

Memorandum

To: Board of Supervisors

From: Sheryll Prinz-McMillan, Behavioral Health Director

Reference: Agenda Item

Date of Memo: 1/23/2026

Date of Board Meeting: 2/3/2026

Requested Action: Memorandum of Understanding (MOU) between the Tulare County Superintendent of Schools and the County of Sierra for the implementation of the 2025-2026 Friday Night Live (FNL) Thirdhand Smoke Test Kit Project (Thirdhand Smoke Project) from October 1, 2025, through June 30, 2026. (BEHAVIORAL HEALTH)

Mandated by: N/A

Funding

Budgeted? Yes No

	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Revenue	\$ 0.00	
Expenses	\$ 0.00	
Difference	0	

Background Information:

2025-2026 implementation of the Friday Night Live FNL, Thirdhand Smoke Test Kit Project.

The project empowers youth to understand, measure, and reduce exposure to thirdhand smoke (THS)—the toxic residue left behind on surfaces, dust, clothing, and indoor environments after tobacco or cannabis use. Through hands-on testing, peer education, and community outreach, FNL youth become advocates for healthier, smoke-free environments.

Project Goals include; increase youth awareness of thirdhand smoke and its health impacts; and equip youth with practical tools to identify THS in homes, cars, and community spaces; and strengthen youth leadership through data collection, outreach, and public presentations; and support local policy and environmental change efforts related to smoke-free spaces.

Alternatives or impacts of disapproval: Sierra County will miss this opportunity.

MEMORANDUM OF UNDERSTANDING
BETWEEN
TULARE COUNTY SUPERINTENDENT OF SCHOOLS
AND
SIERRA COUNTY BEHAVIORAL HEALTH

THIS MEMORANDUM OF UNDERSTANDING (MOU) is entered into as of October 1, 2025 between the Tulare County Superintendent of Schools, referred to as SUPERINTENDENT and Sierra County Behavioral Health, referred to as AGENCY, wish to provide services as described in the attached SCOPE OF SERVICES.

ACCORDINGLY, IT IS AGREED:

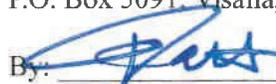
1. TERM: This MOU shall become effective as of October 1, 2025 and shall expire on June 30, 2026.
2. SERVICES: The parties shall each be responsible for the items listed in the attached SCOPE OF SERVICES.
3. INDEMNIFICATION: SUPERINTENDENT and AGENCY shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or AGENCY or their agents, officers and employees under this MOU. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this MOU, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this MOU, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this MOU as to any acts or omissions occurring under this MOU or any extension of this MOU.
4. TERMINATION: Either party may terminate this MOU without cause by giving thirty (30) written notice to the other party.

THE PARTIES, having read and considered the above provisions, indicate their acceptance of this Memorandum of Understanding by their authorized signatures below.

AGENCY:
Sierra County Behavioral Health.
704 Mill Street
Loyalton, CA 96118

SUPERINTENDENT:
Tim A. Hire
Superintendent of Schools
Tulare County Office of Education
P.O. Box 5091, Visalia, CA 93278-5091

By: _____

By: 

Date:

Date: 10/13/25

TCOE Program Information

Contact Person & Phone #: Katelyn Williford, 559-733-6496 ext. 1264

Please return an original copy to: Tulare County Office of Education
Attn: Internal Business Services Secretary
P.O. Box 509, Visalia, CA 93278-5091

SCOPE OF SERVICES

The purpose of this Memorandum of Understanding (MOU) is to outline and goals and expectations regarding the local implementation of the 2025-2026 Friday Night Live (FNL) Thirdhand Smoke Test Kit Project ("Thirdhand Smoke Project").

1. RESPONSIBILITY OF AGENCY:

- a. Attend two webinars hosted by CFNLP's partner, San Diego State University Center for Tobacco and the Environment (CTE):
 - i. Winter webinar: how to use Thirdhand Smoke Project test kit.
 - ii. Spring webinar: how to use data produced from the Thirdhand Smoke Project test kit.
- b. Utilize the Thirdhand Smoke Project test kit, following the instructions detailed by CTE, and return the test kit to CTE for analysis. The test kits will be utilized by the following chapter:
 - i. Downieville FNL HS
- c. Share materials (i.e., fact sheets, pictures of presentations, social media posts, etc.) with the CFNLP that result from the FNL chapter's efforts following receipt of their customized report.

2. RESPONSIBILITY OF SUPERINTENDENT:

- a. Training/webinars that outline how to use the Thirdhand Smoke Project test kits and how to use the data produced from the test kits.
- b. Distribute test kit via mail to specified location.
- c. Receive the completed test kit and process data.
- d. Prepare individualized reports based on the data collected.
- e. Educational material templates, including infographics, social media, and presentation templates.