalities. Multiple agencies, including Nevada Highway Patrol, Reno and Truckee Meadows Fire, CHP, and Sierra County personnel responded. CHP is leading the accident investigation, and the Sheriff's Office is handling the coroner's investigation. Additional details are pending official reports.

The Sheriff also provided an update on predator-related issues, noting continued coordination with CDFW regarding training and mitigation efforts. He expressed concern about delays as cattle season approaches and stated he is working with Chair Roen and other partners to develop a plan.

The Personnel Director reviewed current vacancies, including Assessor, Director of Public Works and Transportation, Chief Deputy Auditor/Accountant, Administrative Secretary (Building and Planning), Public Health Nurse, Peer Support Specialist, and others. Limited applications have been received for several positions. An offer has been accepted for the Account Technician position, and other recruitments are in progress, including Behavioral Health Coordinator and Road Department positions.

She also announced she will be attending the Trindel strategic planning meeting in Winters this week to develop a three-year strategic plan.

## **5. FOREST SERVICE UPDATE**

Sierraville District Ranger Hutchinson reported that ExploreUS will manage most eastside campgrounds in the Sierraville and Truckee areas in 2026 while the Forest Service develops a long-term prospectus for Tahoe National Forest campground operations. Jackson Meadows will remain Forest Service-operated, and Lake of the Woods and Bear Valley will continue as free sites.

She advised that NID plans to open the Pass Creek boat ramp approximately four days per week with inspections and limited hours, allowing limited public access for fishing and motorized boating.

Seasonal temporary positions will open February 20, primarily in recreation with some natural resource positions, along with additional opportunities through the Great Basin Institute and American Conservation Experience. Local applicants are encouraged to apply. The Board indicated the information would be shared with the high school to promote local opportunities.

Ranger Hutchinson also announced that this would be Tom Parrack's final Board meeting prior to retirement and expressed appreciation for his service.

Yuba River District Ranger Thomas Parrack reported that winter weather conditions have impacted operations, with several offices temporarily closed and staff teleworking as needed. He stated this would be his final meeting with the Board and expressed appreciation for the opportunity to work with Sierra County.

Chair Roen congratulated Ranger Parrack and thanked him for assisting with implementation of significant projects on the west side of the County, noting the substantial progress made over the past several years. Supervisor Adams also congratulated Ranger Parrack on his retirement and commented on the noticeable improvements to the landscape during his time in the position.

Deputy District Ranger Amber Nelson announced she will serve as Acting District Ranger following Ranger Parrack's departure. She also reported that upgrades to internet and phone systems at Forest Service facilities are underway and may cause minor temporary disruptions.

The Board extended congratulations to Ms. Nelson on her new role.

## **3. COMMITTEE REPORTS & ANNOUNCEMENTS (Continued)**

The Director of Planning reported that efforts to schedule FEMA flood mapping public outreach workshops with the city have been unsuccessful due to difficulty finalizing dates. He offered to lead the workshops and recommended holding them at Loyaltown City Hall gymnasium to best accommodate public participation. He requested the city propose dates so the workshops can be scheduled.

Supervisor Dryden confirmed the delay was primarily scheduling-related and encouraged coordination to move forward. Jerry Gerow was identified as the City's contact. The Director stated he would follow up.

**6. BEHAVIORAL HEALTH - SHERYLL PRINZ-MCMILLAN**

- 6.A. Authorize the Behavioral Health Director to sign the Proposition 36 Grant application and all ancillary agreements/forms to secure the grant funding for Sierra County in the amount of \$256,187.84.

The Behavioral Health Director requested authorization to sign the Proposition 36 grant application and all ancillary agreements to secure \$256,187.84 in pre-allocated state funding for Sierra County. She explained that the funding will support expanded assessment and treatment services for substance abuse offenders in the court system, as required under Proposition 36.

The funds will assist in covering costs associated with providing behavioral health assessments and treatment services both in custody and on probation, including services not otherwise covered by Medi-Cal, as well as related materials and testing expenses. The item was brought forward prior to receipt of the formal contract due to a required signature deadline within two weeks.

Following brief discussion, the Board moved to authorize the Behavioral Health Director to sign the Proposition 36 Grant application and all ancillary agreements/forms to secure the grant funding for Sierra County in the amount of \$256,187.84.

**APPROVED.** Motion: LeBlanc/Adams/Unanimous Roll Call Vote: 5/0

- 6.B. Resolution authorizing the Auditor to make certain changes to the 2025/2026 final budget for the Behavioral Health Department.

The Director of Behavioral Health explained that the proposed resolution is intended to reconcile and realign the Department's 2025/2026 final budget to reflect prior Board-approved actions. She noted that during the budget process, several items previously approved by the Board, including projects, line items, and contracts, were not reflected in the budget documents provided.

She stated that over \$2 million in previously approved contracts and financial modifications, as well as the Loyaltan building project and other approved expenditures, were not accurately shown in the adopted budget. The requested adjustments do not increase overall funding or add new appropriations but instead reallocate and align existing funds to the correct categories to ensure the budget matches Board-approved actions and actual account balances.

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The Director indicated she worked with the Auditor's Office to format the revisions appropriately.

This item was tabled to later in the meeting due to technical difficulties.

## **7. PUBLIC WORKS/TRANSPORTATION**

- 7.A. Authorization to advertise and hire an Interdepartmental Fiscal Officer position for the Public Works and Transportation Department.

The Interim Director of Public Works informed the Board that the current Interdepartmental Fiscal Officer has resigned, effective February 24. He noted that the Department's other fiscal position had also been vacant, though that position has recently been filled. However, the new hire will require training and is not expected to be fully in place for approximately one month.

Due to the staffing shortages and operational needs within the Department's fiscal functions, the Interim Director requested authorization to advertise and backfill the vacant Interdepartmental Fiscal Officer position.

The Board moved to authorize advertising and hiring an Interdepartmental Fiscal Officer position for the Public Works and Transportation Department.

**APPROVED.** Motion: Adams/Dryden/Unanimous Roll Call Vote: 5/0

- 7.B. Resolution authorizing the Auditor to make certain changes to the 2025-2026 Final Budget for the purchase of a 20' office container to be used for a guard shack at the Loyalton transfer station in an amount not to exceed \$19,841.25. (4/5th affirmative vote required)

The Interim Director of Public Works explained that the proposed resolution would authorize budget adjustments for the purchase of a 20-foot office container, in an amount not to exceed \$19,841.25, to be used as a guard shack at the Loyalton Transfer Station. He stated this would be the third such unit installed at County transfer stations and noted that the purchase is fully funded through grant funds, with no impact to the General Fund. He further indicated that similar units are planned for all five transfer stations.

The Board moved to adopt the resolution authorizing the Auditor to make certain changes to the 2025-2026 Final Budget for the purchase of a 20' office container to be used for a guard shack at the Loyalton transfer station in an amount not to exceed \$19,841.25.

**ADOPTED,** Resolution 2026-022. Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

**8. PLANNING / BUILDING - BRANDON PANGMAN**

- 8.A. Set a public hearing on the potential non-renewal of Williamson Act Contract 73-8, APN's 023-010-006, 019-070-004, 019-070-005, and 018-120-014 near Stampede Reservoir in eastern Sierra County.

By consensus, the Board set the public hearing on the potential non-renewal of Williamson Act Contract 73-8, APN's 023-010-006, 019-070-004, 019-070-005, and 018-120-014 near Stampede Reservoir in eastern Sierra County for March 17, 2026, at 11:00 a.m. in Loyalton.

**6.B. CONTINUED**

The Director of Behavioral Health reiterated that the item is intended to reconcile the Department's originally submitted budget with the County's final adopted budget. Due to prior transitions in the Auditor's Office, updated figures and previously approved Board actions were not incorporated, resulting in outdated numbers remaining in the budget.

She noted that major approved items, including the Behavioral Health Housing Fund (over \$1 million), the Loyalton building project, and other approved allocations were not reflected. The proposed resolution would align the final budget with actual Board-approved amounts and current account balances. She confirmed the adjustments were prepared in coordination with the Auditor's Office.

Supervisor Adams clarified that Attachment A reflects the summarized income and expense adjustments and noted that the resolution authorizes, but does not require, the Auditor to make the changes.

The Director emphasized the goal is to ensure the County's published budget accurately reflects approved expenditures.

The Board moved to adopt the resolution authorizing the Auditor to make certain changes to the 2025/2026 final budget for the Behavioral Health Department.

**ADOPTED**, Resolution 2026-023. Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

- 6.C. Authorization to purchase office and clinical furniture items from Uplift Desk in an amount of \$7,149.28 and Office Chairs USA in an amount of \$18,286.94 for a total not to exceed \$25,436.22 plus tax for the new Behavioral Health Clinic. (BEHAVIORAL HEALTH) (**Consent Item 11.A.**)

Supervisor Dryden stated she pulled the item after receiving a question from the public regarding the cost. She noted that after reviewing the background materials, the amount appeared reasonable given the quantity of furniture but asked the Director to explain what was being purchased and how it would be funded.

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The Director of Behavioral Health explained that the Loyaltown clinic remodel expanded the building from five rooms to eleven rooms, adding additional clinic rooms, telehealth rooms, a conference room, and a main office area. She stated that privately owned furniture had been removed and replaced with medical-grade, wipeable furniture appropriate for a clinical setting.

She explained that the purchase includes desks, guest chairs, ergonomic task chairs, telehealth furnishings, and related equipment necessary to support both in-person and telehealth services. She emphasized that the purchase is primarily furnishing newly created spaces and not replacing existing staff furniture.

Supervisor Adams asked how many people would be receiving new desks.

The Director responded that no current staff with existing desks would be receiving new desks. New desks are for staff who did not previously have desks, and one stand-up desk is included, consistent with prior HHS purchases. She noted that some previously used desks were too large for the remodeled space and would be repurposed elsewhere.

Supervisor Dryden observed that the stand-up desk appeared to be one of the higher-cost items and noted that additional items included office chairs, stacking chairs, floor mats, and accessories. She commented that, given the scope of the remodel, the cost appeared reasonable.

The Director stated that the Department sought the lowest-cost medical-grade furniture available and received discounted pricing. She reiterated that medical-grade furniture is necessary to allow for proper sanitation if a client is ill or soils furniture.

Supervisor Adams asked whether the 19 ergonomic task chairs were for staff or the public and questioned the cost per chair.

The Director explained that most of the ergonomic task chairs are for client use, particularly for individuals participating in telehealth appointments with off-site psychiatrists or providers, as many clients come to the clinic due to limited internet access at home. The chairs would also be used during team meetings involving clients and family members. She clarified that the purchase is in addition to existing furniture and not an upgrade of current staff furnishings.

Supervisor Dryden asked for clarification regarding the funding source.

The Director stated that the purchase is partially funded through the clinic remodel budget and partially through Mental Health Services Act (MHSA) funds designated for technology and furniture, noting that those funds would otherwise revert back to the state. She confirmed there is no additional General Fund impact.

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The Board moved to authorize the purchase office and clinical furniture items from Uplift Desk in an amount of \$7,149.28 and Office Chairs USA in an amount of \$18,286.94 for a total not to exceed \$25,436.22 plus tax for the new Behavioral Health Clinic.

**APPROVED.** Motion: Dryden/LeBlanc/Majority Roll Call Vote: 4/1 (Supervisor Adams NO)

- 6.D. Authorization to pay an outstanding invoice to the Sierra-Plumas Joint Unified School District (SPJUSD) for student mental health services from October 2024 through June 2025, in an amount of \$211,971.39. (BEHAVIORAL HEALTH) (**Consent Item 11.H.**)

Supervisor Adams stated he pulled the item from the consent agenda due to the amount of \$211,971.39 and asked for a brief explanation.

The Director of Behavioral Health explained that the invoice is part of the County's Mental Health Services Act (MHSA) plan, which funds student mental health and support services within the schools. She noted that the School District had not been invoicing on a consistent schedule, and due to staff transitions, a prior invoice was delayed and not forwarded appropriately. She stated that with a new Interdepartmental Fiscal Officer in place, the Department will be more proactive in prompting partners to submit timely invoices.

The invoice covers services provided from October 2024 through June 2025 and is part of an existing three-year contract. Services include funding for student support staff, counseling services through "Tiny Eyes" (remote therapy), Wellness Center operations, furniture, supplies, and related mental health programming.

Supervisor Adams expressed concern about timely invoicing and potential state allowances, emphasizing the importance of preventing future delays. The Director concurred.

Supervisor Dryden asked for clarification regarding Wellness Center expenses and whether students receive counseling services there. The Director confirmed that students are pulled from class and use the Wellness Center for counseling, primarily through remote providers, though the Department has recently hired a clinician specializing in youth and hopes to expand in-person services moving forward.

The Board moved to authorize payment of an outstanding invoice to the Sierra-Plumas Joint Unified School District (SPJUSD) for student mental health services from October 2024 through June 2025, in an amount of \$211,971.39.

**APPROVED.** Motion: Adams/Dryden/Unanimous Roll Call Vote: 5/0

**9. BOARD OF SUPERVISORS**

- 9.A. Appointment to the Sierra County Solid Waste Task Force. (CLERK OF THE BOARD)

The Board moved to appoint Susan McIlravy to the Sierra County Solid Waste Task Force.

**APPROVED.** Motion: Dryden/LeBlanc/Unanimous Roll Call Vote: 5/0

**10. CLOSED SESSION**

- 10.A. Closed session pursuant to Government Code section 54957 - Public Employee Discipline/Dismissal/Release.
- 10.B. Closed session pursuant to Government Code section 54957 – Public Appointment: County Assessor.
- 10.C. Closed session pursuant to Government Code section 54957 – Public Appointment or Employment – Director of Public Works and Transportation.
- 10.D. Closed session pursuant to Government Code section 54957 - performance evaluation pertaining to County Counsel.

**CLOSED SESSION STATEMENT**

The Board met in closed session from 10:16 a.m. to 12:37 p.m. Chair Roen reported that no reportable action was taken on Item 10.A. and direction was given to staff on Items 10.B., 10.C. and 10.D.

**12. CORRESPONDENCE LOG**

- 12.A. Letter from the Department of Alcoholic Beverage Control (ABC) regarding Public Convenience or Necessity under Business and Professions Code § 23958.4 and the designation of a subordinate officer or body.

No action taken.

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ADJOURN

At 12:38 p.m., with no further business, Chair Roen adjourned the meeting.

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PAUL ROEN, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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HEATHER FOSTER  
CLERK OF THE BOARD