

[Skip to Main Content](#)

CA - Sierra County Home page

Search

Search

1. [Your Government](#)
2. [Community](#)
3. [County Departments](#)
4. [How Do I](#)

1. [Home](#)
2. Custom404

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1. [Agendas & Minutes](#)
2. [Bids and RFP's](#)
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4. [Make a Payment](#)
5. [Ordinance Code](#)
6. [Public Notices](#)
7. [Resource Guide](#)

• **EMERGENCY
INFORMATION**

• **ONLINE
PAYMENTS**

• **AGENDAS
& MINUTES**

- **COUNTY
ORDINANCE CODE**
- **JOBS**
- **VIEW PROPERTY
TAX BILLS**

1.  [CA - Sierra County Home page](#)

Contact Us

1. Sierra County Courthouse
100 Courthouse Square #200
Downieville, CA 95936
Phone: [530-289-3698](tel:530-289-3698)

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1. [Current Projects](#)
2. [Projects & Public Hearings](#)
3. [CA Chief Probation Officers](#)
4. [Proposition 13 FAQ](#)

/QuickLinks.aspx

Site Links

1. [Bids & RFP's](#)
2. [Site Map](#)
3. [Contact Us](#)
4. [Accessibility](#)

/QuickLinks.aspx

-  [Facebook](#)
-  [Instagram](#)
-  [Twitter](#)
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**SIERRA COUNTY BOARD OF SUPERVISORS'
AGENDA TRANSMITTAL & RECORD OF PROCEEDINGS**

MEETING DATE: DEPARTMENT: PHONE NUMBER: REQUESTED BY:	TYPE OF AGENDA ITEM: REGULAR CONSENT TIMED SUPPORTIVE DOCUMENT ATTACHED: RESOLUTION MEMO AGREEMENT OTHER _____
AGENDA ITEM:	
BACKGROUND INFORMATION:	
FUNDING SOURCE: GENERAL FUND IMPACT:	OTHER FUND: AMOUNT: \$
ARE ADDITIONAL PERSONNEL REQUIRED? YES NO TYPE OF EMPLOYEE	IS THIS ITEM ALLOCATED IN THE BUDGET? YES NO IS A BUDGET TRANSFER REQUIRED? YES NO
SPACE BELOW FOR CLERK'S USE	
BOARD ACTION: APPROVED APPROVED AS AMENDED ADOPTED ADOPTED AS AMENDED DENIED OTHER NO ACTION TAKEN	SET PUBLIC HEARING FOR: _____ DIRECTION TO: _____ REFERRED TO: _____ CONTINUED TO: _____ AUTHORIZATION GIVEN TO: _____
BOARD VOTE: BY CONSENSUS AYES: ABSTAIN: NOES: ABSENT:	RESOLUTION 2026- _____ AGREEMENT 2026- _____ ORDINANCE _____
COMMENTS:	

CLERK OF THE BOARD

DATE

Memorandum

To: Sierra County Board of Supervisors

From: Sheryll Prinz-McMillan, Behavioral Health Director

Reference: Agenda Item

Date of Memo: 2/19/2026

Date of Board Meeting: 3/3/2026

Requested Action: Agreement between Kings View Professional Services and the County of Sierra for participation in Oracle data hosting and support related to two (2) legacy systems, in an amount not to exceed \$16,170, from March 1, 2026, through June 30, 2027.

Mandated by: N/A

Funding

Budgeted? Yes No

	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Revenue	\$ 16,170.00	
Expenses	\$ 16,170.00	
Difference	0	

Background Information:

Sierra County participates in the California Mental Health Services Authority (CalMHSA) Semi-Statewide Enterprise EHR initiative to standardize and improve behavioral health systems across counties. The Behavioral Health Department has implemented a modern Electronic Health Record (EHR) system to manage essential client information, such as demographic data, assessments, progress notes, and treatment plans. However, the County continues to hold legacy systems (Anasazi and Credible) that do not fully meet CalAIM Medi-Cal reforms or state reporting requirements. The County must continue to host and support these systems to maintain access to historical and current health records. Kings View, our legacy partner, will manage and support this data until a migration plan is in place.

Staff will ensure the data migration plan provides secure data hosting, compliance with retention requirements, and an efficient, cost-effective transition.

Potential Issues to consider: Non-compliance in the Mental Health Plan.

Alternatives or impacts of disapproval:

Services Agreement

Between

SIERRA COUNTY BEHAVIORAL HEALTH

AND

KINGS VIEW PROFESSIONAL SERVICES

Kings View Professional Services, a California corporation and its successors or assignees (“Kings View Professional Services”) offers services (“Services”) under the following terms and conditions (“Agreement”). Sierra County Behavioral Health (“Customer”) desires to have Kings View Professional Services perform certain services now performed by Customer, and Kings View Professional Services is willing and able to perform such services on the terms and for the compensation set forth below:

1. SCOPE OF SERVICES.

- 1.1 Kings View Professional Services will perform as agent of end user accounts for access to “non-production” Cerner Oracle (Anasazi) platform as needed, by request only. Kings View Professional Services shall provide the services in accordance with the Scope of Work attached hereto as **Exhibit A**.
- 1.2 Kings View Professional Services will perform the services in a good and workmanlike manner, using qualified personnel, in accordance with good operating practices and procedures, and in accordance with applicable law.
- 1.3 Kings View Professional Services may rely upon the information provided to Kings View Professional Services by Customer in performing the services described hereunder. Customer shall indemnify and defend Kings View Professional Services as to any claim, suit or complaint with any court or administrative agency arising out of or related to the information provided to Kings View Professional Services by Customer.

2. POLICIES AND PROCEDURES; CONFIDENTIAL INFORMATION.

- 2.1 If it is necessary for Kings View Professional Services to have access (either on-site or remotely) to Customer’s network or computer systems to perform the Services, Kings View Professional Services shall limit its use to those computer systems, files, software, or services reasonably required to perform the Services. Kings View Professional Services shall follow Customer’s safety and security rules and procedures which are provided to Kings View Professional Services in writing.
- 2.2 Each party will hold the other party’s Confidential Information in confidence and will not disclose any such Confidential Information to any third party without first obtaining the disclosing party’s express written consent. By way of illustration but not limitation

“Confidential Information” includes (a) Kings View Professional Services software, trade secrets, inventions, ideas, processes, formulas, source and object codes, scripts, data, programs, other works of authorship, know-how, improvements, discoveries, developments, designs and techniques; (b) information regarding plans for research, development, new products, marketing and selling, business plans, budgets and unpublished financial statements, licenses, prices and costs, suppliers and customers; and (c) information regarding the skills and compensation of the employees of the disclosing party.

- 2.3 Confidential Information does not include information that: (a) is or becomes generally known or available to the public through no act or omission of Recipient; (ii) is rightfully known to or received by Recipient prior to receiving such information from Disclosing Party without restriction as to use or disclosure; or (iii) is independently developed by Recipient without use of Confidential Information and without a breach of this Agreement. The existence of this Agreement and the nature of the business relationship between the parties are not Confidential Information.
- 2.4 The recipient will use the other party’s Confidential Information only as necessary to perform the recipient’s obligations under this Agreement. The recipient will not disclose Confidential Information to any person or entity except to the recipient’s employees or contractors, whose job performance requires access and who are under confidentiality obligations. The recipient may disclose Confidential Information pursuant to the order or requirement of a court, administrative agency, or other governmental body, only if the recipient gives reasonable notice to the disclosing party to contest such order or requirement. The recipient shall give the disclosing party written notice of any unauthorized disclosure or use of the Confidential Information as soon as the recipient learns or becomes aware of the unauthorized disclosure or use.
- 2.5 In the course of performance of the Services, the parties shall not exchange or allow access to sensitive personal information protected by applicable laws and regulations, such as health information, credit or payment information, or similar protected information regarding individuals unless Scope of Work as set forth in **Exhibit A** indicates access is required to facilitate purchased services. Each party may provide limited personal information, such as name, telephone number and email address, of its representatives who are directly involved in the administration of the Agreement (“Administrative Data”). The recipient may store the Administrative Data in databases located and accessible globally by their respective personnel and use it for purposes reasonably necessary to the administration of this Agreement. The recipient will use reasonable technical and organizational measures to ensure that the Administrative Data is processed in compliance with applicable data protection laws. The disclosing

party may obtain a copy of the Administrative Data held by the recipient by written request and/or submit updates and corrections by written notice to the recipient.

3. FEES AND INVOICING.

- 3.1 Customer shall pay Kings View Professional Services for services a service fee in accordance with Billing attached hereto as **Exhibit A**.
- 3.2 Kings View Professional Services shall provide a monthly accounting to Customer for services provided under the pre-paid block of hours as set forth in the Scope of Work and Billing attached hereto as Exhibits **A**.
- 3.3 As attached hereto as Billing in **Exhibit A**, services are billed annually at the start of the fiscal year or beginning of agreement term. Any changes in scope will be made in writing and must be approved by authorized representatives of Customer and Kings View Professional Services. Customers may purchase blocks of hours which will be paid to Kings View Professional Services.
- 3.4 For Services ordered by Customer directly from Kings View Professional Services: (a) Kings View Professional Services will invoice Customer for the Services fees and reimbursable expenses as stated in the Order; and (b) invoices will refer to the applicable SOW document number or Customer's purchase order number, if applicable. For any prepaid Services, Customer agrees that if it has not used the prepaid Services within one year, Kings View Professional Services has no further obligations and Customer shall not be entitled to a refund.
- 3.5 For all on-site training Kings View Professional Services requires at least 4 business days' notice if Customer chooses to reschedule a scheduled Services engagement. If Customer reschedules an engagement with less than 4 business days' notice prior to the scheduled start of Services, Kings View Professional Services will invoice Customer a fee equal to 20% of the total fees for the scheduled Services ("Rescheduling Fee"). All trainings scheduled via remote online utilizing any video conference services will not be subject to any cancellation or rescheduling fees.

4. TRAVEL AND EXPENSES. Kings View Professional Services shall be reimbursed for reasonable out-of-pocket expenses incurred in connection with the Services, in accordance with Kings View Professional Services' guidelines which will be provided upon request. Expenses may include, but are not limited to, airfare and other transportation, lodging, meals, and incidentals. Total expenses shall not exceed the not-to-exceed amount as quoted by Kings View Professional Services. Expenses will be invoiced monthly as incurred at Kings View Professional Services' cost and may be invoiced separately from fees. Mileage will be charged at the current IRS reimbursement rate on the date of travel. Meals will be no more than \$25.00 for lunch and \$50.00 for dinner.

5. OWNERSHIP. It is the intent of the parties that the Services are a configuration and/or installation of commercially available software on Customer's IT infrastructure. Kings View Professional Services

does not offer custom development engagements for new software applications or other software products under this Agreement. All intellectual property rights that are owned or controlled by a party at the commencement of the Services shall remain under the ownership or control of such party throughout the term of the Services engagement and thereafter. Neither party intends that the Services shall result in the creation, conception or development of any creative work, inventions, or innovations ("Created Work"). In the event Kings View Professional Services does create, conceive, or develop Created Work as a result of the performance of the Services, Kings View Professional Services shall own such Created Work, and hereby grants to Customer a royalty-free, non-exclusive, world-wide, fully paid, limited license to use and practice the Created Work for its internal business purposes in conjunction with the authorized use of the associated Product.

6. LIMITED WARRANTY. Kings View Professional Services will provide the Services in a professional and workmanlike manner and to standards not less than those generally accepted in the industry. Kings View Professional Services' entire liability and customer's exclusive remedy will be re-performance of the services that do not meet this limited warranty, provided customer has given Kings View Professional Services detailed written notice of the deficiency within 10 days of performance of the non-conforming service.

7. LIMITATION OF LIABILITY.

7.1 Kings View Professional Services' liability shall not be limited or excluded in relation to: (a) death or personal injury caused by its negligence or intentional misconduct (or that of its employees or agents); (b) fraudulent misrepresentation; or (c) any other liability that cannot under applicable law be limited or excluded. Subject to the foregoing, Kings View Professional Services shall not be liable for: loss of profits, loss of data, loss of revenue, loss of use, or punitive, exemplary, indirect, special, incidental, or consequential damages, whether based on contract, tort or any other legal theory, even if Kings View Professional Services has been advised of the possibility of such damages. Subject to the first sentence above, Kings View Professional Services' liability under this agreement shall not exceed in aggregate, an amount equal to the amount paid or payable by customer in the 12 months prior to the claim for the service giving rise to the claim. Where no amount was paid, such damages shall be capped at \$1,000 USD. The fees reflect the allocation of risk set forth in this Agreement. The parties would not enter into this Agreement without this allocation. Some jurisdictions do not allow the exclusion or limitation of liability for incidental or consequential damages, so the above limitation may not apply to the extent prohibited by such local laws.

7.2 Kings View Professional Services' are developed for general use in a variety of information management environments. They are not designed for use in a situation in which use, or failure of the Service could lead to death or serious bodily injury of any person, or severe physical or environmental damage ("High Risk Activities"). Examples of High Risk Activities include, without limitation, the design or operation of nuclear

facilities, aircraft navigation or communication systems, air traffic control, weapons systems, or direct life-support systems. If Customer uses Services in High Risk Activities, then Customer shall be responsible to take all appropriate fail-safe, backup, redundancy, and other measures to ensure the safe use of such Services.

Notwithstanding anything to the contrary in Section 7.1, Kings View Professional Services disclaims any liability for any damages caused by use of the services in high risk activities.

8. INDEPENDENT CONTRACTOR RELATIONSHIP. The relationship of Customer and Kings View Professional Services with respect to the performance of Services is that of independent contractors. Kings View Professional Services will be solely responsible for compensating and providing required workers compensation insurance for its employees who provide the Services to Customer. Subject to the protection of Customer's Confidential Information, nothing in this Agreement prohibits Kings View Professional Services from performing similar or identical services for other parties.

9. INSURANCE. Nothing in this agreement shall be construed to create a partnership or other relationship between Customer and Kings View Professional Services except as expressly provided herein. Except to the extent caused by the intentional misconduct of Kings View Professional Services, Kings View Professional Services' liability arising out of or in connection with the performance of services hereunder shall be limited to re-performing at its own expense any of the services which are not in accordance with the above standards. Kings View Professional Services shall provide workers compensation insurance for all of its employees engaged in performing services hereunder, along with general liability insurance in amounts and with carriers reasonably acceptable to Customer. Kings View Professional Services shall provide a certificate of insurance to Customer prior to commencement of services hereunder.

10. TERMINATION.

10.1 The term of this agreement shall be one year, commencing March 1, 2026, through June 30, 2027 unless either party gives written notice of termination to the other not less than 90 days prior to the end of the agreement.

10.2 Either party may terminate the performance of the Services for a material breach of this Agreement by the other party and failure to cure the breach within 30 days after written notice specifying the breach. Customer will remain liable to pay Kings View Professional Services for any Services performed prior to the termination. If Kings View Professional Services terminates due to Customer's material breach, Customer will cease use of all Services deliverables as of the effective date of the termination and return or destroy all copies and will, upon request, provide Kings View Professional Services with a certification signed by an authorized representative of Customer that all such deliverables have been returned or destroyed. Once a Services Order is accepted by Kings View Professional Services, neither party may terminate the engagement for convenience without the written consent of the other party. The following sections will survive any termination of this Agreement: 2 (Policies and Procedures; Confidential Information), 5 (Ownership, Grant of License), 6 (Limited Warranty), 7 (Limitation of Liability), 8 (Relationship), 10 (Termination), 11 (Additional Terms).

10.3 Any unpaid fees for services performed in accordance with this agreement shall be payable to Kings View Professional Services through the date of termination.

11. **INDEMNIFICATION.** Each party agrees to indemnify, defend and hold harmless the other party and its affiliates, and their directors, officers, employees, agents, successors and assigns (collectively, the "Other Party Indemnitees") from and against all liabilities, losses, damages and costs (including reasonable attorneys' fees) (collectively, "Losses") they may suffer as the result of third party claims, demands, actions, suits or judgments against them resulting from or arising out of the negligence, recklessness or willful misconduct on the part of the indemnifying party. The foregoing indemnification obligation shall not apply to Losses to the extent resulting from or arising out of the negligence, recklessness, or willful misconduct on the part of any of the Other Party Indemnitees

12. **GOVERNING LAW; VENUE.** This Agreement shall be governed by and construed under the laws of the State of California, USA. Any action or proceeding arising from or relating to this Agreement, must be brought in a federal court in the Eastern District of California, Fresno Division or in state court in Fresno County Superior Court in Fresno, California and each party irrevocably submits to the jurisdiction and venue of any such court in any such action or proceeding. This Section 11.1 shall not restrict Kings View Professional Services' right to bring an action against Customer in the jurisdiction where Customer's place of business is located.

13. **ADDITIONAL TERMS.**

13.1 Assignment. Any assignment or transfer of this Agreement by the Customer is prohibited without the prior written consent of Kings View Professional Services, and any attempted transfer or assignment without such consent shall be void and without force or effect. The terms of this Agreement shall be binding on permitted successors in interest and assigns.

13.2 Force Majeure. Neither party shall be liable for default or delay in performing its obligations due to causes beyond its reasonable control, as long as such causes continue, and the party continues to use commercially reasonable efforts to resume performance. If such default or delay extends for more than 60 days, the other party shall have the right, without obligation or liability, to cancel any Order or portion thereof affected by such default or delay.

13.3 Severability; Modification; Waiver. If a court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, that provision will be enforced to the maximum extent permissible, and the other provisions of this Agreement will remain in full force and effect. This Agreement may only be modified in writing by authorized representatives of the parties. Waiver of terms or excuse of breach must be in writing and shall not constitute subsequent consent, waiver, or excuse. This Agreement supersedes all prior agreements between the parties with respect to its subject matter and constitutes the complete and exclusive statement of the terms of the agreement between the parties with respect to its subject matter.

13.4 Enforcement. If legal action is required to collect any amounts due and unpaid hereunder, or for recovery of damages on account of a breach of this Agreement, or otherwise, the prevailing party shall be entitled to its reasonable attorney's fees and costs, whether or not the matter proceeds to trial and or judgment.

13.5 Notices. Notices from one party to the other under this Agreement shall be in writing and if delivered by email will be deemed received on the date sent. Notices sent by regular mail will be deemed received two days after posting. Addresses for notices shall be as follows unless changed by either party in accordance with this paragraph.

To Sierra County Behavioral Health:

Attn: Sheryll Prinz-McMillan
Behavioral Health Director
704 Mill Street
Loyalton, CA 96118
(530) 993-6746

To Kings View Professional Services:

Amanda Nugent Divine, PhD
Chief Executive Officer
Kings View Professional Services
1396 W. Herndon Ave.
Fresno, CA 93711
anugentdivine@kingsview.org

/

Signatures Page Follows

/

IN WITNESS WHEREOF, the parties hereunto have executed this Contract on the date below written.

Sierra County Behavioral Health

Kings View Professional Services

By _____

By _____

Amanda Nugent Divine, PhD, CEO

Date: _____

Date: _____

**Approved as to Legal Form
County Counsel**

By _____

Date: _____

County Clerk

By _____

Date: _____

SIERRA COUNTY - EXHIBIT A
SCHEDULE OF SERVICES AND CHARGES/PAYMENTS
KINGS VIEW PROFESSIONAL SERVICES

County has elected to purchase the following services from Kings View Professional Services and Kings View Professional Services shall accept as compensation the below listed rates:

FY 2025-2026 Total: \$3,850.00

- Cerner/Oracle Hosting hosted by Oracle
- Maximum of 10 hours of support related to Cerner (Anasazi) Electronic Health Record

FY2026-2027 Total: \$12,320.00

- Cerner/Oracle Hosting hosted by Oracle
- Maximum of 20 hours of support related to Cerner (Anasazi) Electronic Health Record

Initial Purchase total for all services: \$16,170.00

Fees and Invoicing:

County will be invoiced at start of the agreement/FY, with standard net-30-day term.

Payment 1 due March 31, 2026, \$3,850.00

Payment 2 due July 31, 2026, \$12,320.00

Additional consulting service hours may be purchased in blocks of 10 hours or more as mutually agreed by Kings View Professional Services and Sierra County for \$275 per hour. Additional hours are only billed, if used.

**SIERRA COUNTY BOARD OF SUPERVISORS'
AGENDA TRANSMITTAL & RECORD OF PROCEEDINGS**

MEETING DATE: DEPARTMENT: PHONE NUMBER: REQUESTED BY:	TYPE OF AGENDA ITEM: REGULAR CONSENT TIMED SUPPORTIVE DOCUMENT ATTACHED: RESOLUTION MEMO AGREEMENT OTHER _____
AGENDA ITEM:	
BACKGROUND INFORMATION:	
FUNDING SOURCE: GENERAL FUND IMPACT:	OTHER FUND: AMOUNT: \$
ARE ADDITIONAL PERSONNEL REQUIRED? YES NO TYPE OF EMPLOYEE	IS THIS ITEM ALLOCATED IN THE BUDGET? YES NO IS A BUDGET TRANSFER REQUIRED? YES NO
SPACE BELOW FOR CLERK'S USE	
BOARD ACTION: APPROVED APPROVED AS AMENDED ADOPTED ADOPTED AS AMENDED DENIED OTHER NO ACTION TAKEN	SET PUBLIC HEARING FOR: _____ DIRECTION TO: _____ REFERRED TO: _____ CONTINUED TO: _____ AUTHORIZATION GIVEN TO: _____
BOARD VOTE: BY CONSENSUS AYES: ABSTAIN: NOES: ABSENT:	RESOLUTION 2026- _____ AGREEMENT 2026- _____ ORDINANCE _____
COMMENTS:	

CLERK OF THE BOARD

DATE

FEB 12 2026

BY HEATHER FOSTER DEPUTY
Ainsh



SIERRA COUNTY BOARD OF SUPERVISORS

**APPLICATION FOR MEMBERSHIP ON
ADVISORY BOARD, COMMISSION OR
SPECIAL DISTRICT**

PLEASE PRINT OR TYPE:

APPLICATION FOR MEMBERSHIP ON: Sierra City Cemetery #3
(NAME OF BOARD/COMMISSION/DISTRICT)

FILING DEADLINE (AS LISTED ON VACANCY LISTING): n/A no one applied

NAME: Mary Jungi EMAIL: mjungi49@att.net

RESIDENCE ADDRESS: 14 Busch St S.C.

MAILING ADDRESS: PO Box 412 S.C.

PHONE NUMBERS: HOME: 530 862 1580 BUSINESS/CELL: 530 916 1760

IN WHICH SUPERVISORIAL DISTRICT DO YOU RESIDE? _____

TIMES YOU ARE AVAILABLE FOR MEETINGS? DAYS: M-F TIMES: mornings

EMPLOYMENT EXPERIENCE: worked for Sierra County as County Clerk

ORGANIZATION AND COMMUNITY EXPERIENCE:
Sierra City Fire Auxiliary

OTHER EXPERIENCE WHICH YOU FEEL WOULD BE HELPFUL TO BRING TO THE ATTENTION OF BOARD MEMBERS IN MAKING THIS APPOINTMENT:
My husband was the person in charge of S.C. Cemetery before he passed. I assisted him when needed.

EDUCATION (INCLUDE HIGH SCHOOL, COLLEGE AND/OR UNIVERSITY, AND GRADUATE STUDY):
Some college

WHY WOULD YOU LIKE TO BE APPOINTED?
Because no one else is applying

A RESUME CONTAINING OTHER PERTINENT INFORMATION ABOUT YOURSELF WOULD BE HELPFUL TO THE BOARD MEMBERS IN EVALUATING YOUR APPLICATION.

DATE: 2/6/26

Mary Jungi
SIGNATURE

**APPLICATION MUST BE FILED WITH THE CLERK OF THE BOARD OF SUPERVISORS:
100 COURTHOUSE SQUARE, RM 11/P.O. BOX D, DOWNIEVILLE, CA 95936
CLERK-RECORDER@SIERRACOUNTY.CA.GOV**

APPLICATION MAY BE SIGNED ELECTRONICALLY VIA ADOBE SIGN IN ACCORDANCE WITH THE COUNTY'S ELECTRONIC SIGNATURE POLICY AND WILL BE ACCEPTED IN LIEU OF AN ORIGINAL SIGNATURE.

MEMBERS OF THIS ADVISORY BOARD/COMMISSION/SPECIAL DISTRICT ARE:

REQUIRED ARE NOT REQUIRED to file a Statement of Economic Interests with the County Clerk. If you should have any questions as to what this might involve, please call the County Clerk's office at (530) 289-3295.

USE TEXT BOX BELOW TO ADD ANY ADDITIONAL INFORMATION THAT DID NOT FIT ON FIRST PAGE.



Sierra County Clerk's Office
100 Courthouse Square, Rm 11
P.O. Drawer D
Downieville, CA 95936
clerk-recorder@sierracounty.ca.gov
P: 530-289-3295
F: 530-289-2830

BOARDS, COMMISSIONS AND SPECIAL DISTRICT LISTING OF ALL VACANCIES

Applications may be obtained from the Sierra County Clerk's Office at the above address or online at www.sierracounty.ca.gov

Name	Position	Term Expiration Date
Airport Advisory Committee	Public Member (2 Positions)	N/A
Area 4 Agency on Aging Advisory Council	Member (3 Positions)	3 Year Term
Area 4 Agency Governing Board	Council Member	1 Year Term
Cemetery District #3	Trustee	2025
Cemetery District #5	Trustee	4 Year Term
Developmental Disabilities Area Board 3	General Public	N/A
Juvenile Justice Coordinating Council	Nonprofit Comm Based Organization	N/A
Lassen Plumas Sierra Community Action Agency	Low Income	N/A
Nevada Sierra Regional In-Home Support Services	Sierra County Member	2 Year Term
Nevada Sierra Regional In-Home Support Services	Sierra County Member	1 Year Term
Open Space Screening Committee	Rancher (1 Position)	1 Year Term
Open Space Screening Committee	Public Member	1 Year Term
Sierra County Water Resources Committee	Member (2 Positions)	N/A
Sierra County (Calpine) Waterworks District #1	Director	4 Year Term
Sierra County Children and Families Commission	Commissioner	N/A
Sierra County Fire Protection District #1	Director	4 Year Term

Committee Name	Member Name	Position	Term Expiration Date
Cemetery District #3	SIMI, CHERRY (BOS Appointed)	TRUSTEE (4 YEAR TERM)	12/31/2027
Cemetery District #3	VACANT (BOS Appointed)	TRUSTEE (4 YEAR TERM)	12/31/2025
Cemetery District #3	WHARFF, DIANE (BOS Appointed)	TRUSTEE (4 YEAR TERM)	12/31/2026

**SIERRA COUNTY BOARD OF SUPERVISORS'
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ARE ADDITIONAL PERSONNEL REQUIRED? YES NO TYPE OF EMPLOYEE	IS THIS ITEM ALLOCATED IN THE BUDGET? YES NO IS A BUDGET TRANSFER REQUIRED? YES NO
SPACE BELOW FOR CLERK'S USE	
BOARD ACTION: APPROVED APPROVED AS AMENDED ADOPTED ADOPTED AS AMENDED DENIED OTHER NO ACTION TAKEN	SET PUBLIC HEARING FOR: _____ DIRECTION TO: _____ REFERRED TO: _____ CONTINUED TO: _____ AUTHORIZATION GIVEN TO: _____
BOARD VOTE: BY CONSENSUS AYES: ABSTAIN: NOES: ABSENT:	RESOLUTION 2026- _____ AGREEMENT 2026- _____ ORDINANCE _____
COMMENTS:	

CLERK OF THE BOARD

DATE



SIERRA COUNTY BOARD OF SUPERVISORS

APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION OR SPECIAL DISTRICT

FILED SIERRA COUNTY CLERK FEB 23 2026 BY HEATHER FOSTER DEPUTY

PLEASE PRINT OR TYPE:

APPLICATION FOR MEMBERSHIP ON: Sierra County Children and Families Commission (NAME OF BOARD/COMMISSION/DISTRICT)

FILING DEADLINE (AS LISTED ON VACANCY LISTING):

NAME: Caleb Walker EMAIL: pastorcalebwalker@zohomail.com

RESIDENCE ADDRESS: 401 Main St. Calpine, CA 96124

MAILING ADDRESS: PO Box 294 Calpine, CA 96124

PHONE NUMBERS: HOME: BUSINESS/CELL: 775.513.5449

IN WHICH SUPERVISORIAL DISTRICT DO YOU RESIDE? District 3

TIMES YOU ARE AVAILABLE FOR MEETINGS? DAYS: When necessary TIMES: Same

EMPLOYMENT EXPERIENCE:

Missionary (Village Missions) - 4 Years Associate Pastor (Pahrump Community Church) - 9 Years

ORGANIZATION AND COMMUNITY EXPERIENCE:

In charge of children's programs at various churches, investment in the community through serving on the Board of Directors at Peak Women's Care in Portola

OTHER EXPERIENCE WHICH YOU FEEL WOULD BE HELPFUL TO BRING TO THE ATTENTION OF BOARD MEMBERS IN MAKING THIS APPOINTMENT:

EDUCATION (INCLUDE HIGH SCHOOL, COLLEGE AND/OR UNIVERSITY, AND GRADUATE STUDY):

Bachelor's Degree in Applied Theology - California Baptist University, Riverside, CA

WHY WOULD YOU LIKE TO BE APPOINTED?

Candy Corcoran approached me about serving in this position. I agreed to be nominated so that I might invest even more in our county as we are so blessed to live here.

A RESUME CONTAINING OTHER PERTINENT INFORMATION ABOUT YOURSELF WOULD BE HELPFUL TO THE BOARD MEMBERS IN EVALUATING YOUR APPLICATION.

DATE: 2/13/26


SIGNATURE

**APPLICATION MUST BE FILED WITH THE CLERK OF THE BOARD OF SUPERVISORS:
100 COURTHOUSE SQUARE, RM 11/P.O. BOX D, DOWNIEVILLE, CA 95936
CLERK-RECORDER@SIERRACOUNTY.CA.GOV**

APPLICATION MAY BE SIGNED ELECTRONICALLY VIA ADOBE SIGN IN ACCORDANCE WITH THE COUNTY'S ELECTRONIC SIGNATURE POLICY AND WILL BE ACCEPTED IN LIEU OF AN ORIGINAL SIGNATURE.

MEMBERS OF THIS ADVISORY BOARD/COMMISSION/SPECIAL DISTRICT ARE:

REQUIRED ARE NOT REQUIRED to file a Statement of Economic Interests with the County Clerk. If you should have any questions as to what this might involve, please call the County Clerk's office at (530) 289-3295.

USE TEXT BOX BELOW TO ADD ANY ADDITIONAL INFORMATION THAT DID NOT FIT ON FIRST PAGE.

Committee Name	Member Name	Position	Term Expiration Date
Sierra County Children and Families Commission	DRYDEN, SHARON (Assigned)	COMMISSIONER - BOS REPRESENTATIVE	N/A
Sierra County Children and Families Commission	CORCORAN, CANDY (SCCFC Appointed)	EXECUTIVE DIRECTOR	N/A
Sierra County Children and Families Commission	VACANT (BOS Appointed)	COMMISSIONER- LOCAL CHILDCARE RESOURCE OR REFERRAL AGENCY	N/A
Sierra County Children and Families Commission	PRINZ-MCMILLAN, SHERYLL (BOS Appointed)	COMMISSIONER - MANAGEMENT OF COUNTY FUNCTIONS INVOLVING PUBLIC HEALTH	N/A
Sierra County Children and Families Commission	STACI ARMSTRONG (BOS APPOINTED)	COMMISSIONER - EARLY CHILDHOOD EDUCATOR	N/A
Sierra County Children and Families Commission	RHONDA GRANDI	COMMISSIONER - MANAGEMENT OF COUNTY FUNCTIONS INVOLVING SOCIAL SERVICES	N/A
Sierra County Children and Families Commission	CHAMPION, KELLY (SCCFC Appointed)	BUSNESS MANAGER- FINANCIAL	N/A
Sierra County Children and Families Commission	HEUER, LILA (Assigned)	BOS-ALTERNATE	

SIERRA COUNTY

Board of Supervisors
P.O. Drawer D
Downieville, California 95936
Telephone (530) 289-3295
Fax (530) 289-2830



PUBLIC NOTICE

The Sierra County Board of Supervisors is seeking interested persons who would like to serve on the following:

Sierra County Children and Families Commission - (1 Vacancy)

One (1) vacancy of a five (5) member board created to establish early childhood development and smoking prevention programs. Members of the commission are required to be persons from the following categories: County Health Officer and persons responsible for management of County functions involving children's services, public health services, behavioral health services, social services, and other substance abuse prevention and treatments services; recipients of project services included in the County strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency; or a local organization for prevention or early intervention for families at risk; representatives of community-based organizations that have the goal of promoting nurturing and early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.

The board is currently seeking one (1) member from the following: Recipients of project services included in the county strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency; or a local organization for prevention or early intervention for families at risk; representatives of community-based organizations that have the goal of promoting nurturing and early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.

For additional information regarding the Sierra County Children and Families Commission contact the Sierra County Clerk or visit the Commission's website at: www.first5sierra.org.

FINAL FILING DATE: December 24, 2025, no later than 4:00 PM. If no applications are received by the stated deadline, the position will remain open until filled.

APPOINTMENT to be made Tuesday, January 6, 2026, at the meeting of the Sierra County Board of Supervisors. Applicants should be prepared to attend the meeting in person or remotely to answer questions from the Board.

PERSONS INTERESTED in serving may submit an application which can be obtained from the Sierra County Clerk, at 100 Courthouse Square, Rm 11, Downieville, California, 95936 or from the County Clerk-Recorder's website at: www.sierracounty.ca.gov. Applications may be signed electronically via Adobe Sign in accordance with the County's Electronic Signature Policy and will be accepted in lieu of an original signature. If further information is required, contact the Clerk-Recorder at (530) 289-3295.

Posted: November 20, 2025
Published: November 20, 2025

**SIERRA COUNTY BOARD OF SUPERVISORS'
AGENDA TRANSMITTAL & RECORD OF PROCEEDINGS**

MEETING DATE: DEPARTMENT: PHONE NUMBER: REQUESTED BY:	TYPE OF AGENDA ITEM: REGULAR CONSENT TIMED SUPPORTIVE DOCUMENT ATTACHED: RESOLUTION MEMO AGREEMENT OTHER _____
AGENDA ITEM:	
BACKGROUND INFORMATION:	
FUNDING SOURCE: GENERAL FUND IMPACT:	OTHER FUND: AMOUNT: \$
ARE ADDITIONAL PERSONNEL REQUIRED? YES NO TYPE OF EMPLOYEE	IS THIS ITEM ALLOCATED IN THE BUDGET? YES NO IS A BUDGET TRANSFER REQUIRED? YES NO
SPACE BELOW FOR CLERK'S USE	
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BOARD VOTE: BY CONSENSUS AYES: ABSTAIN: NOES: ABSENT:	RESOLUTION 2026- _____ AGREEMENT 2026- _____ ORDINANCE _____
COMMENTS:	

CLERK OF THE BOARD

DATE

Russel Trucking invoice for Material hauling

INVOICE

Russell Trucking
PO Box 605
Loyalton, CA 96118-0605

colbyrussell61@gmail.com
+1 (530) 536-8400

Job#s 87129 & 87128

Bill to
Sierra County Public Works
PO Box 98
Downieville, California 95936

Ship to
Sierra County Public Works
PO Box 98
Downieville, California 95936

Invoice details

Invoice no.: 1002
Terms: Due on receipt
Invoice date: 02/13/2026
Due date: 02/20/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.	02/02/2026	Hours	PO 87129	9	\$170.00	\$1,530.00
		Hauled 3/4 AB From Pit to Job Site (87129)				
2.	02/03/2026	Hours	PO 87129	8.2	\$170.00	\$1,394.00
		Hauled 3/4 AB From Pit to Job Site (87129)				
3.	02/04/2026	Hours	PO 87129	8.9	\$170.00	\$1,513.00
		Hauled 3/4 AB From Pit to Job Site (87129)				
4.	02/05/2026	Hours	PO 87129	8.3	\$170.00	\$1,411.00
		Hauled 3/4 AB From Pit to Job Site (87129)				
						<u>\$5848.00</u>
5.	02/06/2026	Hours	PO 87128	8	\$170.00	\$1,360.00
		Hauled 3/4 AB From Pit to Job Site (87128)				
6.	02/09/2026	Hours	PO 87128	8.6	\$170.00	\$1,462.00
		Hauled 3/4 AB From Pit to Job Site (87128)				
7.	02/10/2026	Hours	PO 87128	8.2	\$170.00	\$1,394.00
		Hauled 3/4 AB From Pit to Job Site (87128)				

8.	02/11/2026	Hours	PO 87128	8.3	\$170.00	\$1,411.00
	Hauled 3/4 AB From Pit to Job Site (87128)					
9.	02/12/2026	Hours	PO 87128	8.4	\$170.00	\$1,428.00
	Hauled 3/4 AB From Pit to Job Site (87128)					
10.	02/13/2026	Hours	PO 87128	8.5	\$170.00	\$1,445.00
	Hauled 3/4 AB From Pit to Job Site (87128)					
						<i>\$ 8500.00</i>
			Total			\$14,348.00

**SIERRA COUNTY BOARD OF SUPERVISORS'
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COMMENTS:	

CLERK OF THE BOARD

DATE

McGarr Excavation invoice for material hauling ~~Job~~

Job# 87129

Invoice



McGarr Excavation, Inc.
 ✉ office@mcgarrexavationinc.com
 ☎ 530-832-5959
 📍 P.O. Box 883
 73417 HWY 70
 Portola, Ca 96122
 🔗 mcgarrexavationinc.com

Date	Invoice #
2/16/2026	3067

Bill To
Sierra County Public Works 101 Courthouse Sq. PO Box 98 Downieville, CA 95936

Project
PO # 87129

Description	Qty	Rate	Date	Amount
End Dump	8.5	170.00	1-27-2026	1,445.00
End Dump	8.5	170.00	1-28-2026	1,445.00
End Dump	8.5	170.00	1-29-2026	1,445.00
End Dump	9	170.00	1-30-2026	1,530.00
End Dump	8.5	170.00	2-2-2026	1,445.00
End Dump	8	170.00	2-3-2026	1,360.00
End Dump	9	170.00	2-4-2026	1,530.00
End Dump	8.5	170.00	2-5-2026	1,445.00
End Dump	4	170.00	2-6-2026	680.00
			Total	\$12,325.00

Phone # 530-832-5959 Fax # 530-832-4587

Payments/Credits	\$0.00
Balance Due	<u>\$12,325.00</u>

~~McGarr~~ Tyler McGarr Excavation invoice for
material hauling job# 87128

Invoice



McGarr Excavation, Inc.
 ✉ office@mcgarrexavationinc.com
 📞 530-832-5959
 📍 P.O. Box 883
 73417 HWY 70
 Portola, Ca 96122
 🌐 mcgarrexavationinc.com

Date	Invoice #
2/16/2026	3068

Bill To
Sierra County Public Works 101 Courthouse Sq. PO Box 98 Downieville, CA 95936

Project
<u>PO# 87128</u>

Description	Qty	Rate	Date	Amount
End Dump	4	170.00	2-6-2026	680.00
End Dump	8.5	170.00	2-9-2026	1,445.00
End Dump	8	170.00	2-10-2026	1,360.00
End Dump	8	170.00	2-11-2026	1,360.00
End Dump	8.5	170.00	2-12-2026	1,445.00
End Dump	8	170.00	2-13-2026	1,360.00

		Total	\$7,650.00
Phone #	Fax #	Payments/Credits	\$0.00
530-832-5959	530-832-4587	Balance Due	<u>\$7,650.00</u>

**SIERRA COUNTY BOARD OF SUPERVISORS'
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CLERK OF THE BOARD

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BOARD OF SUPERVISORS, COUNTY OF SIERRA, STATE OF CALIFORNIA

RESOLUTION OF APPRECIATION

JAMES T. BERARDI

**COUNTY SUPERINTENDENT OF SCHOOLS/SIERRA COUNTY OFFICE OF
EDUCATION**

WHEREAS, James T. Berardi, announced his retirement effective February 28, 2026, following a career in Sierra County education that began in 2005; and,

WHEREAS, James T. Berardi, a graduate of Downieville High School class of 1982, then earned a Bachelor of Science degree from the University of California, Davis; a teaching credential from California State University, Chico, and a master's degree in education from California State University, Sacramento; and,

WHEREAS, James T. Berardi, served as the Principal of the Downieville Schools from August 24, 2005, through June 30, 2011, and again from July 1, 2023, through February 28, 2026; and,

WHEREAS, James T. Berardi, served as district superintendent of schools for the Sierra-Plumas Joint Unified School District from September 16, 2019, through June 30, 2023; and,

WHEREAS, James T. Berardi, was elected Sierra County Superintendent of Schools on June 16, 2019, and served in that office until his retirement on February 28, 2026; and,

WHEREAS, James T. Berardi, whether in his administrative duties at both the district and county level, his principal duties at the Downieville School, or in the classroom as a teaching principal, has played a significant role in the education of generations of Sierra County children and adults; and,

WHEREAS, James T. Berardi, during this time also served as an active member of the Sierra County Juvenile Justice Committee; and,

WHEREAS, Jame T. Berardi, has been the epitome of public service throughout his life here, with unwavering dedication and commitment, has inspired the confidence of this Board of Supervisors by demonstrating personal commitment and sacrifice in serving the public in his community, his county, and his state, while doing so with the best interests of the people of Sierra County in mind.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Sierra does hereby publicly express and acknowledge a deep appreciation for the dedicated service of James T. Berardi, and with pleasure and gratitude subscribes to his name hereto in recognition of all that is contained herein.

ADOPTED by the Board of Supervisors of Sierra County, California on the 3rd day of March 2026.

Lee Adams, District One

Lila Heuer, District Two

Paul Roen, District Three

Attest as to form:

Terry Le Blanc, District Four

Heather Foster, Clerk to the Board

Sharon Dryden, District Five

**SIERRA COUNTY BOARD OF SUPERVISORS'
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COMMENTS:	

CLERK OF THE BOARD

DATE



**STATE OF CALIFORNIA, COUNTY OF SIERRA
BOARD OF SUPERVISORS
MINUTES
REGULAR MEETING**

Lee Adams, Chair, District 1

P.O. Box 1 - Downieville, CA 95936 - 530-289-3506 - supervisor1@sierracounty.ca.gov

Lila Heuer, Vice-Chair, District 2

P.O. Box 485 - Sierra City, CA 96125 - 916-580-5608 - lheuer@sierracounty.ca.gov

Paul Roen, District 3

P.O. Box 43 - Calpine, CA 96124 - 209-479-2770 - supervisor3@sierracounty.ca.gov

Terry LeBlanc, District 4

P.O. Box 387 - Loyalton, CA 96118 - 707-489-0314 - tleblanc@sierracounty.ca.gov

Sharon Dryden, District 5

P.O. Box 246 - Loyalton, CA 96118 - 530-913-9218 - sdryden@sierracounty.ca.gov

The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on January 6, 2026, in the Board of Supervisors' Chambers, Courthouse, Downieville, CA. This meeting was recorded for posting on the Board of Supervisors' website at www.sierracounty.ca.gov.

A moment of silence was held in memory of Road Maintenance worker Chris Buckbee and Congressman Doug LaMalfa.

PLEDGE OF ALLEGIANCE: Led by Deputy Clerk-Recorder Sierra Folsom

ROLL CALL

Present: Lee Adams, Supervisor, District #1
Lila Heuer, Supervisor, District #2
Paul Roen, Supervisor, Chair, District #3
Terry LeBlanc, Supervisor, District #4
Sharon Dryden, Supervisor, Vice Chair, District #5

Staff: Heather Foster, County Clerk-Recorder
Sierra Folsom, Deputy Clerk-Recorder

January 6, 2026

Tony Miller, County Auditor
Rhonda Grandi, Public Health Director
Sheryll Prinz-McMillan, Behavioral Health Director
Andrew Plett, County Counsel
Chuck Henson, Chief Probation Officer
Brandon Pangman, Planning/Building Director
Mike Fisher, Sheriff/Coroner

NOMINATION OF CHAIR

The Board moved to nominate Supervisor Roen as Chair.

APPROVED. Motion: Dryden/Heuer/Unanimous Roll Call Vote: 5/0

SELECTION OF VICE-CHAIR

The Board moved to nominate Supervisor Dryden as Vice-Chair.

APPROVED. Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

Discussion ensued regarding the future rotation process for selection of the Chair and Vice Chair. Direction was given to staff to revise the Board rules to specify that the rotation will follow the numerical order of districts.

APPROVAL OF THE CONSENT AGENDA

The Board moved to approve the Consent Agenda.

APPROVED. Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

12. CONSENT AGENDA

12.A. Resolution updating the Sierra County Information Technology (IT) Policy to reflect an updated email retention duration. (INFORMATION SYSTEMS)

ADOPTED, Resolution 2026-001

12.B. Resolution approving an agreement between MED-Project USA and the County of Sierra to host a secure medication collection receptacle at the Loyalton Probation Office located at 105 Beckwith Street, Loyalton, CA for a term of 2 years with automatic renewal; and authorization for the Chief Probation Officer to execute said agreement on behalf of the County. (PROBATION)

APPROVED, Agreement 2026-001 and **ADOPTED,** Resolution 2026-002

January 6, 2026

- 12.C. Resolution rejecting all informal bids for the Long Valley Road 2023 Storm Damage Repair Project under the California Uniform Public Construction Cost Accounting Act (CUCCAC), as all quotes exceed the allowable monetary threshold for informal procedures. (PUBLIC WORKS)

ADOPTED, Resolution 2026-003

- 12.D. Resolution approving plans, specifications and bidding documents and authorization to solicit bids for the Long Valley Road 2023 Storm Damage Repair Project, FEMA disaster project 4699. (PUBLIC WORKS)

ADOPTED, Resolution 2026-004

- 12.E. Agreement for Indemnification and Reimbursement for Extraordinary Costs for applicants and landowners Josh and Judi Behlke, Gerald Gates and Suzanne Senjo-Gates; application for Lot Line Adjustment and Parcel Merger for a property located at 405 and 409 Tamarack Bend, and 214 Nevada Drive in Sierra City, CA (APN 008-220-025, 008-220-026, 008-220-043). (PLANNING)

APPROVED, Agreement 2026-002

- 12.F. Agreement for Indemnification and Reimbursement for Extraordinary Costs for Ingrid Larson, applicant, and The Ferrington/Larson Real Estate Trust, landowner; application for Lot Line Adjustment and Parcel Merger for a property located at 117 Main Street and 109 Sunnyside Drive in Downieville, CA (APN 003-081-012). (PLANNING)

APPROVED, Agreement 2026-003

- 12.G. Agreement for Indemnification and Reimbursement for Extraordinary Costs for Tom Butt, applicant, and Wharfinger, LLC, landowner; application for Zone Variance for a property located at 226 Main Street in Sierra City, CA (APN 009-190-009). (PLANNING)

APPROVED, Agreement 2026-004

- 12.H. Resolution approving continued use of Master Crime Bond for public officials. (CLERK OF THE BOARD)

ADOPTED, Resolution 2026-005

- 12.I. Minutes from the regular meeting held on December 16, 2025. (CLERK OF THE BOARD)

APPROVAL OF THE REGULAR AGENDA

The Board moved to approve the Regular Agenda.

APPROVED. Motion: LeBlanc/Heuer/Unanimous Roll Call Vote: 5/0

2. PUBLIC COMMENT OPPORTUNITY

At 9:05 a.m. the public comment opportunity was opened and closed.

3. COMMITTEE REPORTS & ANNOUNCEMENTS

Supervisor Adams addressed concerns regarding the current soft hiring freeze, requiring department managers to seek board approval prior to advertising the position thus causing delays to filling critical positions. Adams recommended granting the chair informal authority to direct personnel to advertise positions until the issue is resolved. He discussed the potential drawbacks associated with this direction and wished for everyone to be treated fairly, Adams suggested placing this topic on a future agenda for discussion.

Supervisor Roen provided a brief update on a previous California Department of Fish and Wildlife (CDFW) meeting related to the ongoing wolf issues. Roen announced an upcoming meeting with CDFW scheduled for tomorrow. Moving forward, Roen reported the focus would be on working with staff to find middle ground for issues affecting the valley, as the issues still continue. Roen will provide updates after the upcoming meeting.

4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS

The Chief Probation Officer announced that the annual law update would be included on the agenda for the next board meeting. He is awaiting approval from Tuolumne County Counsel on the proposed juvenile detention services contract before it can be added to the agenda. The Chief expressed appreciation for the board's approval of the medication drop box in Loyalton. New deputy probation officer, Douglas McClure, was introduced. Doug's extensive background as well as his excitement to serve the community was highlighted.

The Director of Planning provided an update on Public Works and Transportation, noting the tragic loss of Chris Buckbee. He asked the public for patience as the department is currently short-staffed and commended the west side crew for their efforts during recent storms, despite being down to four of eight road employees. He reminded the public that during storm season, vehicles should not block snowplows. The Director reported that green waste operations would be discussed later in the meeting; currently, green waste is being accepted at four of the five sites, with Sierra City not accepting at this time. He also expressed appreciation to the Public

January 6, 2026

Works/Road Department for their willingness to step up following Director Davey's retirement.

Regarding Planning and Building, the Director noted the department was short a code enforcement officer and a building inspector. He acknowledged Chair Roen's recent positive feedback for county building inspector Roy Ward. Overall, the Director stated that, given the circumstances, operations are running smoothly.

Supervisor Adams commented that he did not receive any calls over the weekend and thanked the department for their hard work during the storms and challenging circumstances.

The Sheriff provided updates to the Board, noting ongoing wolf activity in the region. Recent incidents included a horse, cow and calf being attacked and killed in Lassen County, and wolves identified on a ranch in Modoc County, prompting questions about hazing regulations. While wolves are still seen regularly in the Sierra Valley, there have been no recent depredations.

The Sheriff addressed the recent closure of I-80, which led drivers to detour onto Highway 49, where some ignored closure signs and became stuck. Staffing challenges with CHP were highlighted, as budget overruns have limited call-out authorizations, leaving the Sheriff's Office to handle additional traffic incidents, especially on the west side of the county, while the east side remains better staffed. Overall, operations are continuing smoothly aside from these concerns.

5. FOREST SERVICE UPDATE

Thomas Parrack, Yuba River District Ranger, reported that about 1,200 acres of prescribed burns were completed last year, with much of the work occurring in Sierra County near the Trapper area and the Sierraville subdistrict. It was reported that heavy rains have paused operations, and staff are monitoring for road and infrastructure damage; the public is encouraged to report any issues. Recreation plans include a hybrid operation, with details pending.

Amber Nelson, Deputy District Ranger, reiterated the importance of the public reporting storm related damages.

Rachel Hutchinson, Sierraville District Ranger, reported that most operations have wrapped up for the season, though there is a possibility of over-snow operations in timber sales around the Carmen Valley area. The Over-Snow Vehicle (OSV) program on Yuba Pass and Little Truckee Summit has been very active. Creation of a website is in the works to share trail conditions and safety information with the public.

January 6, 2026

Due to the recent snowmobile fatality Ranger Parrack urged people to take precautions and to be aware of avalanche dangers.

Ranger Hutchinson emphasized that the Sierra Avalanche Center provides information for forest recreation and current avalanche danger updates.

Carson District Ranger Matthew Zumstein reported on matters going on in Dog Valley including burning and restoration efforts going on in the valley proper in collaboration with American River. Ranger Zumstein also reported that recreation sites are closed for the season, and law enforcement coverage is thin, there is one LEO for the entire District.

6. AUDITOR - TONY MILLER

- 6.A. Amendment to Agreement 2025-058 between Rodney Craig Goodman, Jr and the County of Sierra for Certified Public Accountant (CPA) related services in an amount not to exceed \$180,000 from December 1, 2025, through June 30, 2026.

The Auditor explained that the item presented is an amendment to the original agreement which expired December 1 and needs extension to June 30, 2026. About \$50,000 of the \$180,000 budget has been used. The Auditor noted that the full amount is unlikely to be used by the end of the fiscal year; however, there may be future discussions about extending the contract beyond June.

Supervisor Dryden expressed appreciation for the conservative approach in managing costs.

The Board moved to approve the amendment to Agreement 2025-058 between Rodney Craig Goodman, Jr and the County of Sierra for Certified Public Accountant (CPA) related services in an amount not to exceed \$180,000 from December 1, 2025, through June 30, 2026.

APPROVED, Agreement 2026-005. Motion: Dryden/LeBlanc/Unanimous Roll Call Vote: 5/0

7. PUBLIC HEALTH - RHONDA GRANDI

- 7.A. Participation Agreement between the Department of Health Care Services (DHCS) and the County of Sierra, allowing the Local Government Agency (LGA) to participate in the County Based Medi Cal Administrative Activities (CMAA) program under California's Medi Cal program; and authorization for the Director of Public Health to execute said agreement on behalf of the County.

The Director of Public Health introduced the final agreement with Department of Health Care Services for the county-based Medi Cal Administrative Activities program. The board had previously approved other components needed for implementation of the program. As all necessary documentation has been approved by the state, this agreement is a formality to finalize the process.

The Board moved to approve the Participation Agreement between the Department of Health Care Services (DHCS) and the County of Sierra, allowing the Local Government Agency (LGA) to participate in the County Based Medi Cal Administrative Activities (CMAA) program under California's Medi Cal program; and authorization for the Director of Public Health to execute said agreement on behalf of the County.

APPROVED, Agreement 2026-006. Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

8. BEHAVIORAL HEALTH - SHERYLL PRINZ-MCMILLAN

- 8.A. Authorization to advertise and fill the vacant Health Assistant position assigned to Downieville.

The Director of Behavioral Health reported that a recent staff reassignment left the Downieville HHS office without front desk coverage. Additional background was given as to how crucial the role is, as it supports multiple departments. She requested approval to refill the health assistant position, noting the change is cost neutral.

The Board moved to authorize the advertising and filling of the vacant Health Assistant position assigned to Downieville.

APPROVED. Motion: Dryden/Adams/Unanimous Roll Call Vote 5/0

9. BOARD OF SUPERVISORS

- 9.A. Discussion and possible adoption of resolution granting interim authority to the Director of Planning and Building during the vacancy of the Director of Transportation position, as determined appropriate by the Board of Supervisors. (CLERK OF THE BOARD)

The Board previously directed staff to bring back a resolution granting the Director of Planning and Building interim authority, with three versions presented for consideration. The Clerk provided an overview of all options, noting the authority could be supplemental, could supersede prior approval which gave authority to the Chair, auditor and personnel director, or could provide broader oversight of the department.

January 6, 2026

With simplicity in mind Supervisor Adams suggested that the Director of Planning/Building assume interim authority if he would be willing.

The Director accepted the role temporarily, emphasizing the need for redundancy to prevent operational delays during his absence.

The Clerk clarified that the third resolution offered broader administrative and operational authority, and adjustments would be made to allow the Chair to act in the Director's absence.

The Board moved to adopt version 3, a resolution authorizing the County Planning and Building Director to exercise interim administrative and operational authority on behalf of the vacant Director of Transportation position and superseding prior authority as amended to authorize the Chair to act in the Director's absence.

ADOPTED as amended, Resolution 2026-006 Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

- 9.B. Discussion and direction regarding the acceptance of green waste and burn policies at the County's solid waste transfer sites. (SUPERVISOR ADAMS)

Supervisor Adams reported that the issue of burning at the Sierra City site was raised at the previous meeting, at which time the board agreed to continue the moratorium on burning until further discussion could occur. He noted that the county operates five sites, with green waste accepted at four of them, but the Sierra City location is not well-suited for burning and has experienced problems in the past. Given ongoing fire-danger concerns and worry among residents due to prior incidents, the board must determine how to manage green-waste acceptance at the site and whether burning should continue there at all. Adams recommended that the Department of Transportation, the Board of Supervisors, the Forest Service, and the Sierra City Fire Department work together to determine how to proceed.

Supervisor Heuer expressed that she does not want to implement any permanent restrictions and emphasized the importance of keeping burning activities available during favorable burn months. She noted that a recurring issue is property owners waiting too late in the season to complete their clearing. Heuer expressed interest in collaborating with the Firewise Committee to improve public education on clearing properties before burn days end.

Supervisor Roen noted Gabe Foster from the Forest Service and Rodd Rummel, Executive Director of the Fire Safe Council, were both present online. Supervisor Roen explained that the board had previously allocated Title III funds to the Fire Safe Council and had discussed the possibility of utilizing two 50-yard bins at the Sierra City site for debris, which would then be transported to Loyalton. He added that Mr. Foster

January 6, 2026

indicated burning could be done safely if proper SOPs were in place and the timing was appropriate.

The Interim Director of Public Works addressed the public perception that the County has been conducting burns irresponsibly. He owned that previous issues were the County's responsibility; however, he clarified that those incidents did not occur during active burning operations, they resulted from a high-wind event three weeks later, during which embers escaped the burn site.

The Director explained that Road Department staff have been developing new Standard Operating Procedures (SOPs) which will be shared with the Forest Service, Cal Fire, and local departments to ensure they meet—or exceed—the standards used for Forest Service prescribed burns and individual burning practices.

Background and potential solutions for the water-availability challenges were provided. The Director noted that the large pile in Sierra City must be addressed, but accepting additional green waste there remains problematic. He recommended and would like the board to consider either postponing burning until the new SOP's are approved, and a water solution is accounted for or considering the long-term option of discontinuing burning at that site altogether. Burning in Sierra City, in particular, would require additional funding for water storage. He noted water pumps could be purchased in amount of \$8,000 per site as needed. The Director briefly explained there are alternatives which would allow burning and emphasized that every option carries a cost, including the current practice of not charging gate fees for green-waste disposal. He noted the cheapest option is burning and from there the costs go up considerably.

Supervisor Roen raised concerns about large wood being brought to the site, noting that the Solid Waste Committee had discussed either not accepting or charging a substantial fee for disposal of large wood. The Director clarified that the current policy already includes limits on the size of green-waste material that can be accepted.

Supervisor Adams stated he would like to see the Forest Service and the Sierra City Fire Department evaluate the site and return to the Board with short-term recommendations to address the current issues. For the long term, he suggested having the task force review each site individually. He expressed support for installing water reservoirs at the two problem locations and noted that such improvements could potentially be funded through solid-waste fees. He also raised the broader question of what ratepayers are willing to pay to continue burning operations versus the possibility of closing the Sierra City site to green-waste disposal.

Gabe Foster, Yuba River Ranger District, Division 3 indicated his willingness to conduct an inspection of the site and has done similar work in the past, including fuels reduction. He noted that the two previous escape burns have naturally reduced fuels in the area. He emphasized the importance of diligence and patrol, stating the best SOP's are ineffective if not followed. He believes burning can be done safely if SOP's are properly carried out.

January 6, 2026

Eric Kubly of Sierra City Fire explained that the department does not oppose burning but wants it conducted safely and under proper supervision. He noted that three fires have occurred in the past five years, each resulting from unexpected wind events. Kubly suggested burning in smaller piles as a safer approach and reiterated that supervision is the critical factor in preventing future incidents.

Supervisor Roen addressed the Sattley incident, emphasizing it was the county's fault. He stated that he believes the county is equipped with the staff and professionalism to manage these situations properly with more diligence after ignition. He warned that alternatives, like closing sites, would be extremely costly and would create backlash from communities forced to haul waste farther. He urges finding a responsible, effective way to handle these issues to avoid unnecessary problems for both the board and the public.

Supervisor Roen revisited the conversation regarding the Title III funds that the board had discussed and allocated several years ago to the Fire Safe Council. Supervisor Roen recalled that the Council had agreed to purchase two 50-yard bins, with Intermountain responsible for transporting them under the existing solid-waste contract. He recommended that the board re-engage with the firesafe council to determine next steps.

Rodd Rummel, Executive Director of the Fire Safe Council emphasized that the most cost-effective approach to managing green waste is to handle it at the source. He noted that requiring residents to transport material long distances can discourage them from completing defensible-space work around their properties.

He stated that Title III funds could be used to explore alternatives to burning and to help reduce the existing green-waste pile in Sierra City in the short term, while also working toward a more sustainable long-term solution.

The Interim Director noted that stopping green-waste intake at Sierra City would only shift the material to other already burdened sites, such as Loyalton which also is limited in capacity. He acknowledged staff recommendations to end burning there but recognized it could discourage property-clearing and strain other locations during high-fire-risk periods. He stressed the need to manage the issue responsibly rather than dismiss it as too costly. Supervisor Roen added that if the Loyalton Mill became operational again, it could resolve several issues.

Supervisor Adams suggested that the Forest Service and the Sierra City Fire Department evaluate the site together and, if they agree on a feasible plan, forward it to the Director of Public Works. He would like to see the discussion continue at the next meeting while also pushing the task force to explore broader alternatives. Adams acknowledged Interim Director Pangman's point that shifting Sierra City's green waste to Ramshorn would simply move the problem rather than solve it.

January 6, 2026

Mr. Foster explained that the special use permits for the sites were in the finalization process. He stated that if the county provided the drafted SOPs, the Forest Service could review them, ensure agreement, and incorporate them into the permits. He added that the permits could also require an annual Forest Service inspection, which would document expectations and clarify how all sites were to be managed moving forward.

Engineer Technician, Billy Epps, emphasized that the team had acknowledged their own deficiencies while developing the SOP's. Epps stressed that the main problem was not how fires were ignited but how they were managed afterward. He conveyed staff's recommendation that Sierra City as well as Sattley, were unsafe locations for burning, and he urged the board to consider the recommendation to discontinue burning at those sites.

The Sheriff explained that his involvement stemmed from his concern about evacuations during escape fires. He noted that the Sierra City incident required only minimal evacuations, while the Sattley situation over the summer had prompted deputies to prepare for potential evacuations in Calpine. He agreed with earlier comments that even the best standard operating procedures were useless if not followed, and he argued that both Sierra City and Sattley had demonstrated the need for 24-hour monitoring whenever burns occurred.

After reviewing the existing SOP, the Sheriff felt it lacked critical information and offered to help strengthen it with more detailed guidance on weather forecasting, coordination with Cal Fire and the Forest Service, and wind forecasting tools like SAR Topo. He also supported covering piles ahead of burns, conducting annual site inspections, and collaborating with nearby property owners on fuel reduction. Fisher offered his assistance and proposed the idea of purchasing digital monitoring equipment, such as a Starlink Mini and cameras that dispatch could monitor, emphasizing that public safety remained his primary concern.

Sarah Kubly, Firewise Committee Lead said it would be helpful to include herself and Eric Kubly, the co-deputy chief of the Sierra City Fire Department, in the discussion. She explained that Firewise stood ready to assist with public education and outreach. Kubly added that the surge of green waste in Sierra City had begun to slow as residents had already completed major property clearing when the program started, and she hoped future needs would be more manageable. She emphasized that Firewise remained prepared to support the county and work collaboratively on whatever tasks were needed.

Supervisor Roen noted that a 160 to 180-acre project within Sierra City proper was expected to take place next year, and he was hopeful it would help improve the situation.

January 6, 2026

Discussion ensued regarding the Solid Waste Committee, and Supervisor Roen concluded by stating that the item would be referred to said Committee and continued to the next meeting.

By consensus, the Board referred the item to the Solid Waste Committee and provided direction to continue the item to the next meeting.

- 9.C. Resolution revising and clarifying the county policy for granting fee waivers to local governmental agencies providing emergency services within Sierra County. (CLERK OF THE BOARD)

The Clerk explained that the last fee-waiver request had prompted a need to update the county's existing resolution, which had been adopted in 2000. She noted that the revised resolution clarified that only general-fund fees could be waived, not solid-waste, state, or federal fees. She added that any agency seeking a waiver had to return to the Board for approval, as waivers were not automatic.

Supervisor Adams stated he supported the resolution but wanted to ensure it would still allow the alternatives outlined in the Director of Planning's memo related to the upcoming agenda item. He emphasized the importance of helping small special districts with limited budgets while avoiding shifting all costs to the rest of the county. He agreed that districts should still pay fees owed to outside agencies and appreciated the memo's distinction between estimated and actual staff time. Adams expressed interest in a discounted approach for the next item, as it would be fairer to the rest of the county. After discussion, he agreed it made sense to address the next agenda item before acting on the resolution.

- 9.D. Discussion/direction regarding a planning fee waiver for the Pliocene Ridge Community Services District (PRCSD) in connection with the Pike City Firehouse storage building. (SUPERVISOR ADAMS)

Supervisor Adams acknowledged the Director of Planning's clarification that he had no personal stake in the matter and noted that the decision ultimately came down to public policy. Supervisor Adams reiterated the importance of supporting small agencies with limited budgets that rely heavily on volunteers. Citing the Director's memo, he explained that reducing the permit fee from about \$1,700 to \$1,314 would cover actual staff time and required county costs. While recognizing that the district would prefer the \$163 option, which would waive all staff time, he felt that level of subsidy was too great. Supervisor Adams supported setting the fee at \$1,314.61 as a fair balance for both the district and the rest of the county.

The Board moved to authorize the reduced permit fee for the Pliocene Ridge Community Services District in the amount of \$1,314.61.

APPROVED. Motion: Adams/LeBlanc/Unanimous Roll Call Vote 5/0

Item 9.C. CONTINUED

Supervisor Adams suggested that the Clerk and County Counsel consider the board's earlier discussion and develop language that would allow reasonable fee adjustments without requiring the director to calculate detailed costs each time.

The Director of Planning noted that the draft resolution already addressed these concerns by giving the board full discretion to reduce fees in whole or in part while clarifying that state-mandated fees could not be waived and that districts must submit a formal request.

The Clerk emphasized the importance of treating all districts the same.

The Board moved to adopt the resolution revising and clarifying the county policy for granting fee waivers to local governmental agencies providing emergency services within Sierra County.

ADOPTED, Resolution 2026-007. Motion: Adams/LeBlanc/Unanimous Roll Call Vote 5/0

9.E. Discussion/action regarding appointments to commissions, board and associations; standing committees; term appointments; and ad-hoc committees for the 2026 Calendar Year. (CLERK OF THE BOARD)

The Clerk was directed to add language to the standing committee rules establishing that, going forward, the immediate past chair will serve as the alternate for the government standing committee.

Following discussion, the Board moved to approve the appointments to commissions, boards and associations; standing committees; term appointments; and ad-hoc committees for the 2026 Calendar Year as presented with the following changes:

Government Standing Committee:

Supervisor Roen, Chair
Supervisor Dryden, Vice Chair
Supervisor Adams, Alternate

Finance Standing Committee:

Supervisor Adams, Chair
Supervisor Roen, Representative
Supervisor Heuer, Alternate

Removed Ad-Hoc Committee's:

Loyalton Cogen
REAP/LEAP
CA Fire Safe Council

January 6, 2026

Verdi/Long Valley Development
County Fire Restrictions
County Health Officer Recruitment
Westside Dispatch

City of Loyalton Building and Planning Services Ad-Hoc Committee:

Supervisor Dryden, Representative
Supervisor LeBlanc, Representative

Nor Tec:

Dorie Gayner was appointed by Nor Tec to fill the public seat previously held by Tom Beam

Sierra County Child Abuse Council:

Supervisor LeBlanc, Representative
Supervisor Heuer, Alternate

APPROVED. Motion: Heuer/LeBlanc/Unanimous Roll Call Vote 5/0

9.F. Appointments to the Behavioral Health Advisory Board. (CLERK OF THE BOARD)

Sierra Folsom, Deputy Clerk-Recorder, reported that the Behavioral Health Advisory Board currently has two open seats designated for consumers of mental health services, and three applications have been submitted for those vacancies.

Dylan Davis addressed the board and provided background on his experiences with Behavioral Health services, as well as his experience with peer-support training, crisis and substance-use training and informal experience helping others with disability applications and in-home support. He expressed a strong commitment to the community and wanted to help residents access behavioral health services, noting that he had personally benefited from them and believed others could too.

Supervisor Adams stated that all three applicants were qualified for consideration. He noted a desire for an East–West balance on the board, which supported Mr. Davis as a representative of the western area. He emphasized that the Ridge area had unique needs and was geographically isolated and therefore had fewer opportunities for participation in local government. Supervisor Adams recommended appointing Mr. Davis and stated he was neutral regarding the remaining two applicants for the east-side position.

The Board moved to appoint Dylan Davis to the first vacancy on the Behavioral Health Advisory Board.

APPROVED. Motion: Adams/Dryden/Unanimous Roll Call Vote 5/0

January 6, 2026

Supervisor Dryden noted that neither of the other two applicants were present to speak on their own behalf. While Dryden expressed appreciation for both applicants, she noted that Linda Diltz had ten years of peer-support experience and appeared familiar with the role. She expressed appreciation for both applicants but moved to appoint Linda Diltz to the vacancy.

The Board moved to appoint Linda Diltz to the second vacancy on the Behavioral Health Advisory Board.

APPROVED. Motion: Dryden/Heuer/Unanimous Roll Call Vote 5/0

10. CLOSED SESSION

- 10.A. Closed Session pursuant to Government Code Section 54956.9(d)(4) - conference with legal counsel - anticipated litigation - 1 case.
- 10.B. Closed Session pursuant to Government Code section 54957 - Public Employee Discipline/Dismissal/Release.
- 10.C. Closed Session pursuant to Government Code section 54957 - performance evaluation pertaining to Personnel Director.

CLOSED SESSION STATEMENT

The Board met in closed session from 11:20 a.m. to 1:04 p.m. County Counsel reported that on Item 10.A., no reportable action was taken; on Item 10.C., direction was given to staff; and on Item 10.B., Deputy County Counsel reported that direction was given to staff and the matter would be continued to the next meeting.

11. TIMED ITEMS

- 11.A. 10:00AM RESOLUTION OF APPRECIATION
Presentation of Resolution of Appreciation and recognition of retirement for Bryan Davey, Sierra County Director of Transportation.

Supervisor Heuer presented a Resolution of Appreciation honoring Bryan Davey for his 21 years of service to Sierra County, highlighting his career path from Chevron's research lab to the Sheriff's Office and ultimately to leadership roles in Public Works and Transportation. Heuer noted his management of major infrastructure projects, such as the Packer Lake Bridge and Salmon Lake Bridge Replacement Projects, as well as the Downieville Community Hall and Sierraville School renovation projects and his steady leadership through multiple disasters, including fires and severe storms. She also emphasized his deep community involvement, strong character, and dedication to always doing what was best for Sierra County.

Mr. Davey expressed that it had been an honor and a privilege to serve the county. He credited the team for making the work possible. He shared how proud he was of everyone in the department and grateful for the opportunity to serve as their leader.

Eric Kubly, on behalf of the Sierra City Volunteer Fire Department, thanked Mr. Davey for dedicating so much of his life to improving the community, as well as Mary Davey for her support. Noting he was always present in moments of crisis.

The Director of Planning briefly shared that working alongside Mr. Davey made him appreciate how hard he worked and how many issues he handled while keeping everything running smoothly.

11.B. 11:00AM TRINDEL INSURANCE FUND

Presentation by Trindel Insurance Fund to provide an overview of the County's self-insurance programs, including coverage structure, risk management services, and the County's participation in Trindel's pooled programs.

A presentation was given by Jessica Hartman, Executive Director, and Jack Contos, Senior Financial Analyst of Trindel Insurance, outlining the operation of the pooling program, Sierra County's strong safety record, and the current return-of-funds offer. Jack reported that \$700,000 was available for return to Sierra County, noting it was not a guaranteed revenue source and that any funds not withdrawn would remain invested within the program.

Before returning any funds, Mr. Contos recommended strengthening Sierra County's property program, suggesting at least a \$100,000 adjustment, to ensure obligations were fully supported moving forward.

Discussion ensued regarding the suggestion of investing 100,000 into the property program and options for handling the return-of-funds offer, including potentially parking the money elsewhere for flexibility, since funds kept with Trindel could only be accessed once per year. As County Counsel stated this was primarily a risk management issue, the need for clearer risk-management roles and communication after learning that prior notices had not been shared with the board was emphasized.

Following discussion, the Board directed continuing this the matter to the next meeting to provide action.

13. CORRESPONDENCE LOG

- 13.A. Letter from the California Office of Emergency Services approving Sierra County's request for State of Emergency (SOE) and California Disaster Assistance Act (CDAA) funding due to the impacts of the Late August 2025 Mudslides.

January 6, 2026

ADJOURN

At 1:04 p.m., with no further business, Chair Roen adjourned the meeting.

PAUL ROEN, CHAIR
BOARD OF SUPERVISORS

ATTEST:

HEATHER FOSTER
CLERK OF THE BOARD

**SIERRA COUNTY BOARD OF SUPERVISORS'
AGENDA TRANSMITTAL & RECORD OF PROCEEDINGS**

MEETING DATE: DEPARTMENT: PHONE NUMBER: REQUESTED BY:	TYPE OF AGENDA ITEM: REGULAR CONSENT TIMED SUPPORTIVE DOCUMENT ATTACHED: RESOLUTION MEMO AGREEMENT OTHER _____
AGENDA ITEM:	
BACKGROUND INFORMATION:	
FUNDING SOURCE: GENERAL FUND IMPACT:	OTHER FUND: AMOUNT: \$
ARE ADDITIONAL PERSONNEL REQUIRED? YES NO TYPE OF EMPLOYEE	IS THIS ITEM ALLOCATED IN THE BUDGET? YES NO IS A BUDGET TRANSFER REQUIRED? YES NO
SPACE BELOW FOR CLERK'S USE	
BOARD ACTION: APPROVED APPROVED AS AMENDED ADOPTED ADOPTED AS AMENDED DENIED OTHER NO ACTION TAKEN	SET PUBLIC HEARING FOR: _____ DIRECTION TO: _____ REFERRED TO: _____ CONTINUED TO: _____ AUTHORIZATION GIVEN TO: _____
BOARD VOTE: BY CONSENSUS AYES: ABSTAIN: NOES: ABSENT:	RESOLUTION 2026- _____ AGREEMENT 2026- _____ ORDINANCE _____
COMMENTS:	

CLERK OF THE BOARD

DATE



**STATE OF CALIFORNIA, COUNTY OF SIERRA
BOARD OF SUPERVISORS
MINUTES
REGULAR MEETING**

Lee Adams, District 1

P.O. Box 1 - Downieville, CA 95936 - 530-289-3506 - supervisor1@sierracounty.ca.gov

Lila Heuer, District 2

P.O. Box 485 - Sierra City, CA 96125 - 916-580-5608 - lheuer@sierracounty.ca.gov

Paul Roen, Chair, District 3

P.O. Box 43 - Calpine, CA 96124 - 209-479-2770 - supervisor3@sierracounty.ca.gov

Terry LeBlanc, District 4

P.O. Box 387 - Loyalton, CA 96118 - 707-489-0314 - tleblanc@sierracounty.ca.gov

Sharon Dryden, Vice-Chair, District 5

P.O. Box 246 - Loyalton, CA 96118 - 530-913-9218 - sdryden@sierracounty.ca.gov

The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on February 17, 2026, at 105 Beckwith Street, Social Hall, Loyalton, CA. This meeting was recorded for posting on the Board of Supervisors' website at www.sierracounty.ca.gov.

PLEDGE OF ALLEGIANCE: Led by Supervisor Heuer

ROLL CALL

Present: Lee Adams, Supervisor, District #1
Lila Heuer, Supervisor, District #2
Paul Roen, Chair, District #3
Terry LeBlanc, Supervisor, District #4
Sharon Dryden, Vice-Chair, Supervisor, District #5

Staff: Heather Foster, County Clerk-Recorder
Sheryl Prinz-McMillan, Director of Behavioral Health
Brandon Pangman, Planning/Building Director & Interim Public Works/Transportation Director
Andrew Plett, County Counsel
Judi Behlke, Personnel Director
Mike Fisher, Sheriff/Coroner

APPROVAL OF THE CONSENT AGENDA

At the request of Supervisors Adams and Dryden, Consent Items 11.A. and 11.H. were moved to the Regular Agenda as Items 6.C. and 6.D.

- 11.A. Authorization to purchase office and clinical furniture items from Uplift Desk in an amount of \$7,149.28 and Office Chairs USA in an amount of \$18,286.94 for a total not to exceed \$25,436.22 plus tax for the new Behavioral Health Clinic. (BEHAVIORAL HEALTH)
- 11.H. Authorization to pay an outstanding invoice to the Sierra-Plumas Joint Unified School District (SPJUSD) for student mental health services from October 2024 through June 2025, in an amount of \$211,971.39. (BEHAVIORAL HEALTH)

The Board moved to approve the Consent Agenda as amended.

APPROVED. Motion: Adams/Heuer/Unanimous Roll Call Vote: 5/0

11. CONSENT AGENDA

- 11.B. Resolution designating the Director of Transportation or Director of Office of Emergency Services as authorized agents for all open and future disasters/grants declared up to three (3) years following the date of approval. (OES)

ADOPTED, Resolution 2026-019

- 11.C. Authorization to approve payment to R & J Joy, Inc. dba Joy Engineering for 743.89 tons of 3/4 AB rock base for disaster recovery project 83115, FEMA disaster 4699 in an amount not to exceed \$13,882.11. (PUBLIC WORKS)
- 11.D. Resolution declaring one (1) County owned Caterpillar 60-kilowatt diesel generator as surplus and establishing minimum bid approving disposal of the generator. (PUBLIC WORKS)

ADOPTED, Resolution 2026-020

- 11.E. Agreement between California Mental Health Services Authority (CalMSHA) and the County of Sierra for participation in the SSO (Single Sign On)/SAML (Security Assertion Markup Language) implementation for SmartCare in an amount not to exceed \$15,299. (BEHAVIORAL HEALTH)

APPROVED, Agreement 2026-021

February 17, 2026

- 11.F. Authorization to pay an outstanding invoice to the California Mental Health Services Authority (CalMHSA) for the electronic health record (EHR) system implementation from May through June 2025, in an amount of \$176,370.29. (BEHAVIORAL HEALTH)
- 11.G. Authorization to pay an outstanding invoice to the County of Nevada for telephone triage client services provided from April through June 2025, in an amount of \$5,748. (BEHAVIORAL HEALTH)
- 11.I. Resolution approving Agreement No. 25G27145 with the California Department of General Services for Help America Vote Act (HAVA) funding to assist the County in improving the administration of elections for federal office, including enhancements to election technology and election security improvements, in an amount not to exceed \$8,324.38, for a term ending December 31, 2026. (ELECTIONS)

ADOPTED, Resolution 2026-021; and **APPROVED**, Agreement 2026-022

- 11.J. Waive second reading and adoption of an ordinance repealing section 3.07.070 of the Sierra County Code relating to residency requirements for specified positions. (CLERK OF THE BOARD)

ADOPTED, Ordinance 1142

- 11.K. Waive second reading and adoption of an ordinance repealing section 5.30.015 of the Sierra County Code relating to Grand Jury Compensation. (CLERK OF THE BOARD)

ADOPTED, Ordinance 1143

- 11.L. Minutes from the regular meeting held on January 20, 2026. (CLERK OF THE BOARD)
- 11.M. Minutes from the special meeting held on January 29, 2026. (CLERK OF THE BOARD)
- 11.N. Minutes from the regular meeting held on February 3, 2026. (CLERK OF THE BOARD)

APPROVAL OF THE REGULAR AGENDA

The Board moved to approve the Regular Agenda as amended.

APPROVED as amended. Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

2. PUBLIC COMMENT OPPORTUNITY

At 9:03 a.m. Chair Roen opened and closed the public comment opportunity.

3. COMMITTEE REPORTS & ANNOUNCEMENTS

Supervisor Dryden reported that the City of Loyalton has requested the County move forward with a public meeting regarding the FEMA flood mapping process. She noted that discussions and email coordination have occurred between City representatives, including Joy Markum, to organize the meeting and provide an update on the process. The Board expressed support for moving forward.

Supervisor Adams reported attending the CSAC Board meeting in Sacramento last Thursday and announced a special NorCal EMS Board meeting scheduled for Friday morning to address the Exclusive Operating Area in Lassen County.

Chair Roen provided an update on ongoing predator-related issues, noting continued discussions and advocacy efforts on behalf of the County and local producers. He stated that the new CDFW Director has assumed her role and that they will continue to pursue potential mitigation strategies.

Supervisor Adams added that RCRC committee members met with the new CDFW Director prior to her appointment and reported that communication has improved.

4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS

The Sheriff reported on a fatal wrong-way collision on Highway 395 over the weekend resulting in two fatalities. Multiple agencies, including Nevada Highway Patrol, Reno and Truckee Meadows Fire, CHP, and Sierra County personnel responded. CHP is leading the accident investigation, and the Sheriff's Office is handling the coroner's investigation. Additional details are pending official reports.

The Sheriff also provided an update on predator-related issues, noting continued coordination with CDFW regarding training and mitigation efforts. He expressed concern about delays as cattle season approaches and stated he is working with Chair Roen and other partners to develop a plan.

The Personnel Director reviewed current vacancies, including Assessor, Director of Public Works and Transportation, Chief Deputy Auditor/Accountant, Administrative Secretary (Building and Planning), Public Health Nurse, Peer Support Specialist, and others. Limited applications have been received for several positions. An offer has been accepted for the Account Technician position, and other recruitments are in progress, including Behavioral Health Coordinator and Road Department positions.

She also announced she will be attending the Trindel strategic planning meeting in Winters this week to develop a three-year strategic plan.

5. FOREST SERVICE UPDATE

Sierraville District Ranger Hutchinson reported that ExploreUS will manage most eastside campgrounds in the Sierraville and Truckee areas in 2026 while the Forest Service develops a long-term prospectus for Tahoe National Forest campground operations. Jackson Meadows will remain Forest Service-operated, and Lake of the Woods and Bear Valley will continue as free sites.

She advised that NID plans to open the Pass Creek boat ramp approximately four days per week with inspections and limited hours, allowing limited public access for fishing and motorized boating.

Seasonal temporary positions will open February 20, primarily in recreation with some natural resource positions, along with additional opportunities through the Great Basin Institute and American Conservation Experience. Local applicants are encouraged to apply. The Board indicated the information would be shared with the high school to promote local opportunities.

Ranger Hutchinson also announced that this would be Tom Parrack's final Board meeting prior to retirement and expressed appreciation for his service.

Yuba River District Ranger Thomas Parrack reported that winter weather conditions have impacted operations, with several offices temporarily closed and staff teleworking as needed. He stated this would be his final meeting with the Board and expressed appreciation for the opportunity to work with Sierra County.

Chair Roen congratulated Ranger Parrack and thanked him for assisting with implementation of significant projects on the west side of the County, noting the substantial progress made over the past several years. Supervisor Adams also congratulated Ranger Parrack on his retirement and commented on the noticeable improvements to the landscape during his time in the position.

Deputy District Ranger Amber Nelson announced she will serve as Acting District Ranger following Ranger Parrack's departure. She also reported that upgrades to internet and phone systems at Forest Service facilities are underway and may cause minor temporary disruptions.

The Board extended congratulations to Ms. Nelson on her new role.

3. COMMITTEE REPORTS & ANNOUNCEMENTS (Continued)

The Director of Planning reported that efforts to schedule FEMA flood mapping public outreach workshops with the city have been unsuccessful due to difficulty finalizing dates. He offered to lead the workshops and recommended holding them at Loyaltown City Hall gymnasium to best accommodate public participation. He requested the city propose dates so the workshops can be scheduled.

Supervisor Dryden confirmed the delay was primarily scheduling-related and encouraged coordination to move forward. Jerry Gerow was identified as the City's contact. The Director stated he would follow up.

6. BEHAVIORAL HEALTH - SHERYLL PRINZ-MCMILLAN

- 6.A. Authorize the Behavioral Health Director to sign the Proposition 36 Grant application and all ancillary agreements/forms to secure the grant funding for Sierra County in the amount of \$256,187.84.

The Behavioral Health Director requested authorization to sign the Proposition 36 grant application and all ancillary agreements to secure \$256,187.84 in pre-allocated state funding for Sierra County. She explained that the funding will support expanded assessment and treatment services for substance abuse offenders in the court system, as required under Proposition 36.

The funds will assist in covering costs associated with providing behavioral health assessments and treatment services both in custody and on probation, including services not otherwise covered by Medi-Cal, as well as related materials and testing expenses. The item was brought forward prior to receipt of the formal contract due to a required signature deadline within two weeks.

Following brief discussion, the Board moved to authorize the Behavioral Health Director to sign the Proposition 36 Grant application and all ancillary agreements/forms to secure the grant funding for Sierra County in the amount of \$256,187.84.

APPROVED. Motion: LeBlanc/Adams/Unanimous Roll Call Vote: 5/0

- 6.B. Resolution authorizing the Auditor to make certain changes to the 2025/2026 final budget for the Behavioral Health Department.

The Director of Behavioral Health explained that the proposed resolution is intended to reconcile and realign the Department's 2025/2026 final budget to reflect prior Board-approved actions. She noted that during the budget process, several items previously approved by the Board, including projects, line items, and contracts, were not reflected in the budget documents provided.

She stated that over \$2 million in previously approved contracts and financial modifications, as well as the Loyaltan building project and other approved expenditures, were not accurately shown in the adopted budget. The requested adjustments do not increase overall funding or add new appropriations but instead reallocate and align existing funds to the correct categories to ensure the budget matches Board-approved actions and actual account balances.

February 17, 2026

The Director indicated she worked with the Auditor's Office to format the revisions appropriately.

This item was tabled to later in the meeting due to technical difficulties.

7. PUBLIC WORKS/TRANSPORTATION

- 7.A. Authorization to advertise and hire an Interdepartmental Fiscal Officer position for the Public Works and Transportation Department.

The Interim Director of Public Works informed the Board that the current Interdepartmental Fiscal Officer has resigned, effective February 24. He noted that the Department's other fiscal position had also been vacant, though that position has recently been filled. However, the new hire will require training and is not expected to be fully in place for approximately one month.

Due to the staffing shortages and operational needs within the Department's fiscal functions, the Interim Director requested authorization to advertise and backfill the vacant Interdepartmental Fiscal Officer position.

The Board moved to authorize advertising and hiring an Interdepartmental Fiscal Officer position for the Public Works and Transportation Department.

APPROVED. Motion: Adams/Dryden/Unanimous Roll Call Vote: 5/0

- 7.B. Resolution authorizing the Auditor to make certain changes to the 2025-2026 Final Budget for the purchase of a 20' office container to be used for a guard shack at the Loyalton transfer station in an amount not to exceed \$19,841.25. (4/5th affirmative vote required)

The Interim Director of Public Works explained that the proposed resolution would authorize budget adjustments for the purchase of a 20-foot office container, in an amount not to exceed \$19,841.25, to be used as a guard shack at the Loyalton Transfer Station. He stated this would be the third such unit installed at County transfer stations and noted that the purchase is fully funded through grant funds, with no impact to the General Fund. He further indicated that similar units are planned for all five transfer stations.

The Board moved to adopt the resolution authorizing the Auditor to make certain changes to the 2025-2026 Final Budget for the purchase of a 20' office container to be used for a guard shack at the Loyalton transfer station in an amount not to exceed \$19,841.25.

ADOPTED, Resolution 2026-022. Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

8. PLANNING / BUILDING - BRANDON PANGMAN

- 8.A. Set a public hearing on the potential non-renewal of Williamson Act Contract 73-8, APN's 023-010-006, 019-070-004, 019-070-005, and 018-120-014 near Stampede Reservoir in eastern Sierra County.

By consensus, the Board set the public hearing on the potential non-renewal of Williamson Act Contract 73-8, APN's 023-010-006, 019-070-004, 019-070-005, and 018-120-014 near Stampede Reservoir in eastern Sierra County for March 17, 2026, at 11:00 a.m. in Loyalton.

6.B. CONTINUED

The Director of Behavioral Health reiterated that the item is intended to reconcile the Department's originally submitted budget with the County's final adopted budget. Due to prior transitions in the Auditor's Office, updated figures and previously approved Board actions were not incorporated, resulting in outdated numbers remaining in the budget.

She noted that major approved items, including the Behavioral Health Housing Fund (over \$1 million), the Loyalton building project, and other approved allocations were not reflected. The proposed resolution would align the final budget with actual Board-approved amounts and current account balances. She confirmed the adjustments were prepared in coordination with the Auditor's Office.

Supervisor Adams clarified that Attachment A reflects the summarized income and expense adjustments and noted that the resolution authorizes, but does not require, the Auditor to make the changes.

The Director emphasized the goal is to ensure the County's published budget accurately reflects approved expenditures.

The Board moved to adopt the resolution authorizing the Auditor to make certain changes to the 2025/2026 final budget for the Behavioral Health Department.

ADOPTED, Resolution 2026-023. Motion: Adams/LeBlanc/Unanimous Roll Call Vote: 5/0

- 6.C. Authorization to purchase office and clinical furniture items from Uplift Desk in an amount of \$7,149.28 and Office Chairs USA in an amount of \$18,286.94 for a total not to exceed \$25,436.22 plus tax for the new Behavioral Health Clinic. (BEHAVIORAL HEALTH) (**Consent Item 11.A.**)

Supervisor Dryden stated she pulled the item after receiving a question from the public regarding the cost. She noted that after reviewing the background materials, the amount appeared reasonable given the quantity of furniture but asked the Director to explain what was being purchased and how it would be funded.

February 17, 2026

The Director of Behavioral Health explained that the Loyalton clinic remodel expanded the building from five rooms to eleven rooms, adding additional clinic rooms, telehealth rooms, a conference room, and a main office area. She stated that privately owned furniture had been removed and replaced with medical-grade, wipeable furniture appropriate for a clinical setting.

She explained that the purchase includes desks, guest chairs, ergonomic task chairs, telehealth furnishings, and related equipment necessary to support both in-person and telehealth services. She emphasized that the purchase is primarily furnishing newly created spaces and not replacing existing staff furniture.

Supervisor Adams asked how many people would be receiving new desks.

The Director responded that no current staff with existing desks would be receiving new desks. New desks are for staff who did not previously have desks, and one stand-up desk is included, consistent with prior HHS purchases. She noted that some previously used desks were too large for the remodeled space and would be repurposed elsewhere.

Supervisor Dryden observed that the stand-up desk appeared to be one of the higher-cost items and noted that additional items included office chairs, stacking chairs, floor mats, and accessories. She commented that, given the scope of the remodel, the cost appeared reasonable.

The Director stated that the Department sought the lowest-cost medical-grade furniture available and received discounted pricing. She reiterated that medical-grade furniture is necessary to allow for proper sanitation if a client is ill or soils furniture.

Supervisor Adams asked whether the 19 ergonomic task chairs were for staff or the public and questioned the cost per chair.

The Director explained that most of the ergonomic task chairs are for client use, particularly for individuals participating in telehealth appointments with off-site psychiatrists or providers, as many clients come to the clinic due to limited internet access at home. The chairs would also be used during team meetings involving clients and family members. She clarified that the purchase is in addition to existing furniture and not an upgrade of current staff furnishings.

Supervisor Dryden asked for clarification regarding the funding source.

The Director stated that the purchase is partially funded through the clinic remodel budget and partially through Mental Health Services Act (MHSA) funds designated for technology and furniture, noting that those funds would otherwise revert back to the state. She confirmed there is no additional General Fund impact.

February 17, 2026

The Board moved to authorize the purchase office and clinical furniture items from Uplift Desk in an amount of \$7,149.28 and Office Chairs USA in an amount of \$18,286.94 for a total not to exceed \$25,436.22 plus tax for the new Behavioral Health Clinic.

APPROVED. Motion: Dryden/LeBlanc/Majority Roll Call Vote: 4/1 (Supervisor Adams NO)

- 6.D. Authorization to pay an outstanding invoice to the Sierra-Plumas Joint Unified School District (SPJUSD) for student mental health services from October 2024 through June 2025, in an amount of \$211,971.39. (BEHAVIORAL HEALTH) (**Consent Item 11.H.**)

Supervisor Adams stated he pulled the item from the consent agenda due to the amount of \$211,971.39 and asked for a brief explanation.

The Director of Behavioral Health explained that the invoice is part of the County's Mental Health Services Act (MHSA) plan, which funds student mental health and support services within the schools. She noted that the School District had not been invoicing on a consistent schedule, and due to staff transitions, a prior invoice was delayed and not forwarded appropriately. She stated that with a new Interdepartmental Fiscal Officer in place, the Department will be more proactive in prompting partners to submit timely invoices.

The invoice covers services provided from October 2024 through June 2025 and is part of an existing three-year contract. Services include funding for student support staff, counseling services through "Tiny Eyes" (remote therapy), Wellness Center operations, furniture, supplies, and related mental health programming.

Supervisor Adams expressed concern about timely invoicing and potential state allowances, emphasizing the importance of preventing future delays. The Director concurred.

Supervisor Dryden asked for clarification regarding Wellness Center expenses and whether students receive counseling services there. The Director confirmed that students are pulled from class and use the Wellness Center for counseling, primarily through remote providers, though the Department has recently hired a clinician specializing in youth and hopes to expand in-person services moving forward.

The Board moved to authorize payment of an outstanding invoice to the Sierra-Plumas Joint Unified School District (SPJUSD) for student mental health services from October 2024 through June 2025, in an amount of \$211,971.39.

APPROVED. Motion: Adams/Dryden/Unanimous Roll Call Vote: 5/0

9. BOARD OF SUPERVISORS

- 9.A. Appointment to the Sierra County Solid Waste Task Force. (CLERK OF THE BOARD)

The Board moved to appoint Susan McIlravy to the Sierra County Solid Waste Task Force.

APPROVED. Motion: Dryden/LeBlanc/Unanimous Roll Call Vote: 5/0

10. CLOSED SESSION

- 10.A. Closed session pursuant to Government Code section 54957 - Public Employee Discipline/Dismissal/Release.
- 10.B. Closed session pursuant to Government Code section 54957 – Public Appointment: County Assessor.
- 10.C. Closed session pursuant to Government Code section 54957 – Public Appointment or Employment – Director of Public Works and Transportation.
- 10.D. Closed session pursuant to Government Code section 54957 - performance evaluation pertaining to County Counsel.

CLOSED SESSION STATEMENT

The Board met in closed session from 10:16 a.m. to 12:37 p.m. Chair Roen reported that no reportable action was taken on Item 10.A. and direction was given to staff on Items 10.B., 10.C. and 10.D.

12. CORRESPONDENCE LOG

- 12.A. Letter from the Department of Alcoholic Beverage Control (ABC) regarding Public Convenience or Necessity under Business and Professions Code § 23958.4 and the designation of a subordinate officer or body.

No action taken.

February 17, 2026

ADJOURN

At 12:38 p.m., with no further business, Chair Roen adjourned the meeting.

PAUL ROEN, CHAIR
BOARD OF SUPERVISORS

ATTEST:

HEATHER FOSTER
CLERK OF THE BOARD