

**SIERRA COUNTY TRANSPORTATION COMMISSION
P. O. BOX 98 – DOWNIEVILLE, CALIFORNIA 95936**

COMMISSIONERS

APPOINTERD BY
SIERRA COUNTY
LILA HEUER – VICE CHAIR
SHARON DRYDEN
PAUL ROEN
TERRY LEBLANC - ALTERNATE

APPOINTED BY
THE COMMISSION
PAUL CUETO

APPOINTED BY
CITY OF LOYALTON
SUSAN MCILRAVY – CHAIR
NANCY ROGERS
JERRY GEROW
BILL MERTTON - ATERNATE

**WEDNESDAY
NOVEMBER 19, 2025
10:00 A.M.**

**305 SOUTH LINCOLN
SIERRAVILLE, CA**

This meeting will be open to in-person attendance and available to the public via teleconference.

The public may observe and provide public comments by using the Teams options below:

By Phone: 1-323-892-2486
Access Code: 754942201#
Meeting ID: 284 142 577 88
Passcode: ZddH37

By PC: <https://tinyurl.com/SCTC-meeting>

In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the SCTC office at (530) 289-3201 at least 72 hours in advance of the meeting.

AGENDA

Matters under the jurisdiction of the Commission, and whether or not on the posted agenda, may be addressed by the general public during the Public Comment Opportunity time. No action may be taken, or substantive discussion pursued on matters not on the posted agenda.

- 1. Call to Order and Roll Call and Introductions - 10:00 A.M.**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Approval of Minutes of September 24, 2025**
- 5. Announcements**
- 6. Public Comment Opportunity**

7. **10:15 AM Timed Item** for presentation by Patrick Snead, Regional Director (Western), Coalition Against Bigger Trucks (CABT), regarding current proposals in Congress to put heavier and longer tractor-trailer trucks on roadways.

8. Transit

- A. Discussion and report on the status of the Transit Fund and Transit Services within Sierra County.
- B. Resolution declaring one (1) transit vehicle as surplus and authorizing the Executive Director to evaluate the vehicle for appropriate transfer, sale or disposal.

9. Overall Work Program

- A. Report on the status of the Overall Work Program budget for the current fiscal year.
- B. Resolution approving a budget amendment to the Overall Work Program FY 25/26 and approving Amendment #1 to the Overall Work Program Agreement.

10. Regional Transportation Improvement Program

- A. Update of the Regional Transportation Improvement Plan.
- B. Resolution approving the Regional Transportation Improvement Plan.

11. Local Streets and Roads Needs Assessment

- A. Resolution approving the contribution of Regional Surface Transportation Program (RSTP) funds to the statewide Local Streets and Roads Needs Assessment.

12. CALTRANS Report

[North Region Projects Viewer \(arcgis.com\)](#)

13. Project Updates

14. Other Transportation Issues

15. Schedule Next Meeting

16. Adjourn

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WEDNESDAY
SEPTEMBER 24, 2025
10:00 A.M.

305 SOUTH LINCOLN
SIERRAVILLE, CA

MINUTES

1. Call to Order

This meeting was called to order at 10:06 a.m. by Chair McIlravy

Roll Call

Commissioners Present: Roen, Gerow, Heuer, Dryden, McIlravy

Commissioners Absent: Cueto, Rogers

A Quorum was established.

Staff Present: Bryan Davey, Executive Director; Kaylon Hall, Transportation Planner and Suzanne Smith, Executive Secretary

Also in Attendance: Dawson Stroud, Regional Liaison, Caltrans – District 3 (Remote); Sandra Loving, President, Golden Rays Senior Citizens of Sierra County; Magdalene DeBerg, Executive Director, Incorporated Senior Citizens of Sierra County (Remote); Eric Toraason, Transportation Coordinator, Incorporated Senior Citizens of Sierra County

2. Pledge of Allegiance

Led by Chair McIlravy

3. Approval of Agenda

Commission Action: Commissioner Roen moved to approve the agenda; seconded by Commissioner Gerow; motion carried by consensus.

4. Approval of Minutes

Commission Action: Commissioner Roen moved to approve the minutes of July 23, 2025; seconded by Commissioner Gerow; motion carried by consensus.

5. Announcements

No announcements were made.

6. Public Comment Opportunity

No public comment was given.

7. Regional Transportation Plan

10:05 a.m. Continued Public Hearing: Final review of the 2025 Sierra County Regional Transportation Plan and proposed Initial Study and Negative Declaration for the final 2025 RTP:

The Public Hearing was opened by Chair McIlravy at 10:08 a.m. Miss Hall inquired if there were any questions or concerns regarding the final draft. Hearing none, Miss Hall confirmed that the 2025 Sierra County Regional Transportation Plan has been completed and approved by Caltrans. Chair McIlravy adjourned the Public Hearing at 10:10 a.m.

Resolution adopting the 2025 Sierra County Regional Transportation Plan, including adoption of the Initial Study and Negative Declaration:

Commission Action: Commissioner Dryden moved to adopt Resolution 2025-14 adopting the 2025 Sierra County Regional Transportation Plan, including adoption of the Initial Study and Negative Declaration; seconded by Commissioner Heuer; motion carried unanimously by roll call vote.

8. Transit

Discussion and report on the status of the Transit Fund and Transit Services within Sierra County:

A fund estimate spreadsheet was distributed showing the ongoing tabulations of the Local Transportation Fund (LTF) 1/4% sales tax, the State Transit Assistance (STA), the State of Good Repair (SGR), 5311 Grant, SB125 and the American Rescue Plan (ARP). Miss Hall reported the following balances:

<u>Account Balances</u>		<u>FY 25-26 monthly/quarterly payment</u>
LTF	\$ 141,172.07	\$ 14,856.61/monthly
STA	\$ 163,533.75	\$ 33,604.00/quarterly
SGR	\$ 9,819.05	\$ 5,722.05/quarterly
5311	\$ 48,000.00	
ARP - Covid	\$ 50,000.00	
SB125	\$ 306,426.85	(\$468,157.00 Cycle II – not yet received)

Mr. Davey noted that SB125 Cycle II is the final phase of SB125 funding, marking the conclusion of the program.

Miss Hall reported that no payments have been issued to the transit providers for the current fiscal year. First quarter reports are due October 31, at which time providers may request additional funding. Going forward, transit providers must demonstrate that at least 60% of previously allocated funds have been expended to qualify for further payments. Both transit providers confirmed they are operating successfully. A short discussion followed.

Resolution declaring one (1) transit vehicle as surplus and authorizing the Executive Director to evaluate the vehicle for appropriate transfer, sale or disposal:

Miss Hall reported that the 2018 Dodge Braun, License # 1581947, VIN 2C7WDGBG9JR362887 has reached its useful life for transit purposes. She also inquired with the Sierra-Plumas Joint Unified School District (SPJUSD) Superintendent to determine whether there was interest in the vehicle; however, no response has been received to date. Mr. Davey clarified that the resolution being presented authorizes the Executive Director to evaluate the vehicle for appropriate transfer, sale, or disposal. A short discussion followed.

Commission Action: Commissioner Dryden moved to adopt Resolution 2025-15 declaring one (1) transit vehicle as surplus and authorizing the Executive Director to evaluate the vehicle for appropriate transfer, sale or disposal; seconded by Commissioner Heuer; motion carried unanimously by roll call vote.

Resolution authorizing the purchase of one (1) transit vehicle:

Miss Hall explained that the purchase price of the transit vehicle referenced in the resolution is incorrect. The correct price is \$157,162.72. Noting that the purchase was discussed at the last SCTC meeting. Mr. Davey clarified that the number of passengers is limited to a certain number before a ‘passenger endorsement’ is required. A short discussion followed.

Commission Action: Commissioner Dryden motioned to adopt Resolution 2025-16 as amended, authorizing the purchase of one (1) transit vehicle; seconded by Commissioner Roen; motion carried unanimously by roll call vote.

9. Overall Work Program

Report on the status of the Overall Work Program budget for the current fiscal year:

An Overall Work Program (OWP) FY 25/26 spreadsheet was distributed showing funding allocations for each Work Element (WE). Miss Hall noted that, as the first quarter is still in progress, no expenses have been entered on the spreadsheet. She reported the following balances:

<u>Work Element</u>	<u>Description</u>	<u>Balance</u>
WE1	Administration	\$ 22,000
WE2	Development and Monitoring of the OWP	\$ 21,000
WE3	Project Development	\$ 32,000
WE3.1	Project Development PPM	\$ 28,000
WE4	Regional Transportation Plan	\$ 16,000
WE5	Regional Transportation Improvement Program	\$ 15,000
WE6	Aviation	\$ 10,000
WE7	Transportation Studies	\$ 503,000
WE8	Intergovernmental Review and Public Outreach	\$ 55,000

Miss Hall briefly reported that the Regional Transportation Improvement Program (RTIP) is due December 15. She has a meeting next week with a Caltrans representative to discuss the process. Mr. Davey explained that the RTIP is a program of highway, local road, transit and active transportation projects that a region plans to fund with State and Federal revenue programmed by the California Transportation Commission (CTC) in the State Transportation Improvement Program (STIP). A lengthy discussion followed regarding the Smithneck Road Rehabilitation Project.

10. Planning, Programming and Monitoring

Resolution approving agreement for STIP Planning, Programming and Monitoring Program Fund Transfer Agreement for FY 25/26:

The State Transportation Improvement Program (STIP) is a critical planning document that outlines the allocation of state transportation funds for improvements in highways, intercity rail and regional transit systems, while Planning, Programming and Monitoring (PPM) ensures effective implementation and compliance.

Ms. Smith identified an error in the resolution number.

Commission Action: Commissioner Roen motioned to adopt Resolution 2025-17 as amended, approving agreement for STIP Planning, Programming and Monitoring Program Fund Transfer Agreement 2025-07 for FY 25/26; seconded by Commissioner Dryden; motion carried unanimously by roll call vote.

11. CALTRANS Report

Mr. Stroud noted that the programmed project for State Route 89 is still some time away and asked if there were any other concerns. Commissioner Heuer requested that Caltrans schedule stop sign markings at the intersection of State Route 89 and State Route 49 and also requested an update on the Caltrans traffic safety mitigating measures that are being implemented in Sierra City and Sierraville. Mr. Davey reported that Caltrans will be installing the new speed signs next week. Mr. Davey read a letter (attached) received from Jennifer Key, Chief, Traffic Safety Branch, about the Loyalton speed survey.

Project Updates

Plumbago Road Bridge over Kanaka Creek Replacement Project: Construction began in May and is now well underway.

Nevada Street Bridge Rehabilitation Project: Caltrans attended a site meeting, and the project continues to make progress.

Smithneck Road Rehabilitation Project: A meeting with Caltrans is scheduled for September 30th to discuss the additional work suggested by NEPA.

12. Other Transportation Issues

No other transportation issues were reported.

13. Correspondence

Email from Caltrans, Mary Bokova, Chief of the Office of Safety Programs and District 3 Safe Systems Lead, regarding traffic speed zones safety improvements discussed during the July 21, 2025 field review in Loyalton.

Chair McIlravy, who joined the Caltrans field review, went over Chief Bokova's email and identified the following improvements discussed:

1. Install a crosswalk by the church at PM 61.558 (Traffic Safety will coordinate with the Highway Operations team to evaluate this location for a crosswalk warrant)

2. Reduce lanes to 11' throughout town
3. Upgrade striping to 6" throughout town
4. Install 3 sets of transverse rumble strips at each approach to town
5. Install deer crossing warning signs, where appropriate. (Traffic Safety reviewed the collision history, and no deer collisions have been reported in the last 5 years)
6. Install a solar flashing beacon at the school crossing sign at PM 60.5

14. Schedule Next Meeting

The next meeting is scheduled for November 19, 2025, at the Sierraville School.

15. Adjourn

Chair McIlravy adjourned the meeting at 10:57 a.m.

Susan McIlravy, Chair
Sierra County Transportation Commission

ATTEST:

Suzanne Smith, Executive Secretary

Sierra County Transportation Commission
Meeting: November 19, 2025
Agenda Item 8 – Transit

- A. Discussion and Report on the status of Transit Fund and Transit Services within Sierra County.

This is a standing agenda item. No action required.

- B. Resolution declaring one (1) transit vehicle as surplus and authorizing the Executive Director to evaluate the vehicle for appropriate transfer, sale or disposal.

Background: The vehicle has reached its useful life for transit purposes.

Recommended Action: Adopt Resolution 2025-18 approving the surplus of one (1) transit vehicle and authorize the Executive Director to evaluate the vehicle for transfer, sale or disposal.

SIERRA COUNTY TRANSPORTATION COMMISSION

**In the Matter of
Declaring One (1) Transit Vehicle as Surplus**

Resolution 2025-18

WHEREAS, the Sierra County Transportation Commission owns a 2020 Starcraft, License 1592757, VIN 1FDEE3FS9KCD74192 and is no longer in use by the Transportation Commission.

THEREFORE BE IT RESOLVED that the Sierra County Transportation Commission does hereby declare as surplus one 2020 Starcraft, License 1592757, VIN 1FDEE3FS9KCD74192 and authorizes the Executive Director to evaluate the vehicles for appropriate transfer, sale, or disposal.

ADOPTED by the Sierra County Transportation Commission on the 19th day of November, 2025, by the following vote:

AYES: _____
NOES: _____
ABSTAINED: _____
ABSENT: _____

Susan McIlravy, Chair
Sierra County Transportation Commission

ATTEST:

Suzanne Smith, Executive Secretary

Sierra County Transportation Commission
Meeting: November 19, 2025
Agenda Item 9 – Overall Work Program

- A. Report on the status of the Overall Work Program budget for the current fiscal year.

This is a standing agenda item. No action required.

- B. Resolution approving a budget amendment to the FY 25/26 Overall Work Program and approving Amendment No. 1 to the Overall Work Program Agreement.

Background: The purpose of this budget amendment is to incorporate carryover funds from the previous fiscal year into the FY 25/26 Overall Work Program (OWP) and to approve Amendment No. 1 to the Overall Work Program Agreement (OWPA), implementing the carryover funds.

Recommended Action: Adopt Resolution 2025-19 approving the budget amendment to the FY 25/26 OWP and approving Amendment No. 1 to the OWPA, SCTC 2025-09.

California Department of Transportation



DEPARTMENT OF TRANSPORTATION
 DIVISION OF TRANSPORTATION PLANNING
 P.O. BOX 942873, MS-32 | SACRAMENTO, CA 94273-0001
 (916) 654-2596 | FAX (916) 653-0001 TTY 711
www.dot.ca.gov

September 25, 2025

Mr. Bryan Davey
 Executive Director
 Sierra County Transportation Commission
 101 Courthouse Square, PO Box 98
 Downieville, CA 95936

Dear Mr. Bryan Davey:

The purpose of this reconciliation letter for fiscal year (FY) 2024-25 is to confirm the unexpended totals in California Rural Planning Assistance (RPA), federally funded, and state funded grants as of **June 30, 2025**.

Rural Planning Assistance (RPA):	\$16,244.52
Total Planning Funds Available:	<u>\$16,244.52</u>

Pursuant to the MFTA (section 3.C) and the Regional Planning Handbook (section 4.08); an RTPA cannot carryover more than 25% of its annual RPA allocation. If your agency's certification of expenditures exceeds the 25% allowable carryover, the above amount has been adjusted to reflect this.

Please review the reconciled totals. If in agreement with the balance(s), please electronically sign your specified field. Once all signatures are completed, all parties will automatically receive the fully signed reconciliation letter for their records via email.

Please note that in order to remain compliant with FTA Circular 8100.1D and CFR 630.106, all Federally funded carryover must be programmed via OWP/A and approved by the District within 90 days of the date of this letter.

If you have any questions or need additional information, please contact Dawson Stroud, District Regional Planning Liaison at Dawson.Stroud@dot.ca.gov or David Orvedahl, Caltrans Headquarters Fund Specialist at David.Orvedahl@dot.ca.gov.

Mr. Bryan Davey
September 25, 2025
Page 2

Sincerely,

Erin Thompson

Erin Thompson
Chief, Office of Regional and Community Planning
Division of Transportation Planning

Bruno Costa

Bruno Costa, Office Chief,
signing on behalf of Sukhvinder
"Sue" Takhar Planning Deputy
District Director District 3

I concur with the above balances:

Bryan Davey

Mr. Bryan Davey
Executive Director
Sierra County Local Transportation Commission

10/08/2025

Date

SIERRA COUNTY TRANSPORTATION COMMISSION
IN THE MATTER OF A BUDGET AMENDMENT TO THE
OVERALL WORK PROGRAM FISCAL YEAR 2025/2026 AND
APPROVING AMENDMENT No. 1 TO THE
OVERALL WORK PROGRAM AGREEMENT

Resolution 2025-19

BE IT RESOLVED that the Sierra County Transportation Commission hereby approves a budget amendment to the Overall Work Program Fiscal Year 2025/2026 to reflect Amendment No. 1 to the Overall Work Program Agreement to carryover funds from the previous year, adding a total of \$16,244.52 to five (5) separate work elements: WE1 – Administration: \$7,000.00; WE2 - Development and Monitoring: \$5,000.00; WE3 – Project Development: \$1,000.00; WE5 - Regional Transportation Improvement Program: \$2,244.52; and WE6 – Aviation: \$1,000.00.

ADOPTED by the Sierra County Transportation Commission on the 19th day of November, 2025, by the following vote:

AYES:
NOES:
ABSTAINED:
ABSENT:

Susan McIlravy, Chair
Sierra County Transportation Commission

ATTEST:

Suzanne Smith, Executive Secretary

OVERALL WORK PROGRAM AGREEMENT (OWPA)
Sierra County Transportation Commission

FY: 2025/2026 OWP Board Approval Date: 11/19/2025 Amendment #: 1

- The undersigned signatory hereby commits to complete this Fiscal Year (FY) the Annual Overall Work Program (OWP), which has been approved by the Department of Transportation (Caltrans), Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) and is attached as part of this OWPA.
- All of the obligations, duties, terms and conditions set forth in the Master Fund Transfer Agreements (MFTA) that was executed January 1, 2025 through December 31, 2034 with Caltrans are incorporated by reference as part of this OWPA for this FY.
- Match amounts, sources, and eligibility for Regional Transportation Planning Funds listed below, must be in compliance with Federal, State, or contractually agreed upon requirements.
- Subject to the availability of funds this FY OWPA funds encumbered by Caltrans include, but may not exceed, the following:

CFDA #	Funding Source	MIN Required Match %	CURRENT FY Allocated Programmed Amount	CARRYOVER Programmed Amount	Toll Credit Match	Local/In-Kind Match	TOTAL Estimated Expenditures
20.205	FHWA PL (Toll Credit)	11.47%					\$0.00
20.205	FHWA PL (Local/In-kind Match)	11.47%					\$0.00
20.205	FHWA PL Complete Streets	0.00%					\$0.00
20.505	FTA 5303 (Toll Credit Match)	11.47%					\$0.00
20.505	FTA 5303 (Local/In-kind Match)	11.47%					\$0.00
20.505	FTA 5304	11.47%					\$0.00
20.205	FHWA SPR	20.00%					\$0.00
	RPA	0.00%	\$171,000.00	\$16,244.52			\$187,244.52
	RPA Grants	0.00%					\$0.00
	SHA Grants	11.47%					\$0.00
	SB1 Formula	11.47%					\$0.00
	SB1 Competitive	11.47%					\$0.00
	SHA-Climate Adaptation	11.47%					\$0.00
	Total Programmed Amount		\$171,000.00	\$16,244.52	\$0.00	\$0.00	\$187,244.52

Agency Certification of Programmed Funds	
The Agency certifies that programmed amounts are representative of eligible and	
<i>Bryan Davey</i>	11/19/25
Authorized Signature	Date
Bryan Davey, Executive Director	
Printed Name and Title	

District Approval of Programmed Funds	
The District has reviewed and approves the OWPA as submitted. Programmed	
Authorized Signature	Date
Printed Name and Title	

(HQ Department of Transportation Use Only)				
The total amount of FEDERAL funds encumbered by this document are: \$ _____				
Fund Title: _____	Item: _____	Chapter Statute: _____	Fiscal Year: _____	
The total amount of STATE funds encumbered by this document are: \$ _____				
Fund Title: _____	Item: _____	Chapter Statute: _____	Fiscal Year: _____	
Encumbrance Details:				
Fed/State	CT	Acct Line #	Project ID	Phase/Fund
				Amount \$

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and expenditure purpose stated above.

 Signature of Department of Transportation Resources/Accounting Officer

 Date

Sierra County Transportation Commission
Meeting: November 19, 2025
Agenda Item 10 – Regional Transportation Improvement Plan

A. Update of the Regional Transportation Improvement Plan (RTIP).

Background: The RTIP is a five-year investment plan that identifies and prioritizes transportation projects within a specific region, ensuring they align with federal and state funding requirements.

The RTIP is a critical planning document that outlines transportation projects and programs proposed for funding within a specific region. It serves as a five-year investment plan that helps implement the broader regional transportation plan, guiding investments for the next 20 years. The RTIP is essential for ensuring that projects funded with federal, state, or local money are included in an approved program, which is necessary for accessing these funds.

Key Features

- **Project Identification:** The RTIP identifies various transportation projects, including highway improvements, public transit enhancements, and active transportation initiatives. It ensures that these projects are consistent with the regional transportation plan and federal requirements.
- **Funding Sources:** Projects included in the RTIP are typically funded through federal, state, and local sources.
- **Public Involvement:** The RTIP is updated every two years, with opportunities for public comment and input. This process ensures that community needs and priorities are considered in transportation planning.

B. Resolution approving the Regional Transportation Improvement Plan.

Background: Regions must adopt their RTIP at the regional level setting priorities, selecting and ranking projects. Adopted RTIP must be submitted to the California Transportation Commission (CTC) by December 15, 2025. The adopted regional RTIP represents the region's part of the statewide STIP.

Recommended Motion: Adopt Resolution 2025-20 approving the Regional Transportation Improvement Plan.

Exhibit A to be distributed
under separate cover
and/or at meeting.

SIERRA COUNTY TRANSPORTATION COMMISSION

**In the Matter of the Definition of 2026
Sierra County Regional Transportation Improvement Plan (RTIP)**

Resolution 2025-20

WHEREAS, the Sierra County Transportation Commission is the Regional Transportation Planning Agency for the Sierra County Region; and,

WHEREAS, transportation projects must be prioritized to be considered by the California Transportation Commission; and,

WHEREAS, the Sierra County Transportation Commission has prioritized the following projects for consideration by the California Transportation Commission, as listed on the Regional Transportation Improvement Program attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, the Sierra County Transportation Commission hereby adopts the 2026 Regional Transportation Improvement Program as reflected on Exhibit A.

ADOPTED by the Sierra County Transportation Commission on the 19th day of November, 2025, by the following vote:

AYES: _____
NOES: _____
ABSTAINED: _____
ABSENT: _____

Susan McIlravy, Chair
Sierra County Transportation Commission

ATTEST:

Suzanne Smith,
Executive Secretary to the Commission

Sierra County Transportation Commission
Meeting: November 19, 2025
Agenda Item 11 – Local Streets and Roads Needs Assessment

- A. Resolution approving the contribution of Regional Surface Transportation Program (RSTP) funds to the statewide Local Streets and Roads Needs Assessment.

Background: The LSR Needs Assessment Report is a comprehensive and systematic assessment of California's local streets & roads network performed biennially. The LSR Report includes the condition of the local network, an analysis of the current funding levels available to cities and counties to maintain that network, and estimates of the shortfalls in funding needed to preserve the public's \$188 billion investment. The goal of the Report is to educate the public as well as policymakers and decision-makers at all levels of government about the infrastructure investments needed to provide California with a seamless, safe, and efficient multi-modal transportation system.

The upcoming *2026 California Statewide Local Streets and Roads Needs Assessment Report* is the latest edition of this important and ongoing effort. The (LSR) Needs Assessment Oversight Committee, consisting of the project manager and representatives from counties, cities, and RTPAs, have already begun work on the 2026 Report.

The LSR Committee proposes using a percentage to total calculation based on the final FFY 2022/23 Surface Transportation Block Grant (STBG) for individual RTPA shares. The attached table identifies individual RTPA's contributions. **SCTC's contribution would be \$53.00.**

Recommended Action: Adopt Resolution 2025-21 approving the contribution of RSTP funds to the statewide Local Streets and Roads Needs Assessment.



October 24, 2025

Sent via email and U.S. Mail

To: Executive Directors, Regional Transportation Planning Agencies

From: David Leamon, Stanislaus County Public Works Director and Local Streets and Roads Needs Assessment Committee Chair, Mark Neuburger, Legislative Advocate, California State Association of Counties and Damon Conklin, League of California Cities

Re: Ongoing Financing for the California Statewide Local Streets and Roads Needs Assessment

Background

Since 2007, the California State Association of Counties (CSAC), League of California Cities (League), County Engineers Association of California (CEAC), and the state's regional transportation planning agencies (RTPAs) have worked together to sponsor a comprehensive assessment of California's local streets and roads. In 2023, the partnership produced its latest study, the 2024 California Statewide Local Streets and Roads (LSR) Needs Assessment Report. In addition to informing the public and policymakers on the status of California's streets and road, the 2024 Report provided crucial data for Caltrans' own State and Local Transportation System Needs Assessment required by Senate Bill (SB) 1121.

The LSR Needs Assessment Report is a comprehensive and systematic assessment of California's local streets & roads network performed biennially. The LSR Report includes the condition of the local network, an analysis of the current funding levels available to cities and counties to maintain that network; and estimates of the shortfalls in funding needed to preserve the public's \$188 billion investment. The goal of the Report is to educate the public as well as policymakers and decision-makers at all levels of government about the infrastructure investments needed to provide California with a seamless, safe, and efficient multi-modal transportation system.

The upcoming *2026 California Statewide Local Streets and Roads Needs Assessment Report* is the latest edition of this important and ongoing effort. The (LSR) Needs Assessment Oversight Committee, consisting of the project manager and representatives from counties, cities, and RTPAs, have already begun work on the 2026 Report.

Value of the Report

In addition to educating the public, local elected officials, and key policy and decision-makers at the state and federal levels on the condition, status of, and needs on the local streets and roads system, CSAC and the League have used this comprehensive data to advocate against and avoid significant cuts to local transportation funding. As an example, the Report has helped CSAC and the League to advocate for a share of cap-and-trade auction proceeds. The auction proceeds support complete streets and active transportation projects on the local system that are consistent with SB 375 sustainable communities' strategies and other greenhouse gas emission reducing regional plans. Moving forward, the Report will continue to support counties and cities in an ongoing effort to generate and appropriate new revenues for transportation.



Funding Proposal

In 2011, the RTPA's agreed to financially partner with CSAC and the League for the development of the 2012 and 2014 reports. This valuable partnership has continued through subsequent reports. The LSR Committee respectfully requests RTPAs to continue their important contribution again this year. The cost of developing the 2026 report is approximately \$715,100. Cost of the report is split equally among cities, counties and RTPAs. The total contribution for RTPAs is calculated to be \$226,909. The LSR Committee proposes using a percentage to total calculation based on the final FFY 2022/23 Surface Transportation Block Grant (STBG) for individual RTPA shares. The attached table identifies individual RTPA's contributions.

Request for Action

The LSR Committee requests that each region sends a letter to Caltrans by November 30, 2025 authorizing Caltrans to reduce its share of STBG funding by the specific formula amounts provided in the attached table as each region's contribution to the Report. Once the request has been made to Caltrans, Caltrans will reduce the STBG balance for each region in accordance with the requested amount. The amounts contributed by regions would then be provided to the County Engineer's Association of California (CEAC) who is responsible for payments on the Report contract.

Attached is a template letter to Dee Lam, Division Chief at Caltrans Local Assistance, for use in your region's request. Email to dee.lam@dot.ca.gov and copy Megan Perasso at megan.perasso@dot.ca.gov, Heather Miller at hmillier@goventura.org and Mark Neuburger with CSAC at mneuburger@counties.org if sent by email, or mail to Mark Neuburger's attention at California State Association of Counties, 1100 K Street, Suite 101, Sacramento, CA 95814.

If you would prefer to contribute to this effort with different funds (i.e. non-STBG funds), please send a check payable to "CEAC" directly to George Johnson, CEAC Treasurer, 11068 Shiloh Ct, Alta Loma, CA or contact Mark Neuburger to discuss alternative options.

Finally, while Executive Directors in many regions have authority to contribute funds to this effort without board approval, for those that would like to take this action to their boards, a sample resolution is also attached.

If you have any questions regarding this request, or want more information on the history of or specific findings from the reports, please contact Mark Neuburger, CSAC Legislative Advocate at (916) 916-591-2764 or mneuburger@counties.org or Heather Miller, LSR Project Manager/Ventura County Transportation Commission at (805) 642-1591 ext. 114 or hmillier@goventura.org.

Thank you in advance for your consideration of our request.

Respectfully,

David A. Leamon, PE, MPA
Director of Public Works
Road Commissioner
Stanislaus County
2024-2025 County Engineers Association of California President

cc: Rural Counties Task Force
Regional Transportation Planning Agency Group

Formula Distribution of MPO/TPA contributions to the Statewide Local Streets and Roads (LSR) Needs Assessment
 Formulas based on Actual Final Apportionment Distribution for FY 2022/23 of STBGP/REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP)

1	2	3	4	5	6	7	8	9	10	11	12
MPO/TPA/County	STBGP Large LZA Apportionment (Pop >200k) ^{1,3}	STBGP Small Area Apportionment (Pop <200k) ¹	CTAP Adjustment	STBGP Small Area (Pop < 200k) Net After CTAP (Col 3 minus 4)	State Flexible Adjustment	STBGP Small Area including State Flexible Traditional Apportionment (sum of Col 5, 6)	Traditional Estimated Apportionment Distribution (sum of Col 2, 7)	Additional Distribution by STIP Formula	FINAL Total Apportionment Distribution (sum of Col 8, 9) (11/13/2023)	Percent Share to RSTP	Proposed LSR Assessment Contribution for 2026 Report
MTC Region	\$ 97,115,428	\$ 15,622,335	\$ 95,781	\$ 15,526,554	\$ -	\$ 15,526,554	\$ 112,641,982	\$ 2,112,623	\$ 114,754,605	19.09%	\$ 43,307
SACOG Region	\$ 27,229,010	\$ 8,563,721	\$ 30,426	\$ 8,533,295	\$ -	\$ 8,533,295	\$ 35,762,305	\$ 726,204	\$ 36,508,509	6.07%	\$ 13,778
TRPA (South Lake Tahoe, CA-NV) ²	\$ 2,290,629	\$ -	\$ 1,946	\$ -	\$ -	\$ -	\$ 2,290,629	16,748	\$ 2,307,377	0.38%	\$ 871
SCAG Region	\$ 267,868,789	\$ -	\$ -	\$ -	\$ -	\$ 16,810,932	\$ 284,679,721	\$ 5,364,979	\$ 290,044,698	46.24%	\$ 109,459
AMBAG Region	\$ -	\$ 11,410,120	\$ 9,694	\$ 11,400,426	\$ -	\$ 11,400,426	\$ 11,400,426	\$ 270,679	\$ 11,671,102	1.94%	\$ 4,404
Alpine	\$ -	\$ 18,298	\$ 16	\$ 18,282	\$ 112,926	\$ 131,208	\$ 131,208	\$ 12,687	\$ 144,095	0.02%	\$ 54
Amador	\$ -	\$ 593,173	\$ 504	\$ 592,669	\$ -	\$ 592,669	\$ 592,669	\$ 29,229	\$ 621,898	0.10%	\$ 235
Butte	\$ -	\$ 3,425,958	\$ 2,911	\$ 3,423,047	\$ -	\$ 3,423,047	\$ 3,423,047	\$ 98,069	\$ 3,521,116	0.58%	\$ 1,324
Calaveras	\$ -	\$ 709,765	\$ 603	\$ 709,162	\$ -	\$ 709,162	\$ 709,162	\$ 34,938	\$ 744,100	0.12%	\$ 281
Colusa	\$ -	\$ 333,548	\$ 283	\$ 333,265	\$ -	\$ 333,265	\$ 333,265	\$ 23,134	\$ 356,399	0.06%	\$ 134
Del Norte	\$ -	\$ 445,530	\$ 379	\$ 445,152	\$ -	\$ 445,152	\$ 445,152	\$ 21,482	\$ 466,634	0.08%	\$ 176
Fresno (Fresno LZA)	\$ 10,341,448	\$ 4,296,248	\$ 12,436	\$ 4,283,812	\$ -	\$ 4,283,812	\$ 14,624,261	\$ 326,880	\$ 14,951,141	2.49%	\$ 5,642
Glenn	\$ -	\$ 437,931	\$ 372	\$ 437,559	\$ -	\$ 437,559	\$ 437,559	\$ 24,217	\$ 461,776	0.08%	\$ 174
Humboldt	\$ -	\$ 2,096,421	\$ 1,781	\$ 2,094,640	\$ -	\$ 2,094,640	\$ 2,094,640	\$ 86,856	\$ 2,181,496	0.36%	\$ 823
Inyo	\$ -	\$ 286,808	\$ 245	\$ 286,563	\$ 384,790	\$ 671,353	\$ 673,353	\$ 120,285	\$ 793,638	0.13%	\$ 300
Kern (Bakersfield)	\$ 8,277,765	\$ 4,915,268	\$ 11,209	\$ 4,904,059	\$ -	\$ 4,904,059	\$ 13,181,825	\$ 438,899	\$ 13,620,748	2.27%	\$ 5,140
Kings	\$ -	\$ 2,382,317	\$ 2,024	\$ 2,380,293	\$ -	\$ 2,380,293	\$ 2,380,293	\$ 64,434	\$ 2,444,727	0.41%	\$ 923
Lake	\$ -	\$ 1,006,998	\$ 856	\$ 1,006,142	\$ -	\$ 1,006,142	\$ 1,006,142	\$ 37,807	\$ 1,043,950	0.17%	\$ 394
Lassen	\$ -	\$ 543,404	\$ 462	\$ 542,942	\$ -	\$ 542,942	\$ 542,942	\$ 55,351	\$ 598,293	0.10%	\$ 226
Madera	\$ -	\$ 2,349,350	\$ 1,996	\$ 2,347,354	\$ -	\$ 2,347,354	\$ 2,347,354	\$ 99,953	\$ 2,447,307	0.40%	\$ 908
Mariposa	\$ -	\$ 284,214	\$ 241	\$ 283,973	\$ -	\$ 283,973	\$ 283,973	\$ 22,647	\$ 306,619	0.05%	\$ 116
Mendocino	\$ -	\$ 1,367,907	\$ 1,162	\$ 1,366,745	\$ -	\$ 1,366,745	\$ 1,366,745	\$ 81,936	\$ 1,448,681	0.24%	\$ 547
Merced	\$ -	\$ 3,983,345	\$ 3,384	\$ 3,979,961	\$ -	\$ 3,979,961	\$ 3,979,961	\$ 106,965	\$ 4,086,926	0.68%	\$ 1,542
Modoc	\$ -	\$ 150,836	\$ 128	\$ 150,707	\$ 145,700	\$ 296,407	\$ 296,407	\$ 29,564	\$ 325,971	0.05%	\$ 123
Mono	\$ -	\$ 221,161	\$ 188	\$ 220,973	\$ 8,752	\$ 229,725	\$ 229,725	\$ 89,368	\$ 319,093	0.05%	\$ 120
Nevada	\$ -	\$ 1,538,006	\$ 1,307	\$ 1,536,699	\$ -	\$ 1,536,699	\$ 1,536,699	\$ 45,794	\$ 1,582,493	0.26%	\$ 597
Plumas	\$ -	\$ 311,560	\$ 265	\$ 311,295	\$ -	\$ 311,295	\$ 311,295	\$ 32,934	\$ 344,229	0.06%	\$ 130
San Diego (San Diego LZA)	\$ 46,841,741	\$ 2,027,014	\$ 41,519	\$ 1,985,496	\$ -	\$ 1,985,496	\$ 48,827,237	\$ 924,568	\$ 49,751,804	8.27%	\$ 18,776
San Joaquin (Stockton)	\$ 5,854,264	\$ 4,901,035	\$ 9,138	\$ 4,891,897	\$ -	\$ 4,891,897	\$ 10,746,161	\$ 222,106	\$ 10,968,267	1.82%	\$ 4,139
San Luis Obispo	\$ -	\$ 4,198,931	\$ 3,567	\$ 4,195,364	\$ -	\$ 4,195,364	\$ 163,060	\$ 4,358,424	7.2%	\$ 1,645	
Santa Barbara	\$ -	\$ 6,601,119	\$ 5,608	\$ 6,595,511	\$ -	\$ 6,595,511	\$ 6,595,511	\$ 183,257	\$ 6,778,768	1.13%	\$ 2,568
Shasta	\$ -	\$ 2,759,811	\$ 2,345	\$ 2,757,467	\$ -	\$ 2,757,467	\$ 2,757,467	\$ 94,281	\$ 2,851,748	0.47%	\$ 1,076
Sierra	\$ -	\$ 50,455	\$ 43	\$ 50,412	\$ 80,796	\$ 131,208	\$ 131,208	\$ 15,689	\$ 146,897	0.02%	\$ 55
Siskiyou	\$ -	\$ 699,207	\$ 594	\$ 698,613	\$ -	\$ 698,613	\$ 698,613	\$ 65,043	\$ 763,656	0.13%	\$ 288
Stanislaus (Modesto)	\$ 5,658,202	\$ 2,433,691	\$ 6,875	\$ 2,426,816	\$ -	\$ 2,426,816	\$ 8,085,018	\$ 164,089	\$ 8,249,107	1.37%	\$ 3,113
Tehama	\$ -	\$ 988,280	\$ 840	\$ 987,440	\$ -	\$ 987,440	\$ 987,440	\$ 48,179	\$ 1,035,616	0.17%	\$ 391
Trinity	\$ -	\$ 214,683	\$ 182	\$ 214,501	\$ 37,412	\$ 251,912	\$ 251,912	\$ 34,193	\$ 286,105	0.05%	\$ 108
Tulare (Visalia)	\$ 3,466,812	\$ 3,468,393	\$ 5,892	\$ 3,462,501	\$ -	\$ 3,462,501	\$ 6,929,313	\$ 202,993	\$ 7,132,305	1.19%	\$ 2,692
Tuolumne	\$ -	\$ 862,173	\$ 732	\$ 861,441	\$ -	\$ 861,441	\$ 861,441	\$ 37,713	\$ 899,154	0.15%	\$ 339
Statewide Total	\$ 474,944,088	\$ 113,573,015	\$ 500,000	\$ 113,074,961	\$ 770,375	\$ 113,845,336	\$ 888,789,424	\$ 12,477,038	\$ 901,266,462	100.00%	\$ 226,909

¹ 2010 Census Population used for distribution except for TRPA. FAST Act designated Tahoe as a Bi-State MPO and was assigned a population of 145,000 for the California portion.

² TRPA's share of CTAP adjustment, \$1,946 (Col 4) is deducted from their share of STIP Formula distribution in Col 9.

³ Total apportionment amount distributed to Large LZA >200k is slightly less than the flowchart value. Difference is the estimated apportionment given to CA for Reno LZA.

SIERRA COUNTY TRANSPORTATION COMMISSION

**IN THE MATTER OF AUTHORIZATION TO CONTRIBUTE
REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDING
TO THE ONGOING CALIFORNIA STATEWIDE
LOCAL STREETS AND ROADS NEEDS ASSESSMENT EFFORT**

Resolution 2025-21

WHEREAS, a regional transportation network is comprised of local streets and roads, highways, mass transit, airports, seaports, land ports, and bicycle and pedestrian facilities; and

WHEREAS, each transportation component is critical in ensuring a seamless, safe, and efficient multi-modal transportation network in all local communities across the state; and

WHEREAS, 80% of the roads in California are locally owned and operated by cities and counties, where every trip begins and ends, and the local system is critical for safety and mobility of the traveling public, farm to market needs, multimodal needs, and commerce; and

WHEREAS, while federal and state governments regularly assess their transportation system needs, until 2008, no such data existed for the local component of California's transportation network; and

WHEREAS, transportation infrastructure is underfunded and deteriorating and existing funding sources are not sufficient to meet even basic maintenance needs, but without credible and defensible data, efforts to advocate for increased funding for transportation purposes are difficult at best; and

WHEREAS, the California Statewide Local Streets and Roads Needs Assessment provides critical analysis and information on the local transportation network's condition and funding needs; and

WHEREAS, the results of the 2024 Assessment Update, which indicate that the condition of the local transportation network is deteriorating as predicted in the 2008 California Statewide Local Streets and Roads Needs Assessment, are being used in the California Transportation Commission's efforts to study alternatives to the state gas tax as a mechanism to pay for transportation infrastructure; and

WHEREAS, it costs approximately \$715,000 to update the California Statewide Local Streets and Roads Needs Assessment report every two years; and

WHEREAS, California's regional transportation planning agencies have been financial partners since 2010 and provided ongoing technical support since 2008; and

THEREFORE, BE IT RESOLVED that the Sierra County Transportation Commission hereby approves to contribute its proportional share towards the effort in support of the positive work that has been done to date, the usefulness of the findings of the report, and the continued use of the report will serve as the collective transportation community advocates for scarce transportation revenues.

ADOPTED by the Sierra County Transportation Commission on the 19th day of November, 2025, by the following vote:

AYES: _____

NOES: _____

ABSTAINED: _____

ABSENT: _____

Susan McIlravy, Chair
Sierra County Transportation Commission

ATTEST:

Suzanne Smith, Executive Secretary



2025

United States

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
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23	24	25	26	27	28	

March						
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30	31					

April						
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May						
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June						
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July						
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August						
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September						
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October						
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November						
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December						
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28	29	30	31			

2025 Holidays for United States

- Jan 1 New Year's Day
- Jan 20 Martin Luther King Jr. Day
- Feb 14 Valentine's Day
- Feb 17 Washington's Birthday
- Apr 15 Tax Day
- Apr 23 Administrative Professionals Day
- May 11 Mother's Day

- May 26 Memorial Day
- Jun 15 Father's Day
- Jul 4 Independence Day
- Sep 1 Labor Day
- Oct 13 Columbus Day
- Oct 31 Halloween
- Nov 11 Veterans Day

- Nov 27 Thanksgiving Day
- Nov 28 Day after Thanksgiving
- Dec 24 Christmas Eve
- Dec 25 Christmas Day
- Dec 31 New Year's Eve

January						
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February						
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March						
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April						
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26	27	28	29	30		

May						
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31						

June						
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July						
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August						
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September						
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October						
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25	26	27	28	29	30	<u>31</u>

November						
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15	16	17	18	19	20	21
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29	30					

December						
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20	21	22	23	<u>24</u>	<u>25</u>	26
27	28	29	30	<u>31</u>		

2026 Holidays for United States

- Jan 1 New Year's Day
- Jan 19 Martin Luther King Jr. Day
- Feb 14 Valentine's Day
- Feb 16 Washington's Birthday
- Mar 17 St. Patrick's Day
- Apr 5 Easter Sunday
- Apr 15 Tax Day
- Apr 22 Administrative Professionals Day

- May 10 Mother's Day
- May 25 Memorial Day
- Jun 19 Juneteenth
- Jun 21 Father's Day
- Jul 3 Independence Day (substitute day)
- Jul 4 Independence Day
- Sep 7 Labor Day
- Oct 12 Columbus Day

- Oct 31 Halloween
- Nov 11 Veterans Day
- Nov 26 Thanksgiving Day
- Nov 27 Day after Thanksgiving Day
- Dec 24 Christmas Eve
- Dec 25 Christmas Day
- Dec 31 New Year's Eve