

SIERRA COUNTY TRANSPORTATION COMMISSION
P. O. BOX 98 – DOWNIEVILLE, CALIFORNIA 95936

COMMISSIONERS

SHARON DRYDEN
LILA HEUER
PAUL ROEN – VICE CHAIR
TERRY LEBLANC – ALTERNATE

PAUL CUETO – CHAIR
DORIE GAYNER
JERRY GEROW
DARLENE RIEDE

WEDNESDAY
JANUARY 18, 2023
10:00 A.M.

305 SOUTH LINCOLN
SIERRAVILLE, CA

MINUTES

1. **Call to Order and Roll Call:**

The meeting was called to order at 10:05 a.m. by Chair Dryden.

Roll Call:

Commissioners Present: Dryden, Heuer, Roen, Gayner, Riede, Cueto
Commissioners Absent: Gerow
A Quorum was established.

Staff Present: Suzanne Smith, Executive Secretary; Bryan Davey, Transportation Planner

Also in attendance: Carolyn Widman, Executive Director, Incorporated Senior Citizens of Sierra County (Remote); Gloria Shelton, Transportation & Coordinator, Incorporated Senior Citizens of Sierra County (Remote); Caltrans District 3 – Regional Planner Liaison, David J. Dosanjh (Remote); Sandra Loving, President, Golden Ray Senior Citizens; Kathy Williams, Transit Coordinator, Golden Ray Senior Citizens and a member of the Public.

2. **Pledge of Allegiance:** Led by member of the Public.

3. **Approval of Agenda:**

Commission Action: Commissioner Roen moved to approve the agenda; seconded by Commissioner Riede. Motion was carried unanimously by roll call.

4. **Approval of Minutes:**

Commission Action: Commissioner Cueto moved to approve the minutes of November 16, 2022; seconded by Commissioner Roen. Motion was carried unanimously by roll call.

5. **Election of 2023 Chair:**

Commission Action: Chair Dryden nominated Commissioner Cueto to serve as Chair for 2023. Seconded by Commissioner Roen. Motion was carried unanimously by roll call.

Commissioner Cueto assumed the chair.

6. Election of 2023 Vice Chair:

Commission Action: Commissioner Dryden nominated Commissioner Roen to serve as Vice Chair for 2023. Seconded by Commissioner Gayner. Motion was carried unanimously by roll call.

7. Announcements: No announcements were given.

8. Public Comment Opportunity: No public comment was given.

9. Transit Issues:

Mr. Davey distributed an updated Fund Estimate spreadsheet outlining the current state of all Transportation Funds and gave a brief overview of the Local Transportation Funds (LTF) as an introduction for the two (2) newly appointed Commissioners. The LTF is the quarter percent sales tax that goes specifically for transit funding and the programs operated as transit services.

An update was provided by Mr. Davey regarding the capital purchases of two (2) new vehicles; a minivan and a small bus for transit programs. Mr. Davey stated we have a fleet of four (4) vans. These vehicles are divided between the East County (Incorporated Senior Citizens of Sierra County) and the West County (Golden Ray Senior Citizens) transit programs. Generally, half of these fleets get replaced every two years. The quotes received for the purchase of the two (2) vehicles are higher than the allocated amount requiring an amendment to increase the budget from \$130,000 to \$181,433. (Budget amendment is Agenda Item 10.).

Mr. Davey presented the Transit Asset Management (TAM Plan) resolution for adoption explaining the purpose of the TAM Plan for the transit system as required by the Federal Transit Administration 5311 Program is a program for our Transit Asset Management Plan. This management plan accounts for the fleet of four (4) vehicles and the replacement of two (2) vehicles every two (2) years.

Commission Action: Commissioner Roen moved to adopt Resolution SCTC 2023-01 approving the Transit Asset Management (TAM Plan); seconded by Commissioner Dryden. Motion was carried unanimously by roll call.

Resolution approving Agreement for the American Rescue Plan Act (ARPA), State of California, Department of Transportation, Division of Rail & Mass Transportation Standard Agreement No. 64TO21-01880. Mr. Davey explained this is an additional \$50,000 COVID funding program. These funds are designated for transit purposes only.

Commission Action: Commissioner Roen moved to adopt Resolution SCTC 2023-02 for the American Rescue Plan Act (ARPA); seconded by Commissioner Dryden. Motion was carried unanimously by roll call.

10. Overall Work Program:

Resolution approving budget amendment to the Overall Work Program (OWP) FY22-23 to reflect Amendment #1 to the Overall Work Program Agreement (OWPA). Mr. Davey gave a brief overview of the OWP for the new Commissioners as an introduction to the body of work the OWP provides. Mr. Davey further explained these are funds in the program that were not expended in FY21-22. An amendment to the OWPA is required to carryover these funds from last year's budget.

Commission Action: Commissioner Roen moved to adjust duplicated resolution number from 2023-02 to 2023-03 and adopt Resolution SCTC 2023-03 for the budget amendment to the OWP FY22-23; seconded by Commissioner Reide. Motion was carried unanimously by roll call.

11. Audits:

Mr. Davey presented the Financial Statements together with Independent Auditor's Report for the year ending June 30, 2022 for both the *Sierra County Transportation Commission* and the *Sierra County Transit Fund* prepared by Fritzsche Associates, Inc. in accordance with Government Auditing Standards. Mr. Davey stated there are no audit exceptions.

Also presented was the *Incorporated Senior Citizens of Sierra County* Independent Auditor's Reports, Financial Statements and Supplementary Information for the year ending June 30, 2022. Mr. Davey explained this is informational only. No action from the Commission is needed as the Commission does not play a management role of this entity.

Sandra Loving, President, Golden Ray Senior Citizens stated an audit is in process and should be available for review at the next meeting.

12. Regional Surface Transportation Program:

Mr. Davey notified the Commission of the recent Covid funding awarding \$200,000 through the Regional Service Transportation Program. Sierra County BOS approved the agreement at the December 20, 2022 meeting.

13. CALTRANS Report and Other Transportation Discussion/Direction Items and Updates:

CALTRANS Report: Caltrans, District 3, Regional Planning Liaison, David J. Dosanjh reported he is looking forward to processing the Overall Work Program (OWP) amendment. (Approved Agenda Item 10.) Mr. Dosanjh also reported the OWP and invoicing for FY21-22 is up to date with the help of Transportation Planner, Bryan Davey.

Mr. Dosanjh continued to report Caltrans, District 3 is hosting a grant workshop this afternoon for local partner agencies to attend and to ask question on a smaller scale opposed to the bigger statewide workshops hosted by Caltrans Headquarter regarding Caltrans sustainable

transportation planning grant programs. A "Call" for programs went out January 12, 2023 making project applications due by March 9, 2023; award announcements anticipated sometime this summer.

Mr. Dosanjh gave an update pertaining to the new Speed Zone legislation stating Caltrans will have guidance in the next revision of the California MUTCD (Manual on Uniform Traffic Control Devices) schedule for the end of January 2023. Caltrans traffic operations were instructed not to conduct any new speed zone surveys until guidance is finalized and will not make any changes until the update is finalized.

Mr. Dosanjh completed his update by inviting questions or requests. No further comments were given.

Project Updates: Mr. Davey reported there are two awarded County bridge replacement projects; Packer Lake Road over Salmon Creek and Salmon Lake Road over Church Creek. Construction will commence in the spring as soon as weather conditions allow and there will be a bid opening January 23, 2023 at 3:01 p.m. for the HSIP Guardrail Project in Sierra County at Various Locations.

Other Transportation Issues: None stated however, Commissioner Roen reported earlier there is an increased presence of mobile CHP officers on SR 89 and US 395 between Sierraville and Truckee near Red Rock Road making a significant difference to the speeding problems in that area.

Commissioner Reide reported that the radar speed control sign by the school is not working, Mr. Davey announced he will have the beacons reprogrammed. Commissioner Reide also reported the problem with a snow berm downtown in the City of Loyalton has been resolved.

14. Schedule Next Meeting:

The next meeting is scheduled for March 15, 2023 at Sierraville School.

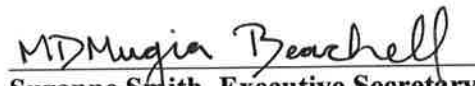
15. Adjourn:

Chair Cueto adjourned the meeting at 10:38 a.m.



Paul Cueto, Chair
Sierra County Transportation Commission

ATTEST:



Suzanne Smith, Executive Secretary
MONICA BEACHELL