

**SIERRA COUNTY BOARD OF SUPERVISORS'  
AGENDA TRANSMITTAL & RECORD OF PROCEEDINGS**

<b>MEETING DATE:</b>  <b>DEPARTMENT:</b>  <b>PHONE NUMBER:</b>  <b>REQUESTED BY:</b>	<b>TYPE OF AGENDA ITEM:</b> REGULAR          CONSENT          TIMED  <b>SUPPORTIVE DOCUMENT ATTACHED:</b> RESOLUTION          MEMO AGREEMENT          OTHER _____
<b>AGENDA ITEM:</b>	
<b>BACKGROUND INFORMATION:</b>	
<b>FUNDING SOURCE:</b> <b>GENERAL FUND IMPACT:</b>	<b>OTHER FUND:</b> <b>AMOUNT: \$</b>
<b>ARE ADDITIONAL PERSONNEL REQUIRED?</b>  YES          NO  TYPE OF EMPLOYEE	<b>IS THIS ITEM ALLOCATED IN THE BUDGET?</b>  YES          NO  <b>IS A BUDGET TRANSFER REQUIRED?</b>  YES          NO
<b>SPACE BELOW FOR CLERK'S USE</b>	
<b>BOARD ACTION:</b>  APPROVED                  APPROVED AS AMENDED  ADOPTED                  ADOPTED AS AMENDED  DENIED                  OTHER  NO ACTION TAKEN	<b>SET PUBLIC HEARING FOR:</b> _____ DIRECTION TO: _____ REFERRED TO: _____ CONTINUED TO: _____ AUTHORIZATION GIVEN TO: _____
<b>BOARD VOTE:</b> BY CONSENSUS AYES: ABSTAIN: NOES: ABSENT:	RESOLUTION 2023- _____ AGREEMENT 2023- _____ ORDINANCE _____
<b>COMMENTS:</b>	

\_\_\_\_\_  
CLERK OF THE BOARD

\_\_\_\_\_  
DATE

Two Account Clerk, one in Audit and the other in Treasurer Tax Collector, will be out for three month each for Maternity Leave. The requested change is to keep both offices running as smoothly as possible. Most of funds used for Extra Help and or overtime will come from saving from wages of the employees that will be out on leave. The remainder is transfers into the General Fund from special revenue funds of the Auditor and Tax Collector.

**BOARD OF SUPERVISORS, COUNTY OF SIERRA, STATE OF CALIFORNIA  
 AUTHORIZE THE AUDITOR TO MAKE  
 CERTAIN CHANGES TO THE 2022/23 FINAL BUDGET  
 TO ADJUST STAFFING FOR MATRINITY LEAVE  
 OF TWO EMPLOYEES  
 & TRANFER FUNDS TO SUPPLEMENT PAYROLL  
 RESOLUTION NO. 23-**

**WHEREAS**, the Board of Supervisors may authorize the Auditor to transfer funds, and

**WHERE AS**, The Board of Supervisors may authorize the Auditor to adjust the 2022/23 budget,

**NOW THEREFORE BE IT RESOLVED**, that the Auditor is hereby authorized to make budget changes per below:

Increase:

Extra Help/overtime	0010000 5040	\$16,000
Extra Help/overtime	0010000 5050	\$17,000
Transfers In	0010000 4711	\$10,000
Transfers Out	8670000 7600	\$ 5,000
Transfers Out	8698850 7600	\$ 4,000
Transfers Out	8698870 7600	\$ 1,000

Decrease:

Wages and Benefits	0010000 5040	\$ 11,000
Wages and Benefits	0010000 5050	\$ 12,000

**NOW THEREFORE BE IT ALSO RESOLVED**, that the Auditor/Treasurer – Tax Collector is hereby authorized to hire Extra Help and or approve overtime as needed.

**ADOPTED** by the Board of Supervisors of the County of Sierra, State of California on the 7<sup>st</sup> day of February 2023 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

COUNTY OF SIERRA

\_\_\_\_\_  
 SHARON DRYDEN, CHAIRPERSON  
 BOARD OF SUPERVISORS

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
 HEATHER FOSTER  
 CLERK OF THE BOARD

\_\_\_\_\_  
 COUNTY COUNSEL