



**STATE OF CALIFORNIA, COUNTY OF SIERRA
BOARD OF SUPERVISORS
AGENDA
REGULAR MEETING**

Lee Adams, District 1

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Lila Heuer, District 2

P.O. Box 485 - Sierra City, CA 96125 - 916-580-5608 - lheuer@sierracounty.ca.gov

Paul Roen, Chair, District 3

P.O. Box 43 - Calpine, CA 96124 - 209-479-2770 - supervisor3@sierracounty.ca.gov

Terry LeBlanc, District 4

P.O. Box 387 - Loyalton, CA 96118 - 707-489-0314 - tleblanc@sierracounty.ca.gov

Sharon Dryden, Vice-Chair, District 5

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The Sierra County Board of Supervisors will meet in regular session commencing at 9:00 a.m. on February 3, 2026. Locations available to the public to attend will be at the Board of Supervisors' Chambers, Courthouse, Downieville, CA and the Hilton Nashville Downtown Lobby, 121 Fourth Avenue South, Nashville, TN 37201. This meeting will be recorded for posting on the Board of Supervisors' website at www.sierracounty.ca.gov.

This meeting will be open to in-person attendance and available to the public via teleconference.

The public may observe and provide public comments by using the Teams options below:

By Phone: 1-323-892-2486

Access Code: 681 803 268#

By PC: <https://tinyurl.com/02032026BOS>

NOTICE

Accommodations for individuals with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof, can be made with the Clerk of the Board and CA Relay Services 711 prior to the meeting. The Clerk of the Board may be reached at 530-289-3295 or at the following addresses:

Heather Foster
Clerk of the Board of Supervisors
100 Courthouse Square, Room 11
P.O. Drawer D
Downieville, CA 95936
clerk-recorder@sierracounty.ca.gov

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Supervisors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff, but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Supervisors may hold a Closed Session as the agenda schedule permits.

REGULAR AGENDA

1. 9:00 A.M. STANDING ORDERS

- Call to Order
- Pledge of Allegiance
- Roll Call
- Approval of Consent Agenda, Regular Agenda and Correspondence to be addressed by the Board

2. PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board not on this posted agenda may be addressed by the general public during the Public Comment Opportunity time. No action may be taken or substantive discussion pursued on matters not on the posted agenda. Public comment is regulated by the Sierra County Board of Supervisors' Rules and Procedures. You may obtain a copy of the Public Comment rules from the Clerk. The Board limits public comment to three minutes per person and not more than three individuals addressing the same subject.

3. COMMITTEE REPORTS & ANNOUNCEMENTS

Board members will report on committee meetings and/or activities. Board members or members of the public may ask questions for clarification but no action will be taken.

Documents:

[RCRC_GSFA_GSCA Meeting Highlights.pdf](#)

4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS

Department Managers may provide brief reports on activities within their departments. Board members or members of the public may ask questions for clarification but no action will be taken.

5. FOREST SERVICE UPDATE

Update by District Ranger on items that may affect the County of Sierra.

6. PROBATION - CHUCK HENSON

- 6.A. Authorization to advertise and hire for the Deputy Probation Officer I-III position due to a vacancy occurring on April 24, 2026.

Documents:

[Deputy Probation Officer Vacancy.pdf](#)

- 6.B. Memorandum of Understanding (MOU) between Tuolumne County and the County of Sierra for the placement of detained juveniles at the Mother Lode Juvenile Detention Facility from February 3, 2026, through June 30, 2028, with two additional one-year periods through June 30, 2030, in an amount not to exceed \$182,500 per Fiscal Year.

Documents:

[Mother Lode Detention Facility.pdf](#)

7. AUDITOR - TONY MILLER

- 7.A. Discussion/direction regarding a controlled, short-term financial systems reset to address structural weakness in the County's chart of accounts, treasury accounting, inter fund practices, and financial reporting processes to outline a path forward for selection and implementation of a modern enterprise resource planning (ERP) system.

Documents:

[Financial Systems Reset.pdf](#)

8. BEHAVIORAL HEALTH - SHERYLL PRINZ-MCMILLAN

- 8.A. Discussion/authorization for the use of clothing and gear for the Mobile Crisis Responders in the Behavioral Health Department.

Documents:

[Mobile Crisis Responders.pdf](#)

9. PUBLIC HEALTH - RHONDA GRANDI

- 9.A. Agreement between the County of Nevada and County of Sierra for the provision of WIC (Women, Infants and Children) nutrition counseling, training, and technical assistance services in an amount not to exceed \$12,000 from October 1, 2025, through September 30, 2026.

Documents:

[NC WIC Board.pdf](#)

10. PLANNING / BUILDING - BRANDON PANGMAN

- 10.A. Authorization to advertise and hire for the vacant Administrative Secretary position for the Planning Department in accordance with County personnel policies and procedures.

Documents:

[Administrative Secretary Position.pdf](#)

- 10.B. Set a public hearing for decision on the General Plan Amendment/Zone Amendment and Williamson Act Contract Amendment for Lucy Blake, 222 Lemmon Canyon Road, Sierraville (APNs 018-030-005 & 018-030-006).

Documents:

[Blake Public Hearing.pdf](#)

11. PUBLIC WORKS/TRANSPORTATION

- 11.A. Continued discussion and direction regarding the acceptance of green waste and burn policies at the County's solid waste transfer sites.

Documents:

[Sierra County Transfer Sites - GW.pdf](#)

- 11.B. Authorization to advertise and hire two (2) vacant Road Maintenance Worker positions in accordance with County personnel policies and procedures.

Documents:

[Road Maintenance Worker Positions.pdf](#)

- 11.C. Resolution authorizing the Auditor to make certain changes to the 2025-2026 Final Budget for the purchase of a PC306 Cold Planer for the Road Department in an amount not to exceed \$26,505.27. (4/5th affirmative vote required)

Documents:

[Cold Planer-Budget Transfer Item.pdf](#)

12. BOARD OF SUPERVISORS

- 12.A. Resolution adopting residency requirements for specified positions. (CLERK OF THE BOARD)

Documents:

[Residency Requirements.pdf](#)

- 12.B. Introduction and waive first reading of an ordinance repealing section 3.07.070 of the Sierra County Code relating to residency requirements for specified positions. (CLERK OF THE BOARD)

Documents:

[Ord Repealing Residency Requirements.pdf](#)

- 12.C. Resolution setting compensation for Grand Jurors. (CLERK OF THE BOARD)

Documents:

[Grand Jurors Compensation.pdf](#)

- 12.D. Introduction and waive first reading of an ordinance repealing section 5.30.015 of the Sierra County Code relating to Grand Jury Compensation. (CLERK OF THE BOARD)

Documents:

[Ord Repealing GJ Fees.pdf](#)

13. CLOSED SESSION

- 13.A. Closed session pursuant to Government Code Section 54956.9 (d)(2) - conference with legal counsel - threat of litigation - 1 case.

Documents:

[Closed Session - Litigation.pdf](#)

14. TIMED ITEMS

- 14.A. 10:00 AM RESOLUTION OF APPRECIATION

Presentation of Resolution of Appreciation and recognition of retirement for Edward Cusato, Sierra County Road Maintenance Supervisor.

Documents:

[Cusato Resolution of Appreciation.pdf](#)

15. CONSENT AGENDA

Items placed on the Consent Agenda are of a routine and non-controversial nature and are approved by a blanket roll call vote. At the time the Consent Agenda is considered, items may be deleted from the Consent Agenda by any Board member or Department Manager and added to the Regular Agenda directed by the Chairman.

- 15.A. Presentation of bids summary and adoption of resolution awarding contract for the Long Valley Road 2023 Storm Damage Repair Project to Hansen Bros. Enterprises for thirty (30) working days from the date of commencement of the project in an amount not to exceed \$414,853.80. (PUBLIC WORKS)

Documents:

[Long Valley Road 2023 Storm Damage Repair Project - Hansen Bros. Enterprises Item.pdf](#)

- 15.B. Professional services agreement between CreativEnvironmental and the County of Sierra for the Habitat Mitigation & Monitoring for Plumbago Road Bridge Replacement over Kanaka Creek in an amount not to exceed \$106,189 for a term of five (5) years. (PUBLIC WORKS)

Documents:

[Plumbago - Habitat Monitoring Mitigation - CreativEnvironmental Item.pdf](#)

- 15.C. Authorization to accept quote from Cascade Software Systems to migrate from on-premises services to WinCAMS Cloud services in an amount not to exceed \$4,300. (PUBLIC WORKS)

Documents:

[CAMS Software Update Authorization Item.pdf](#)

- 15.D. Resolution authorizing Public Health to hire the vacant Health Assistant position at the Health Assistant III, Step E, Longevity 2 level. (PUBLIC HEALTH)

Documents:

[PH Health Assistant Step E L2 Board.pdf](#)

- 15.E. Agreement between the Tulare County Superintendent of Schools and the County of Sierra for use of the 2025-2026 Cannabis Mini Grant from the California Friday Night Live (FNL) Partnership for youth-led cannabis prevention and education campaigns from October 1, 2025, through June 12, 2026, in an amount not to exceed \$3,000. (BEHAVIORAL HEALTH)

Documents:

[FNL 2025-2026 Cannabis Mini Grant.pdf](#)

- 15.F. Rescission of Agreement 2026-009 and approval of agreement between the California Mental Health Services Authority (CalMHSA) and County of Sierra for participation in External Quality Review and Performance Improvement Projects, in an amount not to exceed \$17,280 for Fiscal Year 2025/2026. (BEHAVIORAL HEALTH)

Documents:

[CalMHSA EQR Agree.pdf](#)

- 15.G. Memorandum of Understanding (MOU) between the Tulare County Superintendent of Schools and the County of Sierra for the implementation of the 2025-2026 Friday Night Live (FNL) Thirdhand Smoke Test Kit Project (Thirdhand Smoke Project) from October 1, 2025, through June 30, 2026. (BEHAVIORAL HEALTH)

Documents:

[Smoke Test Kit BOS.pdf](#)

- 15.H. Ratify approval of quote from Monarch for Access Control and Security Cameras in an amount not to exceed \$26,672.10. (BEHAVIORAL HEALTH)

Documents:

[BH Monarch Quote.pdf](#)

- 15.I. Resolution amending designation of the County Official responsible for administration of the Sierra County Solid Waste Benefit Assessment Fee Program. (CLERK OF THE BOARD)

Documents:

[SW Fee Admin - County Assessor Designation.pdf](#)

- 15.J. Resolution adopting amended Schedule D, Clerk-Recorder, Schedule I, Probation, and Schedule F, Health & Social Services/Behavioral Health to Resolution 2018-024, Sierra County Fee Schedule. (CLERK OF THE BOARD)

Documents:

[2026 Amended Fee Schedule.pdf](#)

- 15.K. Resolution approving the consolidation of the Sierra City Fire District Special Election with the County's Statewide Direct Primary Election to be held on June 2, 2026. (ELECTIONS)

Documents:

[SCFD Election Consolidation.pdf](#)

- 15.L. Grant agreement between the California Electronic Recording Transaction Network Authority (CERTNA) and the County of Sierra for reimbursement of direct costs associated with implementing an Electronic Recording Delivery System (ERDS), in an amount not to exceed \$10,000 for a one-year term; and adoption of a resolution authorizing the Auditor to make certain changes to the 2025/2026 Final Budget to account for the grant funds. (CLERK-RECORDER)

Documents:

[CERTNA Grant Agm.pdf](#)

- 15.M. Rescission of Agreement 2026-008 and approval of amendment to Agreement 2022-019 between the County of Sierra and Tyler Technologies, Inc. for the implementation of electronic recording services, including a one-time cost of \$6,395 and ongoing annual costs of \$3,995. (CLERK-RECORDER)

Documents:

[Tyler Technologies - Amn Agm.pdf](#)

ADJOURNMENT - To next regular meeting on February 17, 2026

Disclosure of Campaign Contributions (Gov. Code section 84308)

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.