

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
ASSESSOR  
SCHEDULE A**

SERVICE	SERVICE CHARGE & FEE
Assessor's Parcel/Computer-Generated Map	\$2.00/Map, plus \$2.00/Layer on/off
Photocopy of Map	\$2.00/Map
Special Mapping Request	\$100 Minimum up to full Cost of Contractor
Computer Printouts: Secured Roll Unsecured Roll HalFILE	\$0.15/parcel or Acct. ID#, up to \$700 for Preliminary Secured Roll with Alpha Index; \$300 for Preliminary Unsecured Roll with Alpha Index. <i>Minimum charge \$1.00</i>
Property Characteristics	\$1.00/Parcel
Photocopy document	\$0.25/page for first 500 + \$0.10 per page over 500
Mailing Labels	\$0.20/parcel for first 500 + \$0.04 per parcel over 500
Electronic Media: Secured Roll Value + Alpha Index	\$700
Electronic Media: Preliminary Unsecured Assessment Roll including Alpha Index	\$300
Electronic Media: Secured Roll w/ Physical Characteristics + Alpha Index	\$2050
Unpatented Mining Claim Geo Report	\$1.00 per page
Equalization Rules and Procedures	\$0.65/page \$104.00/complete set of pages \$108.00/complete set with binder
Clerical and Administrative Time	\$25.00/hour for 1st two hours, time in excess of two hours actual cost-plus benefits computed to nearest ¼ hr.
Parent/Child and Grandparent/Grandchild Change in Ownership Exclusion reassessment reversal fee, due to untimely filing	\$175.00/re-appraisable event  (Senate Bill 1233, eff. 1/1/09)
Geographical Information Systems (GIS) Shapefile including Parcel Boundary with Assessor Parcel Number	\$500

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
AUDITOR  
SCHEDULE B**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
County Budget	\$10.00

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
BUILDING  
SCHEDULE C**

**SERVICE CHARGE & FEE**

Fees for Building Department services and programs shall be charged for all work performed by the County Building Department based on the following schedule of fees or based upon the actual amount of time spent on requested services.

**1. BASE PERMIT APPLICATIONS-ALL TYPES OF CONSTRUCTION**

- a) Building valuation used for computing fees shall be the “very good quality” category of value as described on the construction values attached hereto as “Exhibit B” dated March 2005 at \$154.00 per square foot for residential construction; \$55.00 per square for attached garage construction; \$64.00 per square foot for detached garage construction; \$27.00 per square foot for deck construction; and, \$15.00 per square foot for a carport.
- b) Building valuation for all other types of construction shall be based upon the “Building Standards Quarterly Publication” used with the applicable regional modifier and construction type.
- c) Building fee shall be as shown on Table 1-A of the Uniform Building Code.
- d) Plan check fee shall be 70% of the computed building fee as computed by the Building Department or in the event an applicant wishes to proceed with plan check immediately, and prior to the total fee calculation, a deposit in the amount determined by the Building Official appropriate to the project, may be made to allow the plan check process to commence. The deposit shall be credited to the computed building permit fee when issued.
- e) Mechanical fee shall be \$50.00 per application
- f) Plumbing fee shall be \$50.00 per application
- g) Electrical fee shall be \$50.00 per application
- h) Energy conservation fee shall be \$100.00 per application
- i) Grading fee shall be a minimum of \$40.00 plus cubic yardage fee as used in the Uniform Building Code.
- j) Situs address fee shall be \$25.00 for new residences only or where it has been determined that an address has not previously been assigned.
- k) Planning Department site review (pre-permit issuance requirement) shall be \$50.00 on all permit applications, including occupancy changes, well or septic systems, but does not include any application for a remodel or minor structural modification for which the exterior footprint of the structure does not change.

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
BUILDING  
SCHEDULE C**

**SERVICE CHARGE & FEE**

**1. BASE PERMIT APPLICATIONS-ALL TYPES OF CONSTRUCTION (Cont.)**

- l) Well construction fee shall be \$50.00 including irrigation well, monitoring well, domestic well, geothermal well, or other extraction facility and if electrical or other installations accompany the proposed well, additional fees will apply (this is in addition to County Health Department fees). Repairs involving expansion or replacement shall not require a fee.
- m) Septic tank fee shall be \$100.00 and shall include new systems, system replacements, emergency repairs requiring expansion or replacement (this is in addition to County Health Department fees). Repairs not involving expansion or replacement shall not require fees.
- n) Building sewer fee shall be \$50.00
- o) Issuance fee shall be \$50.00 for all permits.
- p) Solid Waste disposal fee shall be as determined by Board Resolution
- q) \$1.25/Sq. Ft. fee shall be paid for properties located within the Sierra County Fire Protection District #1 (Ordinance# 1011).
- r) AB1379 (Certified Specialist Program) fee of \$4.00 shall be charged on all building permits.
- s) BSC (Building Standards Commission) fee is assessed at the rate of four dollars (\$4) per one hundred thousand dollars (\$100,000) in valuation (Subject to SB1473).
- t) SMIP (Strong Motion Instrument Program) fee amount = Valuation Amount x 0.00013 (minimum fee 50 cents) or as required by the State of California Department of Conservation.

**2. ADDITIONS/REMODELS/DEMOLITIONS/DAMAGE ABATEMENT**

- a) Additions and remodels shall use “base permit application” fees but in the case of electrical, plumbing, mechanical, and energy conservation fees, the amount shall be proportional between the existing square footage compared against the new square footage but in no case shall the fee be less than \$20.00 per topic area.

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
BUILDING  
SCHEDULE C**

**SERVICE CHARGE & FEE**

**2. ADDITIONS/REMODELS/DEMOLITIONS/DAMAGE ABATEMENT (Cont.)**

- b) Demolitions and damage abatements-residential shall be \$150.00 and commercial shall be \$250.00 plus any costs for site review, plan checking (if applicable), issuance and SMIP (State Seismic Impact fee). Solid waste fees shall be paid by the cubic yard per Board Resolution based upon an approved estimate and in advance of disposition. The total fee shall be reconciled between landowner and the County at the completion of the project.
- c) Asbestos Certification – shall be \$25.00

**3. MOBILEHOME/MANUFACTURED HOME/MODULAR HOME**

- a) Building permit fee shall be as specified for “base permit requirements” (including foundation) but the building valuation and building fee shall be based on a reduction of 50%, with a minimum fee of \$500.00. Plan check shall be computed at 50%.

**4. MISCELLANEOUS SERVICES**

- a) Re-inspection fee shall be \$65.00 per hour (each issued permit allows for one re-inspection without charges)
- b) Expired Building Permits:
  - 1. Building permits that were issued under the 1997 Uniform Building Code (UBC) (adopted and effective in 1998) and where the project for which the permit was issued has been partially or fully completed without evidence of completion of all required inspections, may be inspected and brought current at a cost of \$65.00 per hour.
  - 2. Building permits that were issued prior to the 1997 UBC (prior to the effective date of the code) and where the project for which the permit was issued has been partially or fully completed without evidence of completion of all required inspections, may be inspected and brought current at a cost of \$65.00 per hour. The property owner may be required to bring aspects of the project into conformance with the current adopted and effective version of the UBC as may be required by the Building Official.
  - 3. Building permits that were issued under the current version of the UBC and the construction has not commenced or for which substantial progress as determined by the Building Official, has not occurred, and in either case

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BUILDING  
SCHEDULE C**

**SERVICE CHARGE & FEE**

have not been subject of a call for and receipt of a building inspection within the past 180 days, shall be expired and a fee in the amount of 50% of the building permit fee (not including plan check fee portion) shall be required to renew the expired permit.

4. Building permits that were issued under any prior version of the UBC and the construction has not commenced or for which substantial progress as determined by the Building Official has not occurred, shall be expired and a new application for building permit, containing plans and meeting current UBC requirements, shall be required.
  - b) Plan amendment or permit addition, once plans are checked and approved, or new plan submittals, shall require a new plan check fee. Plan check for amendments initiated to construction in progress shall be billed at the hourly rate within this fee schedule.
  - c) Temporary Certificate of Occupancy shall be \$50.00
  - d) Temporary power installations shall be \$100.00
  - e) Mobile home certification (HCD) shall be \$25.00
  - f) Organized camp inspections shall be billed hourly
  - g) Remote inspections shall be billed at the hourly rate plus transportation costs.
  - h) Special inspections billed using the hourly rate, or the rate required to pay an independent contractor, as determined by the Building Official.

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
CLERK-RECORDER  
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
<b>RECORDER FEE SCHEDULE</b>		
Regular Recording Fee · First Page        · Each Additional Page        · Combined Documents	\$14.00        \$3.00        \$14.00 (each additional title)	GC 27361 (a) GC 27361(c) GC 27361(d) GC 27361.4(a) GC 27361.4(c)        GC 27361(a) GC 27361(b) GC 27361(c) GC 77205    GC 27361.1
Senate Bill (SB) 2 Building Homes and & Job Act	\$75.00, per parcel, per transaction with a cap of \$225.00	GC 27388.1
Non-Conforming Document (8½ x 11 page in document)	Regular Recording Fee plus \$3 per page (all pages)	GC 27361(a)(2) GC 27361.5
Additional Indexing · Each Group of 10 Names or Fraction Thereof After First 10 · Each Additional Referenced Indexed, e.g., Mining Claims	\$1.00  \$1.00	GC 27361.8  GC 27361.2
Military Records	No Fee	GC 27381
Liens · Release of Liens (State, County, Etc.) · Involuntary Lien Notification · Lien for State, Municipality, County	\$11.00 \$3.00 No Fee	GC 27361.3 GC 27387 GC 27383
Preliminary Change of Ownership Report Penalty Fee (Form not filed if recording evidences a change of ownership)	\$20.00	R&T 480.3
Recording of Maps · First Page · Each Additional Page	\$6.00 \$2.00	GC 27372

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
CLERK-RECORDER  
SCHEDULE D**

<b>SERVICE</b>	<b>FEE</b>	<b>LEGAL AUTHORITY</b>
Financing Statements · Recording UCC · Recording UCC (3 Pages or More) · Request for Information (Search Files) · Copies	\$10.00 \$20.00 \$5.00 \$1.00 per page	GC 12194(b)
Documentary Transfer Tax	\$0.55 per \$500.00 value	R&T 11911
Copies · Official Records · Grantor/Grantee Index	\$1.00 per page \$1.00 per page	GC 27366
CD's · Monthly Recordings · Maps (Full Set)	\$125.00 \$250.00	
Administering and Certifying Oaths and Affirmations	\$0.50 each	GC 27379
Certification of Any Recorded Document	\$1.75	GC 26833
<b>CLERK FEE SCHEDULE</b>		
Clerk's Certification and Copies · Paper or Record on File in the Clerk's Office · Certifying a Copy of a Document on File · Clerk's Certificate, Not Otherwise Fixed · Conflict of Interest Statement · Exemplification of Paper · 20 Day Notice Filing · Fee for Certificate of Official Capacity of any Public Official	\$0.50 \$1.75 \$1.75 \$0.10 per page \$20.00 \$9.00 \$2.25	GC 26831 GC 26833 GC 26836 GC 81008 GC 26839 GC 27361.9 GC 26833
Faxing Official Documents	Regular document copy fee plus \$2.00 fax fee	GC 26831
Miscellaneous Fees (Filing, Indexing, Amending or Certifying Copies of Articles of Incorporation)	\$2.25	GC 26851
Environmental Documents · Environmental Impact Report (EIR) · Mitigated/Negative Declaration (MND)/(ND) · Environmental Document per CRP · Clerk's Filing Fee	\$3,168.00 \$2,280.75 \$1,046.50 \$50.00	CCR, title 14, section 753.5 Fees are adjusted annually by the California Dept. of Fish and Wildlife.



**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
CLERK-RECORDER  
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
Admitted Surety Insurers <ul style="list-style-type: none"> <li>· Filing Power of Attorney or Revocation One Name</li> <li>· Two or More Names</li> <li>· Filing Final Statement of Admitted Surety Insurer</li> <li>· Certification that Corporation Sureties Certificate is not Surrendered/Revoked</li> </ul>	\$12.00 \$9.00 each \$12.00 \$12.00	GC 28655.1
Legal Document Assistant (Filing Certificate) Unlawful Detainer Assistant to be Accompanied by \$25,000 Surety Bond <ul style="list-style-type: none"> <li>· Filing</li> <li>· File Stamp Bond</li> <li>· Each Additional ID Card</li> <li>· Recorded Bond (First Page)</li> <li>· Each Additional Page</li> </ul>	\$175.00 \$7.00 \$10.00 \$14.00 \$3.00	B&P 6404 & 6405
Professional Photocopier (Filing Certificate) to be accompanied by \$5,000 surety bond <ul style="list-style-type: none"> <li>· Filing</li> <li>· File Stamp Bond</li> <li>· Each Additional ID Card</li> <li>· Recorded Bond (First Page)</li> <li>· Each Additional Page</li> </ul>	\$175.00 \$7.00 \$10.00 \$14.00 \$3.00	B&P 22453
Registration Process Server (Filing Certificate) to be accompanied by \$2,000 surety bond <ul style="list-style-type: none"> <li>· Filing</li> <li>· File Stamp Bond</li> <li>· Each Additional ID Card</li> <li>· Recorded Bond (First Page)</li> <li>· Each Additional Page</li> </ul>	\$100.00 \$7.00 \$10.00 \$14.00 \$3.00	B&P 22353
Registration Process Server (Filing Certificate) to be accompanied by \$2,000 surety bond <ul style="list-style-type: none"> <li>· Filing</li> <li>· File Stamp Bond</li> <li>· Each Additional ID Card</li> <li>· Recorded Bond (First Page)</li> <li>· Each Additional Page</li> </ul>	\$100.00 \$7.00 \$10.00 \$14.00 \$3.00	B&P 22353

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
CLERK-RECORDER  
SCHEDULE D**

<b>SERVICE</b>	<b>FEE</b>	<b>LEGAL AUTHORITY</b>
Fictitious Business Name Statements <ul style="list-style-type: none"> <li>· First Filing, Renewal, Renewal with changes</li> <li>· First Business Name and One Partner</li> <li>· Each Additional Name (Business or Partner)</li> <li>· Abandonment, Withdrawal</li> <li>· Filing Affidavit of Publication of Dissolution of Partnership</li> <li>· Certified Copy</li> <li>· Business Name Index</li> </ul>	\$35.00 \$5.00 \$10.00 \$5.00 \$5.00 \$15.00 (base fee)	B&P 17929 B&P 17926 B&P 17928
Marriages <ul style="list-style-type: none"> <li>· Issuing Marriage License</li> <li>· Issuing/Filing Confidential Marriage License</li> <li>· Issuing Marriage License (After Hours)</li> <li>· Issuing Confidential Marriage License (After Hours)</li> <li>· Solemnizing Marriage Ceremony (M-F)</li> <li>· Issuing Duplicate Marriage License</li> <li>· Deputization to Perform Marriage</li> </ul>	\$65.00 \$71.00 \$70.00 \$76.00 \$50.00 \$5.00 \$25.00	H&S 103650 GC 26840 et seq.
Notary Public <ul style="list-style-type: none"> <li>· Filing and recording Bond of Notary Public</li> <li>· Certificate to Capacity of Public Official or Notary Public</li> </ul>	\$10.00 filing fee plus regular recording fee \$2.25	GC 26849.1
<b>VITAL RECORDS</b>		
Vital Record Copies <ul style="list-style-type: none"> <li>· Birth Certificate</li> <li>· Death Certificate</li> <li>· Marriage Certificate</li> <li>· Birth (Gov.)</li> <li>· Amendments to Above</li> <li>· Permit for Disposition</li> <li>· Cross Filing Permit for Disposition</li> </ul>	\$25.00 \$21.00 \$15.00 \$19.00 \$20.00 \$12.00 \$16.00	State Annual Vital Record Fee Schedule - multiple state statutes
Searching Vital Records <ul style="list-style-type: none"> <li>· Birth</li> <li>· Marriage</li> <li>· Death</li> </ul>	\$25.00 \$21.00 \$16.00	H&S 103650; GC 27369

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
CLERK-RECORDER  
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
<b>BOARD OF EQUALIZATION FEE SCHEDULE</b>		
Copies of Documents	\$0.50 per page	GC 26831
Finding of Fact (This is a deposit, applicant is responsible for all costs incurred by the County in preparing the Findings of Fact)	\$150.00	R&T 1611.5 SC BOE Res 2014-001
<b>BOARD OF SUPERVISORS FEE SCHEDULE</b>		
Copies of Documents	\$0.50 per page	GC 26831
Audio Recordings of Board Meetings provided on a CD	\$10.00	GC 26831
Agenda and Public Notices (Hard Copy)	\$40.00 annually	GC 26831
Minutes (Hard Copy)	\$70.00 annually	GC 26831
Board Packets provided on a CD	\$10.00	GC 26831
<p>Appeals (Amounts shown are required as deposits to be applied to all actual costs, including actual clerical, administrative, and county counsel costs, document duplication costs, telephone, fax &amp; reporter per diem and transcription costs. Costs will be subtracted from initial deposit and any overage refunded, or additional costs billed to and shall be paid by the person or entity filing the appeal. This provision shall supersede anything to the contrary in the County Code or any County resolution, policy or procedure.)</p> <ul style="list-style-type: none"> <li>· Administrative Appeals</li> <li>· Planning Commission Appeals</li> </ul>	<p>\$200.00 deposit \$500.00 deposit</p>	GC 26831
County Code – Hard Copy	\$50.00	GC 26831

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
CLERK-RECORDER  
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
<b>ELECTIONS FEE SCHEDULE</b>		
<i>Available for Election, Scholarly, Journalistic, Political, or Governmental Purposes Only</i> Voter Index <ul style="list-style-type: none"> <li>· Candidates or Committees (Hard Copy or CD) \$0.50 per 1,000 voters up to 2 requests</li> <li>· Non-Candidates or Committees (Hard Copy) \$0.50 per page</li> <li>· Non-Candidates or Committees (CD All Five Districts) \$50.00</li> <li>· Non-Candidate or Committees (CD Single District) \$10.00</li> </ul>		EC 2184 EC 2191
Select Election Specific Reports	\$5.00 each	EC 2191
Weekly AVM files during election cycles	\$50.00	EC 2191
Political Reform Documents <ul style="list-style-type: none"> <li>· Copy \$0.10 per page</li> <li>· Retrieval, per request for reports and statements five or more years old (a request for more than one report or statement or report and statement at the same time shall be considered a single request). \$5.00</li> </ul>		GC 81008
Certified Copy of Voter Registration	\$1.50	EC 2167
Precinct Map	\$4.00	GC 26831
Candidate Statement	\$200.00	EC 13307
Legislative Candidate Statement	\$200.00	EC 13307.5
Copies of Documents	\$0.50 per page	GC 26831

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
DISTRICT ATTORNEY  
SCHEDULE E**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
Time (hourly rate of secretary)	One hour minimum
Postage	Actual Cost

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH  
SCHEDULE F**

**ENVIRONMENTAL HEALTH FEES**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
<b>FOOD PROGRAM</b>	
FOOD FACILITY Annual Permit Fee*	
0 – 20 Seats	\$203.00
21 – 50 Seats	\$281.00
51+ Seats	\$360.00
Add-on fee for FULL BAR	+\$45.50
FULL BAR Annual Permit Fee*	\$203.00
w/ only minimal pre-packaged food (no food preparation)	
RETAIL MARKETS Annual Permit Fee*	\$238.00
Commercially Prepackaged Food Only (no food preparation)	
Add-on for food preparation	+ \$85.00
COTTAGE FOOD OPERATION (CFO)	
Annual Permit Fee*	
Cottage Food Operator “Class A” (direct sales)	\$91.00
Cottage Food Operator “Class B” (indirect sales)	\$150.00
MICROENTERPRISE HOME KITCHEN OPERATION (MEHKO)	
Annual Permit Fee*	\$203.00
RESTRICTED FOOD SERVICE FACILITY (Such as Bed & Breakfast, Agricultural HomeStay)	
Annual Permit Fee*	\$203.00
MOBILE FOOD FACILITY(MFF)	
Mobile Food Preparation Unit (i.e., food truck) Annual Permit Fee*	\$150.00
Compact Mobile Food Operation (i.e., food cart) Annual Permit*	\$91.00
CATERING OPERATION	
Annual Permit Fee*	\$150.00
TEMPORARY FOOD FACILITY	
One Time Event Permit	\$75.00
Annual Permit*	\$150.00
Community Event Organizer (event with two or more food facilities)	\$108.00
FOOD FACILITY WATER SUPPLY APPROVAL	
Add-on fee for potable water verification and/ or inspection (unless served by a permitted water system)	+\$140.00
Violation Re-Inspection Fee**– hourly fee	\$91.00/hr

*\*Permittees who fail to renew their permits on or before July 31st or other established renewal date shall pay an amount equal to 10 percent of the regular fee as a penalty, in addition to the specified permit fees. Penalty fees shall be accrued monthly.*

*\*\*Fee is assessed only if a major violation noted on a previous inspection or report has not been corrected by the required date for correction, as verified by a re-inspection.*

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH  
SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
<b>WATER SYSTEMS</b>	
STATE SMALL WATER SYSTEM (5 to 14 connections)	
Annual Permit Fee*	\$140.00
Water System Sanitary Survey, Inspection, or Plan Review – hourly fee (as needed, add-on)	+\$91.00/hr
<b>ORGANIZED CAMP PROGRAM</b>	
Annual Permit Fee*	\$203.00
<b>DETENTION FACILITIES</b>	
Annual Permit Fee*	\$203.00
<b>RECREATIONAL HEALTH PROGRAM</b>	
Annual Permit Fee*	
Public Pools/ Spas /Wading Pools	\$203.00
Additional pool or spa at same facility	+\$99.00
<b>LIQUID WASTE HAULERS</b>	
Annual Permit Fee* (septic tank and chemical toilet cleaning services)	\$203.00
<i>*Permittees who fail to renew their permits on or before July 31st or other established renewal date shall pay an amount equal to 10 percent of the regular fee as a penalty, in addition to the specified permit fees. Penalty fees shall be accrued monthly.</i>	
<b>ONSITE WASTEWATER TREATMENT SYSTEM (OWTS) aka. SEPTIC SYSTEM</b>	
New OWTS	
Conventional/Standard OWTS	\$364.00
Engineered or Supplemental OWTS	\$637.00
Septic Tank Destruction/ Abandonment (only)	\$238.00
OWTS Repair	
Septic Tank (only)	\$228.00
Conventional/Standard drain field (only)	\$339.00
Engineered or Supplemental drain field (only)	\$612.00
Full Repair (Conventional/Standard OWTS)	\$364.00
Full Repair (Engineered or Supplemental OWTS)	\$637.00
Other Component Repairs (i.e., D-Box, piping, etc.)	\$114.00
Annual Operating Permit (when applicable)	\$60.00
Add-on for OWTS field inspection (if necessary) – hourly fee	+\$91.00/hr
Preliminary Site Review (Evaluation for feasibility of OWTS installation – this fee is credited toward OWTS permit fee if applied for within one year of the site review inspection)	\$238.00
Variance Request	\$273.00
Penalty fees	
OWTS Begun or Completed Without a Permit (additional to permit fees)	+\$228.00
OWTS Completed Without an Inspection Request (additional to permit fees)	+\$364.00

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH  
SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
<b>WELLS</b>	
Water well construction (new domestic or agriculture)	\$364.00
Water well modification (deepen or re-perforate)	\$273.00
Geothermal Heat Exchange well (up to 10 wells on a given parcel)	\$364.00
Monitoring well - MW	
1-2 wells per project	\$238.00
3-4 wells per project	\$370.00
5-10 wells per project	\$410.00
Soil Boring (up to 10 borings per project)	\$273.00
Well Destruction (water well or MW - up to 10 MWs per project)	\$228.00
Penalty fees	
Well Begun or Completed Without a Permit (additional to permit fees)	+ \$228.00
Well Completed Without an Inspection Request (additional to permit fees)	+ \$228.00
<b>MISCELLANEOUS</b>	
Construction Inspection – hourly fee	\$91.00/hr
Photocopies	\$0.25/page for the first 50 pages \$0.10/page thereafter
Plan Review – hourly fee	\$91.00/hr
Request for Service (For services not specifically identified) - hourly fee	\$91.00/hr
Violation Re-Inspection Fee**– hourly fee	\$91.00/hr
<i>**Fee is assessed only if a major violation noted on a previous inspection or report has not been corrected by the required date for correction, as verified by a re-inspection.</i>	
Water Supply Approval	
Fee for potable water verification and/ or inspection – hourly fee	\$91.00/hr



**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH  
SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
<b>CERTIFIED UNIFIED PROGRAM AGENCY (CUPA) HAZARDOUS MATERIALS PROGRAM ANNUAL FEES*</b>	
<b>HAZARDOUS MATERIAL BUSINESS PLAN</b>	
County Fee per facility	\$178.00
State Surcharge Fee	Determined by the State
SMALL Quantity GENERATOR (Add-on County Fee)	+\$115.00
LARGE Quantity GENERATOR (Add-on County Fee)	+\$147.00
<b>ABOVEGROUND STORAGE TANK (AST)</b>	
County Fee per facility (Add-on)	+\$99.00
APSA State Surcharge Fee	Determined by the State
<b>UNDERGROUND STORAGE TANK (UST)</b>	
County Fee per facility (Add-on)	+\$214.00
UST State surcharge (per tank)	Determined by the State
UST Closure/Removal Permit - hourly fee	\$91.00/hr
UST Installation Permit - hourly fee	\$91.00/hr
<b>CALIFORNIA ACCIDENTAL RELEASE PREVENTION (CalARP)</b>	
County Fee per facility (Add-on)	+\$397.00
CalARP State Surcharge Fee	Determined by the State
<i>*Permittees who fail to renew their permits on or before August 31st or other established renewal date shall pay an amount equal to 10 percent of the regular fee as a penalty, in addition to the specified permit fees. Penalty fees shall be accrued monthly.</i>	
CUPA Projects Plan Review - hourly fee	\$91.00/hr
FEE for NON-COMPLIANCE Activities (such as red-tag, follow-up inspections, or administrative activities) – hourly fee	\$91.00/hr

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH  
SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
<b>ANIMAL LICENSING FEES</b>	
<i>All Dogs over 4 months shall be licensed within Sierra County</i>	
<u>Dog License</u>	
One year license – Male/Female	\$30.00
One year license – Neutered/Spayed	\$15.00
Two/Three years license – Male/Female (to coincide with rabies certificate)	\$40.00
Two/Three years license – Neutered/Spayed (to coincide with rabies certificate)	\$20.00
<i>Dog licenses are FREE for Senior Citizens 65 year of age &amp; older.</i>	
Penalty for failure to renew (in addition to license fee)	+\$20.00
Replacement for lost tags	\$9.00
Dog license Transfer Fee (from another county)	\$7.00
Penalty for failure to procure license within 30 days (in addition to transfer or new license fee)	+\$20.00
<u>Vicious or Dangerous Animal License</u>	
Application (including first annual permit)	\$172.00
Annual Permit	\$50.00
Penalty for failure to renew (in addition to license fee)	+\$50.00
<u>Kennel License</u>	
5-10 dogs	\$212.00
11-15 dogs	\$251.00
16 or more dogs	\$291.00
Penalty for failure to renew (in addition to kennel license fee)	+\$35.00
Additional Tags	\$1.00
<b>OTHER</b>	
Field enforcement – hourly fee	\$91.00/hour
Impound fees	<i>Total costs including (but not limited to) all applicable expenses such as time, mileage, boarding.</i>

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
HEALTH & SOCIAL SERVICES/BEHAVIORAL  
HEALTH SCHEDULE F**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
<b>PUBLIC HEALTH IMMUNIZATIONS</b>	
Immunizations per person	\$5.00
Medi-Cal Individual	\$2.00
Immunizations family	\$10.00
Medi-Cal Family	\$5.00
TB Testing	\$10.00
MEDICAL MARIJUANA IDENTIFICATON CARD (MMIC) (In accordance with Cal. Health & Safety Code §11362.755) Fee	\$100.00
Fee for Medi-Cal Patient	\$50.00
<u>Miscellaneous Charges</u>	
Bad Check Fee	\$25.00
No Show Fee	\$15.00

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH  
SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
<b>MENTAL HEALTH PROGRAM</b>	
Rates are subject to sliding scale (UMDAP), reduced rates as established and mandated by the State of California	
<b>COUNSELING FEES</b>	
Case Management 1501	
Per hour	\$101.40
Per minute	\$1.69
Treatment Code 1510	
Collateral	
Per hour	\$172.20
Per minute	\$ 2.87
Treatment Code 1520	
Plan Development	
Per hour	\$172.20
Per minute	\$ 2.87
Treatment Code 1530	
Assessment	
Per hour	\$172.20
Per minute	\$ 2.87
Treatment Code 1540	
Individual	
Therapy	
Per hour	\$172.20
Per minute	\$ 2.87
Treatment Code 1560	
Medication	
Per hour	\$348.00
Per minute	\$ 5.80
Treatment Code 1570	
Crisis Intervention	
Per hour	\$172.20
Per minute	\$ 2.87

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH  
SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
<b>HUMAN SERVICES DRUG/ALCOHOLIC PROGRAM</b>	
Outpatient Services Rates are subject to sliding scale (UMDAP), reduced rates as established and mandated by the State of California	
Assessment (1-1 ½ hours)	\$182.50
Individual Counseling Session (1 hour)	\$109.50
Group Counseling Session (1 to 1 ½ hours)	\$51.00
PC 1000	\$250.00
<u>Proposition 36 Drug Court</u>	
Level I (3 mo or 13 wks)	\$130.00
Level I-II (6 mo or 26 wks)	\$260.00
Level II-III (9 mo or 39 wks)	\$390.00
Level I-IV (12 mo or 52 wks)	\$520.00
<p>A fee will be charged for participation in the Prop 36 Court Program as determined by the level of participant's individualized treatment plan. The participant will contact the Treasurer's Office to set up an appointment for financial evaluation to establish a payment schedule.</p> <p>The participant may not petition the Court to request reduction or dismissal of criminal charges until this fee has been paid in full. Failure to complete the Prop 36 Court Program will not relieve the client of their obligation to pay the Prop 36 Court fee.</p>	

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
INFORMATION TECHNOLOGY  
SCHEDULE G**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
MISCELLANEOUS & UNIFORM FEES  
SCHEDULE H**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
Mailing Labels	\$75.00 for 1st 500 labels (or portion thereof) plus \$0.05 for each additional label.
Photocopies of documents not otherwise provided for by statute	\$0.25 per page (8 ½" x 11") for first 50 copies; \$0.10 per additional page  \$1.00 per page (11" x 17") for first 50 copies; \$0.10 per additional page
Fax Charges	\$2.00 plus \$0.50 per page plus any long distance or toll charges
Records provided by computer disc	\$20.00 per CD – large projects will be charged at the hourly billing rate for involved personnel plus \$2.00 per CD.

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
PROBATION  
SCHEDULE I**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
Change of Plea (1203.4 PC)	\$120.00 felony \$90.00 misdemeanor
Prop 36 Program Fee	\$520.00
Drug Court Program Fee	\$780.00



**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
PLANNING DEPARTMENT  
SCHEDULE J**

<b>SERVICE</b>	<b>SERVICE CHARGE OR FEE</b>
Cottage Food Operation Permit	\$37.50
Short-Term Rental Initial Permit Standard	\$200 Base Fee – Planning Fee \$65 Building Inspection Fee \$45.50 Environmental Health Fee \$35 Road Department Fee <b>Total: \$345.50</b>
Short-Term Rental Alternate Parking Plan Review (if applicable)	\$50 Evaluation Fee – Road Department Fee
Short-Term Rental Renewal Fee of Initial Permit	\$100 Base Fee – Planning Fee \$37.50 Building Inspection Fee \$45.50 Environmental Health Fee <b>Total: \$183</b>
Short-Term Rental Additional or Special Inspection <sup>1</sup>	\$65/hour (\$37.50 minimum)
Short-Term Rental Complaint Investigative Fee	\$65/hour (\$37.50 minimum)
Pre-Application Consultation Fee	\$65/hour (\$37.50 minimum)
Private Road Name Assignment	\$37.50

**OTHER SERVICE CHARGES & FEES**

Fees for Planning Department services and programs, including without limitation the filing and processing of applications for use permits, zone variances, zone changes, subdivision maps, lot line adjustments and other entitlements for the development and use of real property, and for the development and processing of environmental documentation pertaining to any such application shall be charged to the applicant as follows:

1. Fees shall be charged for all work performed by the County based on the actual amount of time spent on each application, plus recovery of actual associated costs including but not limited to postage, publication expenses, and vendor bills. Applications processing shall only occur after a deposit is made to the Department based on the estimate of costs made by the Department to properly process an application. Deposits are based on the estimate of average costs for the processing of similar applications. The actual costs of processing each individual application will be appropriately tracked by the Planning Department and costs for all work and expenses incurred by the County, including without limitation, time spent by Planning Department staff, the Planning Director, Environmental Health personnel, the County Engineer/Surveyor, any required independent consultants, County Counsel (and/or other special-assigned attorneys), and for preparation of environmental documentation, public hearing notices and other project related costs.
2. All applications received by the Planning Department shall be accompanied by a non-refundable application review fee of \$100.00 which shall cover the costs for the Department to review a submitted application for completeness, allow the Department to determine the appropriate deposit for further application processing, and shall afford the Department the ability to convey any issues or concerns and a project processing timetable to the applicant in writing.
3. The Planning Department as part of its written response as outlined above, shall provide a "request for deposit" which shall be the estimated reasonable cost of processing an application, administering a program, or providing requested service. A deposit shall be required for all Planning Department applications, including but not limited to the following type of activity:

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
PLANNING DEPARTMENT  
SCHEDULE J**

- Amendment of Use Permits
- Certificate of Compliance/Conditional Certificate of Compliance
- Development Agreements
- Environmental Documentation/Review
- Extension of Use Permits (Minor and Major) Variances
- Final Map Subdivisions
- General Plan Amendments
- Land Conservation Contracts/Farmland Security Zone Contracts
- Lot Line/Boundary Line Adjustments
- Major Conditional Use Permits
- Mine Reclamation Plans & Financial Assurance Review
- Minor Special Use Permits
- Parcel Map Subdivisions
- Parcel Map Waivers
- Parcel Mergers
- Site Plan Review
- Specific Plan Amendments
- TPZ Zone Amendments
- Zone Amendments/Zone Changes
- Zone Variances

4. The Planning Department shall not commence further processing of any application nor incur any further expenses unless and until the requested deposit has been provided. No application shall be deemed as complete until the applicant provides the deposit in the amount requested by the Planning Department. The applicant shall be advised that they will be responsible for all costs incurred in excess of the deposit.

5. For extraordinary projects needs that exceed the initial deposits, the Planning Department shall account for costs of processing individual applications and /or service requests, based on the hourly rate, including overhead, in the amount of \$65.00 per hour. Cost accounting for staff time shall be based on the time spent in quarter hour increments.

6. In the event that it is determined that the costs charged against any project or service request exceeds the amount of the deposit then remaining, the Planning Department shall promptly notify the applicant in writing of the amount that will be necessary to continue and/or complete the processing or for the providing the service. The processing of the application or request for service shall be suspended if the applicant fails to make such additional deposit of funds with the Planning Department within ten days of the date of the written notice by the Planning Department.

7. Prior to recordation of a project (or in the case of a project that does not require recordation, following the satisfaction of all other relevant Conditions of Approval), the Planning Department shall account for all costs incurred by the County to date in order to ensure that all fees and costs have and will be paid by the funds deposited with the County. If there are insufficient funds remaining on deposit to cover all expenses the applicant shall be immediately notified that an additional deposit is required prior to finalizing the project. Failure to make the final deposit of funds within ten days of the date of the written notice shall result in the suspension of the processing of the project or provision of recordation or any requested service or associated permit, license, entitlement, or use until the deposit is provided. If the amount needed to be collected is part of an application for any permit, the County may impose the final payment and reconciliation of fees be a condition of any permit sought by an applicant or landowner

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
PUBLIC DEFENDER  
SCHEDULE K**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
All cases Set by Agreement No. 2017-059	\$80.00/hour

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
PUBLIC WORKS & TRANSPORTATION  
SCHEDULE L**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
<b>RECORD OF SURVEY</b>	By Resolution 2005-063
<b>CONSTRUCTION IMPROVEMENT PLAN</b>  <b>Checking and Inspections</b>	3.5% of an engineer's estimate of construction costs as approved by the Department of Public Works. (Building Permit engineering evaluations shall be a minimum of \$50.00; Health permit engineering evaluations shall be a minimum of \$100.00)
<b>ENCROACHMENT AND TRANSPORTATION PERMITS</b>	
Private Driveway Approach (Single Family Residential)	\$150.00
<i>Private Driveway Approach (Temporary)</i>	<b><i>\$100.00</i></b>
Private Road Approach	\$150.00
Commercial Driveway/Road Approach	\$350.00
Excavation, Fill or Grading	\$200.00
Sign or Display	\$200.00
Sidewalk, Curb, Gutter	\$200.00
Culvert or Drainage Structure	\$200.00
Landscape Maintenance (Tree, Hedge)	No Charge
Tree Removal from County Right of Way	\$200.00
Special Event (Recognized Community Events, Outdoor Festivals, Parades, Dances, Races) based on no to low impact, medium impact (1 closure/1day), major (multiple closures, multiple day)	<b><i>\$50.00 fee. Quantifiable costs to the County due to the event will be deducted from security deposit.</i></b>
Temporary Road Closure	\$50.00
Survey Monument	\$25.00
Blanket Permit for Public Utility (Maintenance or Emergency only)	\$200.00/Annually
Federal – State Highway (per contract)	Exempt
Overwidth, Overweight Vehicle	\$25.00
Walk Equipment	\$25.00
Filming (on County Roads/Property)	\$200.00
Storage (Temporary only)	\$25.00
Miscellaneous Categories Not Identified	\$25.00
Misc. Use of County Property	\$50.00
Snow Removal or Timber Operations	\$200.00
Transportation Permit – Annual	\$75.00
Transportation Permit – Single Trip	\$21.00
Facilities Use Agreement Minor/Major	\$25.00/\$100.00
<b>BONDING &amp; SECURITY DEPOSITS</b>	

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
PUBLIC WORKS & TRANSPORTATION  
SCHEDULE L**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
Private Driveway and Road Approach	\$1,500.00
Private Driveway/Road Approach (Temporary)	\$500.00
Public/Commercial Road Approach	\$2,500.00
Excavation, Fill, Grading	\$2,500.00
Culvert or Drainage Structure	\$1,500.00
Storage (Temporary Only)	\$100.00
Snow Removal – County Highway	\$2,000.00 Minimum, add \$500/mile
Trenching	\$2,000.00 Minimum
<i>Tree Removal affecting County Right of Way</i> or Timber Operation -Based on Scope of Project	\$2,000.00 Minimum, \$1,000 for each additional impact site
Low Water Crossing	\$2,000.00
<b>Walk Equipment on County Road</b>	<b>\$500.00</b>
Sign or Display	\$100.00
Sidewalk, Curb, Gutter (Excludes Road Surface)	\$1,500.00
Blanket/Annual Utility	\$2,000.00 (may be increased based on Engineer's Estimate)
Special Event (Recognized Community Events, Outdoor Festivals, Parades, Dances, Races) based on no to low impact, medium impact (1 closure/1day), major (multiple closures, multiple day)	\$500 Minimum for Low Impact Increases at Direction of Director of Transportation
Miscellaneous Categories Not Identified	Discretion of Director of Transportation
Filming-County Roads or County Property	Discretion of Director of Transportation
Facilities Use Agreements/Special Events	Discretion of Director of Transportation
<b>RECORD OF SURVEY REPRODUCTIONS</b>	Per Resolution 2005-063
Map Size Document	\$5.00 (with color add \$1.00)
8 ½ x 11 (with color add \$1.00)	.25/sheet
8 ½ x 14 (with color add \$1.00)	.75/sheet
11x17	1.00 (with color add \$1.00)
<b>MISCELLANEOUS</b>	
Abandonment of Easement Proceeding	\$150.00
Abandonment of Road Proceeding	\$300.00
Road Name Change Proceeding	\$200.00

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
SHERIFF  
SCHEDULE M**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
Christmas Tree Transportation Permit	\$30.00 application/\$3.00 tag
Report Copy	\$ 40.00/1-20 pages, \$.25 each additional page
Fingerprint, 1-3 Sets Cards	\$25.00
Livescan Service	\$ 25.00 + State Fee and/or FBI Fee
Concealed Weapons Permit Initial	\$174.00
Renewal	\$82.00
Amendment	\$25.00
Peddlers Permit	\$15.00
Second Hand Dealer	\$ 10.00 + State & Fingerprint
Firearm Dealer	\$ 30.00 + State & Fingerprint
Dance Permit	\$15.00
Civil Service and Levies	Fee set by State
Alarm Activation Fee	\$50.00
Investigation, collection, and processing of bad checks referred to department	\$25.00
Medical costs while incarcerated based upon ability to pay	Actual Costs
Clearance Letter/Local Background Check	\$25.00
Processing & Storage of Firearms Per Family Code 6389	\$50.00 per year
<b>ANIMAL CONTROL</b>	<b>\$285.00 + Daily Fees</b>

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
TREASURER/TAX COLLECTOR  
SCHEDULE N**

SERVICE	SERVICE CHARGE & FEE
Copies of Office Records	\$ 1.00/page
Certification of Office Records	\$ 1.75/page
Research of Records	\$ 34.00 per hour with \$17.00 minimum charge
Express postage or mailing costs (if requested)	Actual costs
Return check fee	\$ 25.00
Certified Final Notice Letter	\$ 8.00
Tax segregation fee (split one bill into two bills)	\$ 100.00
Each additional bill	\$ 50.00
Installment Plan Setup Fee	
For all types of collections	\$ 50.00
Processing Fee	\$ 5.00/installment payment
Miscellaneous Tax Reports or Files	\$ 36.00 setup charge and \$ .01/APN
Microfiche of Property Tax Roll or Index	Actual cost plus \$25.00
CORTAC Tax Status Tape or file:	\$ 150.00
Current Secured Tax Data File	\$ 150.00
Supplemental Tax Date File	\$ 150.00
Property Tax Abstract File	\$ 150.00
Delinquent Collections:	
Abstract Transfer Fee	\$ 50.00
(County Share of Redemption Fee)	
Secured Parties of Interest Search	\$ 200.00
Title Search for Tax Sale	\$ 100.00 + actual costs
Secured Tax Sale Preparation	\$4,000.00
All Other Collections:	
Judgment/Lien Preparation & Release	\$ 35.00
Seizure/Writ of Execution Preparation	\$ 50.00
Small Claims Filings and Action	\$ 75.00
Physical Seizure Fee	\$ 69.00/hour
Other Personnel Costs of Collection	\$ 40.00/hour
Out of Pocket Expenses of Collection	Actual Costs
Annual Maintenance Cost	\$ 20.00/account
Delinquent unsecured accounts	
Tax clearance certificate:	
Transient occupancy tax	\$ 25.00
Mobile home	\$ 25.00
Probate	\$ 25.00

**SCHEDULE OF SIERRA COUNTY  
FEES AND CHARGES  
TREASURER/TAX COLLECTOR  
SCHEDULE N**

<b>SERVICE</b>	<b>SERVICE CHARGE &amp; FEE</b>
Tax security deposit fee for lot line adjustments, subdivisions, etc. Per existing parcel	\$ 25.00
Simple merger of existing APNs	No charge
Special assessment charge and collection fee: Auditor and Tax Collector functions	\$ 1.00/tax bill
Central Collections fee per case or account	\$ 30.00



## **Master Schedule of Fees Index**

2023-024	Revision to Resolution 2018-024 – Master Fee Schedule Assessor Schedule A, Health and Human Services/Behavioral Health Schedule F, Planning Schedule J, Sheriff Schedule M
2022-010	Revision to Resolution 2018-024 – Master Fee Schedule Health and Human Services/Behavioral Health Schedule F Probation Schedule I
2020-029	Revision to Resolution 2018-024 – Master Fee Schedule Health and Human Services/Behavioral Health Schedule F
2019-034	Revision to Resolution 2018-024 – Master Fee Schedule Health and Human Services/Behavioral Health Schedule F
2018-066	Revision to Resolution 2018-024 – Master Fee Schedule Public Works & Transportation Schedule L
2018-024	Master Fee Schedule All schedules updated