

# SIERRA COUNTY

Department of Planning and Building

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Director

**SIERRA COUNTY PLANNING COMMISSION  
MEETING AGENDA  
THURSDAY, OCTOBER 13, 2016 10:00 AM  
SIERRA COUNTY COURTHOUSE  
BOARD OF SUPERVISORS CHAMBERS  
100 COURTHOUSE SQ.  
DOWNIEVILLE, CALIFORNIA**

The Sierra County Planning Commission welcomes you to its meetings which are regularly scheduled for the second Thursday following the first Tuesday of each month. Special meetings may be called from time to time and the meeting location, time, and date will be announced at the appropriate time as required by law. The meeting agenda contains a brief, general description of each item to be considered. If you wish to speak on any matter that does not appear on the meeting agenda, you may do so during the agenda item entitled "Public Comment to the Commission".

When addressing the Planning Commission, please walk to the podium and, after having received recognition from the Chairman, give your name and offer your comments and your questions. Please address the Planning Commission as a whole through the Chairman. Comments made to individual Planning Commissioners or staff members are not permitted.

Supporting documentation for meeting agenda matters is available for public review in the Office of the County Planning Department located in the annex building directly across from the Sierra County Courthouse, Downieville, California, 95936, during regular business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Secretary to the Planning Commission 72 hours prior to the meeting at (530) 289-3251 or toll free at 1-800-655-3251.

- 1. 10 a.m.-CALL TO ORDER –ROLL CALL-INTRODUCTIONS**
- 2. APPROVAL OF AGENDA  
October 13, 2016**
- 3. APPROVAL OF MEETING MINUTES  
August 25, 2016**
- 4. CORRESPONDENCE**

All items of correspondence which are listed below may be acted upon by the Planning Commission. If items of communication or correspondence are not listed, the item may be referred to staff members or to a committee or placed upon any future meeting agenda for action as may be necessary

**5. PUBLIC COMMENT TO THE COMMISSION**

The Planning Commission provides a period of time for the public to address the Commission on any matter not included upon the meeting agenda. Persons speaking are limited to three (3) minutes, except as otherwise provided by law, no action or discussion shall be taken or conducted on any item not appearing on the meeting agenda. Testimony related to an item on the meeting agenda should be provided when the specific agenda item is being considered by the Planning Commission.

**6. PRESENTATION AND WORKSHOP SESSIONS**

The Planning Commission allows time for guest presentations on matters of general or specific interest to the Commission or for conducting educational or technical workshops.

6.1 Short Term Rentals

**7. PUBLIC HEARINGS**

The Planning Commission conducts all public hearings in accordance with its governing by-laws as approved by the Commission and in accordance with Sierra County Resolution 76-80 entitled "Rules of Conduct".

**8. BUSINESS REQUIRING ACTION**

8.1 Sierra Business Council Presentation of the Draft Energy Action Plan

8.2 Firm Foundation Academy Annual Compliance Review

**9. PLANNING STAFF REPORTS**

**10. COMMISSION MEMBER REPORTS**

**11. ADJOURNMENT**

# Sierra County

## Energy Action Plan



**PUBLIC REVIEW DRAFT**

**SEPTEMBER 2016**



Produced by Sierra Business Council  
Supported by Pacific Gas and Electric Company (PG&E)  
In Collaboration with Sierra County

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*This report was prepared for the County of Sierra by the Sierra Business Council in partnership with PG&E. The authors would like to thank Sierra County staff for providing much of the insight and local information necessary for the completion of this report. The authors would also like to recognize PG&E for their administrative support of the Report, made possible through the use of Public Goods Charge funding.*

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# EXECUTIVE SUMMARY

*The Executive Summary provides the big picture overview of energy use in unincorporated Sierra County, the goals and potential savings associated with the implementation of the Energy Action Plan.*

The Sierra County Energy Action Plan (EAP) is a roadmap for expanding energy-efficiency, water-efficiency and renewable-energy efforts already underway in Sierra County. It builds upon energy-efficiency efforts begun in 2006 with the General Plan Housing Element Update and work conducted by Sierra Business Council (SBC) between 2010 and 2012 to assist Sierra County in developing a Climate Action Plan to address the Global Warming Solutions Act of 2006, Assembly Bill 32 (AB 32), which requires the State to reduce its greenhouse gas emissions to 1990 levels by 2020 and Senate Bill 32 (SB 32) which requires the State to reduce its greenhouse gas emissions to 40% below 1990 levels by 2020. The AB 32 Scoping Plan identifies local governments as essential partners in lowering California's emissions due to "broad influence and, in some cases, exclusive authority over activities that contribute to significant direct and indirect greenhouse gas emissions through their planning and permitting processes, local ordinances, outreach and education efforts, and municipal operations."<sup>1</sup> Governor Brown's Executive Order B-30-15 states that state agencies shall take climate change into account in their planning and investment decisions, giving priority to actions that build climate preparedness and reduce greenhouse gas emissions. This roadmap serves as a stepping stone to the development of a Climate Action Plan which would help comply with the state's climate goals.

The document focuses on three community energy use sectors within unincorporated Sierra County – residential, non-residential, and municipal (which is a subset of non-residential). The report only evaluates energy consumed by buildings and municipal operations within unincorporated Sierra County; other energy consuming sectors such as transportation are not addressed but could be at a future date. Additionally, energy use within the City of Loyalton is not included because Sierra County does not have regulatory authority within the City of Loyalton.

The two primary energy sources consumed by these community sectors are electricity, which is distributed by Pacific Gas and Electric Company (PG&E), Liberty Utilities and Plumas Sierra Rural Electric Cooperative (PSREC), and propane, which is supplied by several regional providers. Additionally, there is potentially significant other non-utility fuel use in Sierra County which is not analyzed due to data limitations. The goal of the plan is to reduce electricity use in 2025 by 16% (from the business-as-usual forecast) and propane use by 7%. This translates to annual savings in 2025 of 2.87 million kilowatt hours (kWhs) of electricity and 25,000 gallons of propane.

According to the baseline inventory conducted for Year 2005 the unincorporated Sierra County community consumed 20.3 million kWhs of electricity and an estimated 438 thousand gallons of propane.<sup>2</sup> Sierra County owns and operates a full vehicle fleet, county government buildings and facilities including the County Jail/Courthouse, County social services offices, streetlights and other government buildings. The County also

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<sup>1</sup> AB-32 Scoping Plan Section II. Recommended Actions, B. Local Governments: Essential Partners.  
[https://www.arb.ca.gov/cc/scopingplan/document/adopted\\_scoping\\_plan.pdf](https://www.arb.ca.gov/cc/scopingplan/document/adopted_scoping_plan.pdf)

<sup>2</sup> See Appendix A for rationale and methodology used to estimate propane use in Sierra County.

operates potable water facilities. These municipal operations accounted for nearly 1 million kWhs of electricity consumption and 11,664 gallons of propane in 2005, costing the County \$136,000.

The forecast for Year 2025 shows a decrease of 13% in residential and non-residential energy consumption due to a decrease in population and employment respectively. Although overall use is projected to decrease, any efforts made to save energy will save the community money that can be invested in the local economy. To date, community members' energy-efficiency efforts are saving over 577,000 kWhs of electricity annually in the PG&E service territory.<sup>3</sup> Additionally, community members are generating an estimated 114,000 kWhs of electricity annually from solar systems installed between 2005 and 2016, which underscores the importance of expanding such measures.

The baseline inventory and forecast work conducted by SBC identified additional areas where significant opportunities exist for further energy savings. The EAP specifies the actions needed to achieve those savings resulting in further reductions in energy consumption and increased energy savings for residents, businesses, and local governments. The document is organized into five chapters; the 'heart' of the document is contained in Chapter 4: Energy Efficiency Goals, Strategies and Actions, and Chapter 5: Implementation Plan. The goals address five key areas of energy:

1. Existing Structures - Energy efficiency in existing homes, offices, etc.
2. New Construction - Energy performance in new and planned construction
3. Renewable Energy - Expansion of local renewable energy generation and use
4. County Operations - Energy efficiency in municipal operations
5. Water Energy - Reduction in water waste and its embedded energy use

In 2016, SB 32 set a new state goal to reduce greenhouse gas emissions to 40% below 1990 levels by 2030. By setting and pursuing these goals, the County is making a commitment to reduce emissions which will contribute to the state's overall greenhouse gas emissions reduction goals. Having these goals in place also helps set the stage for future climate adaptation planning.

The strategies focus on voluntary measures that can be taken by residents, businesses and public agencies. Key components include: developing and disseminating information on existing rebate and incentive programs; public outreach via the County's website and printed materials; training for staff, contractors, realtors and developers; and partnerships with utilities as well as local and regional organizations. Energy reduction performance indicators and targets are established for each group of strategies. If all actions in this EAP are implemented, in Year 2025, electricity use will be reduced by 16% and propane use reduced by 7% below the forecasted 2025 energy use. This translates to annual savings in 2025 of 2.87 million kWhs of electricity and 25,000 gallons of propane. These reductions are in addition to the forecasted decrease in energy use associated with the projected decline in population and employment in unincorporated Sierra County.

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<sup>3</sup> Sierra residential and non-residential energy savings based on projects completed 2005-2015. (PG&E). Data was not available on energy savings in Liberty Utilities or PSREC service territories.

The estimated energy and cost savings for each strategy area would be as follows:

**Table ES-1:**  
**Summary of Potential Year 2025 Energy and Cost Savings**

Strategy Area		2025 Energy Savings		2025 Cost Savings	
		kWh	Gallons	Electricity <sup>4</sup>	Propane <sup>5</sup>
Energy Efficiency	Existing Structures	1,484,817	13,929	\$376,550	\$30,644
	New Construction	242,490	7,286	\$61,496	\$16,030
Renewable Energy	Existing Structures	723,119	-	\$183,383	-
	New Construction	92,354	1,459	\$23,421	\$3,209
Municipal Operations	Existing Structures	233,159	2,333	\$59,129	\$5,132
Water Efficiency	Existing Structures	89,695	-	\$22,747	-
Total <sup>6</sup>		2,865,634	25,007	\$726,725	\$55,015

The following table compares 2005 Baseline energy use, 2025 Business as Usual (BAU) forecasted energy use and potential energy use savings in 2025 with the successful implementation of the strategies and actions in the EAP. The BAU forecast is the projected energy use in 2025 based solely on the change in population and employment in unincorporated Sierra County. The majority of energy savings, 2.53 million kWhs of electricity use and 16,000 gallons of propane, are attributed to existing structures and would have significant impact in the community regardless of the projected new construction. Because of the projected decline in population and employment, new construction energy savings in 2025 are based on the permitted new construction in Sierra County between 2005 and 2016 extrapolated to 2025 and is assumed to be replacing existing buildings.

**Table ES-2:**  
**Comparison of Baseline and Forecasted Annual Energy Use with and without the EAP**

Energy Use	2005 Baseline	2025 BAU Forecast	2025 with the EAP	Percent Difference
Electricity	20,313,660 kWh	17,663,212 kWh	14,797,578 kWh (-2,865,634 kWh)	16% reduction from 2025 BAU
Propane	438,173 gallons	381,011 gallons	356,004 gallons (-25,007 gallons)	7% reduction from 2025 BAU

<sup>4</sup> Assumed average rate of \$0.2536 per kWh based on Forecast of PG&E Rates.

<http://www.ci.healdsburg.ca.us/Modules/ShowDocument.aspx?documentid=8906>

<sup>5</sup> Assumed average rate of \$2.2 per gallon based on 2010 Energy Information Agency West Coast Annual Average Retail Prices.

[http://www.eia.gov/dnav/pet/pet\\_sum\\_mkt\\_dcu\\_R50\\_a.htm](http://www.eia.gov/dnav/pet/pet_sum_mkt_dcu_R50_a.htm)

<sup>6</sup> In Tables, individual records may not add up to totals due to rounding.

## Purpose of the Energy Action Plan

The Energy Action Plan recommends goals, strategies and actions that support the efforts of residents and business owners in unincorporated Sierra County to increase their energy efficiency, increase their generation and use of renewable energy and reduce water waste. Residents and business owners will find that they can make their homes and businesses more comfortable while reducing their energy use and consequently lowering their energy expenses. Sierra County can use the EAP to guide decisions that will help achieve greater energy efficiency as well as educate and inform the community. County staff can use it to guide decisions about how to make its buildings and operational infrastructure more efficient, prioritizing programs that inform, encourage and inspire residents and business owners to increase their energy efficiency, water efficiency and renewable energy use in unincorporated Sierra County.

By acting on the goals and strategies within this plan, the County can more flexibly meet its energy and water needs. This in turn helps the community become more self-sufficient and economically resilient in light of potential increases in energy prices, whether due to market conditions or the regulatory environment, as well as current drought conditions. Being energy efficient enhances the County's ability to respond to the ever changing external conditions related to energy supply and demand.

### Who does the plan benefit?

Local Residents

Business Owners

Sierra County Staff

### How?

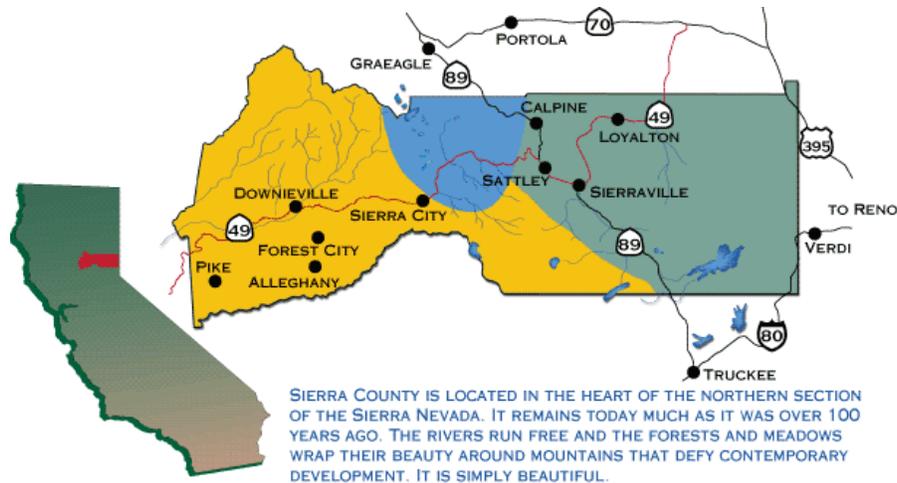
Saving energy and money

Improving quality of life

Connecting to programs and partnerships

# CHAPTER 1: BACKGROUND

*Chapter 1 provides background on the Sierra County community and leading energy efficiency efforts that the County has prioritized.*



*Image courtesy of [www.sierracountygold.com](http://www.sierracountygold.com)*

## Community Profile

Sierra County is located in the heart of the Sierra Nevada mountain range. Home first to the Maidu and Washoe natives followed by miners that settled during the mid-1800s California Gold Rush, Sierra County has a rich history and rural legacy. Its wildlife, scenic beauty, recreation and watersheds, among many other natural features and resources have shaped the community that enjoys it today. The county's land base consists of three national forests, a wildlife management area and the unique communities that branch off of the major highways. Located north of Nevada County, east of Yuba County, south of Plumas and Lassen County and west of Washoe County, Nevada; it covers approximately 962 square miles and is accessed by U.S. Route 395, Interstate 80, State Routes 49 and 89, and County Route A23 and A24. In 2016, the unincorporated County was estimated to be home to 2,431 residents and 1,969 residential housing units. Of those units, 57.3% were occupied with an average household size of 2.15 persons<sup>7</sup>. The remaining housing units are either vacant, seasonal or second homes. In Fiscal Year 2015/2016, the County government had 105 employees and an operating budget of \$29.5 million<sup>8</sup>.

The County owns and operates the County Jail/Courthouse, public lighting, several municipal buildings and facilities, and potable water facilities. Electricity for the community is distributed by Pacific Gas and Electric

<sup>7</sup> Source: State of California, Department of Finance, E-5 Population and Housing Estimates for Cities, Counties and the State — January 1, 2011- 2016. Sacramento, California, May 2016. <http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-5/>

<sup>8</sup> Source: County of Sierra, State of California. Fiscal Year 2015-16 All Fund Summary, September 24, 2015. <http://www.sierracounty.ca.gov/DocumentCenter/View/1917>

Company (PG&E), Liberty Utilities and Plumas Sierra Rural Electric Cooperative (PSREC). Propane is provided by multiple distributors out of Quincy, Grass Valley, Portola and Sparks.

The climate in Sierra County reflects its location in the heart of the mountain range. Average temperatures range from summer highs in the mid-80 degrees Fahrenheit to winter lows in the high 20's, with an average annual precipitation of 66.3 inches.

### **Local Energy Efficiency Efforts**

Sierra County has already implemented programs that have resulted in or will lead to additional benefits in the form of energy efficiency, water efficiency and reduction of greenhouse gas emissions. Summarized below are activities and programs the County has initiated to meet their resource and energy-efficiency goals:

- Upgraded lighting and HVAC systems in municipal buildings
- Emission-reducing retrofits to County vehicle fleets
- Solar installation permitting
- Exploration of renewable energy (geothermal, cogeneration, biomass)

Additionally, the County's General Plan has several goals, policies, and/or measures that specifically promote energy efficiency, water conservation, and expansion of renewable energy:

- Encourage residential energy conservation and energy cost reduction. Continue to seek weatherization program funds. Explore funding to provide grants from super-insulation of new construction of very low, low, and moderate income affordable units (Housing element p.221 - Policy 20)
- Energy Conservation: The County shall support the efforts of residential energy conservation and energy cost reduction. The County shall support other agencies that offer home weatherization programs by providing information to the public and referrals on the weatherization programs and seek weatherization program funds. (Housing element p. 230 - Policy 4. Implementation Measure 4.2)
- Code Compliance: The County will continue to encourage voluntary code compliance by providing guidance and technical assistance to residents who wish to make their own repairs. Local educational and home repair clinics will be supported in their efforts by the County supplying fliers and announcement of the clinic on the County's website. (Housing Element p.231 - Policy 4. 4.7)
- Conserve soil and water resources and prevent activities that will significantly or permanently impair the productivity of the land. (Water Resources Element p.8-5 - Ref: Tahoe National Forest Land and Resource Management Plan (1990) 3.)
- Encourage water conservation, require water-saving fixtures, and encourage water suppliers to require water meters. (Water Resources Element p.8-13 - Policy 7.)
- Prepare water conservation ordinance requiring water-saving fixtures in new construction. Send letter to water suppliers regarding water meters. Reactivate the County-wide Flood Control and Water Conservation District to assist in the County's assertion of its efforts to conserve water and to further the goals and policies of this Element. (Implementation Measures 7a-c)

- It is the County's goal to promote renewable, low impact energy sources, foster energy conservation, and to look toward use of existing resources for the production of energy which is appurtenant to natural resource industries. (Energy Element p.15-2 - Goal 1)
- Promote land uses which utilize geothermal resources and which are consistent with the Goals and Policies of the General Plan and the criteria for the County's geothermal resource assessment/marketing studies. (Energy Element p.15-15 - Policy 10)
- Reduce existing energy consumption for County buildings and for vehicles (Governmental Reduction in Energy Consumption: Policy 28)
- Energy efficiency and renewable energy use should be included as criteria for approving and designing County capital improvement projects (Implementation Measures 28a-c: conduct energy audit; 28e,f)
- Sierra County ordinances, rules and regulations shall establish a phased permit Process for coordinating and guiding geothermal development (Policy 11)
- Assist in the development of energy awareness in the County (Overall Reduction in Energy Use, Policy 29)
- Incorporate energy considerations into proposed developments (Private Sector Energy Use, Policy 31)

# CHAPTER 2:

# INTRODUCTION

*Chapter 2 discusses the purpose and scope for the Sierra County EAP, the regulatory context for energy planning, how the EAP was developed and a user's guide to the document.*

## WHY PREPARE AN ENERGY ACTION PLAN?

Local economies in the Sierra Nevada rely heavily on natural resources for tourism, recreation, forestry, agriculture and other industries. Changes in weather patterns resulting in less precipitation and significantly warmer temperatures have the potential to adversely affect the vitality of the region's natural resources, which in turn directly impacts local business and residential communities.



Photo Credit: [westernmininghistory.com](http://westernmininghistory.com)

Reducing a community's demand on the energy grid helps lessen the need for new energy generating plants and creates the flexibility for the community to more readily meet its energy needs with locally produced renewable energy. Retrofitting homes and businesses to be more efficient creates local jobs, reduces energy costs, improves air quality, makes homes and businesses more comfortable and in combination with increased opportunities for walking and bicycling, improves community members' health. In addition, money not spent on energy can instead be spent at local businesses, improving the local economy.

The Sierra County EAP outlines a series of strategies to reduce energy consumption in residential and non-residential structures as well as municipal facilities and operations within unincorporated Sierra County. It is intended to provide guidance to staff, demonstrate the County's commitment to energy efficiency and inspire residents and businesses to participate in community efforts to maximize energy efficiency and reduce the associated air quality impacts of heating fuels and fossil fuel based electricity.

## Climate Science Basics

Naturally occurring gases<sup>9</sup> dispersed in the atmosphere determine the Earth's climate by trapping solar radiation. This phenomenon is known as the greenhouse effect, which is a natural process that perpetuates life on earth by keeping the planet's surface warm. Scientific observation indicates that average air and ocean temperatures have steadily increased globally over the last 100 years. Evidence of this includes rapid levels of glacial melt, reductions in sea ice, shorter freezing seasons and decreases in snowpack.

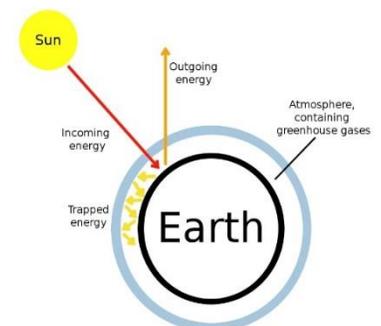


Image Credit: [simpleclimate.wordpress.com](http://simpleclimate.wordpress.com)

<sup>9</sup> The primary gases occurring naturally in the earth's atmosphere are water vapor, carbon dioxide, methane, nitrous oxide and ozone.

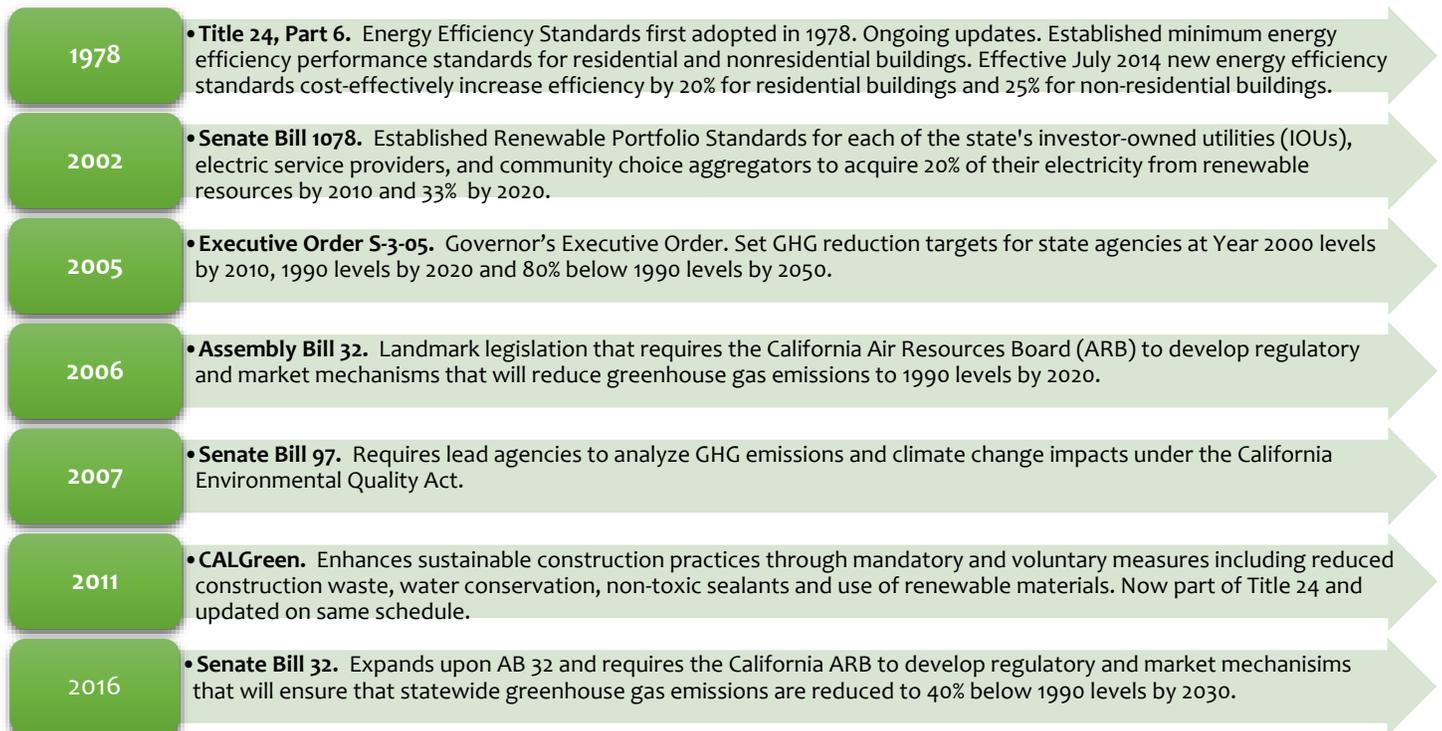
Scientific studies suggest that human activities are accelerating the concentration of greenhouse gases (GHG), which affects the global climate. The most significant contributor is the burning of fossil fuels for transportation and electricity generation, which introduces large amounts of carbon dioxide and other GHGs into the atmosphere. Collectively, these gases intensify the natural greenhouse effect, causing global average surface temperatures to rise.<sup>10</sup>

### Local Climate Change Impacts

Sierra County, like all communities in the Sierra Nevada, faces challenges associated with climate change in the region. Increased frequency and altered timing of flooding will increase risks to agriculture, people, ecosystems and infrastructure. Potential impacts on water resources include reduced mountain snowpack, delayed snow accumulation, earlier snow melting and ultimately shortages in runoff and water supply. Extended droughts may increase wildland fire risk. Since local economies in the area rely heavily on these resources for agriculture, tourism, recreation and other industries, climate change may negatively affect economic activity in the County, and ultimately impact quality of life for community members.<sup>11</sup>

### Regulatory Context

California is a leader in developing policies to reduce GHG emissions, and these policies are some of the drivers behind the completion of GHG inventories and energy planning at the local level. The state's key efforts are described below:



<sup>10</sup> Based on IPCC, 2007: Climate Change 2007: Synthesis Report. Contribution of Working Groups I, II and III to the Fourth Assessment Report of the Intergovernmental Panel on Climate Change [Core Writing Team, Pachauri, R.K and Reisinger, A. (eds.)]. IPCC, Geneva, Switzerland, 104 pp.

<sup>11</sup> California Office of Environmental Health Hazard Assessment, Indicators of Climate Change in California: <http://www.oehha.ca.gov/multimedia/epic/2013EnvIndicatorReport.html>

## Economic Opportunities

One of the potential outcomes of implementing the Sierra County EAP is increased investment in local green businesses and technologies which could provide new economic development opportunities for the County. The following indicators suggest a robust market for clean economy businesses and industries as we move forward to the next decade.<sup>12</sup> New clean economy jobs and business opportunities range from water efficiency and recycling to energy and battery technologies as well as the transformation of existing industries. All of this creates new economic opportunities for communities within the Sierra Nevada region.

- California has more patent registrations in clean technology than any other state.
- California leads the nation in energy storage systems development and innovation.
- Jobs within California's Core Clean Economy increased by 20% in the last decade (January 2002 to 2012) while the total state economy increased 2%.
- Within California's Core Clean Economy, the service sector ranked highest (57%) followed by manufacturing (13%), installation (11%), supplier (10%) and research and development (7%).
- California's clean manufacturing jobs over the last decade were up 53%, while total state economy manufacturing fell by 21%.

## Relationship to CEQA

The County of Sierra determined the acceptance of the EAP is exempt from the California Environmental Quality Act (CEQA) per section 15061 (b) (3) of the CEQA guidelines:

*The activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.*

Information in the document (and related background reports) could be used in environmental assessments required for new development projects.

## Energy Action Plan Development

### Process

The path to the EAP began in 2010 when the County engaged Sierra Business Council (SBC) to conduct a GHG inventory of municipal facilities and community-wide activities and sources in unincorporated Sierra County, including residential and non-residential sectors. Energy consumption data was gathered for baseline year 2005. Calculations were performed to estimate baseline emissions (based on Year 2005 energy consumption data) using the most current methodology and protocols at the time.<sup>13</sup> The baseline inventories were presented to the County Board of Supervisors in February 2011 and August 2012. In October 2015 the County decided to take the information gathered through the baseline inventory process and move forward with preparing an Energy Action Plan.

<sup>12</sup> 2014 California Green Innovation Index, 6<sup>th</sup> Edition. Next 10. [www.next10.org](http://www.next10.org)  
<http://greeninnovationindex.org/sites/greeninnovationindex.radicaldesigns.org/files/2014-Green-Innovation-Index.pdf>. p. 29, 33-44

<sup>13</sup> The municipal inventory followed the Local Government Operations Protocol and the community inventory followed the recently released United States Community Protocol, the current national standard.

In 2016, the baseline inventory data was forecasted out to 2025 using local and regional growth projections. The data gathered during the inventory and forecasting process helped identify those activities within the community that consumed the most energy (and correspondingly had the highest GHG emissions). This information pointed the way to where the greatest energy efficiencies could be realized, resulting in a series of goals, strategies and actions the County can undertake to reduce energy consumption, as well as dollars spent on energy. Performance indicators and targets were identified, where appropriate, to be used by the County to measure its progress toward achieving greater energy efficiency.

**Public Outreach**

As with any local planning process, community involvement is an essential part of its success. For the EAP, input was widely sought within the County to help shape its content and ensure the document is relevant and realistic. The public outreach strategy included an online survey and a community study session hosted by the Sierra County Planning Commission (June 8, 2016). The online survey was kept open from April 4<sup>th</sup>, 2016 to June 27<sup>th</sup>, 2016 and received 34 responses. Both the survey and the study session were publicized via meeting notices in the Sierra Booster, the Sierra County Prospect website and through targeted calls to local businesses and organizations. Additionally, the plan was presented at duly noticed public meetings before the Planning Commission and Board of Supervisors on **October 13<sup>th</sup> and November 1<sup>st</sup>, 2016**, respectively.



*Photo Credit: Jill Sanford*

**Public Input Summary**

**Respondent Profile**



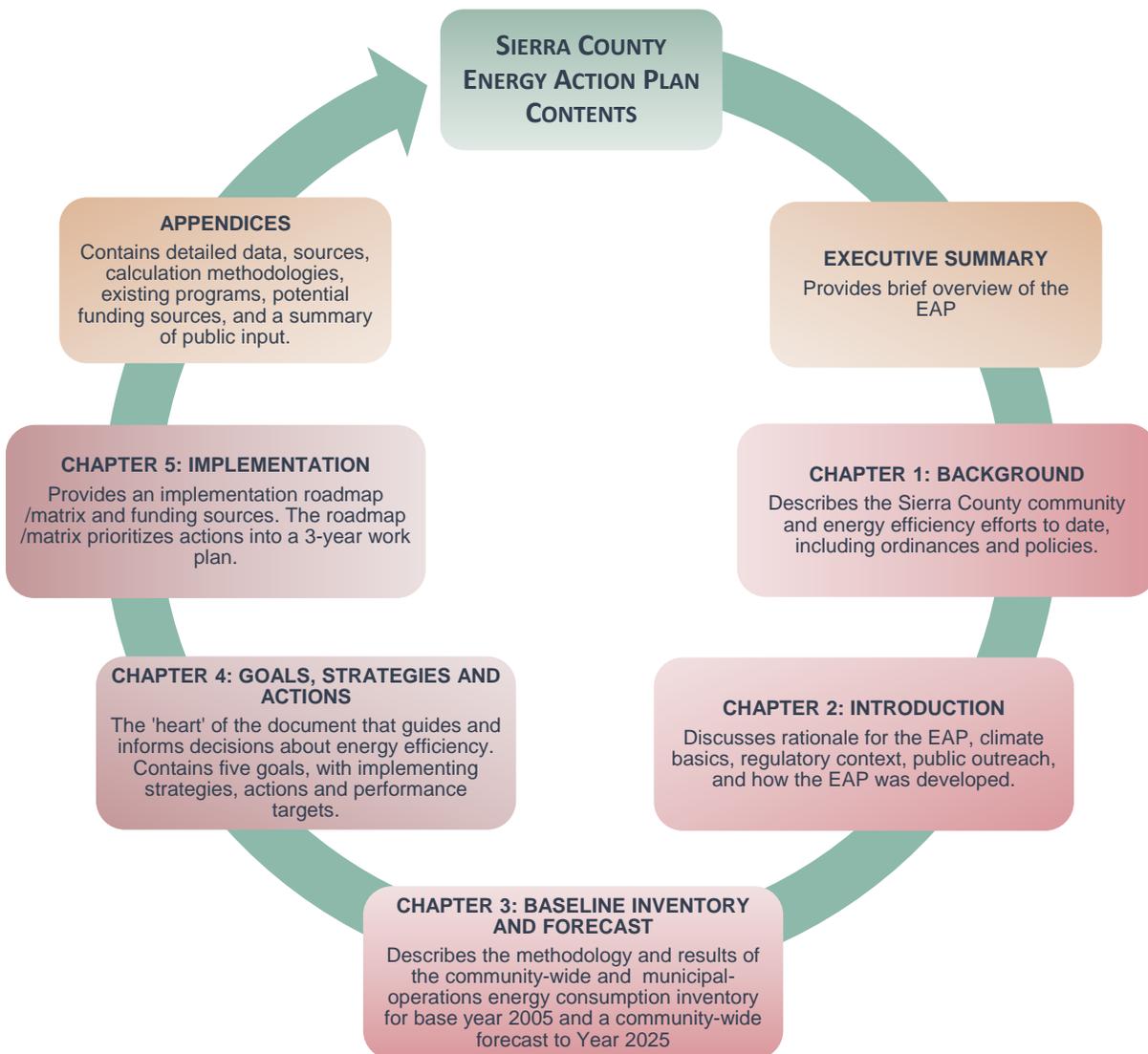
- 98% Sierra County residents
- 85% 45 years or older
- 55% residents for over 20 years
- 91% home owners
- 24% own or operate a business in Sierra County

- Goal 1** 41% unaware of energy efficiency programs offered by PG&E, PSREC or Liberty Utilities
- Goal 2** 67% unaware of Title 24 Energy Standards
- Goal 3** 58% plan on installing a renewable energy system  
76% believe it is too costly
- Goal 4** 87% believe Sierra County should be a leading example in energy efficiency
- Goal 5** 90% believe water providers should prioritize improvements to system efficiency

## User’s Guide to the Report

The EAP can be used as a tool to guide municipal and community decisions regarding the best ways to improve energy efficiency in homes, businesses, and municipal facilities in unincorporated Sierra County. It serves as a stepping stone toward the development of a Climate Action Plan, which will help the County reduce emissions, improve resiliency and be able to adapt to a changing climate while also helping the State achieve its climate goals. It is designed as an integrated ‘living’ document that can be modified and augmented as new information, programs and energy efficiency technologies become available. The following diagram describes the information contained in the five chapters and appendices of the EAP. It serves as a roadmap to assist the reader in accessing relevant information on existing and future energy consumption, policy direction, implementation actions, performance targets and a work plan for implementing the EAP.

**Figure 2-1:**  
**Energy Action Plan Content and Organization**



# CHAPTER 3:

## BASELINE INVENTORY + FORECAST

*Chapter 3 summarizes the 2005 baseline and 2025 forecast of community-wide energy consumption in unincorporated Sierra County as well as the 2005 baseline of municipal-operations energy consumption.*

SBC previously worked with Sierra County to conduct 2005 baseline GHG emissions inventories of the County's municipal-operations and community-wide activities and sources in unincorporated Sierra County. These inventories were conducted in 2010-2012, with support from PG&E. The baseline and forecasted energy consumption informed the strategies for increasing energy efficiency, renewable energy generation and use, and water efficiency discussed in Chapter 4. It also provides a baseline year against which future progress can be measured.

### **2005 Baseline Community-Wide Inventory**

The County's community-wide energy consumption data is expressed as aggregated residential and non-residential energy consumption by energy source within unincorporated Sierra County. The County's municipal energy use for facilities located within the unincorporated county is included with the aggregated community-wide energy usage. Electricity and propane<sup>14</sup> consumption were the largest energy sources in the unincorporated Sierra County built environment. There are also a number of homes in unincorporated Sierra County that use wood and fuel oil as a heating source. This energy use was not included in this analysis due to data limitations.

### **2025 Business-as-Usual Community-Wide Forecast**

The unincorporated County's community-wide residential and non-residential energy usage was forecasted out to 2025 under a business-as-usual (BAU) scenario and is presented in Figure 3-1. Since the County's municipal energy use is included with the community-wide energy usage, a separate forecast for municipal energy use was not completed. The BAU forecast scenario was completed using the Statewide Energy Efficiency Collaborative (SEEC) ClearPath California toolkit. The BAU forecast estimates how energy use would change from 2005 to 2025 in the absence of any energy efficiency or renewable energy policies or programs and is based solely on the change in population and employment in unincorporated Sierra County. The two required inputs for a forecast — baseline energy consumption data and growth rates — are presented in Appendix A and B, respectively. The baseline data was collected from the 2005 community-wide GHG emissions inventory prepared by SBC. The growth rates were calculated using projections of population and in-county employment prepared by state agencies.

The County's residential energy use was forecasted to decrease 13% by 2025 using the projected change in population in unincorporated Sierra County. The annualized growth rates for population in the unincorporated County were calculated based on the projected change in population from 2005 to 2025 reported by the California

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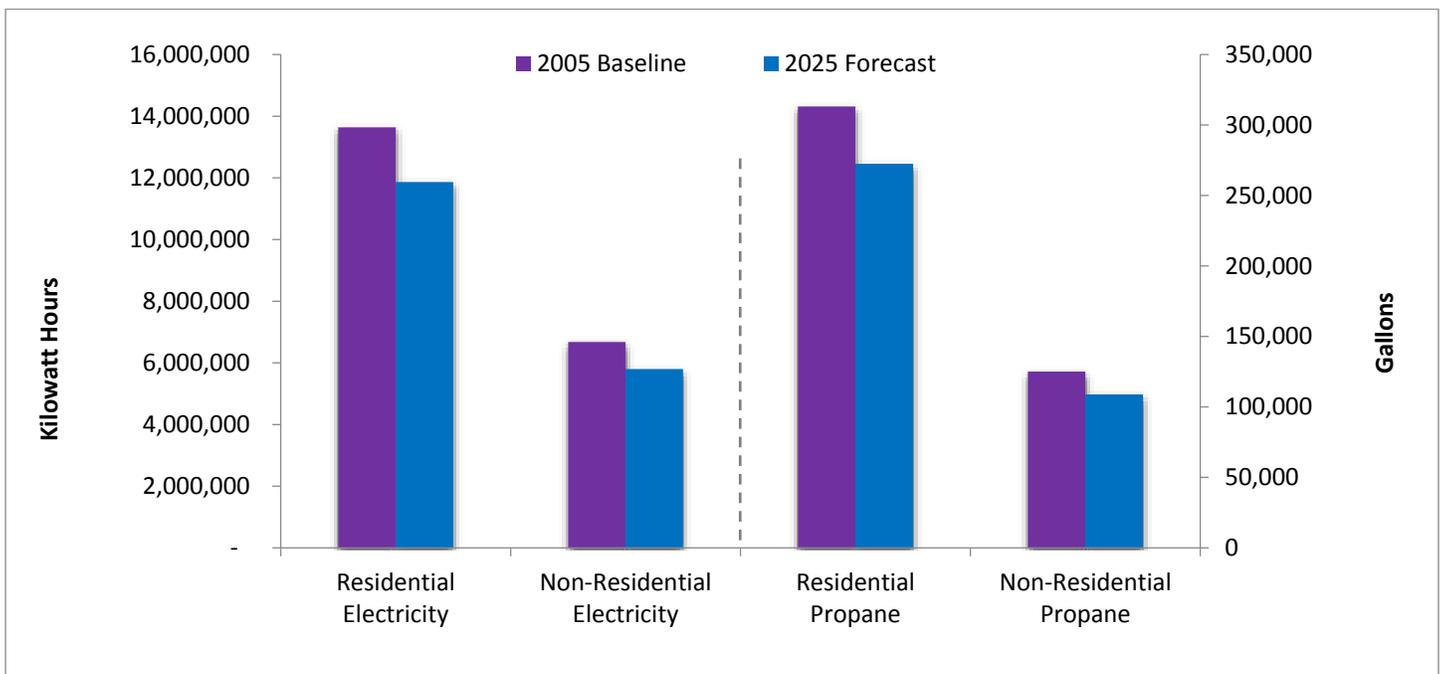
<sup>14</sup> Due to limited data availability, non-residential propane usage was estimated using a ratio of natural gas to electricity usage in Nevada County. Nevada County was selected as a comparable county due to size, geography, and similarities in heating and cooling days.

Department of Finance 2005-2015 population estimates for unincorporated Sierra County and 2015-2025 population projection for Sierra County adjusted to the percentage difference in change between the unincorporated Sierra County to the Sierra County total.<sup>15</sup>

The County’s non-residential energy use was forecasted to decrease 13% by 2025 using the projected change of in-county employment in Sierra County. The annualized growth rates for employment in Sierra County were calculated based on the actual change of in-county employment reported by the California Employment Development Department estimates for Sierra County and the projected change of in-county employment based on the California Department of Transportation economic forecast for Sierra County<sup>16,17</sup>.

*While energy use is projected to decline based on the decreasing population and employment in Sierra County, the projected decline does not impact per resident or per employee energy use and costs in the County and still leaves significant opportunity to reduce energy use and costs through energy-efficiency, renewable-energy and water-efficiency projects.*

**Figure 3-1:  
Baseline and BAU Forecast of Residential and Non-Residential Electricity and Propane Use**



<sup>15</sup> 2005, 2010 and 2015 data: California Department of Finance, Demographic Research Unit; Reports E-8 and E-5 - <http://www.dof.ca.gov/research/demographic/Estimates/>

2015, 2020 and 2025 data: Report P-1 - <http://www.dof.ca.gov/research/demographic/projections/>

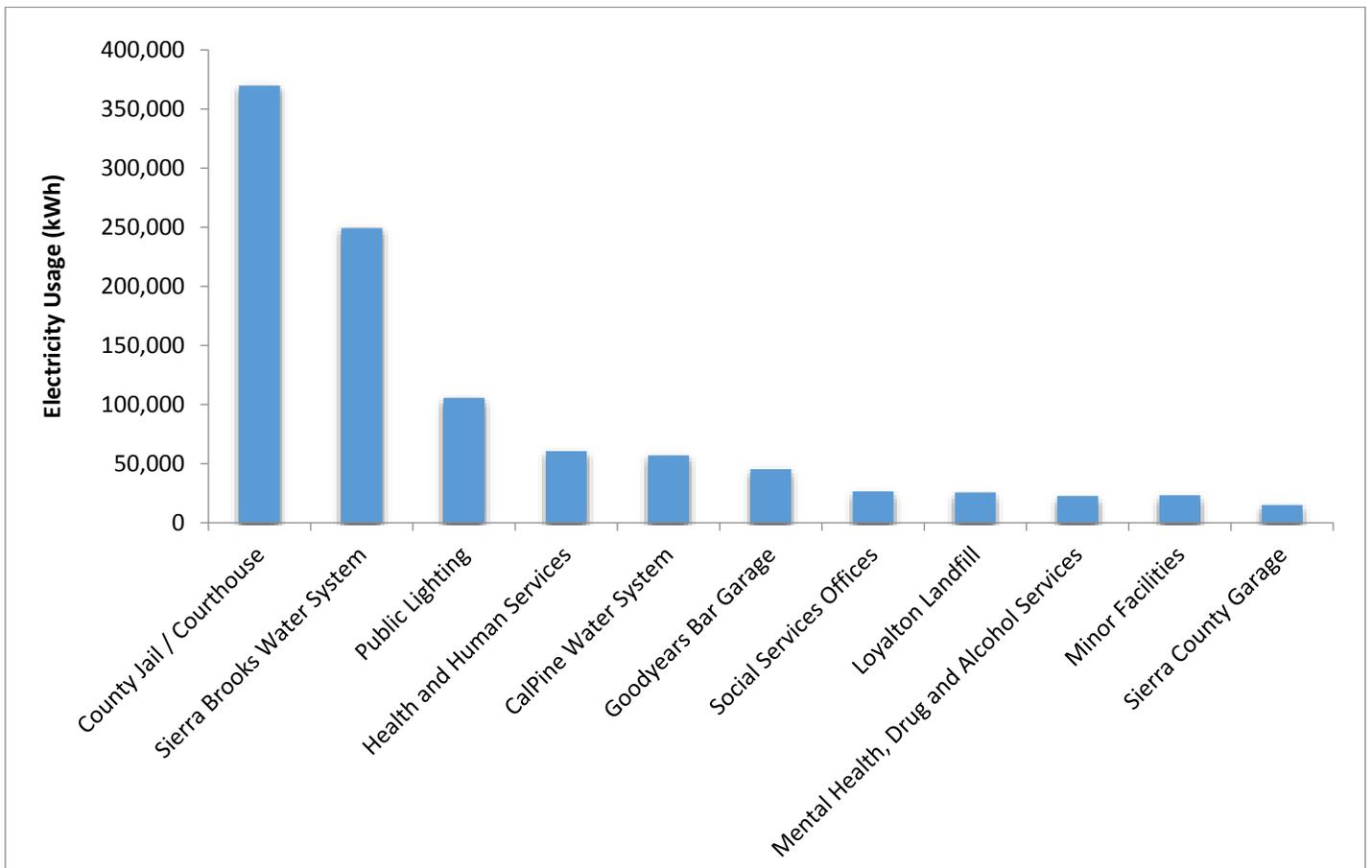
<sup>16</sup> California, Employment Development Department, Labor Market Information Division Industry Employment & Labor Force – by Annual Average (March 2014 Benchmark) <http://www.labormarketinfo.edd.ca.gov/county/sierra.html> In-County Total Employment, All Industries

<sup>17</sup> Caltrans Long-Term Socio-Economic Forecasts by County – Sierra County 2015 [http://www.dot.ca.gov/hq/tpp/offices/eab/socio\\_economic.html](http://www.dot.ca.gov/hq/tpp/offices/eab/socio_economic.html) In-County Total Employment, All Industries

### 2005 Baseline Municipal-Operations Inventory

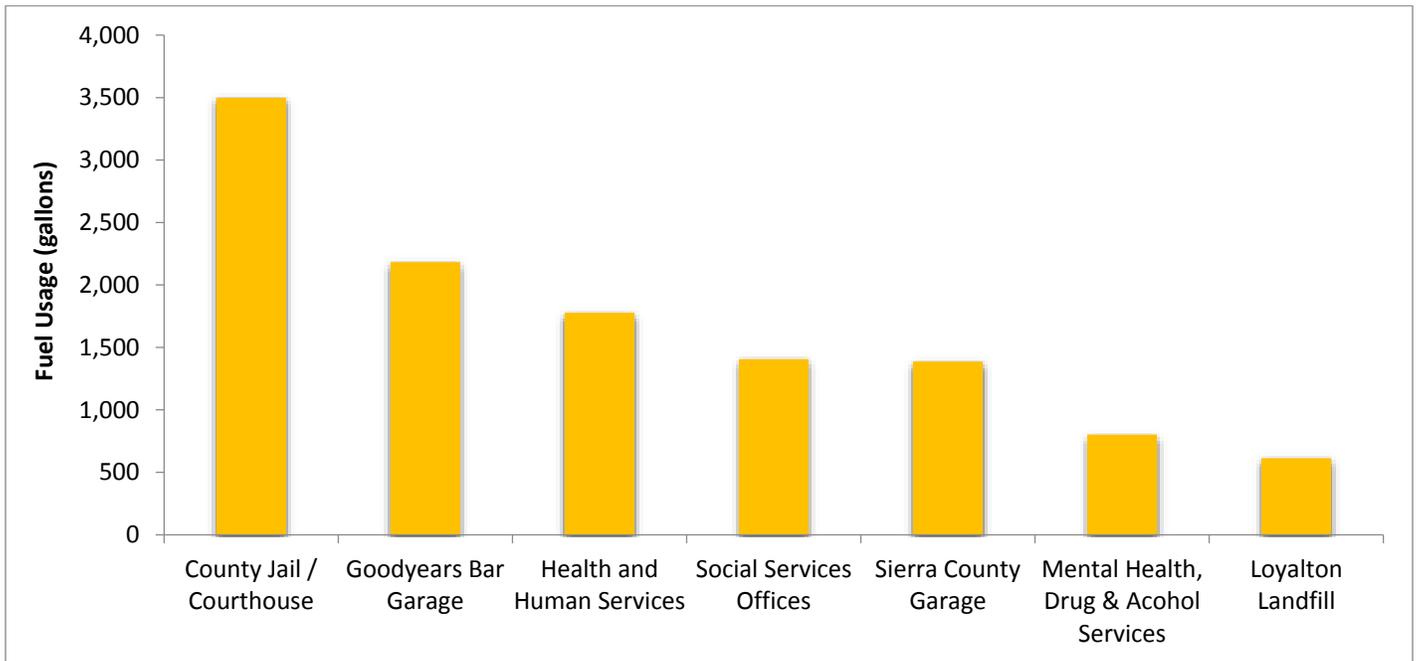
The energy use of Sierra County’s municipal facilities is presented in Figure 3-2 and 3-3. The primary sources of energy use are electricity and propane, with the County Jail/Courthouse consuming the most energy. Significant electricity was also consumed by the Sierra Brooks Water System. The County’s electricity consumption of 1,000,126 kWh and propane consumption of 11,664 gallons is only 4.9% of the unincorporated county’s total electricity and only 2.7% of propane consumption, respectively. While the County has undertaken efforts to improve energy efficiency, there are still significant opportunities to reduce electricity and propane use while also saving money. In 2005, the County spent over \$136,370 on electricity for municipal owned and operated buildings. Detailed energy use is presented in Appendix A.

**Figure 3-2:**  
**2005 Baseline Municipal Facilities Electricity Consumption (kWh)<sup>18</sup>**



<sup>18</sup> Includes Transmission and Distribution (T&D) losses – the amount of electricity lost along the grid line from source to end user

**Figure 3-3:**  
**2005 Baseline Municipal Facilities Propane Consumption (Gallons)**



# CHAPTER 4: GOALS, STRATEGIES AND ACTIONS

*Chapter 4 identifies goals, strategies and actions that Sierra County can undertake to encourage a reduction in municipal and community energy consumption, energy-related costs and energy-related GHG emissions within the unincorporated county in both the near and far term.*

The goals, strategies and actions pertain to the energy consumed by buildings and facilities in the residential, non-residential and municipal sectors within unincorporated Sierra County. Other sectors, such as transportation, are not included in this report but could be addressed in future studies. Additionally, energy use within the City of Loyalton is not included because Sierra County does not have regulatory authority in the City of Loyalton.

### Rationale for Development of the Energy Action Plan

The baseline and forecast data indicate that due to a projected decrease in population and employment, the unincorporated county’s energy use will decrease over time; however, the associated costs may increase over time. Both residential and non-residential electricity and propane use is forecasted to decrease by 13% by 2025. The continued use of non-renewable energy translates to additional negative air quality impacts within the region. Although overall use is projected to decrease, any efforts made to save energy will save the community money that can be invested in the local economy. To achieve the stated potential energy savings in this plan, it is recommended to convene a working group within the county whose sole focus is the implementation of one or more of the strategies outlined in this plan. Having local support and buy-in from the community, beyond what is facilitated by county staff, is essential to carry out successful energy reduction projects and meet the energy reduction goals of this plan.

### Definition of Key Terms

Key terms used in this report are defined below to assist in understanding the purpose of each and the interconnection between them. Definitions for some non-key terms are footnoted throughout the report at the bottom of the relevant page.

TERM	DEFINITION
<b>GOAL</b>	<p>An expression of a desired outcome, an ideal future result or condition, based on community priorities and vision. Goals are not quantifiable or time-dependent but rather represent the end state.</p> <p><i>For example: To improve public safety.</i></p>

<b>STRATEGY</b>	<p>An intermediate step between a goal and an action. Strategies define specific pathways that, if followed, will help achieve the goal.</p> <p><i>For example: Improve lighting conditions in public spaces.</i></p>
<b>ACTION</b>	<p>Individual activities the jurisdiction plans to undertake to implement an energy-efficiency strategy. A strategy can have several actions.</p> <p><i>For example: Review existing lighting conditions and install new light fixtures where required.</i></p>
<b>PERFORMANCE INDICATOR</b>	<p>A quantifiable measure that is used to gauge performance in meeting identified actions.</p> <p><i>For example: Percentage of public space reviewed for safe lighting conditions.</i></p>
<b>TARGET</b>	<p>The numerical result that demonstrates achievement of a strategy.</p> <p><i>For example: Fifty percent (50%) of public spaces reviewed by 2025.</i></p>

### Basis for Energy Goals and Strategies

To identify the most appropriate energy-efficiency strategies for the unincorporated County the following documents/resources were reviewed:

- Community and Municipal Operations 2005 Baseline Greenhouse Gas Emissions Inventories (prepared by SBC in 2010-2012)
- Sierra County General Plan (2006 with Housing Element updated as of September 2006)
- Sierra County Code (as accessed on County's current webpage)
- Review of measures underway and in place in Sierra County
- Review of measures in other similar jurisdictions
- Meetings and consultation with County staff
- Public input received from community members

There are a myriad of measures and practices to reduce energy consumption and emissions. Selection of those most appropriate for Sierra County was based on the criteria below and in consultation with County staff:

- Potential of actions to reduce energy use
- Estimated cost to County to implement actions
- Estimated costs and savings for residents and business owners
- Availability of staff resources or other partner organizations to implement actions
- Availability of potential funding to assist with implementation
- Benefits to the community in addition to energy savings (e.g. cost savings, air-quality improvement)

## Energy Reduction Potential

The energy reduction potential was calculated for applicable measures using data collected in the baseline municipal-operations and community-wide GHG inventories and the energy use forecasts combined with the estimated energy savings associated with completion of the applicable 2025 targets. The annual energy reduction potential was calculated using top-down methods<sup>19</sup> to estimate energy savings achieved in 2025 by meeting the associated 2025 targets. Calculations are documented in Appendix C.

## Energy Costs and Savings

For the County, the economic implications of implementing the energy-efficiency and energy-reduction measures primarily involve costs associated with staff time and potential costs associated with retaining outside consultants to assist with program implementation. Using the County's 2015-2016 adopted budget, an estimate was made of low, medium and high cost ranges that could be incurred by the County to implement the action measures in the report. The potential cost savings realized from implementation of some of the measures were not factored into this range, given the uncertainty of program design details and how they would exactly be carried out. The purpose of the cost range is to provide a relative measurement for fiscal impact to the County that will assist in prioritizing the measures for implementation. For Sierra County, the following cost ranges are used in this report:

Cost to County (annual)	
Low	\$0 - \$5,000
Medium	\$5,001 - \$10,000
High	\$10,001+

For residents and businesses, some reduction measures do not result in any notable private costs or savings. However, wherever possible, analysis and quantification was framed in terms of annual costs/savings (or average annual costs/savings). While there are funding sources and financing mechanisms available to offset private costs, calculations were based on a hypothetical average and did not include potential offsets. Almost all measures with private cost implications result in a return on investment in energy cost savings that will accrue over time, thus defraying some of the initial investment costs. The strategies were designed with a focus on actions with the highest return on investment.

Cost / Savings to Businesses or Residents (annual)	
Low	\$0 - \$100
Medium	\$101 - \$250
High	\$251 or greater

<sup>19</sup> An approach that begins with community-wide energy use, breaks it down into smaller sub-sectors (residential, non-residential, and municipal) and then applies reduction estimates based on the targets.

### Energy Action Plan Potential Energy Savings

Estimated potential annual energy savings in 2025 were calculated for each strategy and where applicable reported for residential and non-residential energy use. Combined, the strategies in the EAP can potentially reduce energy use by 2,865,634 kWh and 25,007 gallons of propane in unincorporated Sierra County.

**Table 4-1:  
Summary of Potential 2025 Annual Energy Savings**

Strategy Area	Strategy		2025 Potential Annual Energy Savings	
			Electricity (kWh / Year)	Propane (Gallons / Year)
Energy Efficiency	1.1: Expand outreach and education to increase participation in voluntary home energy-efficiency programs.	Residential	818,320	9,393
	1.2: Expand outreach and education to increase participation in voluntary non-residential energy-efficiency programs.	Non-Residential	666,497	4,536
	2.1: Improve compliance with Title 24 Green Building and Energy Efficiency Standards.	Residential	205,600	6,250
		Non-Residential	26,152	577
	2.2: Provide incentives for buildings to exceed the current Title 24 Energy Efficiency Standards or achieve green building certification.	Residential	8,402	410
		Non-Residential	2,336	49
Renewable Energy	3.1: Evaluate the County’s residential and non-residential renewable energy potential and assess barriers to increased renewable energy generation and use.	Residential	528,465	
		Non-Residential	194,654	
	3.3: Encourage new development projects to meet 100% of their energy needs from renewable sources achieving Zero Net Energy.	Residential	79,114	1,180
		Non-Residential	13,239	278
Municipal Operations	4.1: Improve the energy efficiency of existing municipal structures.	Municipal Buildings	117,695	2,333
	4.2: Evaluate the feasibility of upgrading public lighting to energy-efficient LEDs.	Public Lighting	66,485	
	4.3: Evaluate the feasibility of improving energy efficiency of the potable water infrastructure.	Potable Water	48,979	
Water Energy	5.1: Encourage residents and businesses to reduce the waste of water and its embedded energy indoors.	Water	43,566	
	5.2: Encourage residents and businesses to reduce the waste of water and its embedded energy outdoors.	Water	37,586	
	5.3: Encourage the completion of Leak Loss detection to reduce unaccounted for loss of water and its embedded energy.	Water	8,542	
<b>Total Potential 2025 Annual Energy Savings</b>			<b>2,865,634</b>	<b>25,007</b>

## Energy Goals and Strategies

The goals and strategies in this section are focused on improving the energy efficiency and water efficiency of existing and future buildings, reducing costs associated with energy consumption in municipal buildings and operations, and reducing the carbon intensity of the community’s energy sources through local renewable energy generation and use. The goals in this chapter are interrelated, and many of the strategies and actions, when implemented, have the opportunity to achieve multiple goals at the same time. The goals were designed with California’s preferred “loading order” in mind for meeting energy demand: first cost-effective energy efficiency, then cost-effective renewable energy, and finally conventional energy sources.

### SUMMARY OF GOALS AND STRATEGIES

SIERRA COUNTY ENERGY ACTION PLAN GOALS AND STRATEGIES	
Goal 1:	Increase Energy Efficiency in Existing Structures
	<b>Strategy 1.1:</b> <i>Expand outreach and education to increase participation in voluntary home energy-efficiency programs.</i>
	<b>Strategy 1.2:</b> <i>Expand outreach and education to increase participation in voluntary non-residential energy-efficiency programs.</i>
	<b>Strategy 1.3:</b> <i>Identify and promote programs that help finance energy-efficiency, water-efficiency and renewable-energy projects.</i>
Goal 2:	Increase the Energy Performance of New Construction
	<b>Strategy 2.1:</b> <i>Improve compliance with Title 24 Green Building and Energy Efficiency Standards.</i>
	<b>Strategy 2.2:</b> <i>Provide incentives for buildings to exceed the current Title 24 Energy Efficiency Standards or achieve green building certification.</i>
	<b>Strategy 2.3:</b> <i>Reduce the heat island effect and related summer heat gain in residential and non-residential projects.</i>
Goal 3:	Increase Local Renewable Energy Generation and Use
	<b>Strategy 3.1:</b> <i>Evaluate the County’s residential and non-residential renewable energy potential and assess barriers to increased renewable energy generation and use.</i>
	<b>Strategy 3.2:</b> <i>Develop a comprehensive renewable-energy program that provides outreach, financing and technical assistance.</i>
	<b>Strategy 3.3:</b> <i>Encourage new development projects to meet 100% of their energy needs from renewable sources achieving Zero Net Energy.</i>
Goal 4:	Increase Energy Efficiency in Municipal Structures and Operations
	<b>Strategy 4.1:</b> <i>Improve the energy efficiency of existing municipal structures.</i>
	<b>Strategy 4.2:</b> <i>Evaluate the feasibility of upgrading public lighting to energy efficient LEDs.</i>
	<b>Strategy 4.3:</b> <i>Evaluate the feasibility of improving the energy efficiency of potable water infrastructure.</i>
Goal 5:	Reduce Water Waste and Associated Energy Use
	<b>Strategy 5.1:</b> <i>Encourage residents and businesses to reduce the waste of water and its embedded energy indoors.</i>
	<b>Strategy 5.2:</b> <i>Encourage residents and businesses to reduce the waste of water and its embedded energy outdoors.</i>
	<b>Strategy 5.3:</b> <i>Encourage the completion of Leak Loss detection to reduce unaccounted for loss of water and its embedded energy.</i>

## Goal 1: Increase Energy Efficiency in Existing Structures

Nearly 58% of the housing stock or 1,088 housing units in unincorporated Sierra County were built prior to the adoption of California’s first Title 24 Energy Efficiency Standards in 1978 and the non-residential building stock is likely similarly dated. Improving the energy efficiency of existing buildings will save homeowners and businesses money by reducing their long-term energy costs. Energy-efficiency upgrades including switching to LED lighting, increasing insulation, reducing air leakage and installing geothermal heat pumps can make homes and businesses healthier, more comfortable and significantly decrease the energy required to heat and cool. Purchasing Energy Star rated appliances and electronics can also reduce one’s energy use and bills. Many energy-efficiency projects pay for themselves within a couple of years or less. PG&E, Liberty Utilities, PSREC and the U.S. Department of Energy provide incentives, rebates and tax credits for energy-efficiency projects that help offset the upfront costs. Additionally, there are new financing programs that can help offset the upfront costs of energy-efficiency projects. The County should leverage existing resources to expand education and outreach programs to promote energy efficiency in existing residential and non-residential structures. The County should also expand the availability of financing programs to reduce barriers to energy-efficiency projects.

**Strategy 1.1:**

Expand outreach and education to increase participation in voluntary *home* energy-efficiency programs.

**Strategy 1.2:**

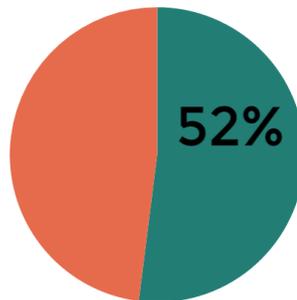
Expand outreach and education to increase participation in voluntary *non-residential* energy-efficiency programs.

**Strategy 1.3:**

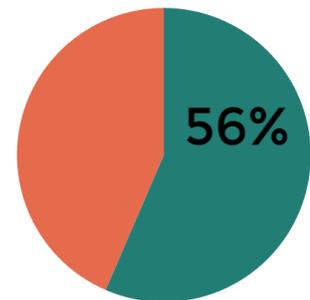
Identify and promote programs that help finance energy-efficiency, water-efficiency and renewable-energy projects.

## Goal 1: Increase Energy Efficiency in Existing Structures

ELECTRICITY

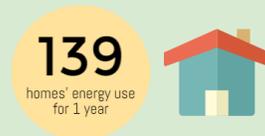


PROPANE



Goal 1 meets these percentages of the entire plan's projected savings

**GOAL 1 CAN SAVE ENOUGH ELECTRICITY TO POWER**



**WHEN BUSINESSES SPEND LESS ON ENERGY THEY HAVE MORE MONEY TO INVEST**



7,778 kWh saved annually  
 \$1,596 initial project cost  
 \$1,322 estimated yearly savings  
 55% incentive  
 \$712 final cost



**STRATEGY 1.1:**

Expand outreach and education to increase participation in voluntary home energy-efficiency programs.

Residential energy-efficiency improvements have the potential to make homes more comfortable, reduce energy bills and GHG emissions while also increasing the value of the home. The County should partner with PG&E, Liberty Utilities, PSREC, the Energy Upgrade California alliance, local board of realtors and other community organizations to leverage existing resources and expand public education and outreach campaigns that encourage residents to voluntarily make energy-efficiency improvements within their homes.

As part of outreach, the County should include on its website information on available energy-efficiency rebates and incentive programs. The website will also link to case studies of home owners who have implemented cost-effective, energy-efficiency improvements. These actions support County general plan policies related to home weatherization and encouraging energy conservation.<sup>20</sup>

The County should also prioritize partnering with schools for energy efficiency education curriculum which can include educational presentations and hands-on learning for students. The Environmental Protection Agency (EPA) Office of Environmental Education offers the opportunity to apply for funding that will support locally-focused environmental education projects that increase public awareness and knowledge about environmental issues. See Appendix F for more detail.

IMPLEMENTATION ACTION		TIMELINE	RESPONSIBILITY
1.1.1	Partner with utilities and the Plumas County Community Development Commission to activate programs for income-eligible Sierra County residents.	2017	Planning Department
1.1.2	Partner with utilities, the Energy Upgrade California alliance and other community organizations to increase participation in energy-efficiency rebates and incentive programs.	2017	Planning Department
1.1.3	Include on the County’s website information on and links to residential energy-efficiency rebates, incentives and case studies.	2017	Planning Department
1.1.4	Partner with local schools and other organizations to provide energy efficiency educational presentations or curriculum.	2017	Health and Human Services Department
PERFORMANCE INDICATOR		TARGET	
1	Percentage of households participating in energy-efficiency rebate programs.	20% participating by 2025	
2	Percentage of households achieving an improvement in building energy efficiency.	20% achieving 30% savings in electricity use and 15% savings in propane use by 2025	
3	Number of households achieving an improvement in building energy efficiency.	382 Existing Households	

**Annual Energy Reduction Potential:**

818,320 kWh  
9,393 Gallons Propane

**Cost to County:**

Low

**Cost to Resident / Business Owner:**

Low to High (depending on finance program)

**Savings to Resident / Business Owner:**

Low to High (depending on finance program)

**Community Co-Benefits:**

Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**

Partnerships with Organizations, Utilities and County Funds

<sup>20</sup> Sierra County General Plan 2012, Housing Element Policy 2 and Policy 20

**STRATEGY 1.2:**

Expand outreach and education to increase participation in voluntary non-residential energy-efficiency programs.

Investments in building energy-efficiency retrofits can save considerable amounts of energy and reduce a business’s operating costs. The greatest barriers to these improvements are the lack of information about efficiency practices and the scarcity of low-cost financing for the initial capital costs.

In partnership with PG&E, Liberty Utilities, PSREC, SBC’s Sierra Nevada Energy Watch program (SNEW) and other local partners, including businesses and school districts, the County should provide outreach programs aimed at maximizing voluntary energy efficiency within community businesses and special districts. These programs would target specific commercial sectors such as restaurants, supermarkets, retail, office and manufacturing to provide useful energy and cost saving recommendations. The program would encourage businesses to conduct benchmarking<sup>21</sup>, energy audits and implement cost-effective, energy-efficiency projects.

According to the results of the online survey completed, 46% of respondents recommended the County website as the best place for information on energy-efficiency programs specifically for commercial and industrial businesses. Case studies of businesses that have implemented cost-effective, energy-efficiency improvements can be showcased to provide real savings gained from these upgrades. Switching to LED lighting, upgrading HVAC and refrigerant equipment can result in significant savings for businesses and reduced operating expenses.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
1.2.1	Partner with utilities and community organizations to expand the use of energy-efficiency programs in Sierra County.	2017	Planning Department
1.2.2	Provide links on the County’s website to tools that demonstrate the financial benefits of efficiency upgrades to local businesses.	2017	Planning Department
1.2.3	Include on the County’s website information on and links to non-residential energy-efficiency rebates, incentives and case studies.	2017	Planning Department
PERFORMANCE INDICATOR		TARGET	
1	Number of businesses served with energy-efficiency improvements.	95 served by 2025	
2	Percentage of businesses participating in energy-efficiency rebate programs.	40% participating by 2025	
3	Percentage of businesses achieving an improvement in building energy efficiency.	40% achieving 30% electricity savings and 10% propane savings by 2025	

**Annual Energy Reduction Potential:**

666,497 kWh  
4,536 Gallons Propane

**Cost to County:**  
Low

**Cost to Resident / Business Owner:**  
Low to High  
(depending on finance program)

**Savings to Resident / Business Owner:**  
Low to High  
(depending on finance program)

**Community Co-Benefits:**  
Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**  
Partnerships with Organizations, Utilities and County Funds

<sup>21</sup> Energy benchmarking compares a building’s energy performance against that of similar buildings.

**STRATEGY 1.3:**

Identify and promote programs that help finance energy-efficiency, water-efficiency and renewable-energy projects.

The up-front costs of energy-efficiency improvements can be a considerable barrier for many homeowners and businesses. According to the online survey, 76% of respondents noted cost as their greatest obstacle to completing projects. However there are numerous options to address this challenge, including on-bill financing, low-interest loans, energy-efficient mortgages and Property Assessed Clean Energy (PACE) programs.

One example, on-bill financing, works in conjunction with a utility’s energy-efficiency rebate and incentive programs to eliminate upfront costs. The cost of energy-efficiency retrofits is amortized on a property’s monthly energy bills. The program helps eligible customers pay for energy efficient retrofit projects with zero-interest, zero-penalty loans. Loan payments are included on the customer’s monthly utility bills and are set to not exceed the energy savings (in dollars) realized from the energy-efficiency retrofit. For further information refer to this report’s implementation section and appendices.

Another example, Property Assessed Clean Energy (PACE) programs are an innovative financing tool that allows residential and non-residential property owners to receive financing for energy-efficiency, clean-energy and water-efficiency projects, which they repay through a voluntary special assessment on their property tax bill. There are several organizations in California that provide cities and counties in California with access to PACE financing programs at no-cost to the local governments. By opting into multiple programs, the County can help establish a competitive marketplace for PACE financing.

The County should partner with utilities, community organizations and local banks to identify and promote existing and potential financing programs. The County should include links to financing programs on its website as recommended by the public input received from the online survey.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
1.3.1	Partner with utilities, community organizations and local banks to support PACE financing and other existing financing programs.	2018	Planning Department
1.3.2	Include on the County’s website information on existing financing programs for energy-efficiency upgrades.	2017	Planning Department
PERFORMANCE INDICATOR		TARGET	
N/A		N/A	

**Annual Energy Reduction Potential:**

Supports Strategy 1.1 and 1.2

**Cost to County:**  
Low to Medium

**Cost to Resident / Business Owner:**  
None

**Savings to Resident / Business Owner:**  
None

**Community Co-Benefits:**  
Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**  
Partnerships with Organizations, Utilities, Local Banks and County Funds

## Goal 2: Increase the Energy Performance of New Construction

New buildings offer a significant opportunity to achieve high levels of energy performance through advanced materials and holistic design. Additionally, renewable energy systems can be incorporated into project planning and construction to reduce upfront costs. While population and employment in unincorporated Sierra County have declined since 2005, there have been 8 housing units and 985 square feet of non-residential space built each year on average. This trend is expected to continue with these new units assumed to be replacing existing buildings. Since 1977, when the first California Energy Efficiency Standards were implemented, the required measures have saved Californians billions of dollars in reduced electricity bills.<sup>22</sup> The County should work with developers and contractors to improve the understanding and compliance with existing Title 24 Energy Efficiency and Green Building Standards and promote measures to exceed the Energy Efficiency Standards. During each standard update cycle, jurisdictions have the opportunity to require standards that are more stringent than the statewide Standards as long as the measures are cost-effective over the life of the building. The County should review the potential for incentives and/or recognition programs for buildings that exceed the Title 24 Energy Efficiency Standards or achieve green building certification. This direction compliments current County efforts to meet the mandatory Title 24 energy standards.<sup>23</sup>

### Strategy 2.1:

Improve compliance with Title 24 Green Building and Energy Efficiency Standards.

### Strategy 2.2:

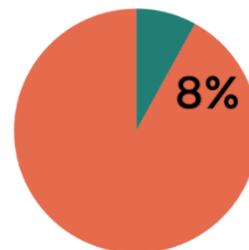
Provide incentives for buildings to exceed the current Title 24 Energy Efficiency Standards or achieve green building certification.

### Strategy 2.3:

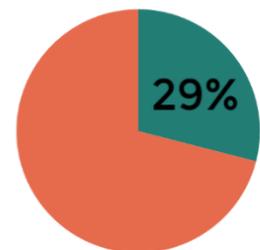
Reduce the heat island effect and related summer heat gain in residential and non-residential projects.

## Goal 2: Increase the Energy Performance of New Construction

ELECTRICITY

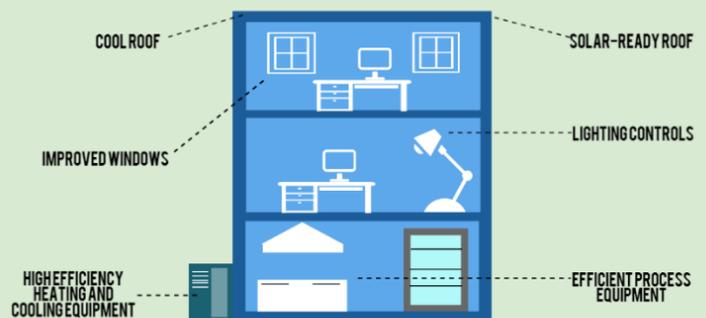


PROPANE



Goal 2 meets these percentages of the entire plan's projected savings

### Title 24: Non-Residential Building Energy Efficiency Standards



For nearly 35 years, the California Energy Commission has saved Californians more than \$66 billion in electricity and natural gas savings through energy efficient building and appliance standards.

<sup>22</sup> California Energy Commission Energy Efficiency Standards. <http://www.energy.ca.gov/efficiency/savings.html>

<sup>23</sup> Sierra County General Plan 2012, 2001-2008 Housing Element (updated Sep. 2006). Energy Conservation – p.52

**STRATEGY 2.1:**

Improve compliance with Title 24 Green Building and Energy Efficiency Standards.

The 2016 update to the Title 24 Green Building (Part 11) and Energy Efficiency Standards (Part 6) help make new construction significantly more energy efficient. The 2016 Energy Efficiency Standards are expected to be 28% more efficient than previous standards for residential construction according to the California Energy Commission.<sup>24</sup> The California Green Building Standards include mandatory as well as voluntary green building measures that make buildings healthier, more comfortable and have energy and water saving benefits. Assisting developers and contractors in understanding the Standards will help them achieve higher efficiencies with their projects. According to the online survey 67% of respondents were not aware of the Title 24 energy standards. The energy reduction potential is based on the full compliance with the mandatory Standards compared to the baseline energy use of a home or business in 2005.

The County should provide opportunities for building officials and planning department staff to attend Title 24 energy efficiency and green building trainings as well as promote trainings and educational materials to contractors and developers, via local and regional contractors associations and other groups. Energy Code Ace and PG&E offer free Title 24, Part 6 tools, trainings and resources to assist the building industry, related stakeholders and the public to comply with the 2016 Building Energy Efficiency Standards.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
2.1.1	Provide opportunities for County building officials and planning department staff to attend Title 24 trainings.	2017	Planning Department and Building Inspection Division
2.1.2	Include links to Title 24 energy efficiency and green building trainings and educational resources on the County's website.	2017	Planning Department and Building Inspection Division
2.1.3	Outreach to local and regional contractors association to provide trainings and best practices to its members.	2017	Planning Department and Building Inspection Division
PERFORMANCE INDICATOR		TARGET	
1	Percentage of County staff that attended Title 24 energy efficiency and green building trainings.	100% of Planning & Building staff by 2025	
2	Percentage of New Construction complying with Title 24 Standards.	100% of New Construction by 2025	

**Annual Energy Reduction Potential:**

231,753 kWh  
6,827 Gallons Propane

**Cost to County:**  
Low

**Cost to Resident / Business Owner:**  
None

**Savings to Resident / Business Owner:**  
High

**Community Co-Benefits:**  
Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**  
Partnerships with Organizations, Utilities and County Funds

<sup>24</sup> [http://www.energy.ca.gov/title24/2016standards/rulemaking/documents/2016\\_Building\\_Energy\\_Efficiency\\_Standards\\_FAQ.pdf](http://www.energy.ca.gov/title24/2016standards/rulemaking/documents/2016_Building_Energy_Efficiency_Standards_FAQ.pdf)

**STRATEGY 2.2:**

Provide incentives for buildings to exceed the current Title 24 Energy Efficiency Standards or achieve green building certification.

Providing incentives for energy-efficient and green buildings, such as priority permit review, encourages developers to explore incorporating energy-efficient and green building features into their projects, which can save the property owners and tenants money over the life of the building, improve the health of tenants and increase the value of buildings. Reduced permitting time can be an effective incentive because it can translate to significant savings for developers that are paying interest on construction or bridge loans during the permit approval process. Recognition by the County can also be an effective incentive for developers to pursue green building certification or exceed the Energy Efficiency Standards. According to the Appraisal Institute, green building certifications significantly increase the value of buildings through improved rental income, higher occupancy, lower operating costs and lower risks.<sup>25</sup>

The County should look into the feasibility of providing incentives or awards for buildings that exceed the current Title 24 Energy Efficiency Standards or achieve green building certification. The County should provide information through their website and directly to contractors and developers at the plan check counter on available incentives and education resources related to energy efficiency and green building.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
2.2.1	Explore incentives or awards that encourage applicants to exceed Title 24 Energy Efficiency Standards or achieve green building certification. Research what other jurisdictions have implemented.	2019	Planning Department and Building Inspection Division
2.2.2	Determine the feasibility of providing incentives or awards for new buildings that exceed Title 24 Energy Efficiency Standards or achieve green building certification.	2019	Planning Department and Building Inspection Division
2.2.3	If feasible, establish priority permit review for projects that exceed Title 24 Energy Efficiency Standards or green building certification.	2019	Planning Department and Building Inspection Division
PERFORMANCE INDICATOR		TARGET	
1	Percentage of new residential housing units exceeding Title 24 Energy Efficiency Standards or green building certification.	25% of new residential buildings exceed energy efficiency standards by 30% by 2025	
2	Percentage of new non-residential buildings exceeding Title 24 Energy Efficiency Standards or green building certification.	25% of new non-residential buildings exceed energy efficiency standards by 15% by 2025	

**Annual Energy Reduction Potential:**

10,738 kWh  
459 Gallons Propane

**Cost to County:**  
Low

**Cost to Resident / Business Owner:**  
None

**Savings to Resident / Business Owner:**  
High

**Community Co-Benefits:**

Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**

Partnerships with Organizations and County Funds

<sup>25</sup> Appraisal Institute, Green Building and Property Value: A Primer for Building Owners and Developers, <https://www.appraisalinstitute.org/assets/1/7/Green-Building-and-Property-Value.pdf>

**STRATEGY 2.3:**

Reduce the heat island effect<sup>26</sup> and related summer heat gain in residential and non-residential projects.

Trees, shade structures, cool (high albedo / solar reflectance) paving and roofing materials reduce the amount of solar energy absorbed and therefore temperature of rooftops and parking lots. By increasing the use of shading, cool paving and roofing materials it is possible to reduce heat gain in residential buildings and commercial centers during warm summer months, and optimize heat gain in the winter. This decrease in ambient air temperatures and reduced heat gain in warm summer months can reduce the amount of energy required for air conditioning.

Requirements could include: a) tree standards for existing streets and parking lots; b) heat gain mitigation requirements for new parking lots (through the use of shade structures, trees or cool pavement, etc.); c) cool roofing requirements for new construction. Shade structures can also accommodate solar panels thus serving a dual purpose.

The County should develop design guidelines and/or county codes to reduce cooling loads through the use of shade trees, shade structures, cool pavement and cool roofs in new construction during summer months and increase heat gain during winter months.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
2.3.1	Develop a landscaping ordinance and/or design guidelines to include parking lot heat-gain mitigation measures. Included would be a focus on shade trees and their energy benefits as well as guidance on tree types, planting and maintenance.	2019	Planning Department and Building Inspection Division
2.3.2	Require new development projects with parking lots to mitigate heat gain through the use of shade trees, shade structures with or without solar arrays, or cool pavement.	2019	Planning Department and Building Inspection Division
2.3.3	Promote the installation of solar shade structures by requiring new development projects with more than 50 spaces to obtain and submit a quote for solar shade structures with the permit application.	2019	Planning Department and Building Inspection Division
PERFORMANCE INDICATOR		TARGET	
N/A		N/A	

**Annual Energy Reduction Potential:**

Supports Strategies 2.1 and 2.2

**Cost to County:**  
Medium

**Cost to Resident / Business Owner:**  
None

**Savings to Resident / Business Owner:**  
Medium

**Community Co-Benefits:**  
Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**  
Partnerships with Organizations and County Funds

<sup>26</sup> Increase in ambient air temperature due to excess heat created by non-permeable surfaces (such as roofs and pavement) being exposed to high temperatures during hot sunny days.

## Goal 3: Increase Local Renewable Energy Generation and Use

Local renewable-energy projects benefit the County’s economy by creating jobs and reducing energy costs. In Sierra County there are unique opportunities for generating energy from renewable sources including wind, biomass, solar and micro-hydro. Rooftops and parking lots provide excellent opportunities for solar energy generation. In particular, non-residential and municipal facilities tend to have large, flat roofs that are well suited for solar equipment. Additionally, Sierra County is home to significant wind resources and bountiful forests that need to be maintained to reduce catastrophic fire risk. Sustainably managing forests can provide Sierra County government facilities and community members with significant biomass resources that can be used to generate electricity and useful heat. Utilizing new biomass boilers can also significantly reduce emissions compared to open burning of piles.

### Goal 3: Increase Local Renewable Energy Generation and Use

**Strategy 3.1:**

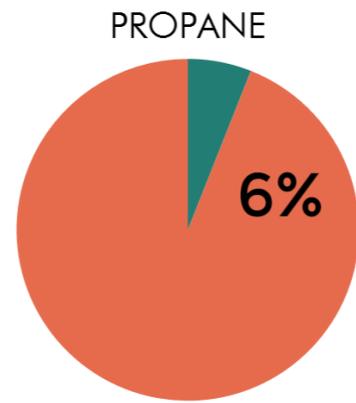
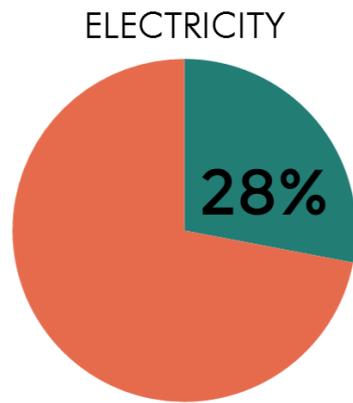
Evaluate the County’s residential and non-residential renewable energy potential and assess barriers to increased renewable energy generation and use.

**Strategy 3.2:**

Develop a comprehensive renewable-energy program that provides outreach, financing and technical assistance.

**Strategy 3.3:**

Encourage new development projects to meet 100% of their energy needs from renewable sources achieving Zero Net Energy.



Goal 3 meets these percentages of the entire plan's projected savings

### Renewable Energy Resources

SOLAR	BIOMASS	WIND	MICRO-HYDRO
<p>A 4 kW residential system: Produces 6,600 kWh/year Simple payback: 8.8 years</p> 	<p>Thinning can protect forests and homes from catastrophic fires Biomass products can heat and power our homes</p> 	<p>Small turbines can easily power a home or small business Can be built on existing farms or ranches</p> 	<p>Small-scale hydroelectric power that can produce 5kW to 100kW of electricity using natural water flow</p> 

**Strategy 3.1:**

Evaluate the County’s residential and non-residential renewable energy potential and assess barriers to increased renewable energy generation and use.

Some of the common barriers to renewable energy include prospecting, permitting, marketing and installation, operation and maintenance. The recently completed American Solar Transformation Initiative (ASTI) program was launched by the U.S. Department of Energy to address the barriers to solar and transform the market to allow for easier access, expand options and make resources more widely available. The ASTI program assessed local governments’ level of solar accessibility by determining the community’s potential for solar. Through feasibility reports, local government participants were also able to understand the solar potential of their buildings and lots and more easily make a decision to further pursue installation.

To facilitate installation of renewable energy systems, the County can use best practices learned from the ASTI program in order to widen access to renewable energy systems. To do so, the renewable energy potential within the residential and non-residential sectors of the County should be evaluated. The County should also formulate and evaluate strategies needed to expand use of these systems. The County should review the existing permitting process and identify the current barriers to renewable energy system installations. A streamlined permitting process using existing best practices will be developed to further promote and expedite the installation of renewable energy systems.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
3.1.1	Evaluate the residential and non-residential renewable energy potential in the community.	2017	Planning Department
3.1.2	Review existing permitting process and identify barriers to renewable energy system installations. Consider a requirement for solar easements in new developments.	2017	Planning Department and Building Inspection Division
3.1.3	Develop streamlined permitting process for renewable energy system installations.	2017	Planning Department and Building Inspection Division
3.1.4	Conduct a renewable energy feasibility assessment on municipal buildings and lots.	2019	Public Works Department
PERFORMANCE INDICATOR		TARGET	
1	kWs of renewable energy systems installed on residential structures.	375 kWs by 2025	
2	Number of homes installing renewable energy systems	106 Households by 2025	
3	kWs of renewable energy systems installed on non-residential structures.	179 kWs by 2025	
4	Number of non-residential structures installing renewable energy systems	30 Non-Residential Structures by 2025	

**Annual Energy Reduction Potential:**

723,119 kWh

**Cost to County:**

Low to High

**Cost to Resident / Business Owner:**

None to High (depending on finance program)

**Savings to Resident / Business Owner:**

None to High (depending on finance program)

**Community Co-Benefits:**

Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**

Community Organizations and County Funds

**Strategy 3.2:**

Develop a comprehensive renewable-energy program that provides outreach, financing and technical assistance.

Outreach efforts should aim to maximize community participation in renewable-energy generation and emphasize energy cost savings. The program should make information available on how home and business owners can incorporate renewable energy systems into their living and working environments.

The County should maintain a section on their website dedicated to renewable-energy programs with tools available for making informed decisions on renewable energy, financing options and the permitting process. PG&E offers customers an opportunity to participate in a Community Solar program in which they can utilize renewable energy if they lack the capacity to support renewable infrastructure. The County should work with utilities, community organizations and local banks to expand and promote available financing programs.

Additionally, there are new financing mechanisms such as power purchase agreements, solar leases and Property Assessed Clean Energy (PACE) financing available where property owners can receive the benefits of solar power with little to no upfront costs. The federal renewable energy tax credit provides homeowners with a tax credit for 30% of qualified expenditures. There are also incentives for non-residential buildings as well, which although currently set to expire on December 31, 2016 will likely be extended.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
3.2.1	Partner with utilities and community organizations to provide educational materials and tools to help owners make informed decisions about the costs and benefits of renewable-energy projects.	2017	Planning Department
3.2.2	Update the County's website with links and tools to evaluate renewable-energy systems and how to request quotes from local and regional solar vendors.	2017	Planning Department and Building Inspection Division
3.2.3	Partner with utilities, community organizations and local banks to expand and promote available financing options.	2018	Planning Department
PERFORMANCE INDICATOR		TARGET	
N/A		N/A	

**Annual Energy Reduction Potential:**

Supports Strategy 3.1

**Cost to County:**  
Low

**Cost to Resident / Business Owner:**  
None

**Savings to Resident / Business Owner:**  
None

**Community Co-Benefits:**  
Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**  
Partnerships with Community Organizations and County Funds

**Strategy 3.3:**

Encourage new development projects to meet 100% of their energy needs from renewable sources achieving Zero Net Energy.

California’s Zero Net Energy (ZNE) goals state that all new residential construction be ZNE by 2020 and all new commercial construction be ZNE by 2030. A ZNE building produces as much energy through clean, renewable resources as it consumes over the course of a year.<sup>27</sup> These buildings are high performing, highly efficient, more resilient to economic and climate changes, and offer more comfortable homes with higher resale value and more productive workspaces. Achieving ZNE in new construction will save residents and businesses money and help foster technological development to meet the unincorporated County’s energy needs locally.

ZNE buildings are achieved first by developing an integrated design approach which considers systems and incorporates multiple strategies to decrease energy use and increase comfort, such as a well-insulated building shell. Highly energy-efficient technologies including HVAC, lighting and controls equipment should then be applied along with metering equipment. The building should then be optimized for the way it will be used and operated. Finally, renewable energy generation systems should be installed to meet the remaining energy needs of the building.

The County should create incentives for increasing ZNE, such as streamlined permitting, partnering with organizations that can offer technical assistance to architects and developers, or awards-based recognition for achieving ZNE. The County should remove barriers in their code that would hinder ZNE development. The County should also provide ZNE resources, trainings and other assistance for planning and building staff, as well as designers, buildings and contractors.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
3.3.1	Determine the feasibility of providing incentives or awards for new buildings that meet Zero Net Energy standards.	2019	Planning Department and Building Inspection Division
3.3.2	Provide information to contractors and developers on the current incentives for renewable energy systems during plan review.	2017	Planning Department and Building Inspection Division
PERFORMANCE INDICATOR		TARGET	
1	Percentage of new residential construction that meets Zero Net Energy standards.	25% of residential new construction by 2025	
2	Percentage of new non-residential construction that meets Zero Net Energy standards.	25% of non-residential new construction by 2025	

**Annual Energy Reduction Potential:**

92,354 kWh  
1,458 Gallons Propane

**Cost to County:**

Low

**Cost to Resident / Business Owner:**

None to High (depending on finance program)

**Savings to Resident / Business Owner:**

None to High (depending on finance program)

**Community Co-Benefits:**

Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**

Partnerships with Organizations, Utilities and County Funds

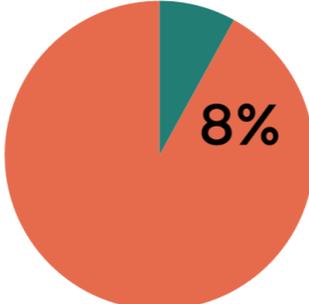
<sup>27</sup> California ZNE Communications Toolkit, July 2013 [http://newbuildings.org/sites/default/files/ZNE\\_MessagePlatform.pdf](http://newbuildings.org/sites/default/files/ZNE_MessagePlatform.pdf)

## Goal 4: Increase Energy Efficiency in Municipal Structures and Operations

Measures undertaken by the County to improve energy efficiency not only reduces energy costs but also sets an example for the local community and the surrounding areas. According to the online survey, 87% of respondents believe it is important for Sierra County to be a leading example for other rural counties looking to be more energy efficient. The 2005 baseline municipal operations inventory indicated that the County consumed 1,000,126 kWh of electricity. The three largest consumers were the County Jail / Courthouse (37%), the Sierra Brooks Water System (25%) and public lighting (11%). Additionally the County consumed 11,664 gallons of propane. The three largest consumers were the County Jail / Courthouse (30%), the Goodyears Bar Garage (19%) and Health and Human Services (15%). It is imperative that the County set the stage for energy and cost savings through leading by example. These steps toward energy efficiency will not only improve the workspaces of County staff but also allow the County to invest money saved on other necessary public goods. Benchmarking municipal buildings and facilities with EPA’s Portfolio Manager is the first step to track energy use and evaluate opportunities to save energy and money.

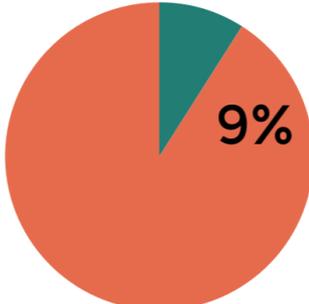
### Goal 4: Increase Energy Efficiency in Municipal Structures & Operations

**ELECTRICITY**



8%

**PROPANE**



9%

Goal 4 meets these percentages of the entire plan's projected savings

BENEFITS OF LED STREETLIGHTS



Improves night time visibility and neighborhood safety




LED street lights use 50-75% less energy than traditional street lights & require less maintenance

WATER EFFICIENCY



Improving efficiency of potable water systems can save the County up to \$12,421 annually

LEAK DETECTION



Can reduce power costs to deliver water and reduce chemical costs to treat water

**Strategy 4.1:**

Improve the energy efficiency of existing municipal structures.

The County should establish a purchasing policy that requires new electrical equipment to be Energy Star rated (or similar energy usage rating). The County should benchmark municipal facilities using the free EPA Energy Star Portfolio Manager software to track energy use and determine the efficiency of existing facilities, including the Sierra Brooks Water System which consumed 236,288 kWh of electricity in 2014. The facilities with the greatest energy use or highest energy intensity should be targeted for energy audits and retro-commissioning<sup>28</sup> to optimize energy use and identify energy-efficiency opportunities. Additionally, the County should research other efficiency opportunities related to solid waste facilities including the combustion of captured methane to produce electricity and useful heat.

County Department heads could establish department-level goals of reducing energy use within their own departments, helping to achieve the overall county goal.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
4.1.1	Benchmark county facilities using the EPA Energy Star Portfolio Manager, prioritizing them by the greatest energy use or highest energy intensity.	2017	Public Works Department
4.1.2	Establish a purchasing requirement that all new electrical equipment be Energy Star rated when available.	2018	Planning Department
4.1.3	Conduct energy audit and retro-commissioning of county facilities.	2019	Public Works Department
PERFORMANCE INDICATOR		TARGET	
1	Benchmark county facilities.	2017	
2	Purchasing policy in place.	2018	
3	Audit and retro-commission county facilities.	2019	
4	Percentage of existing buildings energy use reduced.	20% of energy use reduced by 2025	

**Annual Energy Reduction Potential:**

117,695 kWh  
2,333 Gallons Propane

**Cost to County:**  
Low to High

**Cost to Resident / Business Owner:**  
None

**Savings to Resident / Business Owner:**  
None

**Community Co-Benefits:**  
Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**  
Partnerships with Organizations, Energy Service Companies, Utilities and County Funds

<sup>28</sup> Retro-commissioning is a systematic process to improve an existing building’s energy performance and occupants comfort through a whole-building systems approach

**Strategy 4.2:**

Evaluate the feasibility of upgrading public lighting to energy efficient LEDs.

In 2014, the County used 87,302 kWh for public lighting. The County should determine the feasibility and evaluate the cost-effectiveness of upgrading streetlights and other public lighting to higher-efficiency lighting such as LEDs. Typically, traditional street lights can be upgraded to LEDs and achieve savings between 50-70% of energy use.

Replacing traditional street lights to energy efficient LEDs greatly reduces electricity and maintenance costs while improving light quality, night visibility and reducing urban night glow. PG&E offers rebates for the replacement of streetlights with LEDs and full turnkey LED replacement services to local governments. For street lighting that is not owned or operated by PG&E, customers may be offered incentives for a rate change and LED replacement.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
4.2.1	Evaluate the cost-effectiveness of upgrading street lights and other outdoor public lighting to LEDs. Identify phasing & funding sources to offset costs.	2019	Public Works Department
PERFORMANCE INDICATOR		TARGET	
1	Street and other outdoor lights upgraded.	100% upgraded by 2025	
2	Percentage of public lighting energy use reduced.	63% of energy use reduced by 2025	

**Annual Energy Reduction Potential:**

66,485 kWh

**Cost to County:**

Low to Medium

**Cost to Resident / Business Owner:**

None

**Savings to Resident / Business Owner:**

None

**Community Co-Benefits:**

Reduced Energy Costs and Improved Air Quality

**Potential Funding Sources:**

Partnerships with Organizations, Utilities and County Funds

**Strategy 4.3:**

Evaluate the feasibility of improving the energy efficiency of potable water infrastructure.

In 2014, the County used 293,046 kWh of electricity for potable water delivery. The County should require energy-efficiency analysis in all potable water planning documents and facility upgrades by including energy-efficiency provisions in County-released RFPs.

The County should also benchmark the potable water facilities using the free EPA Energy Star Portfolio Manager software and Energy Use Assessment Tool to track energy use, conduct utility bill analysis and identify efficiency opportunities. The County should evaluate the feasibility of conducting audits of the potable water transport system to identify energy-efficiency improvements to pumps and wells. Additionally, the County should implement a leak detection program to improve efficiency of the distribution systems. PG&E offers technical assistance, incentives and rebates for the installation of energy-efficient equipment to local governments. Partnering with other water providers in the County could leverage resources to implement larger-scale water- and energy-saving projects.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
4.3.1	Benchmark the potable water transport system using EPA's Portfolio Manager and Energy Use Assessment Tool.	2017	Public Works Department
4.3.2	Require energy-efficiency analysis in all potable water transport planning documents and facility upgrades.	2018	Planning Department
4.3.3	Evaluate the feasibility of conducting energy audits of the potable water systems.	2019	Public Works Department
PERFORMANCE INDICATOR		TARGET	
1	Potable water facilities benchmarked	2017	
2	Energy Efficiency RFP Policy Complete	2018	
3	Complete energy audits of potable water systems	2019	
4	Percent of water facility energy use reduced	20% reduction in energy use by 2025	

**Annual Energy Reduction Potential:**

48,979 kWh

**Cost to County:**

Low to Medium

**Cost to Resident / Business Owner:**

Low

**Savings to Resident / Business Owner:**

Low

**Community Co-Benefits:**

Reduced Energy Costs, Reduced Water Costs and Improved Air Quality

**Potential Funding Sources:**

Partnerships with Organizations, Energy Service Companies, Utilities and County Funds

## Goal 5: Reduce Water Waste and Associated Energy Use

The State of California has a goal to reduce per capita water use, especially in drought years. In a typical California home the major indoor water users are toilets (33%), showers (22%), faucets (18%), washing machines (14%), and leaks (12%). Dishwashers rank last – 1%.<sup>29</sup> Given that indoor water is delivered to a few, readily identifiable appliances, it is easy to target those with the greatest water efficiency potential. Since it typically requires significant energy to source, treat and deliver water to community members; water efficiency measures have the effect of reducing the amount of energy needed to provide water. The County’s General Plan supports water efficiency through the use of low-flow plumbing fixtures, drip irrigation, low water use landscaping and leak detection.<sup>30</sup> Additionally, according to the online survey, 90% of respondents believe community water providers should prioritize improvements to the efficiency of their water systems. Organizing a working group, comprised of citizens as well as elected officials and County staff, could benefit the community’s actions to reduce water waste and the embedded energy.

### Goal 5: Reduce Water Waste and Associated Energy Use

**Strategy 5.1:**

Encourage residents and businesses to reduce the waste of water and its embedded energy indoors.

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**Strategy 5.2:**

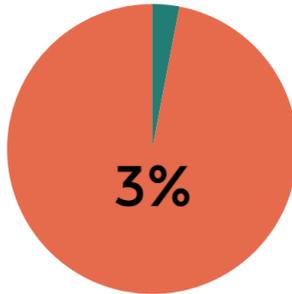
Encourage residents and businesses to reduce the waste of water and its embedded energy outdoors.

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**Strategy 5.3:**

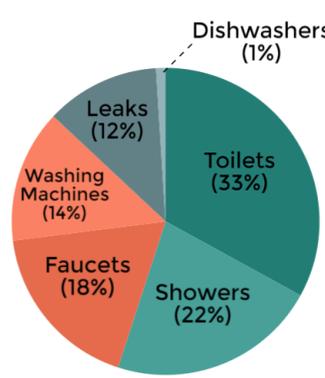
Encourage the completion of Leak Loss detection to reduce unaccounted for loss of water and its embedded energy use.

**GOAL 5 MEETS 3% OF THE ENTIRE PLAN'S PROJECTED ELECTRICITY SAVINGS**



**3%**

**MAJOR INDOOR WATER USE**





**Benefits of Rainwater Harvesting**

- Decreases the water-energy footprint
- Displaces the need for highly treated potable utility water
- Holds greater nutritional value for crops and gardens
- Diminishes the stormwater impact of rain events

<sup>29</sup> California Water Plan Update, Chapter 3. Urban Water Use Efficiency. 2013. [http://www.water.ca.gov/calendar/materials/vol3\\_urbanwue\\_apr\\_release\\_16033.pdf](http://www.water.ca.gov/calendar/materials/vol3_urbanwue_apr_release_16033.pdf)

<sup>30</sup> Conservation and Open Space Element, Implementation Measures 11—2A(1) and 11-2A(3)

**Strategy 5.1:**

Encourage residents and businesses to reduce the waste of water and its embedded energy indoors.

Water-waste reduction and water-efficiency education can be effectively communicated by the County’s ability to lead by example. To do this, the County should benchmark municipal facilities current water usage. After baseline usage has been determined, the County should then set reduction goals working off of the state’s 25% water use reduction goal.

Based on the 2013 California Water Plan Update, use of more water efficient toilets, showers, faucets, washing machines and leak detection could reduce water usage by 15 gallons per capita per day (GPCD), a 25% reduction from typical daily residential water usage of 62 GPCD. The County should continue to encourage residents and businesses to voluntarily reduce their water usage and promote innovative strategies for increased water efficiency.

The County should work with Tahoe Sierra Integrated Regional Water Management (TSIRWM) Group, local water providers and utilities serving the region to explore the feasibility of implementing new water efficiency programs. Programs could include a toilet swap event or free low-flow showerhead giveaways. Additionally, many homes utilize private wells as a primary water source, and reduction in water waste will directly result in saved energy from electricity use associated with those wells.

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
5.1.1	Benchmark water usage in municipal buildings & set reduction goals of at least 25%.	2017	Public Works Department
5.1.2	Work with the TSIRWM Group, local water providers and utilities to promote existing water-efficiency programs in Sierra County via County website, local media, utility bills, etc.	2017	Planning Department
5.1.3	Explore with the TSIRWM Group, local water providers and utilities the feasibility of implementing water-efficiency programs.	2019	Public Works Department
PERFORMANCE INDICATOR		TARGET	
1	Percentage of households and businesses that voluntarily reduce indoor water use by 20% or more.	100% of households by 2025 <sup>31</sup>	

**Annual Energy Reduction Potential:**

43,566 kWh

**Cost to County:**

Low

**Cost to Resident / Business Owner:**

Low

**Savings to Resident / Business Owner:**

Low

**Community Co-Benefits:**

Reduced Water Use, Reduced Wastewater Costs and Reduced Energy Costs

**Potential Funding Sources:**

Partnerships with TSIRWM and other Organizations, Utilities and County Funds

<sup>31</sup> Urban and Ag. water suppliers not meeting the 20% reduction required by SB X7-7 (enacted in 2009) will not be eligible for state water grants or loans

**Strategy 5.2:**

Encourage residents and businesses to reduce the waste of water and its embedded energy outdoors.

In 2015, the California Water Commission adopted a statewide model water efficient landscape ordinance that requires efficient irrigation systems and limits lawn in new residential and commercial developments, resulting in a third less water used on landscaping. Significant water savings can help achieve these savings in the outdoor environment through a few readily implementable programs. The County should work with regional agencies to expand education, incentive programs and trainings to encourage residents and businesses to voluntarily reduce their water waste. Priority permit review for projects meeting or exceeding the voluntary CALGreen water-efficiency measures should be examined for feasibility.

The County should work with local water providers and utilities to evaluate the feasibility of providing Water-Wise programs where a trained water-efficiency specialist will visit homes and businesses on request, review indoor and outdoor water needs, make water-efficiency recommendations and provide water-saving devices.

The County should further lead by example by installing water-efficient landscaping in areas managed by the County to serve as public demonstration areas. Additionally, demonstrations of rainwater catchment or greywater systems should be available to homeowners to promote local onsite water reuse. The County should also partner with the Plumas County Agricultural Commissioner and the Plumas-Sierra University of California Cooperative Extension (Farm Advisor) to expand water conservation education as 39,141 acres of the County is agricultural.<sup>32</sup>

**Annual Energy Reduction Potential:**

37,586 kWh

**Cost to County:**

Low

**Cost to Resident / Business Owner:**

Low

**Savings to Resident / Business Owner:**

Low

**Community Co-Benefits:**

Reduced Water Use and Reduced Energy Costs

**Potential Funding Sources:**

Partnerships with TSIRWM, Farm Advisor and other Organizations, Utilities and County Funds

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
5.2.1	Work with TSIRWM Group, other water providers and utilities to evaluate the feasibility of offering Water-Wise programs and additional water-efficiency rebates.	2018	Planning Department
5.2.2	Encourage and evaluate the feasibility of offering incentives to meet voluntary compliance with CALGreen water-efficiency measures.	2019	Planning Department and Building Inspection Division
5.2.3	Install water-efficient landscaping and design a demonstration zero-water landscape garden, rainwater catchment and greywater system.	2019	Public Works Departments
PERFORMANCE INDICATOR		TARGET	
1	Percentage of households and businesses that voluntarily reduce outdoor water use by 20% or more.	100% of households by 2025	
2	Demonstration zero-water landscape, rainwater catchment or greywater system designed.	2020	

<sup>32</sup> 2012 Census of Agriculture, Sierra County, CA, [https://www.agcensus.usda.gov/Publications/2012/Online\\_Resources/County\\_Profiles/California/cp06091.pdf](https://www.agcensus.usda.gov/Publications/2012/Online_Resources/County_Profiles/California/cp06091.pdf)

**Strategy 5.3:**

Encourage the completion of Leak Loss detection to reduce unaccounted for loss of water and its embedded energy.

Old and aging water infrastructure often results in high water loss through leaks, inaccurate meters and water theft. Studies have estimated that these leaky and outdated systems waste an estimated 14 to 18 percent (5.9 billion gallons) of daily water use in the United States<sup>33</sup>. When systems are leaky, they also need more pressure to move water along the pipeline and into homes and businesses. Raising water pressure requires a significant amount of energy and heavy costs. By addressing leak detection, the County can ensure that the community is receiving water efficiently and remove any extra costs associated with the amount of energy needed to deliver water.

In order to understand the scale of water losses, the County should complete a water audit. The American Water Works Association (AWWA) and the International Water Association (IWA) co-developed a new standard method for conducting water audits. The AWWA/IWA water audit method is effective because it features sound, consistent definitions for the major forms of water consumption and water loss encountered in drinking water utilities. It also features a set of rational performance indicators that evaluate utilities on system-specific attributes, such as the average pressure in the distribution system and the total length of water mains.

The AWWA/IWA water audit method is detailed in the AWWA’s manual Water Audits and Loss Control Programs. The AWWA also offers free software for this auditing method that assists in tracking water consumption and losses and calculates the costs of losses, giving agencies important information for assessing the cost-effectiveness of leak reduction measures.<sup>34</sup>

IMPLEMENTATION ACTION		TIME TABLE	RESPONSIBILITY
5.3.1	Complete water audit to assess the scale of unaccounted for water losses in the County.	2018	Public Works Department
5.3.2	Complete leak loss detection for County operated systems.	2018	Public Works Department
5.3.3	Outreach to other water system operators to recommend completion of leak detection.	2018	Public Works Department
PERFORMANCE INDICATOR		TARGET	
1	Leak loss detection completed at County operated systems.	100% of County operated systems by 2018	
2	Leak loss detection completed at other water system operators.	100% of water systems by 2020	
3	Percent of potable water systems with 40% reduction in water losses.	100% of potable water systems by 2025	

**Annual Energy Reduction Potential:**  
8,542 kWh

**Cost to County:**  
Low

**Cost to Resident / Business Owner:**  
Low

**Savings to Resident / Business Owner:**  
Low

**Community Co-Benefits:**  
Reduced Water Use and Reduced Energy Costs

**Potential Funding Sources:**  
Partnerships with Organizations and County Funds

<sup>33</sup> The Center for Neighborhood Technology, “The Case for Fixing Leaks” – November 2013 [http://www.cnt.org/sites/default/files/publications/CNT\\_CaseforFixingtheLeaks.pdf](http://www.cnt.org/sites/default/files/publications/CNT_CaseforFixingtheLeaks.pdf)

<sup>34</sup> American Water Works Association Resources & Tools, <http://www.awwa.org/resources-tools.aspx>

# CHAPTER 5:

## IMPLEMENTATION PLAN

*Chapter 5 provides a roadmap for implementing the EAP. Sierra County recognizes that a clear and straightforward implementation program is essential to achieve the goals of the EAP.*

To successfully implement the EAP, the County, regional organizations, and community members will need to work together and leverage existing and new national and state programs.

Ensuring the strategies translate from policy language into on-the-ground results is critical to the success of the EAP. To facilitate this, each strategy described in Chapter 4 contains a table that identifies the specific actions the County can carry out in order to achieve the identified goals. The second section of each table provides performance indicators and targets that enable staff, Board members and the public to track strategy implementation and evaluate the effectiveness of the EAP.

Evaluating the effectiveness of the EAP requires two key tasks: evaluation of the EAP as a whole and evaluation of the individual strategies. Community-wide emissions inventories provide the best indication of the overall EAP effectiveness, although it will be important to reconcile actual growth in the County versus the growth projected in the forecasts developed for the EAP. Conducting these inventories periodically, instead of annually, will allow direct comparison to the 2005 baseline while lessening the impact on staff resources. It is recommended that inventories are completed at least every 5 years in order to monitor the effect of the EAP and adapt the strategies and actions to reach the identified goals.

While community-wide inventories will provide information about the EAP's overall effectiveness, it will be important to understand the effectiveness of each strategy in order to prioritize future actions. Evaluating strategy performance will require data on community participation rates and the associated energy savings. With the support of PG&E, PSREC and Liberty Utilities the County should coordinate strategy evaluation on the same schedule as the community-wide inventories and summarize progress towards meeting the identified performance targets. For the EAP to remain relevant, the County must be prepared to evaluate and revise the strategies and actions over time. It is likely new information, technology and programs will emerge; therefore, the County must be ready to take advantage of these opportunities. Additionally, the County should prepare interim progress reports, using a template provided by SBC, on an annual basis to track performance.

### **Implementation Program**

The Implementation Program identifies specific actions and steps the County can take to achieve the specified 2025 targets. The following matrix prioritizes the actions by year based on staff resources, potential funding availability and partner organization's capacity. The matrix serves as a guidepost for staff to initiate actions in order to implement the EAP and track progress. The involvement of a community working group will be necessary to carry out these actions and alleviate limited staff resources.

**Table 5-1: EAP Implementation Matrix**

YEAR	IMPLEMENTATION ACTION	SUPPORTS	RESPONSIBILITY	INFORMATION SOURCES
2017	Partner with utilities and regional organizations to activate existing energy-efficiency, water-efficiency and renewable-energy programs.	1.1.1 1.1.2 1.2.1 3.2.1	Planning Department	PG&E, PSREC, Liberty Utilities, Energy Upgrade California, Sierra Business Council & Plumas County Community Development Division
	Benchmark energy use in county facilities, potable water transport systems and water usage in municipal buildings.	4.1.1 4.3.1 5.1.1	Public Works Department	PG&E, PSREC, Liberty Utilities, water providers, Sierra Business Council & U.S. Environmental Protection Agency
	Provide information on opportunities for staff, contractors and developers to attend Title 24 training and information on incentives for renewable energy systems.	2.1.1 2.1.2 2.1.3 3.3.2	Planning Department & Building Inspection Division	PG&E, PSREC, Liberty Utilities, Sierra Business Council & Energy Code ACE
	Update the County's website with information and links to energy-efficiency, water-efficiency and renewable-energy programs, case studies, and financing programs.	1.1.3 1.2.2 1.2.3 1.3.2 3.2.2 5.1.2	Planning Department	PG&E, PSREC, Liberty Utilities, water providers , Energy Upgrade California, Sierra Business Council & Plumas County Community Development Division
	Analyze renewable energy potential, review barriers to renewable energy systems and streamline permitting.	3.1.1 3.1.2 3.1.3	Planning Department & Building Inspection Division	U.S. Department of Energy & Sierra Business Council
	Partner with local schools and organizations to provide energy efficiency educational presentations or curriculum.	1.1.4	Health & Human Services Department	U.S. Environmental Protection Agency Office of Environmental Education
2018	Partner with program implementers to authorize PACE financing and Water Wise programs.	1.3.1 5.2.1	Planning Department	Center for Sustainable Energy, water providers & Tahoe Sierra Integrated Regional Water Management Group
	Adopt purchasing guidelines, energy-efficiency analysis requirements in RFPs.	4.1.2 4.3.2	Planning Department	U.S. Environmental Protection Agency
	Partner with utilities, local banks and other organizations to expand financing options for energy-efficiency, renewable-energy and water-efficiency projects.	3.2.3	Planning Department	PG&E, PSREC, Liberty Utilities & Plumas County Community Development Division
	Complete water audit and conduct Leak Loss detection and County operated water systems. Recommend completion of Leak Loss detection to other water system operators.	5.3.1 5.3.2 5.3.3	Public Works Department	American Water Works Association & International Water Association
2019	Conduct energy audits, retro-commissioning and renewable energy feasibility assessment of municipal facilities, lighting and potable water systems. Implement cost-effective energy-efficiency projects.	3.1.4 4.1.3 4.2.1 4.3.3	Public Works Department	PG&E, PSREC, Liberty Utilities & Sierra Business Council
	Determine the feasibility of offering incentives for new construction that completes a green building checklist including: exceed Title 24 energy requirements, meet Zero Net Energy standards and exceed water efficiency requirements.	2.2.1 2.2.2 2.2.3 3.3.1 5.2.2	Planning Department & Building Inspection Division	PG&E, PSREC, Liberty Utilities , Sierra Business Council, Build It Green & U.S. Green Building Council
	Work with community organizations to redesign water bills to reduce water waste, develop new water-efficiency programs, help market programs and install demonstration garden.	5.1.3 5.2.3	Public Works Department	Water providers & Tahoe Sierra Integrated Regional Water Management Group
	Develop heat gain mitigation guidelines and ordinances for streets and parking lots.	2.3.1 2.3.2 2.3.3	Planning, Department & Building Inspection Division	PG&E, PSREC, Liberty Utilities & Sierra Business Council

## Funding Sources and Financing Mechanisms

This section describes potential funding sources and financing mechanisms that the County can pursue to offset the financial burden of implementing the EAP. Each EAP strategy is accompanied with a simplified analysis of costs and savings, potential funding sources, and partnership opportunities. The spectrum of potential public and private funding sources is ever evolving and will need to be continually evaluated. This section outlines funding options that are currently available (as of September 2016). For additional information on energy efficiency programs and financing programs refer to Appendix D and F, respectively.

- U.S. Department of Energy (DOE)
- U.S. Environmental Protection Agency (EPA)
- California Energy Commission (CEC)
- California Infrastructure and Economic Development Bank (IBANK)
- California Statewide Communities Development Authority (CSCDA)
- Pacific Gas and Electric Company (PG&E)
- Liberty Utilities
- Plumas Sierra Rural Electric Cooperative (PSREC)

### U.S. Department of Energy

The U.S. DOE provides formula grant funding and technical assistance for state and local governments to manage weatherization and clean energy programs including the Weatherization Assistance Program, State Energy Program and the Energy Efficiency and Conservation Block Grant Program.

### U.S. Environmental Protection Agency

The U.S. EPA provides grants to support environmental education projects that promote environmental awareness and stewardship and help provide people with the skills to take responsible actions to protect the environment. This grant program provides financial support for projects that design, demonstrate, and/or disseminate environmental education practices, methods, or techniques. Since 1992, EPA has distributed between \$2 and \$3.5 million in grant funding per year, supporting more than 3,600 grants through the Environmental Education Grants Program.

### California Energy Commission

The CEC offers low-interest loans to public institutions to finance energy-efficiency and energy generation projects on a first-come, first-serve basis. Interest rates are currently between zero and one percent. The CEC also manages the Energy Partnership Program, which provides no-cost (up to \$20,000) technical assistance to public agencies. Technical assistance includes conducting energy audits, preparing feasibility studies, contractor assistance, and design review consultation among other services. The CEC also funds Energy Upgrade California, which was designed to be Californian's one-stop-shop for home and business improvement projects that lower energy use and conserve water and natural resources. Californians can use the site to plan upgrade projects, locate participating contractors and find rebates and incentives including up to \$6,500 towards whole house energy upgrades.

### **California Infrastructure and Economic Development Bank**

The IBANK finances public infrastructure and private development that promotes opportunities for local jobs, contributes to a strong economy and improves the quality of life in California communities. In September 2014, California IBANK launched the California Lending for Energy and Environmental Needs Center (CLEEN Center) and the Statewide Energy Efficiency Program (SWEEP) to provide low-cost financing to State and local governments for approved energy efficiency projects. The targets will be clean energy projects such as generation, distribution, transmission and storage; energy conservation measures; environmental mitigation measures; and water treatment and distribution.

### **California Statewide Communities Development Authority**

The CSCDA is a joint powers authority with more than 500 cities, counties and special districts as Program Participants. CSCDA provides California's local governments with an effective tool for the timely financing of community-based public benefit projects. CSCDA provides program participants with two energy financing programs. The Sustainable Energy Bond Program, which provides access to tax-exempt financing for energy efficiency projects through contracts with Energy Service Companies that contain guaranteed energy savings to cover the full cost of all retrofit work. The OPEN PACE program provides local governments with a turnkey resource for residential and commercial property owners to finance energy efficiency, renewable energy and water conservation. OPEN PACE provides local governments with a competitive marketplace for PACE Program Administrators that meet specific qualifications. Program Administrators will develop managed contractor networks within the community, provide 100% financing and file repayment obligations through the property tax bills.

### **Pacific Gas and Electric Company**

PG&E provides technical assistance, rebates, incentives and financing options to promote energy efficiency and renewable energy projects. For Residential customers, PG&E offers income-eligible customers monthly discounts and free energy saving improvements. PG&E also offers appliance rebates and whole-home upgrade incentives. For Non-Residential customers, PG&E offers the Energy Efficiency Financing program, which provides businesses and government agencies access to 0% loans up to \$100,000 for businesses and \$250,000 for government agencies. PG&E also offers incentives and technical assistance to improve the operational performance of facilities' equipment, lighting and control systems through a Retro-commissioning program. Additionally, PG&E offers design assistance, incentives, and educational resources for new construction that exceeds Title 24 energy efficiency standards through the Savings By Design program.

### **Liberty Utilities**

Liberty Utilities provides energy conservation tips, free home and business audits, commercial customer incentives, residential rebates, free energy efficient lightbulbs and other conservation measures at events and during audits. For Residential customers, Liberty Utilities offers income-qualified customers energy-efficient home improvements at no-cost through their Energy Savings Assistance Program. Additionally, Liberty Utilities offers Net Metering to customers who generate renewable energy on their premises.

### **Plumas Sierra Rural Electric Cooperative**

PSREC provides a free home energy audit survey, do-it-yourself home energy audits, conservation tips and tools, energy saving products for sale and rebates for residential, commercial and irrigation customers. PSREC provides rebates for Energy Star appliances and lighting, weatherization measures, irrigation efficiency measures, irrigation pump tests, Heating Ventilation and Air Conditioning equipment and commercial lighting equipment. Additionally, PSREC provides easy access to energy saving products including energy management, lighting, water saving and weatherization equipment and materials for sale through their [energysavers.coop](http://energysavers.coop) portal.

# APPENDIX A:

# SIERRA COUNTY 2005 BASELINE ENERGY USE

*Appendix A summarizes the 2005 baseline energy use data used in the development of the Energy Action Plan development.*

Pacific Gas and Electric Company (PG&E), Liberty Utilities (previously NV Energy doing business as Sierra Pacific Power Company in 2005) and Plumas Sierra Rural Electric Cooperative (PSREC) provided the majority of electricity used in Sierra County in 2005. The 2005 aggregated electricity consumption data was provided by PG&E and NV Energy for all accounts within unincorporated Sierra County. PSREC estimated electricity consumption in unincorporated Sierra County at 7% of their entire service territory's electricity consumption. Independent energy service providers provided a small percentage as direct-access electricity within the PG&E service territory. Direct-access electricity is energy supplied by a competitive energy service provider other than a utility, but uses a utility's transmission lines to distribute the energy. The 2005 direct-access electricity consumed in unincorporated Sierra County was collected from County-level, direct-access electricity data provided by the California Energy Commission (CEC). Additionally, transmission and distribution (T&D) losses associated with electricity consumed in unincorporated Sierra County was estimated based on the U.S. Environmental Protection Agency's Emissions & Generation Resource Integrated Database (eGRID) Western Grid average loss factor for 2005.

Potable water electricity use was calculated based on data provided by potable water providers in unincorporated Sierra County and electricity use provided by PG&E, NV Energy and PSREC. The potable water electricity use was subtracted from each utility's reported non-residential electricity use in order to provide additional context and develop potable water electricity specific reduction strategies.

Residential non-utility propane consumption was estimated using the California average per household non-utility fuel use calculated for 2005. The average household usage was calculated using the Energy Information Agency (EIA) State Energy Data System (SEDS) Residential Non-Utility fuel use in California in 2005 and the number of homes in California and unincorporated Sierra County using non-utility fuels for primary home heating in 2005 reported by the U.S. Census Bureau 2005 American Community Survey. For detailed references refer to the Sierra County 2005 Community-Wide Greenhouse Gas Emissions Inventory. Non-residential propane consumption was estimated using an average ratio of non-residential natural gas use to electricity use derived from California Energy Commission county wide data for Nevada County.<sup>35</sup>

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<sup>35</sup> Non-residential propane use data for unincorporated Sierra County was unavailable and due to limited methods to estimate this energy use, the Nevada County natural gas to electricity use ratio was used to estimate propane use in unincorporated Sierra County. Nevada County was chosen because the developed areas of both counties are primarily within the same CEC climate zone, natural gas is the primary stationary fuel and data on natural gas use was available for analysis.

**Table A-1: Sierra County 2005 Baseline Community-Wide Residential Energy Use**

Energy Source	Value	Units	Data Source
Electricity Consumption - PG&E	4,283,747	kWh	Pacific Gas and Electric Company
Electricity Consumption - NV Energy	3,792,654	kWh	NV Energy
Electricity Consumption - PSREC	4,834,914	kWh	Plumas Sierra Rural Electric Cooperative
Electricity Consumption – T&D Losses	727,350	kWh	U.S. EPA eGRID
<b>Total Electricity Consumption</b>	<b>13,638,665</b>	<b>kWh</b>	
Propane (LPG) Consumption	313,110	Gallons	EIA SEDS and U.S. Census Bureau

**Table A-2: Sierra County 2005 Baseline Community-Wide Non-Residential Energy Use**

Energy Source	Value	Units	Data Source
Electricity Consumption - PG&E	3,454,979	kWh	Pacific Gas and Electric Company
Electricity Consumption - NV Energy	630,707	kWh	NV Energy
Electricity Consumption - PSREC	1,798,306	kWh	Plumas Sierra Rural Electric Cooperative
Electricity Consumption - Direct Access	30,943	kWh	California Energy Commission
Electricity Consumption – T&D Losses	333,214	kWh	U.S. EPA eGRID
Electricity Consumption and T&D Losses - Potable Water	426,846		Potable Water Providers, PG&E, NV Energy, PSREC and U.S. EPA eGRID
<b>Total Electricity Consumption</b>	<b>6,674,995</b>	<b>kWh</b>	
Propane (LPG) Consumption	125,063	Gallons	SBC estimation based on Nevada County non-residential natural gas and electricity use.

**Table A-3: Sierra County 2005 Baseline Municipal-Operations Energy Use**

Facility	Electricity Use (kWh)	Propane Use (gallons)	Data Source
County Jail / Courthouse	369,717	3,498	Pacific Gas and Electric & County staff
Sierra Brooks Water System	249,145	-	NV Energy
Public Lighting	105,531	-	Pacific Gas and Electric, NV Energy & Plumas Sierra Rural Electric Cooperative
Health and Human Services	60,572	1,777	NV Energy & County staff
CalPine Water System	56,974	-	Plumas Sierra Rural Electric Cooperative
Goodyears Bar Garage	45,296	2,183	Pacific Gas and Electric & County staff
Social Services Offices	26,431	1,406	Pacific Gas and Electric & County staff
Loyalton Landfill	25,603	613	NV Energy & County staff
Mental Health, Drug and Alcohol Services	22,560	802	NV Energy & County staff
Minor Facilities	23,281	-	Pacific Gas and Electric
Sierra County Garage	15,016	1,386	Plumas Sierra Rural Electric Cooperative & County staff
<b>Total Municipal Facilities Energy Consumption</b>	<b>1,000,126</b>	<b>11,664</b>	<b>Includes PG&amp;E Owned Street Lights and Transmission &amp; Distribution Losses</b>

# APPENDIX B:

## SIERRA COUNTY BUSINESS-AS-USUAL (BAU) ENERGY USE FORECAST

*Appendix B summarizes the 2025 business-as-usual energy use forecast used in the development of the Energy Action Plan to determine projected energy use if no new energy efficiency measures were taken.*

Business-as-usual (BAU) community-wide energy use in unincorporated Sierra County was forecast using the Statewide Energy Efficiency Collaborative ClearPath California forecasting tool. Municipal energy use, included in non-residential energy use, was not forecast separately. Residential energy use was forecast using the population estimates reported by the California Department of Finance (CA DOF) for unincorporated Sierra County for January 1<sup>st</sup> 2005, 2010 and 2015<sup>36</sup> and the population projections for Sierra County for 2020 and 2025<sup>37</sup> adjusted for the relative change in population between 2005 and 2015 of 89% for unincorporated Sierra County to the Sierra County total. These population figures are taken from the latest revisions to the same data sets used in the Housing Element Update.

Non-residential energy use was forecast using the estimated 2005 and 2010 employment in Sierra County reported by the California Employment Development Department (EDD)<sup>38</sup> and the projected 2020 and 2025 employment in Sierra County from the California Department of Transportation (CALTrans) Long-Term, Socio-Economic Forecast.<sup>39</sup> Annualized growth rates for each time period were calculated using the standard formula.

<b>Annualized Growth Rate = <math>(X / Y)^{(1 / (Z) - 1)} - 1</math></b>	
<b>Where:</b>	X = Forecast End Year Energy Use
	Y = Baseline Year Energy Use
	Z = Number of Years in the Forecast

**Table B-1: BAU Residential Energy Use Forecast Growth Indicators and Annualized Growth Rates**

Year	Population	Growth Indicator Source
2005	2,603	CA DOF Report E-8
2010	2,473	CA DOF Report E-8
2015	2,372	CA DOF Report E-5
2020	2,318	Adjusted CA DOF Report P-1
2025	2,264	Adjusted CA DOF Report P-1

<sup>36</sup> California Department of Finance, Demographic Research Unit; Report E-8 (November 2012) and E-5 (May 2015) -

<http://www.dof.ca.gov/Forecasting/Demographics/Estimates/>

<sup>37</sup> California Department of Finance, Demographic Research Unit; Report P-1 - <http://www.dof.ca.gov/Forecasting/Demographics/Projections/>

<sup>38</sup> California, Employment Development Department, Labor Market Information Division Industry Employment & Labor Force, In-County Total Employment, All Industries – by Annual Average (March 2014 Benchmark) <http://www.labormarketinfo.edd.ca.gov/county/sierra.html>

<sup>39</sup> Caltrans Long-Term Socio-Economic Forecasts by County – Sierra County 2015, In-County Total Employment, All Industries [http://www.dot.ca.gov/hq/tpp/offices/eab/socio\\_economic.html](http://www.dot.ca.gov/hq/tpp/offices/eab/socio_economic.html)

Time Period	Annualized Growth Rate	
2005-2010	-1.02%	CA DOF Report E-8
2010-2015	-0.83%	CA DOF Report E-8 and E-5
2015-2020	-0.46%	CA DOF Report E-5 and P-1
2020-2025	-0.47%	Adjusted CA DOF Report P-1

**Table B-2: BAU Non-Residential Energy Use Forecast Growth Indicators and Annualized Growth Rates**

Year	Employment	Growth Indicator Source
2005	780	CA EDD Employment Estimates
2010	730	CA EDD Employment Estimates
2020	691	CALTrans Employment Projections
2025	678	CALTrans Employment Projections
Time Period	Annualized Growth Rate	
2005-2010	-1.32%	CA EDD
2010-2020	-0.55%	CA EDD and CALTrans
2020-2025	-0.38%	CALTrans

Annualized growth rates for unincorporated Sierra County population and employment are recalculated for the time periods required for forecasting in ClearPath California.

**Table B-3: ClearPath California BAU Energy Use Forecast Annualized Growth Rates**

Energy Use Sector	Growth Indicator	Growth Indicator Source	Annualized Growth Rate (2005-2009)	Annualized Growth Rate (2010-2014)	Annualized Growth Rate (2015-2019)	Annualized Growth Rate (2020-2025)
Residential	Population	CA DOF	-1.0194%	-0.8683%	-0.5334%	-0.4686%
Non-Residential	Employment	EDD & CalTrans	-1.3162%	-0.7018%	-0.5475%	-0.4128%

The resulting forecasted energy use and the change in energy use in unincorporated Sierra County is reported below.

**Table B-4: BAU Residential Energy Use Forecast by Energy Source**

Energy Source	2005 Energy Use	2025 Energy Use	2005-2025 Change
Electricity (kWh)	13,638,665	11,862,691	-1,775,974
Propane (Gallons)	313,110	272,337	-40,773

**Table B-5: BAU Non-Residential Energy Use Forecast by Energy Source**

Energy Source	2005 Energy Use	2025 Energy Use	2005-2025 Change
Electricity (kWh)	6,674,995	5,800,521	-874,474
Propane (Gallons)	125,063	108,674	-16,389

# APPENDIX C: POTENTIAL ENERGY REDUCTION CALCULATIONS

Appendix C shows the calculations for potential energy reductions resulting from implementation of each quantifiable EAP strategy. For each strategy, calculation inputs are highlighted in yellow and results are highlighted in green.

<b>Strategy 1.1: Expand outreach and education to increase participation in voluntary home energy-efficiency programs.</b>		
<b>Target: 20% of Existing Households Reduce Electricity Use 30% and Propane use 15% by 2025</b>		
Baseline Year	2005	
Baseline Annual Residential Energy Use	13,638,665	kWh - Electricity
	313,110	Gallons - Propane
Baseline Number of Households	1,909	Housing Units
2025 Target Percent of Households Participating	20%	of existing homes
2025 Target Percent Energy Reduction From Baseline Year	30%	of electricity use
	15%	of propane use
<b>2025 Participating Households</b> = Baseline Households x Percent Participating =	382	Housing Units
<b>2025 Electricity Savings</b> = Baseline Energy Use x Percent Participating x Percent Reduction =	818,320	kWh - Electricity
<b>2025 Propane Savings</b> = Baseline Energy Use x Percent Participating x Percent Reduction =	9,393	Gallons - Propane

<b>Strategy 1.2: Expand outreach and education to increase participation in voluntary non-residential energy-efficiency programs.</b>		
<b>Target: 40% of Existing Businesses Reduce Electricity Use by 30% and Propane Use by 10% by 2025</b>		
Baseline Year	2005	
Baseline Annual Non-Residential Energy Use	5,554,143	kWh - Electricity
	113,399	Gallons - Propane
2025 Target Percent Participating	40%	of existing
2025 Target Percent Energy Reduction From Baseline	30%	of electricity use
	10%	of propane use
<b>2025 Electricity Savings</b> = Baseline Energy Use x Percent Participating x Percent Reduction =	666,497	kWh - Electricity
<b>2025 Propane Savings</b> = Baseline Energy Use x Percent Participating x Percent Reduction =	4,536	Gallons - Propane

<b>Strategy 2.1: Improve compliance with Title 24 Green Building and Energy Efficiency Standards.</b>		
<b>Target: 100% of New Construction meets Title 24 Green Building and Energy Efficiency Standards</b>		
Baseline Year	2005	
<b>Residential</b>		
Baseline Residential Energy Use	13,638,665	kWh - Electricity
	313,110	Gallons - Propane
Baseline Residential Households	1,909	Households
Baseline Energy Use per Household	7,144	kWh / Household
	164	Gallons / Household
2005-2016 Average New Households per Year	8	Households / Year
Existing Housing Stock (2016 DOF <sup>40</sup> )	94.61%	Single Family
	5.39%	Multi-Family
4. Percent of Residential Energy Use Associated with Space Heating, Cooling, Indoor Lighting and Water Heating (2004 CEC <sup>41</sup> )	Electricity	Propane
	37%	88%
5. 2008 Title 24 Energy Savings Associated with Space Heating, Cooling, Indoor Lighting and Water Heating (2008 CEC <sup>42</sup> )	Electricity	Propane
	Single Family (SF)	22.7%
	Multi-Family (MF)	19.7%
Energy Use per Household meeting 2008 Title 24 = Baseline Energy Use per Household x Percent Covered Energy Use x [(Percent SF x 2008 SF Percent Savings) + (Percent MF x 2008 MF Percent Savings)] =	6,218	kWh / Household
	150	Gallons / Household
Percent of Residential Energy Use Associated with Space Heating, Cooling, Indoor Lighting and Water Heating (2010 CEC <sup>43</sup> )	Electricity	Propane
	32%	86%
2013 Title 24 Energy Savings Associated with Space Heating, Cooling, Indoor Lighting and Water Heating (2013 CEC <sup>44</sup> )	Electricity	Propane
	Single Family (SF)	36.4%
	Multi-Family (MF)	23.3%
Energy Use per Household meeting 2013 Title 24 = 2008 Energy Use per Household - 2008 Energy Use per Household x Percent Covered Energy Use x [(Percent SF x 2013 SF Percent Savings) + (Percent MF x 2013 MF Percent Savings)] =	5,801	kWh / Household
	142	Gallons / Household
Energy Use per Household meeting 2016 Title 24 = 2013 Energy Use per Household - 2013 Energy Use per Household x Percent Covered Energy Use x 2016 Percent Savings (28%) =	5,281	kWh / Household
	108	Gallons / Household

<sup>40</sup> State of California, Department of Finance, E-5 Population and Housing Estimates for Cities, Counties and the State — January 1, 2011- 2016. Sacramento, California, May 2016. <http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-5/>

<sup>41</sup> 2004 CEC - [http://www.energy.ca.gov/reports/400-04-009/2004-08-17\\_400-04-009ES.PDF](http://www.energy.ca.gov/reports/400-04-009/2004-08-17_400-04-009ES.PDF)

<sup>42</sup> 2008 CEC - [http://www.energy.ca.gov/title24/2008standards/rulemaking/documents/2007-11-07\\_IMPACT\\_ANALYSIS.PDF](http://www.energy.ca.gov/title24/2008standards/rulemaking/documents/2007-11-07_IMPACT_ANALYSIS.PDF)

<sup>43</sup> 2010 CEC - <http://www.energy.ca.gov/2010publications/CEC-200-2010-004/CEC-200-2010-004-ES.PDF>

<sup>44</sup> 2013 CEC - <http://www.energy.ca.gov/2013publications/CEC-400-2013-008/CEC-400-2013-008.pdf>

Energy Use per Household meeting 2019 Title 24 = 2016 Energy Use per Household - 2016 Energy Use per Household x Percent Covered Energy Use x 2019 Percent Savings (28%) =	4,808	kWh / Household
	82	Gallons / Household
<b>Non-Residential</b>		
2005-2016 Average New Non-Residential Square Footage per Year	985	Square Feet
2005 Commercial End Use Survey All Commercial Electricity Annual Energy Intensity (2006 CEC <sup>45</sup> )	13.63	kWh / Square Feet
2005 Commercial End Use Survey All Commercial Fuel Annual Energy Intensity (2006 CEC <sup>44</sup> )	0.026	MMBtu / Square Feet
2008 Title 24 Estimated Electricity Savings (2008 CEC <sup>41</sup> )	4.9%	Electricity Savings
2008 Title 24 Estimated Fuel Savings (2008 CEC <sup>41</sup> )	9.4%	Fuel Savings
Energy Use per Square Feet meeting 2008 Title 24 = Baseline Energy Use per Square Feet - (Baseline Energy Use per Square Feet x 2008 Percent Savings) =	12.96	kWh / Square Feet
	0.024	MMBtu / Square Feet
2013 Title 24 Estimated Electricity Savings (2013 CEC <sup>43</sup> )	21.8%	Electricity Savings
2013 Title 24 Estimated Fuel Savings (2013 CEC <sup>43</sup> )	16.8%	Fuel Savings
Energy Use per Square Feet meeting 2013 Title 24 = Energy Use per Square Feet meeting 2008 Title 24 - Energy Use per Square Feet meeting 2008 Title 24 x 2013 Percent Savings =	10.14	kWh / Square Feet
	0.020	MMBtu / Square Feet
Energy Use per Square Feet meeting 2016 Title 24 = Energy Use per Square Feet meeting 2013 Title 24 - Energy Use per Square Feet meeting 2013 Title 24 x 2016 Percent Savings (20%) =	8.11	kWh / Square Feet
	0.016	MMBtu / Square Feet
Energy Use per Square Feet meeting 2019 Title 24 = Energy Use per Square Feet meeting 2016 Title 24 - Energy Use per Square Feet meeting 2016 Title 24 x 2016 Percent Savings (20%) =	6.49	kWh / Square Feet
	0.013	MMBtu / Square Feet
<b>Residential</b>		
<b>2025 Residential Energy Savings from 2008 Title 24:</b> = (Baseline Energy Use per Household - Energy Use per Household meeting 2008 Title 24) x 2005-2016 Average New Households per Year x 5.5 years =	25,668	kWh - Electricity
	612	Gallons - Propane
<b>2025 Residential Energy Savings from 2013 Title 24:</b> = (Baseline Energy Use per Household - Energy Use per Household meeting 2013 Title 24) x 2005-2016 Average New Households per Year x 2.5 years =	26,316	kWh - Electricity
	438	Gallons - Propane
<b>2025 Residential Energy Savings from 2016 and 2019 Title 24:</b> = (Baseline Energy Use per Household - Energy Use per Household meeting 2016 Title 24) x 2005-2016 Average New Households per Year x 3 years + (Baseline Energy Use per Household - Energy Use per Household meeting 2019 Title 24) x 2005-2016 Average New Households per Year x 6 years =	153,616	kWh - Electricity
	5,200	Gallons - Propane
<b>Non-Residential</b>		
<b>2025 Non-Residential Energy Savings from 2008 Title 24:</b> = (Baseline energy Use per Square Feet - Energy Use per Square Feet meeting 2008 Title 24) x 2005-2016 Average Non-Residential Square Footage per year x 5.5 years =	3,618	kWh - Electricity
	144	Gallons - Propane
<b>2025 Non-Residential Energy Savings from 2013 Title 24:</b> = (Energy Use per Square Feet meeting 2008 Title 24 - Energy Use per Square Feet meeting 2013 Title 24) x 2005-2016 Average Non- Residential Square Footage per year x 2.5 years =	6,958	kWh - Electricity
	106	Gallons - Propane

<sup>45</sup> 2006 CEC - <http://www.energy.ca.gov/2006publications/CEC-400-2006-005/CEC-400-2006-005.PDF>

<b>2025 Non-Residential Energy Savings from 2016 and 2019 Title 24:</b> = (Energy Use per Square Feet meeting 2013 Title 24 - Energy Use per Square Feet meeting 2016 Title 24) x 2005-2016 Average Non-Residential Square Footage per year x 3 years + (Energy Use per Square Feet meeting 2016 Title 24 - Energy Use per Square Feet meeting 2019 Title 24) x 2005-2016 Average Non-Residential Square Footage per year x 6 years =	15,576	kWh - Electricity
	327	Gallons - Propane

<b>Strategy 2.2: Provide incentives for buildings to exceed the current Title 24 Energy Efficiency Standards or achieve green building certification.</b>		
<b>Target: 25% of New Construction Reduces Energy Use Beyond Title 24 Requirements (Residential 30% and Non-Residential 15%)</b>		
Baseline Year	2005	
<b>Residential</b>		
2005-2016 Average New Households per Year	8	Households / Year
Energy Use per Household meeting 2016 Title 24	5,281	kWh / Household
	108	Gallons / Household
Energy Use per Household meeting 2019 Title 24	4,808	kWh / Household
	82	Gallons / Household
Percent of Residential Energy Use Associated with Space Heating, Cooling, Indoor Lighting and Water Heating (2010 CEC <sup>41</sup> )	Electricity	Propane
	32%	86%
<b>Non-Residential</b>		
2005-2016 Average New Non-Residential Square Footage per Year	985	Square Feet
Energy Use per Square Feet meeting 2016 Title 24	8.11	kWh / Square Feet
	0.016	MMBtu / Square Feet
Energy Use per Square Feet meeting 2019 Title 24	6.49	kWh / Square Feet
	0.013	MMBtu / Square Feet
2025 Target Percent Participation	25%	Residential
	25%	Non-Residential
2025 Target Percent Energy Savings	30%	Residential
	15%	Non-Residential
<b>Residential</b>		
<b>2025 Energy Savings Beyond Title 24 Requirements:</b> = 2005-2016 Average New Households per Year x Energy Use per Household meeting Title 24 x Percent Participation x Percent Energy Savings x Years Implemented =	8,402	kWh - Electricity
	410	Gallons - Propane
<b>Non-Residential</b>		
<b>2025 Non-Residential Energy Savings from Title 24:</b> = 2005-2016 Average New Non-Residential Square Footage per Year x Energy Use per Square Feet meeting Title 24 x Percent Participation x Percent Energy Savings x Years Implemented =	2,336	kWh - Electricity
	49	Gallons - Propane

**Strategy 3.1: Evaluate the County's residential and non-residential renewable energy potential and assess barriers to increased renewable energy generation and use.**
**Target: 88 Existing Households and 12 Businesses Install Solar PV by 2025**

Baseline Year	2005	
2025 Target Potential Installations	1,909	Residential
	Unknown	Non-Residential
Number of Existing Installations 2005-2016	22	Residential
	3	Non-Residential
Total kW of Existing Installations 2005-2016	57.8	kW Residential
	9	kW Non-Residential
2025 Target Participating Installations per Year (4 x the 2005-2016 Average)	7	Residential Households per Year
	1	Non-Residential Installations per Year
Average Hours of Electricity Production (2016 CSI <sup>46</sup> )	4.67	Hours / Day
<b>2025 Number of Participants</b> = 2025 Target Participation Installations per Year x 9 years + Number of Existing Installations 2005-2016 =	88	Residential
	12	Non-Residential
<b>2025 kW Solar Installed</b> = Number of Participants x Total Size of Existing Installations / Number of Existing Installations =	231	kW Residential
	36	kW Non-Residential
<b>2025 Solar-Produced Electricity</b> = 2025 kW Solar Installed x Average Hours per Day Production x 365 Days / Year =	394,473	kWh - Residential Electricity
	60,662	kWh - Non-Res Electricity

**Target: 18 Existing Households and 18 Businesses Install Wind Energy Systems by 2025**

Baseline Year	2005	
2025 Target Potential Installations	1,909	Residential
	Unknown	Non-Residential
Number of Existing Installations 2005-2016	NA	Residential
	NA	Non-Residential
Total kW of Existing Installations 2005-2016	NA	kW Residential
	NA	kW Non-Residential
2025 Target Participating Installations per Year	2	Residential Households per Year
	2	Non-Residential Installations per Year
Average Size of Small Wind System in PG&E service territory (CEC ERP <sup>47</sup> )	7.968	kW
Average Height of Rotor Hub	90	Feet
Estimated Average Annual Power Output (Open EI <sup>48</sup> )	7,444	kWh

<sup>46</sup> 2016 CSI - <http://www.csi-epbb.com/default.aspx>

<sup>47</sup> CEC ERP - [http://www.energy.ca.gov/renewables/emerging\\_renewables/](http://www.energy.ca.gov/renewables/emerging_renewables/)

<sup>48</sup> OPEN EI - [http://en.openei.org/wiki/Small\\_Wind\\_Guidebook/How\\_Much\\_Energy\\_Will\\_My\\_System\\_Generate](http://en.openei.org/wiki/Small_Wind_Guidebook/How_Much_Energy_Will_My_System_Generate)

<b>2025 Number of Participants</b> = 2025 Target Participation Installations per Year x 9 years + Number of Existing Installations 2005-2016 =	18	Residential
	18	Non-Residential
<b>2025 kW Wind Installed</b> = Number of Participants x Average Size of Small Wind Systems =	143	kW Residential
	143	kW Non-Residential
<b>2025 Wind-Produced Electricity</b> = Number of Participants x Estimated Average Annual Power Output =	133,992	kWh - Residential Electricity
	133,992	kWh - Non-Res Electricity

<b>Strategy 3.3: Encourage new development projects to meet 100% of their energy needs from renewable sources achieving Zero Net Energy.</b>		
<b>Target: 25% of New Developments Meet Zero Net Energy Goals by 2025</b>		
Baseline Year	2005	
<b>Residential</b>		
2005-2016 Average New Households per Year	8	Households / Year
Energy Use per Household meeting 2016 Title 24	5,281	kWh / Household
	108	Gallons / Household
Energy Use per Household meeting 2019 Title 24	4,808	kWh / Household
	82	Gallons / Household
<b>Non-Residential</b>		
2005-2016 Average New Non-Residential Square Footage per Year	985	Square Feet
Energy Use per Square Feet meeting 2016 Title 24	8.11	kWh / Square Feet
	0.016	MMBtu / Square Feet
Energy Use per Square Feet meeting 2019 Title 24	6.49	kWh / Square Feet
	0.013	MMBtu / Square Feet
2025 Target Percent Participation	25%	Residential
	25%	Non-Residential
<b>Residential</b>		
<b>2025 Energy Savings Meeting Zero Net Energy Goals:</b> = 2005-2016 Average New Households per Year x Energy Use per Household meeting Title 24 x Percent Participation x Percent Energy Savings x Years Implemented =	79,114	kWh - Electricity
	1,180	Gallons - Propane
<b>Non-Residential</b>		
<b>2025 Energy Savings Meeting Zero Net Energy Goals:</b> = 2005-2016 Average New Non-Residential Square Footage per Year x Energy Use per Square Feet meeting Title 24 x Percent Participation x Percent Energy Savings x Years Implemented =	13,239	kWh - Electricity
	278	Gallons - Propane

<b>Strategy 4.1: Improve the energy efficiency of existing municipal structures.</b>
<b>Target: Reduce Energy Use in Municipal Buildings by 20% by 2025</b>

Baseline Year	2005	
Baseline Annual Municipal-Operations Energy Use	588,475	kWh - Electricity
	11,664	Gallons - Propane
2025 Target Percent Energy Reduction	20%	of energy use
<b>2025 Electricity Savings</b> = Baseline Energy Use x Percent Reduction =	117,695	kWh - Electricity
<b>2025 Propane Savings</b> = Baseline Energy Use x Percent Reduction =	2,333	Gallons - Propane

<b>Strategy 4.2: Evaluate the feasibility of upgrading public lighting to energy efficient LEDs.</b>		
<b>Target: Reduce Energy Used for Public Lighting by 63% by 2025</b>		
Baseline Year	2005	
Baseline Annual Municipal-Operations Street Lights and Other Lighting Energy Use	105,531	kWh - Electricity
2025 Target Percent Energy Reduction	63%	of energy use
<b>2025 Street and Other Lighting Savings</b> = Baseline Energy Use x Percent Reduction =	66,485	kWh - Electricity

<b>Strategy 4.3: Evaluate the feasibility of improving energy efficiency of the potable water infrastructure.</b>		
<b>Target: Reduce Energy Use Intensity of the County Operated Potable Water Systems by 20% by 2025</b>		
Baseline Year	2005	
Baseline Annual Municipal-Operations Energy Use	306,119	kWh - Electricity
Baseline Annual Municipal-Operations Potable Water Produced	54	Million Gallons
Baseline Annual Municipal-Operations Potable Water Energy Use Intensity	5,638	kWh / Million Gallons
2025 Target Percent Energy Use Intensity Reduction	20%	of energy use
2025 Target Annual Municipal-Operations Potable Water Energy Use Intensity	4,510	kWh / Million Gallons
2025 Target Reduction in Potable Water Use Associated with Goal 5	20%	of water use
2025 Target Annual Municipal-Operations Potable Water Produced	43	Million Gallons
<b>2025 Potable Water Systems Energy Savings</b> = 2025 Target Annual Municipal-Operations Potable Water Produced x (Baseline Annual Municipal-Operations Potable Water Use Intensity - 2025 Target Annual Municipal-Operations Potable Water Energy Use Intensity) =	48,979	kWh - Electricity

<b>Strategy 5.1: Encourage residents and businesses to reduce the waste of water and the embedded energy indoors.</b>		
<b>Target: 100% of Households and Businesses Reduce Indoor Water Use by 20% by 2025</b>		
Baseline Year	2005	
Baseline Year Population served by Water Systems	1,789	People

Sierra County 2005 Average Gallons Per Capita Per Day (GPCD)	223	Gallons / Capita / Day
Percent of Urban Water Demand (2013 CA WPU <sup>49</sup> )	31%	Residential Indoor
	44%	Landscape Irrigation
	20%	Non-Residential Indoor
2025 Target Percent Reduction in Indoor Water Use	20%	of water use
2005 Sierra County Estimated Potable Water Energy Use	426,846	kWh - Electricity
2005 Sierra County Estimated Potable Water Production	146	Million Gallons
<b>2005 Sierra County Estimated Energy Use Intensity</b> = 2005 Sierra County Estimated Potable Water Energy Use / 2005 Sierra County Estimated Potable Water Production =	2,933	kWh / Million Gallons
<b>2005 Estimated Indoor Water Use</b> = Total GPCD x (Percent Res + Percent Non-Res) =	114	Gallons / Capita / Day
<b>2005 Estimated Annual Indoor Water Use</b> = 2005 Estimated Indoor Water Use x Baseline Year Population * 365 Days Per Year / 1,000,000 =	74	Million Gallons
<b>2025 Reduced Indoor Water Use</b> = 2005 Estimated Annual Indoor Water Use x Percent Reduction =	15	Million Gallons
<b>2025 Energy Savings from Reduced Indoor Water Use</b> = 2025 Reduced Indoor Water Use x 2005 Sierra County Estimated Energy Use Intensity =	43,566	kWh / Year

**Strategy 5.2: Encourage residents and businesses to reduce the waste of water and the embedded energy outdoors.**

**Target: 100% of Households and Businesses Reduce Outdoor Water Use by 20% by 2025**

Baseline Year	2005	
Baseline Year Population served by Water Systems	1,789	People
Sierra County 2005 Average Gallons Per Capita Per Day (GPCD)	223	Gallons / Capita / Day
Percent of Urban Water Demand (2013 CA WPU <sup>48</sup> )	31%	Residential Indoor
	44%	Landscape Irrigation
	20%	Non-Residential Indoor
2025 Target Percent Reduction in Outdoor Water Use	20%	of water use
2005 Sierra County Estimated Potable Water Energy Use	426,846	kWh - Electricity
2005 Sierra County Estimated Potable Water Production	146	Million Gallons
<b>2005 Sierra County Estimated Energy Use Intensity</b> = 2005 Sierra County Estimated Potable Water Energy Use / 2005 Sierra County Estimated Potable Water Production =	2,933	kWh / Million Gallons

<sup>49</sup> 2013 California Water Plan Update, [http://www.waterplan.water.ca.gov/docs/cwpu2013/2013-prd/Vol3\\_Ch03\\_UrbanWUE\\_PubReviewDraft\\_Final\\_PDFed\\_co.pdf](http://www.waterplan.water.ca.gov/docs/cwpu2013/2013-prd/Vol3_Ch03_UrbanWUE_PubReviewDraft_Final_PDFed_co.pdf)

<b>2005 Estimated Outdoor Water Use</b> = Total GPCD x (Percent Landscape Irrigation) =	98	Gallons / Capita / Day
<b>2005 Estimated Annual Outdoor Water Use</b> = 2005 Estimated Outdoor Water Use x Baseline Year Population * 365 Days Per Year / 1,000,000 =	64	Million Gallons
<b>2025 Reduced Outdoor Water Use</b> = 2005 Estimated Annual Outdoor Water Use x Percent Reduction =	13	Million Gallons
<b>2025 Energy Savings from Reduced Outdoor Water Use</b> = 2025 Reduced Outdoor Water Use x 2005 Sierra County Estimated Energy Use Intensity =	37,586	kWh / Year

**5.3: Reduce water losses through metering and leak loss detection programs.**

**Target: 100% of Potable Water Systems Reduce Water Losses by 40% by 2025**

Baseline Year	2005	
Baseline Year Population served by Water Systems	1,789	People
Sierra County 2005 Average Gallons Per Capita Per Day (GPCD)	223	Gallons / Capita / Day
Percent of Urban Water Demand (2013 CA WPU <sup>48</sup> )	31%	Residential Indoor
	44%	Landscape Irrigation
	20%	Non-Residential Indoor
	5%	Water Losses
2025 Target Percent Reduction in Water Losses	40%	of water use
2005 Sierra County Estimated Potable Water Energy Use	426,846	kWh - Electricity
2005 Sierra County Estimated Potable Water Production	146	Million Gallons
<b>2005 Sierra County Estimated Energy Use Intensity</b> = 2005 Sierra County Estimated Potable Water Energy Use / 2005 Sierra County Estimated Potable Water Production =	2,933	kWh / Million Gallons
<b>2005 Estimated Water Losses</b> = Total GPCD x (Percent Water Losses) =	11.15	Gallons / Capita / Day
<b>2005 Estimated Annual Outdoor Water Use</b> = 2005 Estimated Outdoor Water Use x Baseline Year Population * 365 Days Per Year / 1,000,000 =	7	Million Gallons
<b>2025 Reduced Outdoor Water Use</b> = 2005 Estimated Annual Outdoor Water Use x Percent Reduction =	3	Million Gallons
<b>2025 Energy Savings from Reduced Outdoor Water Use</b> = 2025 Reduced Outdoor Water Use x 2005 Sierra County Estimated Energy Use Intensity =	8,542	kWh / Year

# APPENDIX D: EXISTING ENERGY EFFICIENCY ADMINISTRATORS, POLICIES AND CODES IN SIERRA COUNTY

Appendix D documents the existing energy-efficiency administrators, policies and codes in unincorporated Sierra County with links to relevant websites.

**Table D-1: Existing Energy Efficiency Administrators**

EXISTING PROGRAMS	DESCRIPTION
Pacific Gas & Electric Company (PG&E)	PG&E offers incentives, rebates and educational resources to residents, businesses, non-profits and government agencies in Sierra County. ( <a href="http://www.pge.com/">http://www.pge.com/</a> )
Liberty Utilities	Liberty Utilities offers energy conservation tips, free home and business audits, commercial customer incentives, residential rebates and free energy efficient lightbulbs and other conservation measures at events and during audits. ( <a href="https://libertyutilities.com/">https://libertyutilities.com/</a> )
Plumas Sierra Rural Electric Cooperative (PSREC)	PSREC offers free home energy audit surveys, do-it-yourself home energy audits, conservation tips and tools, energy saving products for sale and rebates for residential, commercial and irrigation customers. ( <a href="http://www.psrec.coop/">http://www.psrec.coop/</a> )
Sierra Business Council (SBC)	SBC administers the Sierra Nevada Energy Watch program, delivering cost effective energy-efficiency projects and benchmarking services to businesses, non-profits, and government agencies in Sierra County. SBC also offers consulting services to governments on energy and climate planning. ( <a href="http://sierrabusiness.org/">http://sierrabusiness.org/</a> )
Plumas County Community Development Commission (PCCDC) Energy Services	PCCDC operates Sierra County’s Home Energy Assistance Program services which offers assistance to eligible households on payment for wood, propane, fuel oil or electricity expenses. ( <a href="http://www.plumascdc.org/">http://www.plumascdc.org/</a> )
GRID Alternatives	GRID Alternatives is a nonprofit organization that brings the benefits of solar technology to communities that would not otherwise have access, providing needed savings for families and preparing workers for jobs in the fast-growing solar industry. ( <a href="http://www.gridalternatives.org/">http://www.gridalternatives.org/</a> )
TRC Energy Services	TRC Energy Services administers the California Advanced Homes program, which highlights best practices in energy efficiency, green building and sustainability, and offers generous financial incentives to help builders and architects create environmentally friendly, energy-efficient communities for potential home buyers. ( <a href="http://cahp-pge.com/">http://cahp-pge.com/</a> )

**Table D-2: Existing Energy Efficiency Policies and Codes**

POLICY/CODE DOCUMENT	DESCRIPTION
<p>Sierra County General Plan (1996) Housing Element (Updated 2006)</p>	<p>Encourage residential energy conservation and energy cost reduction. Continue to seek weatherization program funds. Explore funding to provide grants from super-insulation of new construction of very low, low, and moderate income affordable units (Housing element p.221 - Policy 20)</p>
	<p>Energy Conservation: The County shall support the efforts of residential energy conservation and energy cost reduction. The County shall support other agencies that offer home weatherization programs by providing information to the public and referrals on the weatherization programs and seek weatherization program funds. (Housing element p. 230 - Policy 4. Implementation Measure 4.2)</p>
	<p>Code Compliance: The County will continue to encourage voluntary code compliance by providing guidance and technical assistance to residents who wish to make their own repairs. Local educational and home repair clinics will be supported in their efforts by the County supplying fliers and announcement of the clinic on the County's web-site. (Housing Element p.231 - Policy 4. 4.7)</p>
<p>Sierra County General Plan (1996) Water Resources Element (Updated 2006)</p>	<p>Conserve soil and water resources and prevent activities that will significantly or permanently impair the productivity of the land. (Water Resources Element p.8-5 - Ref: Tahoe National Forest Land and Resource Management Plan (1990) 3.)</p>
	<p>Encourage water conservation, require water-saving fixtures, and encourage water suppliers to require water meters. (Water Resources Element p.8-13 - Policy 7.)</p>
<p>Sierra County General Plan (1996)</p>	<p>It is the County's goal to promote renewable, low impact energy sources, foster energy conservation, and to look toward use of existing resources for the production of energy which is appurtenant to natural resource industries. (Energy Element p.15-2 - Goal 1)</p>
	<p>Promote land uses which utilize geothermal resources and which are consistent with the Goals and Policies of the General Plan and the criteria for the County's geothermal resource assessment/marketing studies. (Energy Element p.15-15 - Policy 10)</p>
	<p>Prepare water conservation ordinance requiring water-saving fixtures in new construction. Send letter to water suppliers regarding water meters. Reactivate the County-wide Flood Control and Water Conservation District to assist in the County's assertion of its efforts to conserve water and to further the goals and policies of this Element. (Implementation Measures 7a-c)</p>
	<p>Energy efficiency and renewable energy use should be included as criteria for approving and designing County capital improvement projects (Implementation Measures 28a-c: conduct energy audit; 28e,f)</p>
	<p>Reduce existing energy consumption for County buildings and for vehicles (Governmental Reduction in Energy Consumption: Policy 28)</p>
	<p>Sierra County ordinances, rules and regulations shall establish a phased permit Process for coordinating and guiding geothermal development (Policy 11)</p>
	<p>Assist in the development of energy awareness in the County (Overall Reduction in Energy Use, Policy 29)</p>
	<p>Incorporate energy considerations into proposed developments (Private Sector Energy Use, Policy 31)</p>

# APPENDIX E: EXISTING ENERGY EFFICIENCY PROGRAMS IN SIERRA COUNTY

Appendix E documents the existing energy-efficiency programs in unincorporated Sierra County with links to relevant programs.

**Table E-1: Existing Residential Energy Efficiency Programs**

ENERGY EFFICIENCY PROGRAMS	DESCRIPTION
PG&E Home Upgrade	PG&E’s Home Upgrade program offers rebates of up to \$2,500 to help homeowners focus on their building shell to maintain a warmer or cooler indoor environment while lowering energy bills. Improvements may include attic, wall and floor insulation, duct sealing, furnace and AC replacements, and more. <a href="https://www.energyupgradeca.org/en/">https://www.energyupgradeca.org/en/</a>
PG&E Advanced Home Upgrade	PG&E’s Advanced Home Upgrade program offers rebates up to \$6,500 to go beyond building shell upgrades and is typically more complex, involving deep improvements. A Home Upgrade Professional will conduct a comprehensive energy assessment using energy-modeling software to create a customized energy-saving plan for your home. <a href="https://www.energyupgradeca.org/en/">https://www.energyupgradeca.org/en/</a>
PG&E SmartAC™	PG&E’s SmartAC program offers the opportunity to help prevent summer energy supply emergencies from disrupting day to day activities. Upon joining, SmartAC will install their free SmartAC device. Once installed, the customer will receive a SmartAC reward check. <a href="http://www.pge.com/smartac">http://www.pge.com/smartac</a>
PG&E SmartRate™	PG&E’s SmartRate program gives a discount at 3¢ per kWh on the customer’s June through September monthly rate, or the equivalent of 23% off Tier 1 usage. In exchange, the customer pays a surcharge of 60¢ per kWh for 2-7PM usage between 9 and 15 PG&E SmartDays™, May through October. With SmartRate automatic bill protection, the first summer is risk free. <a href="http://www.pge.com/smartrate">http://www.pge.com/smartrate</a>
PG&E Home Appliance Rebate	PG&E offers residential customers rebates on the purchase of Energy Star® home appliances. Rebates on cooling systems range from \$20-\$425, heating systems from \$100-\$500 and appliances from \$50-\$75. <a href="http://www.pge.com/en/myhome/saveenergymoney/rebates/index.page">http://www.pge.com/en/myhome/saveenergymoney/rebates/index.page</a>
PG&E Solar Water Heating	PG&E’s Solar Water Heating program provides incentives up to \$2,719 based on the expected performance of the system. <a href="http://www.pge.com/csithermal">http://www.pge.com/csithermal</a>
Liberty Utilities Conservation Tips	Liberty Utilities offers no-cost and low-cost conservation tips as well as room-by-room recommendations and seasonal recommendations. <a href="https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/conservation-tips.html">https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/conservation-tips.html</a>
Liberty Utilities Refrigerator Recycling Rebate	Liberty Utilities offers a \$35 rebate for recycling up to 2 working refrigerators between 10 and 30 cu-ft in capacity per year. <a href="https://california.libertyutilities.com/uploads/CA_Refrigerator_Recycling_Program_Customer_Form.pdf">https://california.libertyutilities.com/uploads/CA_Refrigerator_Recycling_Program_Customer_Form.pdf</a>
Liberty Utilities Energy Audits	Liberty Utilities offers free home energy audits. A Liberty Utilities auditor will visit your home or business and will identify ways you can save energy and money. You will receive free energy efficient light bulbs & other conservation measures to help you save. <a href="https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/energy-audits.html">https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/energy-audits.html</a>

ENERGY EFFICIENCY PROGRAMS	DESCRIPTION
Liberty Utilities Energy Efficient Lighting	Liberty Utilities provides energy efficient lightbulbs free of charge at events and during audits. Additionally special large orders may be available upon request. <a href="https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/index.html#navbar-smart-uses-residential">https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/index.html#navbar-smart-uses-residential</a>
PSREC Energy Audit Survey	PSREC offers a free electronic energy audit survey to identify problem areas that may need to concentrate on to help you conserve energy. PSREC will contact you to discuss your options. <a href="http://www.psrec.coop/energy-audit-survey.php">http://www.psrec.coop/energy-audit-survey.php</a>
PSREC Do-It-Yourself Home Energy Audit	PSREC offers a checklist to help customers identify energy inefficiencies that can be upgraded or repaired to safe energy and money. <a href="http://www.psrec.coop/downloads/Home%20Energy%20Audit.pdf">http://www.psrec.coop/downloads/Home%20Energy%20Audit.pdf</a>
PSREC Conservation Tips and Tools	PSREC offers energy savings tips, tools and links to resources to help customers save energy. <a href="http://www.psrec.coop/conservation-tips-tools.php">http://www.psrec.coop/conservation-tips-tools.php</a>
PSREC Marathon Water Heater Program	PSREC sells high-efficiency Marathon water heaters to members. <a href="http://www.psrec.coop/marathon.php">http://www.psrec.coop/marathon.php</a>
PSREC Convectair Space Heating Program	PSREC sells high-efficiency Convectair space heaters to members. <a href="http://www.psrec.coop/convectair.php">http://www.psrec.coop/convectair.php</a>
PSREC Energy Efficiency Product Program	PSREC sells energy management, lighting, weatherization and water savings products to members. <a href="http://www.energysavers.coop">http://www.energysavers.coop</a>
PSREC Filter Change Program	PSREC sells air filters to members and provides reminders to members to replace their air filter to ensure the proper operation of their HVAC equipment. <a href="http://www.filterchange.coop/">http://www.filterchange.coop/</a>
PSREC GeoExchange Incentive Program	PSREC offers incentives to encourage members to install ground source heat pumps. <a href="http://www.psrec.coop/geothermal.php">http://www.psrec.coop/geothermal.php</a>
PSREC Energy Star Rebates	PSREC offers rebates to upgrade to Energy Star appliances and LED lighting. <a href="http://www.psrec.coop/downloads/Appliance_Rebate.pdf">http://www.psrec.coop/downloads/Appliance_Rebate.pdf</a>
PSREC Weatherization Rebates	PSREC offers rebates for completing weatherization measures including upgrading windows and insulation. <a href="http://www.psrec.coop/downloads/Weatherization_Rebate.pdf">http://www.psrec.coop/downloads/Weatherization_Rebate.pdf</a>
PSREC Irrigation Rebates	PSREC offers irrigation efficiency rebates to upgrade to high-efficiency motors and variable frequency drives and pump test rebates. <a href="http://www.psrec.coop/downloads/Irrigation_Rebate.pdf">http://www.psrec.coop/downloads/Irrigation_Rebate.pdf</a> <a href="http://www.psrec.coop/downloads/Pump_Test_Rebate.pdf">http://www.psrec.coop/downloads/Pump_Test_Rebate.pdf</a>
PSREC HVAC Rebates	PSREC offers HVAC rebates to upgrade to high-efficiency air-source and ground-source heat pump systems. <a href="http://www.psrec.coop/downloads/HVAC_Rebate.pdf">http://www.psrec.coop/downloads/HVAC_Rebate.pdf</a>
Federal Renewable Energy Tax Credit	A taxpayer may claim a credit of 30% of qualified expenditures for a renewable energy system that serves a dwelling unit located in the United States that is owned and used as a residence by the taxpayer. Expenditures include labor costs for on-site preparation, assembly or original system installation, and piping or wiring to interconnect a system to the home. <a href="http://energy.gov/savings/residential-renewable-energy-tax-credit">http://energy.gov/savings/residential-renewable-energy-tax-credit</a>
California Advanced Homes	California Advanced Homes™ Program, administered by PG&E and TRC Energy Services, highlights best practices in energy efficiency, green building and sustainability, and offers generous financial incentives to help builders and architects create environmentally friendly, energy-efficient communities for potential home buyers. <a href="http://www.californiaadvancedhomes.com/">http://www.californiaadvancedhomes.com/</a>
New Solar Homes Partnership (NSHP)	The NSHP provides financial incentives and other support to home builders, encouraging the construction of new, energy efficient solar homes that save homeowners money on their electric bills and protect the environment. <a href="http://www.gosolarcalifornia.org/about/ns hp.php">http://www.gosolarcalifornia.org/about/ns hp.php</a>

**Table E-2: Existing Targeted Residential Energy Efficiency Programs**

ENERGY EFFICIENCY PROGRAMS	DESCRIPTION
Home Energy Assistance Program (HEAP)	HEAP provides financial assistance to income-qualified applicants in the form of an annual utility credit for gas, electric, propane or firewood to help with the high costs of heating and/or cooling. HEAP programs in Sierra County are administered by the Plumas County Community Development Commission, 530-256-3531. <a href="http://www.plumascdc.org/energy.html">http://www.plumascdc.org/energy.html</a>
Weatherization Services (WX)	WX provides eligible households (owners and renters) free weatherization services and products to improve a home's energy efficiency and reduce overall utility costs, including attic insulation, weather stripping, storm windows, water heater blankets, compact fluorescent light bulbs and other energy-related home repairs. WX in Sierra County is administered by the Plumas County Community Development Commission. <a href="http://www.plumascdc.org/energy.html">http://www.plumascdc.org/energy.html</a>
PG&E Relief for Energy Assistance through Community Help (REACH)	REACH provides grants for projects that reduce energy vulnerability such as PG&E's one-time emergency financial assistance. <a href="http://www.pge.com/reach/">http://www.pge.com/reach/</a>
PG&E California Alternate Rates for Energy (CARE)	Qualified low-income customers that are enrolled in the CARE program receive a 30-35 percent discount on their electric and natural gas bills. CARE is administered by PG&E. <a href="http://www.pge.com/care/">http://www.pge.com/care/</a>
PG&E Family Electric Rate Assistance (FERA)	The FERA program provides a monthly discount on electric bills for income-qualified households of three or more persons. FERA is administered by PG&E. <a href="http://www.pge.com/fera">http://www.pge.com/fera</a>
PG&E Energy Savings Assistance Program	The Energy Savings Assistance Program provides income-qualified customers with energy-saving improvements at no charge. The program is administered by PG&E. <a href="http://www.pge.com/en/myhome/saveenergymoney/financialassistance/energysavingsassistanceprogram/index.page">http://www.pge.com/en/myhome/saveenergymoney/financialassistance/energysavingsassistanceprogram/index.page</a>
PG&E Medical Baseline Allowance	Residential customers with a qualified physician certified medical condition can receive additional quantities of energy at the lowest (baseline) price. The program is administered by PG&E. <a href="http://www.pge.com/medicalbaseline">http://www.pge.com/medicalbaseline</a>
PG&E Multi-Family	PG&E's Multi-Family Program is for property owners and managers of existing residential dwellings or mobile home parks with five or more units. The program encourages owners to install qualifying energy-efficient products in individual tenant units and common areas of residential apartments, mobile home parks and condominium complexes. A full list of available rebates and incentives is available online. <a href="http://www.pge.com/multifamily/">http://www.pge.com/multifamily/</a>
Liberty Utilities Energy Savings Assistance Program (ESAP)	Liberty Utilities' ESAP offers income-qualified customers energy efficiency improvement at no cost. <a href="https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/energy-savings-assistance-program.html">https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/energy-savings-assistance-program.html</a>
PSREC Winter Rate Assistance Program (WRAP)	PSREC offers a discounted rate to income-qualifying members during the winter heating season, November through April. For more information, please call Shelly at (530) 832-4261 ext. 6037 or visit: <a href="http://www.psrec.coop/electric_assist.php">http://www.psrec.coop/electric_assist.php</a>
PSREC Budget Billing	PSREC can help customize your Budget Billing plan which will keep your bill roughly the same every month year-round despite changes in weather. Call for details: 530-832-4261
Single Family Affordable Solar Housing (SASH)	The California Solar Initiative SASH program provides qualifying low-income homeowners up-front rebates to defray the costs of installing a solar electric system. Depending on the income level, homeowners may be eligible for an entirely free system, or a highly subsidized one. The SASH program is administered by GRID Alternatives. <a href="http://www.gridalternatives.org/learn/sash">http://www.gridalternatives.org/learn/sash</a>

**Table E-3: Existing Non-Residential Energy Efficiency Programs**

ENERGY EFFICIENCY PROGRAMS	DESCRIPTION
PG&E Rebates and Incentives	PG&E offers non-residential customers rebates and incentives for power management software, occupancy sensors on lights, steam traps, HVAC motors and pumps, electric water heaters, process cooling, data center airflow management, boiler economizers, refrigeration, boiler heat recovery, refrigeration control, VSD pumps, boilers and fans. A full list of current rebates can be found using the PG&E money back tool. <a href="http://www.pge.com/businessrebates">www.pge.com/businessrebates</a>
PG&E HVAC Quality Maintenance Program	PG&E's Commercial HVAC Quality Maintenance Program offers generous incentives for enrolling in a three-year air conditioning quality maintenance service agreement and installing optional unit retrofits. The business owner will lower their operating, repair and replacement costs; optimize unit performance and efficiency; improve the indoor air quality and thermal comfort for employees and customers; help prevent HVAC unit failures that can threaten business operations; and reduce their carbon footprint. <a href="http://www.commercialhvacqm.com/">http://www.commercialhvacqm.com/</a>
PG&E Lighting Rebates	PG&E offers rebates for high-efficient replacement lights as well as rebates to help cover the costs of qualifying fixtures and retrofit kits. <a href="http://www.pge.com/en/mybusiness/save/rebates/lighting/index.page">http://www.pge.com/en/mybusiness/save/rebates/lighting/index.page</a>
Liberty Utilities Customer Incentives	Liberty Utilities offers Incentives to commercial customers who wish to retrofit with energy efficient lighting or other energy efficiency upgrades. Call 775-336-1300 ext 107 or <a href="mailto:williams@trisage.com">williams@trisage.com</a> . <a href="https://california.libertyutilities.com/loyalton/commercial/smart-energy-use/electric/electric-programs.html#navbar-smart-uses-commercial">https://california.libertyutilities.com/loyalton/commercial/smart-energy-use/electric/electric-programs.html#navbar-smart-uses-commercial</a>
Liberty Utilities Conservation Tips	Liberty Utilities offers no-cost and low-cost conservation tips. <a href="https://california.libertyutilities.com/loyalton/commercial/smart-energy-use/electric/conservation-tips.html">https://california.libertyutilities.com/loyalton/commercial/smart-energy-use/electric/conservation-tips.html</a>
Liberty Utilities Refrigerator Recycling Rebate	Liberty Utilities offers a \$35 rebate for recycling up to 2 working refrigerators between 10 and 30 cu-ft in capacity per year. <a href="https://california.libertyutilities.com/uploads/CA_Refrigerator_Recycling_Program_Customer_Form.pdf">https://california.libertyutilities.com/uploads/CA_Refrigerator_Recycling_Program_Customer_Form.pdf</a>
Liberty Utilities Energy Audits	Liberty Utilities offers free business energy audits. A Liberty Utilities auditor will visit your home or business and will identify ways you can save energy and money. You will receive free energy efficient light bulbs & other conservation measures to help you save. <a href="https://california.libertyutilities.com/loyalton/commercial/smart-energy-use/electric/energy-audits.html">https://california.libertyutilities.com/loyalton/commercial/smart-energy-use/electric/energy-audits.html</a>
Liberty Utilities Energy Efficient Lighting	Liberty Utilities provides energy efficient lightbulbs free of charge at events and during audits. Additionally special large orders may be available upon request. <a href="https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/index.html#navbar-smart-uses-residential">https://california.libertyutilities.com/loyalton/residential/smart-energy-use/electric/index.html#navbar-smart-uses-residential</a>
PSREC Lighting Rebates	PSREC offers commercial customers lighting rebates. <a href="http://www.psrec.coop/downloads/Lighting_Rebate.pdf">http://www.psrec.coop/downloads/Lighting_Rebate.pdf</a>
PSREC Marathon Water Heater Program	PSREC sells high-efficiency Marathon water heaters to members. <a href="http://www.psrec.coop/marathon.php">http://www.psrec.coop/marathon.php</a>
PSREC Convectair Space Heating Program	PSREC sells high-efficiency Convectair space heaters to members. <a href="http://www.psrec.coop/convectair.php">http://www.psrec.coop/convectair.php</a>
PSREC Energy Efficiency Product Program	PSREC sells energy management, lighting, weatherization and water savings products to members. <a href="http://www.energysavers.coop">http://www.energysavers.coop</a>
PSREC Filter Change Program	PSREC sells air filters to members and provides reminders to members to replace their air filter to ensure the proper operation of their HVAC equipment. <a href="http://www.filterchange.coop/">http://www.filterchange.coop/</a>

ENERGY EFFICIENCY PROGRAMS	DESCRIPTION
PSREC GeoExchange Incentive Program	PSREC offers incentives to encourage members to install ground source heat pumps. <a href="http://www.psrec.coop/geothermal.php">http://www.psrec.coop/geothermal.php</a>
PSREC Energy Star Rebates	PSREC offers rebates to upgrade to Energy Star appliances and LED lighting. <a href="http://www.psrec.coop/downloads/Appliance_Rebate.pdf">http://www.psrec.coop/downloads/Appliance_Rebate.pdf</a>
PSREC Weatherization Rebates	PSREC offers rebates for completing weatherization measures including upgrading windows and insulation. <a href="http://www.psrec.coop/downloads/Weatherization_Rebate.pdf">http://www.psrec.coop/downloads/Weatherization_Rebate.pdf</a>
PSREC Irrigation Rebates	PSREC offers irrigation efficiency rebates to upgrade to high-efficiency motors and variable frequency drives and pump test rebates. <a href="http://www.psrec.coop/downloads/Irrigation_Rebate.pdf">http://www.psrec.coop/downloads/Irrigation_Rebate.pdf</a> <a href="http://www.psrec.coop/downloads/Pump_Test_Rebate.pdf">http://www.psrec.coop/downloads/Pump_Test_Rebate.pdf</a>
PSREC HVAC Rebates	PSREC offers HVAC rebates to upgrade to high-efficiency air-source and ground-source heat pump systems. <a href="http://www.psrec.coop/downloads/HVAC_Rebate.pdf">http://www.psrec.coop/downloads/HVAC_Rebate.pdf</a>
Federal Business Energy Investment Tax Credit	A taxpayer may claim an investment tax credit of 30% of qualified expenditures for solar, fuel cells, small wind systems or 10% of qualified expenditures for geothermal, microturbines and combined heat and power systems (CHP), aka co-generation systems. Expenditures include labor costs for on-site preparation, assembly or original system installation, and for piping or wiring to interconnect a system. <a href="http://energy.gov/savings/business-energy-investment-tax-credit-itc">http://energy.gov/savings/business-energy-investment-tax-credit-itc</a>
PG&E Savings By Design (SBD)	SBD is a statewide program offered by PG&E to encourage high-performance new building design and construction for commercial buildings. The program offers building owners and their design teams a wide range of services, such as design assistance, design team incentives, owner incentives, and educational resources. <a href="http://www.pge.com/savingsbydesign">www.pge.com/savingsbydesign</a>
PG&E Retrocommissioning (RCx) Program	Retrocommissioning (RCx) is a systematic process for identifying less-than-optimal performance in your facility's equipment, lighting and control systems and making the necessary adjustments. While retrofitting involves replacing outdated equipment, RCx focuses on improving the efficiency of what's already in place. PG&E's RCx Program provides incentives and connects businesses with experts to make sure their facilities — and the equipment and systems within them — are running in peak condition for optimal energy savings. RCx projects can improve a facility's work environment and extend the service life of equipment. <a href="http://www.pge.com/en/mybusiness/save/rebates/retrocommissioning/index.page">http://www.pge.com/en/mybusiness/save/rebates/retrocommissioning/index.page</a>
PG&E Hospitality Program	The Hospitality Program provides energy efficiency recommendations, project oversight and rebates at no cost to customers in PG&E territory including hotels and motels, dining and restaurants, casinos, health clubs and more. Energy specialists will conduct a free assessment of your facility and identify site specific opportunities to save you energy and money. Projects include upgrading old inefficient lighting to LEDs and replacing old refrigeration motors. <a href="http://ecoact.org/thehospitalityprogram/">http://ecoact.org/thehospitalityprogram/</a>
PG&E LED Accelerator Program (LEDA)	The LED Accelerator Program (LEDA) incentivizes high performance LED retrofit and new installations in conjunction with networked controls or a new lighting design layout for multi-site commercial businesses. <a href="http://ledaccelerator.com/">http://ledaccelerator.com/</a>
PG&E Advanced Pumping and Efficiency Program (APEP)	PG&E's Advanced Pumping Efficiency Program (APEP) is an educational and incentive program intended to improve overall pump and booster efficiency and encourage energy conservation. The program subsidizes pump tests and provides cash-back incentives for pump overhaul above 25/hp. <a href="http://www.pumpefficiency.org/">http://www.pumpefficiency.org/</a>
Bright Schools	Provides technical assistance to schools for improving building energy efficiency and clean energy generation. Up to \$20,000 available to successful applicants to fund professionally-prepared feasibility study for the most effective energy efficiency measures. <a href="http://www.energy.ca.gov/efficiency/brightschoools/">http://www.energy.ca.gov/efficiency/brightschoools/</a>

ENERGY EFFICIENCY PROGRAMS	DESCRIPTION
Prop 39: California Clean Energy Jobs Act	<p>The California Clean Energy Jobs Act (Prop. 39) changed the corporate income tax code and allocates projected revenue to California's General Fund and the Clean Energy Job Creation Fund for five fiscal years, beginning with fiscal year 2013-14. Under the initiative, roughly up to \$550 million annually is available for appropriation by the Legislature for eligible projects to improve energy efficiency and expand clean energy generation in schools.</p> <p><a href="http://www.energy.ca.gov/efficiency/proposition39/index.html">http://www.energy.ca.gov/efficiency/proposition39/index.html</a></p>
Energy Partnership Program	<p>The California Energy Commission (CEC) Provides up to \$20,000 in no cost technical assistance to public agencies in identifying the most cost effective energy efficient upgrades.</p> <p><a href="http://www.energy.ca.gov/efficiency/partnership/">http://www.energy.ca.gov/efficiency/partnership/</a></p>
Energy Efficiency Financing	<p>The California Energy Commission (CEC) provides 0-1% interest loans to public entities for projects with proven energy savings. <a href="http://www.energy.ca.gov/efficiency/financing/index.html">http://www.energy.ca.gov/efficiency/financing/index.html</a></p>
Water Energy Technology	<p>The California Energy Commission (CEC) will implement a Water Energy Technology (WET) program to provide funding for innovative technologies that meet the following criteria: 1) Display significant water savings, energy savings, and greenhouse gas emission reductions. 2) Demonstrate actual operation beyond the research and development stage. 3) Document readiness for rapid, large-scale deployment (but not yet widely deployed) in California. <a href="http://www.energy.ca.gov/wet/">http://www.energy.ca.gov/wet/</a></p>
Water Energy Grant Program	<p>This program funds residential, commercial and municipal water efficiency projects that reduce GHG emissions and reduce water and energy use. Eligible applicants include local agencies, JPA's, and non-profits. Eligible projects include residential and commercial water efficiency, municipal water efficiency programs, or projects that reduce greenhouse gas, reduce water and reduce energy use. Available funding is \$28 million. The program is funded through the Cap and Trade legislation (specifically SB 103, Sec.11) and administered by California Department of Water Resources. <a href="http://www.water.ca.gov/waterenergygrant/">http://www.water.ca.gov/waterenergygrant/</a></p>
PG&E Streetlight Upgrade Program	<p>PG&amp;E will be replacing its non-decorative streetlights. In collaboration with the cities and counties across its service territory, PG&amp;E will replace 160,000 existing high pressure sodium vapor (HPSV) bulbs with longer-lasting and more efficient light-emitting diode (LED) fixtures over the next three years. Cities and Counties can opt in for early upgrade by visiting: <a href="http://www.pge.com/streetlightupgrade">http://www.pge.com/streetlightupgrade</a></p>
Tax Exemption for Farm Equipment and Machinery	<p>In November 2012, The California State Board of Equalization determined the partial exemption from state sales and use tax applies to solar photovoltaic systems that are primarily used to power farm equipment and machinery. The system does not need to be directly connected to the equipment to qualify--it can be connected to the local electricity grid and used to offset the farm's electricity use via a net metering agreement with the local utility. Applicants will need to demonstrate that at least 50% of the electricity generated by the solar PV system is used by farm equipment annually. This tax exemption is also applicable to wind machines and could apply to other energy efficient farm equipment.</p> <p><a href="http://www.boe.ca.gov/sutax/exemptfem.htm">http://www.boe.ca.gov/sutax/exemptfem.htm</a></p>

# APPENDIX F: ENERGY EFFICIENCY FINANCING PROGRAMS

Appendix F documents available financing programs for specific sectors (community-wide, residential, non-residential and municipal).

**Table F-1: Community-Wide Energy Efficiency Financing Programs**

FUNDING SOURCE	DESCRIPTION
Property Assessed Clean Energy (PACE)	<p>PACE is a means of financing energy-efficiency upgrades, water-efficiency upgrades or renewable energy fixtures on existing structures with little or no up-front costs. With PACE, residential and commercial property owners living within a participating district can finance up to 100% of their project and pay it back over time as a voluntary property tax assessment through their existing property tax bill. Loans are typically paid out over an assigned term of 15-20 years, keeping monthly payments low enough that utility savings may exceed the payment amount, generating a net-positive cash flow. It can also be used to finance leases and power-purchasing agreements (PPA's) for solar power or other renewable energy providers. <a href="http://energycenter.org/policy/property-assessed-clean-energy-pace">http://energycenter.org/policy/property-assessed-clean-energy-pace</a></p>
Solar Power Purchase Agreement (PPA)	<p>A solar power purchase agreement (PPA) is a financial agreement where a developer arranges for the design, permitting, financing and installation of a solar energy system on a customer's property at little to no cost. The developer sells energy to the host customer at a fixed rate that is typically lower than the local utility's retail rate. The lower price offsets the purchase of grid electricity while the developer receives the income from these sales of electricity as well as any tax credits and other incentives generated from the system.</p>

**Table F-2: Residential Energy Efficiency Financing Programs**

FUNDING SOURCE	DESCRIPTION
Energy Star Energy Efficiency Mortgages	<p>An Energy Efficient Mortgage (EEM) is a mortgage that credits a home's energy efficiency in the mortgage itself. EEMs give borrowers the opportunity to finance cost-effective, energy-saving measures as part of a single mortgage and stretch debt-to-income qualifying ratios on loans thereby allowing borrowers to qualify for a larger loan amount and a better, more energy-efficient home. <a href="https://www.energystar.gov/index.cfm?c=mortgages.energy_efficient_mortgages">https://www.energystar.gov/index.cfm?c=mortgages.energy_efficient_mortgages</a></p>
GSFA Residential Energy Retrofit Program	<p>Through the Golden State Finance Authority (GSFA) Residential Energy Retrofit Program, eligible homeowners can finance energy efficiency and renewable energy measures, up to \$50,000, with a 6.5% fixed interest rate 15-year loan. 100% financing is available with no income limits ore equity requirements. <a href="http://www.gsfahome.org/programs/energy/overview.shtml">http://www.gsfahome.org/programs/energy/overview.shtml</a></p>

**Table F-3: Non-Residential Energy Efficiency Financing Programs**

FUNDING SOURCE	DESCRIPTION
PG&E Energy Efficiency Financing	PG&E offers 0% interest loans of up to \$100,000. Loans can be used to replace old and inefficient equipment with no up-front out-of-pocket investment. The program allows 5 years for repayment; however, the energy savings continue to accrue after the loan is paid off. <a href="http://www.pge.com/en/mybusiness/save/rebates/onbill/index.page">http://www.pge.com/en/mybusiness/save/rebates/onbill/index.page</a>
SAFE-BIDCO	SAFE-BIDCO offers small businesses, qualifying landlords, and non-profit organizations loans up to \$450,000 for a maximum of 15 years to complete energy efficiency and renewable energy projects. The loan can cover energy studies, design and consultant fees, materials and equipment costs and loan fees. <a href="http://www.safe-bidco.com/loan-programs/energy-efficiency-loans/">http://www.safe-bidco.com/loan-programs/energy-efficiency-loans/</a>
Rural Energy for America Program (REAP)	The United States Department of Agriculture (USDA) provides guaranteed loan financing on loans up to 75% and grant funding for up to 25% of total eligible project costs to agricultural producers and rural small businesses to purchase or install renewable energy systems or make energy efficiency improvements. <a href="http://www.rd.usda.gov/programs-services/rural-energy-america-program-renewable-energy-systems-energy-efficiency">http://www.rd.usda.gov/programs-services/rural-energy-america-program-renewable-energy-systems-energy-efficiency</a>
EPA Environmental Education Local Grants Program	The Environmental Protection Agency (EPA) Office of Environmental Education provides a Local Grants Program with the purpose of supporting locally-focused environmental education projects that increase knowledge about environmental issues and provide skills that participants need to make informed environmental decisions. Total funding is \$2,730,000 nationwide. The EPA expects to award 30 grants total, each grant approximately \$91,000 in federal funds. <a href="https://www.epa.gov/sites/production/files/2016-02/documents/2016_ee_local_grants_rfp_final_2_9_16_508version.pdf">https://www.epa.gov/sites/production/files/2016-02/documents/2016_ee_local_grants_rfp_final_2_9_16_508version.pdf</a>

**Table F-4: Municipal Energy Efficiency Financing Programs**

FUNDING SOURCE	DESCRIPTION
CEC Energy Efficiency Financing	The California Energy Commission (CEC) offers school districts, charter schools, county offices of education, state special schools, community college districts 0% loans for energy efficiency and energy generation projects. CEC offers cities, counties, special districts, public colleges, universities and public care institutions/hospitals 1% loans for energy efficiency and energy generation projects. <a href="http://www.energy.ca.gov/efficiency/financing/">http://www.energy.ca.gov/efficiency/financing/</a>
PG&E Energy Efficiency Financing	PG&E offers 0% interest loans of up to \$250,000. Loans can be used to replace old and inefficient equipment with no up-front out-of-pocket investment. The program allows 10 years for repayment; however, the energy savings continue to accrue after the loan is paid off. <a href="http://www.pge.com/en/mybusiness/save/rebates/onbill/index.page">http://www.pge.com/en/mybusiness/save/rebates/onbill/index.page</a>
Energy Savings Agreement	An Energy Savings Agreement involves a financing contract with a private energy services company that packages energy efficiency as a service that is paid through the energy savings. It allows for 100% financing and is off balance sheet.
CSCDA Sustainable Energy Bond Program	California Statewide Communities Development Authority (CSCDA) and the Foundation for Renewable Energy and Environment are teaming together to provide public agencies and nonprofit organizations throughout California with access to tax exempt financing for critical sustainable energy investments. Under the Sustainable Energy Bond Program, participating entities and organizations will contract with an Energy Service Company (ESCO) to complete energy and water conservation measures. Improvements could include street lighting, building lighting, pumps, HVAC, system controls, boilers, chillers, ducting, windows, partial roofing, toilets and others. The program participants will receive substantial utility cost savings, including a contractual guarantee sufficient to cover the full cost of all retrofit work. All projects are financed through tax exempt bonds. <a href="http://cscda.org/Public-Agency-Programs/Sustainable-Energy-Bond-Program">http://cscda.org/Public-Agency-Programs/Sustainable-Energy-Bond-Program</a>

FUNDING SOURCE	DESCRIPTION
IBank Clean Energy Finance Center	The California Infrastructure and Economic Development Bank (IBank) Clean Energy Finance Center (CEFC) encourages concerted public and private investments and utilizes IBank's access to capital markets for selected clean energy and energy efficiency projects. The IBank CEFC will help to drive energy related projects for State and local governments. <a href="http://ibank.ca.gov/clean_energy.htm">http://ibank.ca.gov/clean_energy.htm</a>
USDA's Rural Utilities Service (RUS)	The Rural Utilities Service administers programs that provide much-needed infrastructure or infrastructure improvements to rural communities, including water and waste treatment, electric power and telecommunications services. The programs provide loans, grants, loan guarantees, capital and leadership. <a href="http://www.rd.usda.gov/about-rd/agencies/rural-utilities-service">http://www.rd.usda.gov/about-rd/agencies/rural-utilities-service</a>

# APPENDIX G:

## PUBLIC OUTREACH SUMMARY

*Appendix G documents public input collected at the Planning Commission Study Session and Online Survey.*

During the development of the Energy Action Plan (EAP), public outreach was a key part of the process. To this effort, one publicly noticed study session was hosted by the Planning Commission on June 8<sup>th</sup>, 2016 and an online survey was released to collect public input on the EAP and proposed Goals, Strategies and Actions from community members who were unable to attend the study session. The public input collected at the Planning Commission Study Session and from the online survey was incorporated into the development of the goals, strategies and actions highlighted in Chapter 4 and used to prioritize the actions in the Implementation Matrix in Chapter 5. For example, one comment from the study session mentioned a majority of contractors live outside the county, so we added an implementation action Strategy 2.1 to target local and regional contractors associations. In addition there were two public hearings on the EAP – one before the Planning Commission on **October 13<sup>th</sup>, 2016** and one before the Board of Supervisors on **November 1<sup>st</sup>, 2016**. A variety of methods were used to ‘spread the word’ about the study session and survey including mailers, targeted social media posts through Sierra Business Council’s and the Eastern Sierra County Chamber of Commerce’s networks, multiple email blasts to local contacts, postings on the County’s website and bulletin board, in the Sierra Booster newspaper and by invitations to other local organizations and businesses. The public input study session was conducted at the Sierra County Planning Commission meeting. A summary of public input is detailed below.

### **Study Session: June 8, 2016**

The study session presentation summarized work performed by Sierra Business Council (SBC) for Sierra County, which included an inventory of community-wide and municipal-operations energy usage for a baseline of year 2005, and a forecast of future energy usage up to year 2025. A series of charts and graphic displays were provided as well as handout materials summarizing the work completed to date.

The Planning Commission offered a number of excellent comments that helped inform the next phase of the process – development of the goals, strategies, and actions. A summary of the key comments is provided in the table below.

**Table G-1: Comments from Study Session: June 8, 2016**

TOPIC	COMMENT
<b>General</b>	Winters are milder and summers are warmer here, is that factored into energy usage?
<b>Goal #1 Increase Energy Efficiency in Existing Structures</b>	It would be difficult to take residents off of their fireplace usage If less wood is used due to home improvement projects (double-pane windows and proper insulation) that is money back in your pocket
<b>Goal #2</b>	Non-natural siding may be great for insulation, but we are worried that encouragement would lead people to use harmful materials

<b>Increase Energy Performance of New Construction</b>	95% of contractors may be located outside of the County Contractors signed up to County’s bid-posting can be notified of Title 24 trainings
<b>Goal #3 Increase Renewable Energy Use</b>	Geothermal and solar are possibilities in the Sierra Valley; Western Sierra County is canyon country and there is no “one size fits all” renewable solution Explore possibilities of micro-hydro Is there any potential with the Haypress Hydro? There is a possible opportunity to install a solar grid to power water pumps
<b>Goal #4 Increase Energy Efficiency in Municipal Structures and Operations</b>	The County needs to upgrade streetlights but has no real way to pay for it; where to secure appropriate funding? May need to conduct an energy survey of the County Jail; there are no more inmates, but heating or lighting may still be turned on
<b>Goal #5 Increase Community Water Conservation &amp; Efficiency to Reduce Related Water Use</b>	Many private wells and water companies on the east side of the County Look into working alongside the Sierraville and Calpine Public Utilities Districts, and wastewater treatment plant in Loyalton
<b>Outreach</b>	16 respondents at time of Planning Commission meeting is not very many; try posting to Sierra County Prospect

**Online Survey - Activated April 4<sup>th</sup>, 2016 - Closed June 27<sup>th</sup>, 2016**

In an effort to expand outreach to local residents and businesses, Sierra Business Council developed an on-line survey to garner input on the proposed goals, strategies and actions. A series of questions about the goals, strategies, and focus of the plan were asked and respondents were provided multiple choices for an answer plus an opportunity to provide additional written comments. A summary of the survey responses follows.

**Table G-2: Online Survey Summary for Sierra County**

Survey Questions	Responses
Respondent Profile	34 total responses 91% from County residents 85% were 45 or older 55% have been residents for over 20 years 91% are home owners 24% own or operate a business in Sierra County
Do you currently use energy efficient products in your home or business?	88% Yes Comments: Efficient appliances, light bulbs, water heaters Double-pane windows Additional insulation
Are you aware of energy efficiency programs offered by PG&E, PSREC or Liberty Utilities?	59% Yes, 41% No Comments: Bill inserts, mailers, PG&E I know about them but live off-grid
Are you aware of Title 24 energy codes and standards?	67% No, 24% Somewhat, 9% Yes
Are you involved in any of the following industries?	86% Construction, 43% Design, 29% Inspection, 14% Real Estate
Do you plan on remodeling your home?	87% No, 13% Yes
Do you plan on installing a renewable energy system in your home or property?	58% No, 41% Yes Comments: Interested in solar and wind when I can afford it

Survey Questions	Responses
	Possibly for agricultural purposes We do not have good exposure for solar panels Continuing to expand on current wind generation and solar Poor roof orientation
What obstacles are there to installing a renewable energy system?	76% Too expensive, 24% Limited options, 24% Do not know enough Comments: No good exposure / poor house orientation for solar panels Part time resident
Which renewable energy source do you believe is most important for Sierra County to focus on?	45% Biomass, 30% Solar, 6% Wind, 18% Other Comments: Hydro Sun or wind, depending on the terrain and area of County No "most important"
Do you believe it is important for Sierra County to be a leading example for other rural counties looking to be more energy efficient?	87% Yes
What would you like to see the County do to improve their energy efficiency?	Comments: Educate and provide resources; establish general information system for residents to allow better community involvement; increase stabilized knowledge base Incentivize programs and provide education Biomass and forest cleaning Hydro electric Energy audits, upgrade facilities Improve insulation and building material
What would help you conserve more water?	Rainwater catchment system Incentive programs, rebate programs, better agricultural irrigation practices Greywater systems Improve lines and services throughout the County
Do you believe community water providers should prioritize improvements to the efficiency of their water systems?	90% Yes, 10% No
Which of the 5 energy focus areas do you feel is most important for Sierra County to focus on?	Top 3: Renewable Energy Water-Energy Municipal Operations & Existing Structures
Which of these 5 areas do you feel would be the most difficult for Sierra County to accomplish energy efficiency goals?	50% Existing Structures Comments: Old buildings, homes, pipes Most systems were built before energy conservation was a priority
How willing are you to perform an energy efficient upgrade in your home or business?	54% Extremely, 46% Moderately
How do you prefer to hear about information on incentives and rebates available and events happening in your County?	46% County website, 19% County offices, 12% Plan check counter Other: Mail Newspaper, local media Advertisements in Mountain Messenger, Sierra County Prospect, Sierra Booster Email Facebook or other social media Community Forums



## Planning Commission Staff Report

October 13, 2016

PC EXHIBIT 1

**Project:** Firm Foundation Academy SUP  
**PD File No.** 1608  
**Staff Rec. No.:** 1173  
**Request:** SUP Compliance Review  
**Location:** 1999 Ridge Rd., Pike  
**APN:** 006-140-013  
**Planner:** Brandon Pangman

<u>Property Owner</u>	<u>Applicant</u>	<u>On-site Manager</u>
Intellectual Investments, LLC dba, Firm Foundation Academy, Inc.	Ghazala Jones	Ghazala Jones

### 1. Staff Recommendation

Staff recommends that the Planning Commission find that the Permittee is in substantial compliance with the conditionally-approved project description and the conditions of approval. No further action is necessary or recommended.

### 2. Project Description & Background

The Applicant is requesting an:

- *Annual Compliance Review of their Special Use Permit*

On appeal of the Planning Commission's decision to conditionally-approve a Special Use Permit (and recommend approval of a zone change from General Forest to Public Service) the Sierra County Board of Supervisors denied the appeal and conditionally-approved the Firm Foundation Academy (FFA) Special Use Permit, and approved the zone change, on September 1, 2015. The project description and conditions of approval were modified (in part) from those earlier adopted by the Planning Commission on March 5, 2015. In short, the proposed "Phase 2" dormitory buildings were deleted, and the boarding school was limited in scope to a remodel of the existing school facilities only (converting existing classroom space to dormitories and a faculty apartment) with a maximum overnight occupancy of 50 people, plus 2 additional staff/caretakers in a separate building on the property. The Special Use Permit (SUP) was conditionally-approved for a term of twenty (20) years, and 21 conditions of approval (COA) were attached to address a variety of expressed concerns and help ensure the operation's compatibility with the

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neighborhood. COA #20 requires an annual compliance review by the Planning Commission, for at least the first five (5) years following the conditional approval of the Special Use Permit.

This staff report represents Planning staff's analysis and documentation of the Permittee's level of compliance to date.

A note on the timing: COA #20 requires a compliance review by the Planning Commission "...each year prior to the expiration of the anniversary date of one year following approval of the project..." [i.e., *September 1<sup>st</sup>*]. In preparation for this compliance review, it requires a coordinated effort by both the Permittee and Planning Department staff to document that each condition has been addressed—or if incomplete, to document the extent of such efforts. The condition requires that the Permittee: "...submit a written summary of all activity undertaken pursuant to the Use Permit over the previous twelve (12) months (i.e., facility improvements, number and type of class sessions and duration, number of students attending, number of employees, overnight occupancy numbers, number and kinds of community activities, well logs and reports and septic system reports as specified above, etc.)...." To facilitate the annual review, the condition requires that the Planning Department provide the Permittee at least 30 days' written notice, requesting that the Permittee "...provide such information as may be reasonably requested and deemed to be required by the Planning Director in order to ascertain compliance with the Use Permit and Conditions." Once the staff review and report are completed, the Permittee is then afforded at least 10 days to review the report and related exhibits prior to the review by the Planning Commission; and the County must provide at least 10 days' notice in advance of the annual compliance review—which notice shall be given to the Permittee, neighbors within 300 ft., and publication in the local newspaper. Strictly following this timeline, the compliance review process would have to begin at least in early June or May in order to make it to a Planning Commission meeting in August (since the annual review should be completed 'prior to' the anniversary date of the original approval, on September 1<sup>st</sup>).

The problem is, with lingering uncertainty about the status of the project in the light of a lawsuit filed by Morning Glory Gold Mines and Michael Miller against the County, as well as various permitting requirements to renovate and remodel the school and "bring it up to code" for the intended use, the school was not yet operational when the time came to begin the compliance review.

The Permittee did diligently work to satisfy all of the COAs and obtain all the necessary permits—as well as reach out to the County to provide a written summary of her efforts and 'activity undertaken pursuant to the Use Permit over the previous 12 months'; and County staff did accumulate and maintain a growing record of the corresponding documentation for each condition as it became available...but to date, the school still has not begun operations by enrolling students for its intensive study programs, including overnight occupancy. Realizing that an 'annual compliance review' was premature in light of this fact, staff placed on the Planning Commission's agenda for its regularly-scheduled September meeting a request and recommendation that the first FFA compliance review be deferred or waived for a year. Staff advised the Commission that a compliance review the following year would afford more time to gather the necessary supporting documentation and result in a more meaningful process once there was actually some data on the number of students, classes, hours of operation, neighborhood complaints or issues (if any), etc. While the Permittee was not present, several members of the public were at the meeting and some expressed concern about waiting another year to observe (and/or provide comments on) the compliance review process outlined in COA #20. After some discussion on the matter, the Planning Commission directed staff to return on October 13, 2016 to present its findings for the annual compliance review.

**3. Summary Findings & Recommendations**

Condition #20 states that the Planning Commission: "...shall conduct an annual review of the extent of the Permittee's good faith substantial compliance with these conditions of approval and terms of the Special Use Permit. Such compliance review shall be limited in scope to:

- (1) ensuring that only those activities permitted by, or ancillary to, the Use Permit are conducted upon the Property;
- (2) ensuring compliance with the Conditions of Approval; and
- (3) ensuring compliance with the adopted mitigation measures in accordance with Section 21081.6 of the Public Resources Code of the State of California."

In summary, the Permittee has diligently satisfied the Conditions of Approval and obtained the various permits necessary to commence operations of the FFA school in reliance on (and consistent with) the conditionally-approved Special Use Permit; but to date, has not yet begun enrolling students and conducting classes and overnight occupancy of its recently-converted dormitories or faculty apartments--so no meaningful data is yet available to review with respect to 'operational' compliance.

All conditions of approval (including the various mitigation measures adopted by the County as part of the environmental impact determination—a mitigated negative declaration) have been certified by the Planning Director to be 'satisfied' to the extent that pre-operational conditions have been met. Most notably, the school has undergone considerable remodeling and changes of occupancy consistent with the California Building Code under an approved permit, including successful completion of all final inspections and a 'Certificate of Occupancy' was issued on June 6, 2016.

Two State agencies—the Department of Water Resources-Division of Drinking Water (DDW), and Cal Fire—issued 'temporary' or 'conditional' approvals which allowed the school to begin operations but required some follow-up (see Conditions 10 & 14). Since then, County staff has received verbal assurances that Cal Fire has done follow-up testing and is satisfied; as well as assurances from DDW that the 'temporary' approval letter issued by that agency is sufficient to commence operations until a formal permit is subsequently issued—and that this is awaiting final action by the State Water Board 'likely at its October 2016 meeting.'

**4. Conditions of Approval, Compliance Review & Recommendations**

The full Conditions of Approval compliance checklist and CEQA Mitigation Monitoring Program are attached to this staff report as **Exhibits 2** and **3**, respectively. What follows is a summary table of each Condition; brief discussion or analysis; and summary determination of compliance (if it is yet known or applicable):

<b>COA #</b>	<b>Condition</b>	<b>Compliance?</b>
1	<p><b>Project Description [noting stipulated amendment to remove the "Phase 2" dormitories and reduce max. overnight occupancy]</b></p> <p><i>Discussion:</i> Standard condition to clarify what was (and what was not) conditionally-approved by the County. Minor deviations from the original proposal to remodel existing school were noted; but were carefully reviewed by the Planning Director at the time of Building Permit application and in each case (and cumulatively) were determined to</p>	Yes / TBD

	<p>substantially conform to the approved project description. These minor 'deviations' include the following: adding generator facilities; converting a laundry room; enclosing an existing entry-way as a "mud room"; and adding solar panels to the roof.</p> <p>Since the school is not yet operational, it cannot be determined whether the occupancy limitations and uses have been/will be in conformance.</p> <p>See <b>Exhibit 4</b>—Permittee's summary report of operations and compliance efforts to date. One "trial" class (free of charge) was held for interested people over the summer—which met once per week for 5 weeks, and had only 4 students. To date, there are only 3 employees in residence: 1 custodian overnighing regularly; and 2 others staying overnight periodically since the Certificate of Occupancy was issued in June 2016. Only one (1) community gathering was reported in the last year: 'a soft opening with friends on June 18<sup>th</sup> with 30 people present.'</p> <p><u>Recommendation</u>: No issues. Wait until classes begin and/or occupancy and uses increase and review in one year's time.</p>	
<b>COA #</b>	<b>Condition</b>	<b>Compliance?</b>
2	<p><b>Zone Change (GF → PS)</b></p> <p><u>Discussion</u>: Ord. #1063 was adopted by the Board of Supervisors on 9/1/15, eff. 10/1/15. A lawsuit challenging the decision was filed; but a settlement agreement dropping the challenge is being finalized.</p> <p><u>Recommendation</u>: No issues.</p>	Yes
3	<p><b>Compliance with other laws</b></p> <p><u>Discussion</u>: This is a standard condition, reminding the Permittee that the entitlement does not supersede or obviate compliance with all other applicable federal, state, or local laws or regulations. There is no evidence of an issue in this regard; and the Permittee has demonstrated efforts to reach out and seek approval from any other agencies whose approval may be necessary to operate as proposed.</p> <p><u>Recommendation</u>: No issues. Wait until classes begin and/or occupancy and uses increase and review in one year's time.</p>	Yes / TBD
4	<p><b>CEQA Mitigation Measures incorporated</b></p> <p><u>Discussion</u>: Ref. <b>Exhibit 3</b>. All mitigation measures adopted by the County in conjunction with this project and its environmental review and determinations have been incorporated into the project as conditions of approval. Since the conditionally-approved project description was significantly amended to limit use and occupancy to existing facilities (for the most part), many of the 'potential' environmental impacts identified in the CEQA Initial Study and Mitigated Negative Declaration were rendered largely irrelevant (e.g., grading, tree removal, new building construction, dust control during construction activities, etc.). Those mitigation measures that still pertain include: fire protection, noise, and parking. The latter two necessitate the school being operational and/or public gatherings or special events (which have not yet occurred). The fire protection measures (including installation of a</p>	Yes / TBD

	24,000 gal. supplemental water tank dedicated to fire suppression) was performed and signed off by the inspecting fire authority. <i>Recommendation: No issues. Wait until classes begin and/or occupancy and uses increase and review in one year's time.</i>	
<b>COA #</b>	<b>Condition</b>	<b>Compliance?</b>
5	<b>Current contact information</b> <i>Discussion:</i> Permittee did provide the Planning Department with updated/current contact info. for the various entities/persons involved. <i>Recommendation: No issues.</i>	Yes
6	<b>Payment of any balance of processing fees</b> <i>Discussion:</i> Upon conclusion of the processing and public hearing process for this application, it was determined that a balance was owed in excess of the deposits of estimated processing costs. Full payment of this balance was received by the Planning Department on 1/19/2016. <i>Recommendation: No issues.</i>	Yes
7	<b>Building Permit(s): Change of Occupancy</b> <i>Discussion:</i> To date, six (6) building permits have been issued in conjunction with this project (see margin notes in <b>Exhibit 2</b> ). The principal permit is #2016-15, which was for the changes of occupancy; interior remodeling (primarily to convert 5 classrooms to dormitories and a staff apartment); and installation of a new fire suppression water tank (and corresponding plumbing). This permit, which satisfied COA #7, was finalled on 6/6/2016, and a new Certificate of Occupancy was issued reflecting the various mixed occupancies consistent with the conditionally-approved SUP ( <b>Exhibit 5</b> ). Other projects under separate permits (generator, solar, covered entry) were voluntary and not necessary for the school to operate or satisfy the COAs. Only one permit issue remains (see Demo. Permit, COA #16 below); but it is not directly related to this Change of Occupancy condition. <i>Recommendation: No issues.</i>	Yes
8	<b>Residency/Max. overnight occupancy</b> <i>Discussion:</i> An amendment to the SUP was stipulated by the applicant and County, reducing the maximum allowable overnight occupancy to only 50 people in existing classrooms converted to dormitories; no new dormitory buildings were approved. Also, the existing caretaker residence on the property (which may be replaced/remodeled) allows an additional 2 resident staff members. According to the Permittee (ref. <b>Exhibit 4</b> ), there have been no overnight students yet; 1 custodian/caretaker who stays overnight regularly; and 2 other staff members who sleep at the school periodically (after June 6 <sup>th</sup> , when the Certificate of Occupancy was issued allowing this use). <i>Recommendation: No issues. Wait until classes begin and/or occupancy and uses increase and review in one year's time.</i>	Yes / TBD

<b>COA #</b>	<b>Condition</b>	<b>Compliance?</b>
9	<p><b>Sleeping conditions</b></p> <p><i>Discussion:</i> Health Dept. condition prohibiting "head-to-head" sleeping. Dorm rooms are set up so this cannot occur. No overnight students at the school yet. The Health Officer has inspected the facility.</p> <p><i>Recommendation:</i> No issues. Wait until classes begin and/or occupancy and uses increase and review in one year's time.</p>	Yes / TBD
10	<p><b>Water Supply</b></p> <p><i>Discussion: Quality:</i> New water supply permit and upgrades to the existing potable water system required. The State Div. of Drinking Water received an application from FFA on April 22, 2015; approved plans and supporting documentation; inspected the facility on May 18, 2016; and issued a letter dated June 2, 2016, finding "...no deficiencies with the construction of the water treatment and storage system that would preclude operating the water system for public consumption...Therefore, based on the documentation submitted for this water source, bacteriological and chemical water quality results, and the recent inspection, our office has no objection at this time to the Academy supplying its customers with water produced by the treatment system while the Academy's operating permit is being prepared...." (PWS# 4600096; cf, <b>Exhibit 6</b>). A subsequent conversation by Planning staff with DDW clarified that the formal permit was awaiting the Water Board's final approval, which was expected at its October 2016 meeting. The County will be provided a copy of the final permit when it is available. In the meantime, DDW clarified that this temporary permit is sufficient to allow the Academy to operate.</p> <p><i>Quantity:</i> COA #10 also requires certain performance and monitoring requirements for the existing onsite wells. To date, the Planning Dept. has not been provided evidence of this monitoring and data logs; although with the school not yet in operation, such data would be of little value yet. The Planning Dept. will remind the Permittee of this requirement and request compliance reports and bi-annual data logs as required.</p> <p><i>Recommendation:</i> No issues; but a copy of the final Water System permit must be supplied to the Planning Dept. and Health Dept.; and staff should remind the Permittee of the well-monitoring and reporting requirements.</p>	Yes / TBD
11	<p><b>Food Facility Permit</b></p> <p><i>Discussion:</i> Food facility permit and pre-opening inspection by the Health Dept. are required, and have both been satisfied (confirmation of both by the Health Dept. were received on 5/20/2016).</p> <p><i>Recommendation:</i> No issues.</p>	Yes
12	<p><b>Garbage service</b></p> <p><i>Discussion:</i> The Environmental Health Dept. inspection and sign-off was received by the Planning Dept. on 5/20/2016. Solid waste disposal and weekly hauling proved a challenge for the Permittee because a contract waste hauler could not be found that would provide service at this location. With the assistance and concurrence of the County Solid</p>	Yes / TBD

	<p>Waste Administrators, a system was set up to allow the Permittee to haul their own garbage to the Alleghany transfer station and obtain weekly receipts. This approach appears to be working; but the situation should be monitored closely when the school begins operating at higher capacity and generating more non-inert waste (food garbage).</p> <p><i>Recommendation: No issues. Wait until classes begin and/or occupancy and uses increase and review in one year's time.</i></p>	
13	<p><b>Sign replacement</b></p> <p><i>Discussion:</i> Unfortunately the wooden sign that the Permittee had made—which replicated the size and style of the Pliocene Ridge School sign it was to replace—exceeded the size limitations contained in the Public Service zoning ordinance (ref. SCC 15.12.340(e)5 &amp; 7). A second sign was commissioned and approved by the Planning Department under Building Permit #2016-026; which was inspected and finalled on 6/21/2016.</p> <p><i>Recommendation: No issues.</i></p>	Yes
14	<p><b>Fire Suppression Water System</b></p> <p><i>Discussion:</i> Adopted Cal Fire comments and Mitigation Measure 8.1 required the installation of a 24,000 gal. fire suppression water tank (in addition to the 10,000± gal. potable water supply tank). An engineered tank and associated plumbing (including tying into the new interior sprinklers as well as exterior hydrants) was approved and permitted under Building Permit #2016-015. The local volunteer fire department deferred to the State inspector; and Cal Fire inspected and issued a 'conditional' approval of the tank on 6/1/2016. (Conditions included upgrading the fire alert system, and mandating fire drills at the school when it is in session.) The Planning Dept. received verbal confirmation from Cal Fire Battalion Chief Matt Furtado that he had conducted a follow-up inspection in July 2016 and was satisfied. The permit was finalled.</p> <p><i>Recommendation: No issues. Periodic inspections of the fire suppression system should be conducted by Cal Fire and/or the local fire agency to ensure it is maintained in good operating condition, as required by the COA.</i></p>	Yes
15	<p><b>Parking (on-site only)</b></p> <p><i>Discussion:</i> Special event parking, and student and faculty parking is prohibited off-site. According to the Permittee (cf, <b>Exhibit 4</b>) there has been only one special event since the SUP was approved—a 'thank you' dinner with 30 people attending; and only one brief "pilot program" class with 4 daytime students. There have been no reports of offsite parking.</p> <p><i>Recommendation: No issues. Continue to monitor after school attendance increases and/or special community events take place.</i></p>	Yes / TBD

COA #	Condition	Compliance?
16	<p data-bbox="310 264 829 296"><b>Trespassing Accessory Building - Demo</b></p> <p data-bbox="310 302 1252 1791"><i>Discussion:</i> This condition was placed on the project at the request of the affected neighboring property owner, Ms. Cain. When FFA acquired the property, they had it surveyed and discovered that a 21'x36' storage structure built decades earlier by the School District was encroaching approx. halfway over the property line. The condition provides as follows: <i>"Prior to commencing operations under the Special Use Permit, Permittee shall apply to the County Planning &amp; Building Department for a permit either to demo. or relocate the accessory building that is partially encroaching onto the neighbor's property to the south; and shall accomplish either in a timely fashion."</i> After failed negotiations to remedy the situation with a proposed Lot Line Adjustment, FFA applied for a demo. permit on May 10, 2016. The original application proposed to have her current contractor (who was at that time working on the main school remodel project) demolish only the <i>portion</i> of the structure that was on Ms. Cain's property; and then have her architect and contractor enclose the remaining structure to salvage about half of the usable building. The Building Official allowed the demo. permit to be issued—but under several conditions: that the <u>entire</u> structure be removed; that it should be performed in a timely manner (commencing no later than 90 days from the date of permit issuance on 6/3/16—or by 9/3/16); and that FFA must provide the County with authorization by the affected owner to trespass during the demolition. The neighbor, Ms. Cain, reasonably requested indemnification from FFA in the event that anyone was injured during the project while on her property. By this time FFA's contractor had completed the work on the rest of the school, and left for another job (opting not to return for the small demo. job when-and-if the neighbor granted consent to begin work). FFA then proposed to hire an unlicensed local (although there was some confusion about his license status at the time) for less than \$500—which is legal, but led to more concerns by Ms. Cain who, along with the assistance of Petitioner Mike Miller, began making more demands of FFA before granting consent; accusing FFA of misrepresentations and dodging their requests; and accusing County staff of all manner of things. It became apparent that FFA could not satisfy COA #16 without obtaining the consent and meeting the demands of the neighbor, who by this time had become very antagonistic. In short: it was out of her control. Mrs. Jones (FFA) met with County staff at their request to try to clear up some of the confusion about the changing circumstances and application disclosures that had changed since she first applied, and which seemed to be contributing to the mutual distrust with the neighbor. The Building Official extended the '90-day' condition another 60 days and offered to help facilitate some kind of agreement between the two parties. He also had Mrs. Jones amend the original demo. permit application to more accurately reflect the current proposal, which included again hiring a licensed contractor to do the work (even if the total valuation was still less than \$500).</p> <p data-bbox="310 1797 1252 1850">As of the date of this writing, the structure has not been removed and the affected neighbor has not yet consented to have it removed. The</p>	Yes / TBD

	<p>Building Official has gotten both sides (and a potential new contractor for FFA) to meet in Downieville on Oct. 13<sup>th</sup> (after the Planning Commission meeting) to see if the two parties can come to agreement.</p> <p><i>Recommendation: Unresolved; although the Permittee has applied for a permit to demo. the structure and is awaiting permission to come onto the neighbor's property to complete the work. If permission remains withheld, Planning staff intends to return to the Board of Supervisors for further discussion and direction—which may include the option of extinguishing this condition of approval altogether.</i></p>	
<b>COA #</b>	<b>Condition</b>	<b>Compliance?</b>
17	<p><b>Septic System inspections</b></p> <p><i>Discussion:</i> This condition requires the Permittee to have the septic system inspected by a qualified person every 6 months. The Permittee hired Nevada City Engineering to perform these biannual inspections (cf, <b>Exhibit 7</b>). The County received the first inspection report on 8/10/2016, for an inspection that occurred on 7/13/16. No issues were found. The next septic inspection is scheduled for January 2017.</p> <p><i>Recommendation: No issues.</i></p>	Yes / TBD
18	<p><b>Emergency Plan</b></p> <p><i>Discussion:</i> FFA was required to prepare a “Fire, Emergency Medical, and Security Plan” which is to be reviewed annually by local fire, emergency medical, and police agencies, and revised as necessary in response to their comments. The original plan was received by the County on 5/13/2016 (<b>Exhibit 8</b>). On 6/7/2016 staff received a response from the Pliocene Ridge Community Service District (fire agency) that the joint-chiefs had “no comment.” Staff does not have record of the County Sheriff providing review comments or suggestions.</p> <p><i>Recommendation: No issues. Continue to review Plan with service agencies as the school ramps up operations and enrollment.</i></p>	Yes / TBD
19	<p><b>Term: 20 Years</b></p> <p><i>Discussion:</i> The Board of Supervisors added a condition that limited the life of the SUP to 20 years, unless extended. SUP expires in 2035.</p> <p><i>Recommendation: No issues.</i></p>	Yes
<b>COA #</b>	<b>Condition</b>	<b>Compliance?</b>
20	<p><b>Annual Compliance Review</b></p> <p><i>Discussion:</i> See background and summary findings above (including discussion of “timing” for annual compliance review). Staff remains of the opinion that a compliance review is premature at this time and lacks sufficient data to make a meaningful analysis while the school is not yet in operation. But it’s good practice for next year.</p> <p><i>Recommendation: See Section 5, below.</i></p>	Yes / TBD
21	<p><b>Community Compatibility: Student Handbook</b></p> <p><i>Discussion:</i> County staff received a (revised) copy of FFA’s Student Handbook on May 6, 2016 (<b>Exhibit 9</b>) satisfying this requirement.</p>	Yes

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	<i>Recommendation: No issues.</i>	
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**5. Action and Recommended Motion**

While the Planning Commission may revoke the Special Use Permit upon a finding of non-compliance by the permit-holder, it is not necessary or appropriate to ‘extend’ the SUP for another year with a finding of substantial compliance; the SUP is automatically valid for 20 years unless revoked. It should be noted that this annual compliance review is ministerial in nature and does not constitute a discretionary action on the part of the Planning Commission (and therefore is not subject to CEQA and a formal public hearing process—even though the process was designed by the Board of Supervisors to be an open and public deliberation).

Should the Planning Commission agree with staff’s findings and recommendations, the following motion is suggested:

*“I move that the Planning Commission find that the permit-holder is in substantial compliance with the approved project description, the conditions of approval, and the adopted mitigation measures.”*

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# EXHIBITS



# Conditions of Approval

## Planning Director Certification

<b>PD FILE No.:</b>	1608		
<b>APPLICANT:</b>	Firm Foundation Academy, Inc. (Ghazala Jones)		
<b>PROJECT:</b>	Rezone & Special Use Permit (Adult Boarding School)		
<b>APPROVED:</b>	September 1, 2015	<input type="checkbox"/>	Administrative Hearing
<b>EXPIRES:</b>	August 31, 2035	<input type="checkbox"/>	City of Loyalton
		<input type="checkbox"/>	P.C.
		<input checked="" type="checkbox"/>	B.o.S.

**Note:** *It is the permittee’s responsibility to ensure all conditions of approval have been satisfied and provide evidence of such to the Planning Department. Grading, building and other permits, or work or use incidental to this entitlement, may not be issued or commence until the Planning Director or his designee has certified in writing that all conditions placed on the approved project have been satisfied.*

*Last Updated: 9/16/2016*

Condition Satisfied?	Conditions	Comments
<input checked="" type="checkbox"/>	<p>1. <i>Project description:</i> The project approved by this action is for a Special Use Permit to allow the conversion, change of occupancy, and use of the former Pliocene Ridge School located at 1999 Ridge Road in the unincorporated community of Pike, in western Sierra County, to a private, post-secondary (adult) educational facility with caretaker facilities, commonly referred to as “Firm Foundation Academy” (FFA)—the stated purpose of which is to provide: ‘a facility aimed at furthering the effective study of literature through the use of technology. The intended program is based around immersion study camps where students come for short periods and are engaged in long hours of intense daily study with almost all activity being indoors. Program sessions will range from 10 to 60 days and will run year round. Students will stay onsite...’ (cf., ‘project description’ provided in application materials and quoted in Planning Department staff report, p. 7). The principal use of the property shall be a “school” and not a software development company or other commercial enterprise. The Permit requirements and conditions shall be as described in the detailed project description contained in Staff Rec. No. 1153 on file with the Sierra County Planning Department (File No. 1608), including amendments of that project description and conditions of approval adopted by the Sierra County Board of</p>	<p><i>Note: minor deviations, reviewed and approved by the Director for ‘substantial compliance’ include: generator facilities, laundry room (int.), entry “air lock” addition.</i></p>

Supervisors. Such modifications include the following: Deletion of “Phase 2” improvements and corresponding increase in overnight capacity; and establishment of a maximum overnight/boarding occupancy within the existing primary school buildings not to exceed fifty (50) people, including any combination of staff or students, but not including site caretakers occupying separate building/s on the property, which caretakers shall not exceed two (2) in number in one (1) on-site caretaker residence substantially in the same location of the existing caretaker unit in the north-east corner of the property. (The intent of this modification is to condition approval of this project to “Phase 1” limitations only as described in the project description. This does not, however, impose any restriction on the number of daytime employees or occupants; only restricting the maximum allowable overnight occupancy of the property). Deviations from the conditionally-approved project description shall be reviewed by the Planning Department for substantial compliance and may require amendment of the Special Use Permit by the appropriate hearing body. If there are any discrepancies between the project description or supporting documents and the conditions of approval, the conditions of approval shall supersede. Failure to satisfy or adhere to any of these conditions may be grounds for revocation of the Special Use Permit and closure of the school. Where issues arise, interpretations and enforcement of these permit requirements and conditions shall be determined by the Planning Director; and such determinations may be appealed to the Planning Commission.

- 2. *Zone change:* The Special Use Permit is contingent upon and shall not become operative until the property is rezoned from General Forest (GF) District to Public Service (PS) District by the Board of Supervisors. The proposed use and Special Use Permit are not compatible with the GF District.  
*Ord. #1063; adopted 9/1/15, eff. 10/1/15*
- 3. *Laws:* This action does not relieve the permittee of the obligation to comply with all local, state or federal ordinances, statutes, regulations, and procedures.
- 4. *CEQA:* All mitigation measures adopted by the County in conjunction with this project are incorporated herein and made conditions of the Special Use Permit.  
*Cal Fire sign-off of MM 8.1, 8.2, 14.1, 17.1 on 6/1/16*
- 5. *Contacts:* Permittee shall provide—and, as necessary, update—the Sierra County Planning Department with the names and current contact information for each of the following: Property Owner (and, if a company, trust, etc., the name(s) and current contact information of the  
*Rec'd. 5/31/2016*

Trustee or agent legally authorized to sign and/or make decisions affecting title); the current Tenant (person, dba, company, etc.) name and contact information; and the On-site Contact and Person in Responsible Charge of the facilities (property manager, school site administrator, etc.) in case there arises an issue requiring immediate attention. If any of this information changes, the permittee shall immediately provide updated contact information to the Planning Department.

6. *Fees:* Prior to occupancy or use of the property and facilities in reliance on the Special Use Permit Permittee shall pay any balance of fees (if any) invoiced by the Sierra County Planning Department under Board Resolution #05-064 and the executed "Agreement for Indemnification and Reimbursement for Extraordinary Costs," for work done, costs incurred or services rendered in conjunction with the processing of this Special Use Permit application, prior to the issuance of the Special Use Permit or associated Building Permits, or commencement of the use.

7. *Building permits:* Prior to occupancy or use of the property and facilities as described and conditionally allowed under this Special Use Permit, Permittee shall apply to the Sierra County Building Department for a permit for change of occupancy appropriate to all proposed uses of the existing facilities; and Permittee shall obtain such change of occupancy and permits as appropriate under State and local regulations and ordinances for work done, or required to be done, to bring the proposed uses into full compliance with the current edition of the California Building Standards Codes and other relevant regulations, as determined by the County Building Official.

- BD Permits #:*
- 2016-015 CoO/remodel/tank
  - 2016-024 Generator
  - 2016-026 Sign
  - 2016-038 Covered entry
  - 2016-041 Demo acc. struct.
  - 2016-057 Roof solar

*Final/CofO: 6/6/2016*

8. *Residency:* Maximum overnight occupancy of the site, including students, faculty and staff, in 'converted-classroom' dormitories, but excluding the caretaker residence, is: 50 people. This restriction on overnight occupancy is not intended to otherwise limit the number of daytime-only staff necessary to operate the school. Temporary day-use of the facilities may exceed this number; however, in no case shall the occupancy of the property be allowed to exceed the safe occupancy of any room or building, or the capacity of onsite water or sewer facilities, or result in overflow parking situations in a manner that may be perceived by a reasonable prudent person to create a nuisance to properties in the vicinity.

*TBD [operational]*

9. *Sleeping conditions:* For public health reasons, head-to-head sleeping accommodations shall be prohibited in the dorm rooms. A minimum space of 18 inches, or a

*TBD [operational]*

physical barrier, shall be provided between bed units.  
[Ref., 10/28/14 EHD comment letter; Planning Commission Exhibit DP]



10. *Water:* Prior to occupancy or use of the property and facilities as described and conditionally allowed under this Special Use Permit, the Firm Foundation Academy shall obtain a current Water Supply Permit. For permit requirements, contact the Lassen District Field Office of the State Water Resources Control Board. (Note: This was previously under the California Department of Public Health (CDPH), but now with the State Water Resources Control Board.)

*Note: 'Temporary Permit' issued by DDW on 6/2/2016; final permit expected Oct. 2016*

Contact Information:

**Stephen W. Watson, P.E.** [or his successor]  
*Associate Engineer* - Division of Drinking Water  
State Water Resources Control Board  
Lassen District Field Office  
364 Knollcrest Drive, Suite 101, Redding, CA 96002  
Ph: (530) 224-4828; Fax: (530) 224-4844  
[Steve.Watson@waterboards.ca.gov](mailto:Steve.Watson@waterboards.ca.gov)

Prior to operation, Permittee shall provide the Sierra County Planning Department and County Environmental Health Department a copy of the approved drinking water permit from the State appropriate for the proposed use and number of potential users.

In addition, the following performance and monitoring requirements shall be fulfilled by the permittee:

- a) Install water meter on both wells and maintain daily consumption data in gallons per day (gpd).
- b) Record static well water level readings for both wells on a weekly basis.
- c) Permittee shall provide data logs for items (a) and (b) above twice per year (every 6 months) to both the Sierra County Planning Department and County Environmental Health Department.
- d) There shall be no outside irrigation (sprinklering, etc.) of the rear athletic fields or other areas, except the front yard landscaping and lawn areas, during any drought conditions declared by the State or local government.



11. *Food facility:* Permittee shall contact the County Health Department to conduct a pre-opening food facility inspection; and shall obtain a permit to operate a food facility from the Health Department. (Contact: Elizabeth Morgan, (530) 993-6716 or [emorgan@sierracounty.ca.gov](mailto:emorgan@sierracounty.ca.gov)). Permittee shall provide evidence of compliance to the Sierra County Planning Department

*EHD inspection sign-off (e-mail) dated 5/20/2016 and Food Facility Permit issued 5/16/2016 (rec'd. 5/20/16)*

prior to operation. Permittee shall maintain the food facility in satisfactory condition. Failure of health inspections and/or suspension or revocation of the Food Facility Permit may be grounds for suspension or revocation of the Special Use Permit.

- 12. *Garbage:* All solid wastes shall be collected in approved containers and removed from the premises on a weekly basis to an approved solid waste facility. To prevent propagation, harborage, or attraction of flies, rodents or other vectors and the creation of nuisance, refuse (except for inert materials) will not be allowed to remain on the premises for more than seven days. The permittee shall coordinate with the County's contract waste hauler, or other approved waste hauler under approved County permit, to have a covered waste bin on-site and to have the bin serviced/removed on a weekly basis unless alternate procedures are required by the County Solid Waste Administrator.  
*EHD inspection sign-off (e-mail) dated 5/20/2016*
  
- 13. *Sign:* Prior to erecting any sign on the property, Permittee shall apply to the Sierra County Planning & Building Department for a site plan review and sign permit, which is ministerial. The application shall be accompanied by two (2) sets of plans which clearly and accurately represent the location, dimensions, color, design, and (if applicable) illumination and landscaping associated with the proposed sign(s); and the sign(s) shall strictly adhere to the requirements listed in Sierra County Code Sections 15.12.340(e)5 & 7.  
*Permit #2016-026 [finalled 6/21/16]*
  
- 14. *Cal Fire:* Prior to occupancy or use of the facilities under the Special Use Permit, Permittee shall have plans prepared by a qualified engineer, licensed in the State of California, and shall obtain a Building Permit for, and install, a min. 24,000 gal. fire suppression water tank/system (in addition to the potable water supply for the site, improvements to which shall be permitted separately); and the fire tank/system shall be tested and approved by both Cal Fire and the local fire department; and evidence of such approval shall be provided to the Planning Department before the permit is "finalled" and use and occupancy of the facilities may commence. The emergency fire suppression system shall be maintained at all times, year-round, in good operating condition; and shall be designed to be self-filling and freeze-protected. (Note: the emergency water tank/system may be tied into the interior sprinklers, per Cal Fire comment letter dated 6/17/14, Planning Commission Exhibit 15).  
*Permit #2016-015 [finalled 6/3/2016]  
Cal Fire final inspection and CONDITIONAL approval rec'd. 6/1/2016. (Conditions: upgraded alert system and mandatory fire drills)*
  
- 15. *Parking:* Parking during special events or by students or employees of the Firm Foundation Academy is only  
*TBD [operational]*

allowed at approved on-site parking locations identified on the approved site plan.

- 16. *Accessory Building:* Prior to commencing operations under the Special Use Permit, Permittee shall apply to the County Planning & Building Department for a permit either to demo. or relocate the accessory building that is partially encroaching onto the neighbor's property to the south; and shall accomplish either in a timely fashion.  
*Demo permit #2016-041  
Note: COAs include: neighbor's permission to trespass, and perform w/in 90 days (extended)*
- 17. *Septic:* Permittee shall have a visual inspection of the septic system performed every six (6) months by the County Environmental Health Department or a licensed sanitary engineer; and a report as to its operable status, any identified issues, and recommendations for corrections shall be forwarded to the County Environmental Health Department. Failure to maintain the onsite wastewater treatment system in good working order may be considered grounds for revocation of the Special Use Permit and closure of the school.  
*Monitoring Contract Rec'd. 5/16/2016*
- 18. *Emergency Plan:* Permittee shall prepare a "Fire, Emergency Medical, and Security Plan" for the proposed project and the Plan shall annually be revised as necessary after submittal to the Pliocene Ridge Community Services District, Downieville Fire District (or serving ambulance service, if different), and County Sheriff, respectively. Any comments received by the applicant from the serving emergency organizations shall be advisory in nature, but the applicant shall include and implement all feasible (as determined by the Planning Director) comments received and responses thereto in its annual Plan. A copy of the annual Plan, complete with comments and responses, shall be provided to each of the serving emergency agencies and the County Planning Department on an annual basis.  
*Rec'd. 5/13/2016 [awaiting PRCSD comments...]*
- 19. *Term:* This use permit shall be valid for a term of twenty (20) years, beginning upon the date of approval by the County on September 1, 2015. At the end of said 20 year term, the authority granted to maintain the use shall be deemed expired and no further use of the property in reliance on the Special Use Permit shall be made without obtaining a further (new) use permit or as otherwise may be allowed under the provisions of the Sierra County Code (including without limitation applicable zoning ordinances); provided however, at the end of said 20 year term, the use permit may be extended in accordance with applicable provisions of the Sierra County Code as may then exist.
- 20. *Annual compliance review:* The Planning Commission, each year prior to the expiration of the anniversary date  
*TBD: September 2016*

of one year following approval of the project, shall conduct an annual review of the extent of the Permittee's good faith substantial compliance with these conditions of approval and terms of the Special Use Permit. Such compliance review shall be limited in scope to: (1) ensuring that only those activities permitted by, or ancillary to, the Use Permit are conducted upon the Property; (2) ensuring compliance with the Conditions of Approval; and (3) ensuring compliance with the adopted mitigation measures in accordance with Section 21081.6 of the Public Resources Code of the State of California. In connection with the annual review, the Permittee shall submit a written summary of all activity undertaken pursuant to the Use Permit over the previous twelve (12) months (i.e., facility improvements, number and type of class sessions and duration, number of students attending, number of employees, overnight occupancy numbers, number and kinds of community activities, well logs and reports and septic system reports as specified above, etc.) and such other information reasonably required by the Planning Director to ascertain compliance with the Use Permit and these Conditions of Approval. A finding by the County of good faith compliance by the Permittee with the Conditions of Approval shall be conclusive with respect to the performance of the Permittee during the period preceding the review. The Permittee shall be responsible for the cost reasonably and directly incurred by the County to conduct such annual review, the payment of which shall be due within thirty (30) days after conclusion of the review and receipt from the County of the bill for such costs.

To facilitate the annual review, and upon not less than thirty (30) days' written notice by the County, the Permittee shall provide such information as may be reasonably requested and deemed to be required by the Planning Director in order to ascertain compliance with the Use Permit and Conditions. The County shall transmit to the Permittee a copy of all staff reports and related exhibits concerning the Permittee's performance, if any, at least ten (10) calendar days prior to any such periodic review before the Planning Commission. The Permittee shall be permitted an opportunity to be heard orally or in writing regarding its performance before the Planning Commission. Notice ten (10) days in advance of the scheduled compliance review shall be given by the County to: the Permittee, the property owners within 300 feet of the project parcel boundaries, and by publication in a newspaper of general circulation within the County.

If the County takes no action within thirty (30) days following the hearing, the Permittee shall be deemed to have complied in good faith with the provisions of this

Condition. If the County reasonably requests action on the part of the Permittee to correct any instance of noncompliance, such corrective action shall be initiated within thirty (30) days of request hereunder and thereafter diligently pursued to completion, to the reasonable satisfaction of the Planning Director.

Based upon results of the annual review by the Planning Commission, if the Planning Commission finds that the Permittee is not operating in good faith substantial compliance with the terms and conditions of the Special Use Permit or the Sierra County Code, the Planning Commission and/or Planning Department staff may take such enforcement actions as authorized by the Sierra County Code, or the Planning Commission at their discretion may initiate Special Use Permit revocation procedures consistent with the Sierra County Code (cf, SCC 15.28.050 or other relevant Code sections as may be amended from time to time).

Following five (5) successive, successful compliance reviews the Planning Commission may, at its discretion, further limit the requirement for annual reviews; provided however that at least one (1) such compliance review shall be conducted not less than every five (5) years thereafter while the Use Permit remains in effect.

21. *Community compatibility:* The community of Pike shares common attitudes, interests, and goals; and among these are the common interest to preserve the rural lifestyle, privacy, and secluded tranquility free from the kinds of traffic, noise, and human activities commonly associated with more urbanized settings. To help ensure the preservation of these community ideals, the Firm Foundation Academy's project approval is conditioned so that its compatibility with the community can be evaluated and measured to avoid substantial disruption of the normal ambiance of the community and surrounding neighborhood, and to mitigate potential impacts on the environment. Operation of the school and permitted special events shall not create any public nuisance, and the Permittee shall avoid and prohibit nuisance conditions as defined in the Sierra County Code (Chapter 1.17) or State Law, and including specifically but not limited to: wildfire, noise, odors, glare, trespass, property damage, littering and waste management. To help ensure that the faculty, staff and students—and not just the Permittee—understands these responsibilities and are held accountable to them, Permittee shall develop a "Student Handbook" and "Code of Conduct" for the school that provides constructive notice to its members of the expectations and conditions to ensure the school remains compatible with the surrounding community. Prior to occupancy or use of the facilities under the Special Use Permit, Permittee shall provide a copy of the
- Student Handbook Rec'd. 5/6/2016*

Student Handbook and Code of Conduct to the Planning Department for review and approval; and, similar to Condition 18 above, such review shall be advisory only and the Planning Department's approval shall be limited in its consideration only to matters of consistency with these conditions, the conditionally-approved project description, adopted mitigation measures, and corresponding or relevant State and local laws and regulations.

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### **PLANNING DIRECTOR'S CERTIFICATION**

The Sierra County Planning Director or his designee hereby certifies that all conditions placed on the approved project identified above have been satisfactorily complied with.

*s/ Brandon Pangman, Asst. Dir.*

*6/3/2016*

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Sierra County Planning Director  
Or Designee (include official Title)

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Date

**County of Sierra**  
**Firm Foundation Project**  
**Mitigation Monitoring & Reporting Program**

**EXHIBIT 3**

Mitigation measures are proposed or recommended for the following sections:					
<ul style="list-style-type: none"> <li>▪ I. Aesthetics</li> <li>▪ III. Air Quality</li> <li>▪ V. Cultural Resources</li> <li>▪ VI. Geology / Soils</li> <li>▪ VIII. Hazards &amp; Hazardous Materials</li> </ul>		<ul style="list-style-type: none"> <li>▪ XII. Noise</li> <li>▪ XIV. Public Services</li> <li>▪ XVI. Transportation and Circulation</li> <li>▪ XVII. Service Systems</li> </ul>			
Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Timing	Funding	Performance Evaluation Criteria
<b>I. AESTHETICS</b>					
<b>MM 1.1 (Aesthetics)</b> Construction on the project site shall comply with the following provisions: <ul style="list-style-type: none"> <li>• Grading shall be limited to that necessary for construction of the dormitory structures and for fire protection.</li> <li>• Tree removal on the project site shall be limited to that necessary for fire protection, and to remove dead or dying trees or those that pose a safety hazard.</li> <li>• All lighting shall be directed downward, shielded, and/or of low intensity sufficient to avoid off-site night lighting.</li> </ul>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department	During Grading, Site Improvement, and Construction of Buildings	Applicant	County of Sierra Planning & Building Department
<b>III. AIR QUALITY</b>					
<b>MM 3.1 (Air Quality)</b> During construction of the dormitories, the project contractor shall implement the following measures to control dust: <ul style="list-style-type: none"> <li>• All active unpaved construction areas shall be watered at least twice daily to control fugitive dusts or soil stabilizers shall be applied.</li> </ul>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department & Northern Sierra Air Quality Management District	Ongoing During Construction Activities	Applicant	County of Sierra Planning & Building Department & Northern Sierra Air Quality Management District

# County of Sierra

## Firm Foundation Project

### Mitigation Monitoring & Reporting Program

<ul style="list-style-type: none"> <li>• All unpaved access roads and staging areas at construction sites shall have soil stabilizers applied, or have water applied at least twice daily.</li> <li>• Traffic speeds on unpaved roads shall be limited to 15 mph.</li> <li>• Exposed stockpiles of soil and other backfill material shall be enclosed or covered, or shall be watered twice daily, or shall have soil binders added.</li> <li>• All trucks hauling soil and other loose material on public streets shall be covered or have at least two feet of freeboard.</li> <li>• If visible soil material is carried onto adjacent public roads, such streets shall be swept with water sweepers.</li> <li>• Dust-producing activities shall be suspended when high winds create construction-induced visible dust plumes moving beyond the project site in spite of dust control measures.</li> </ul>					
<b>V. CULTURAL RESOURCES</b>					
<p><b>MM 5.1 (Cultural)</b></p> <p>Construction on the project site shall implement the following requirements to avoid impacts to archaeological resources or human remains:</p> <ul style="list-style-type: none"> <li>• If artifacts or unusual amounts of shell or bone or other items indicative of buried archaeological resources or human remains are encountered during earth-disturbance associated with the proposed project, the onsite contractor shall immediately notify the Sierra County Department of Planning and Building Inspection and all soil-disturbing work shall be halted until a qualified archaeologist completes a significance evaluation of the finds pursuant to Section 106 of the National Historic Preservation Act.</li> </ul>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department	During Grading & Site Improvement	Applicant	County of Sierra Planning & Building Department

## County of Sierra Firm Foundation Project Mitigation Monitoring & Reporting Program

<p>Any human remains unearthed shall be treated in accordance with California Health and Safety Code Section 7050.5 and Public Resources Code Sections 5097.94, 5097.98 and 5097.99. The significance evaluation shall include specific measures for the appropriate management of the resources uncovered and shall be submitted to the Sierra County Department of Planning and Building Inspection. No further soil-disturbing work shall be conducted within 100 feet of any resource discovery until an appropriate management plan is developed by a qualified archaeologist for the protection of any significant resources identified. The significance evaluation shall be carried out in consultation with appropriate agencies, including the State Historic Preservation Office, as necessary.</p>					
<b>VI. GEOLOGY &amp; SOILS</b>					
<p><b>MM 6.1 (Geology and Soils)</b></p> <p>Contractors involved in clearing, grading, cut and fill and other earthmoving activities shall follow Best Management Practices (BMPs) in erosion control. These may include, but are not limited to, the following:</p> <ul style="list-style-type: none"> <li>• Existing natural vegetation shall be retained, protected and supplemented where necessary. Tree removal shall be limited to that necessary for site access, landscaping, fire protection, and to remove dead or dying trees or those that pose a safety hazard.</li> <li>• Exposure of soil to erosion by removal of vegetation shall be limited to the smallest area practical and for the shortest time practical.</li> <li>• Seeding, mulching or other suitable stabilization measures shall be used to protect exposed erodible areas a minimum of two weeks in advance of the wet weather season.</li> </ul>	<p>Applicant or Applicant's Contractor</p>	<p>County of Sierra Planning &amp; Building Department</p>	<p>Ongoing During Construction Activities</p>	<p>Applicant</p>	<p>County of Sierra Planning &amp; Building Department</p>

# County of Sierra

## Firm Foundation Project

### Mitigation Monitoring & Reporting Program

<ul style="list-style-type: none"> <li>• Straw bales or sandbags shall be stacked at the job site for emergency erosion control work during rainstorms.</li> <li>• All erosion control devices shall be in place at the end of each working day during the wet weather season and directed by the County during the dry season when there is a forecasted probability of rain.</li> </ul>					
<b>VIII. HAZARDS &amp; HAZARDOUS MATERIALS</b>					
<p><b>MM 8.1 (Hazards)</b></p> <p>At minimum, a single, self-filling 24,000 gallon water tank shall be installed by the project applicant prior to project operations for fire protection purposes only. The tank and appurtenant plumbing shall meet Cal Fire design and installation requirements; shall be placed underground or otherwise designed to avoid freezing conditions; and shall contain apparatus approved by serving fire entities that conforms the water tank and plumbing with current fire agency standards or specifications. The location of the tank shall be approved by the serving fire entities and the Planning Department. On-going maintenance for the tank and plumbing shall be the responsibility of the property owner.</p>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department & Cal Fire	Constructed Prior to Project Operations & Maintained in Perpetuity	Applicant	County of Sierra Planning & Building Department & Cal Fire
<p><b>MM 8.2 (Hazards)</b></p> <p>The project shall implement the following requirements to minimize impacts related to fire hazards:</p> <ul style="list-style-type: none"> <li>• Site plans for dormitory construction shall comply with Public Resources Code 4290 standards as determined by Cal Fire at the time of building permit application.</li> <li>• Adequate onsite emergency vehicle turnouts and/or turnarounds shall be maintained onsite.</li> </ul>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department & Cal Fire	Prior to Building Permit Issuance & Maintained in Perpetuity	Applicant	County of Sierra Planning & Building Department & Cal Fire

# County of Sierra

## Firm Foundation Project

### Mitigation Monitoring & Reporting Program

<ul style="list-style-type: none"> <li>Site improvements shall comply with Cal Fire defensible space standards and other specifications and standards for fire safety, including: width and grade, signage and address requirements, construction standards, and creation and maintenance of defensible space.</li> </ul>					
<p><b>MM 8.3 (Hazards)</b></p> <p>The project shall implement the following requirements to minimize impacts related to fire hazards:</p> <ul style="list-style-type: none"> <li>All new buildings shall have roofing constructed with Class A materials, and street and building address signs designed to Cal Fire standards. All new construction shall be required to comply with California Building Code Chapter 7A, ignition-resistant building code standards.</li> <li>Cal Fire shall be consulted during the processing of building permit applications and may require, at their discretion, additional fire suppression systems (sprinklers, etc.) and/or water storage requirements.</li> </ul>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department & Cal Fire	During Permit Application	Applicant	County of Sierra Planning & Building Department & Cal Fire
<b>XII. NOISE</b>					
<p><b>MM 12.1 (Noise)</b></p> <p>The project shall implement the following requirements to minimize impacts related to noise:</p> <ul style="list-style-type: none"> <li>The project applicant/contractor shall restrict hours of construction activity to daytime hours of operation between 7 a.m. and 7 p.m., Monday through Friday. Construction hours on Saturdays shall be from 9:00 a.m. to 5:00 p.m., and on Sundays and observed holidays, construction may occur only between the hours of 10:00 a.m. and 6:00 p.m.</li> </ul>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department	Ongoing During Project Construction	Applicant	County of Sierra Planning & Building Department

# County of Sierra

## Firm Foundation Project

### Mitigation Monitoring & Reporting Program

<p><b>MM 12.2 (Noise)</b></p> <p>Unless a use permit has first been issued by the County for a proposed event, outdoor community events held at the project site shall not exceed 70 dB day night average (Ldn) community noise equivalent level (CNEL) measured at any property line of the site and shall be restricted to daytime hours between 7:00am and 7:00pm, Monday through Friday; 9:00am to 5:00pm on Saturdays; and 10:00am to 6:00pm on Sundays and observed holidays.</p>	Applicant	County of Sierra Planning & Building Department	Ongoing During Project Operations	Applicant	County of Sierra Planning & Building Department
<b>XIV. PUBLIC SERVICES</b>					
<p><b>MM 14.1 (Public Services – Fire Protection)</b></p> <p>Dedicated water storage for fire suppression shall be installed by the project proponent prior to project operations for fire protection purposes only, as stipulated in Mitigation Measure <b>MM 8.1 (Hazards)</b>.</p>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department & Cal Fire	Constructed Prior to Project Operations & Maintained in Perpetuity	Applicant	County of Sierra Planning & Building Department & Cal Fire
<b>XVI. TRANSPORTATION &amp; CIRCULATION</b>					
<p><b>MM 16.1 (Transportation and Circulation)</b></p> <p>The project shall be required to implement the following requirements to minimize impacts related to parking during special community events:</p> <ul style="list-style-type: none"> <li>• Prohibit offsite parking along Ridge Road.</li> <li>• Maintain the gravel area beyond the bus loop annually to ensure its availability for parking.</li> </ul>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department	Ongoing During Project Operations	Applicant	County of Sierra Planning & Building Department
<p><b>MM 16.2 (Transportation and Circulation)</b></p> <p>The project shall be required to implement <b>MM 8.3 (Hazards)</b> which requires the maintenance of adequate onsite emergency vehicle turnouts and/or turnarounds and compliance with Cal Fire specifications and</p>	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department	Ongoing During Project Operations	Applicant	County of Sierra Planning & Building Department

**County of Sierra  
Firm Foundation Project  
Mitigation Monitoring & Reporting Program**

standards for fire safety.					
<b>XVII. SERVICE SYSTEMS</b>					
<b>MM 17.1 (Service Systems)</b> The project shall implement <b>MM 8.1 (Hazards)</b> which requires installation of a 24,000 gallon fire suppression tank.	Applicant or Applicant's Contractor	County of Sierra Planning & Building Department & Cal Fire	Constructed Prior to Project Operations & Maintained in Perpetuity	Applicant	County of Sierra Planning & Building Department & Cal Fire

**Brandon Pangman**

---

**From:** Ghazala Jones <ghazala@firm-foundation.org>  
**Sent:** Wednesday, September 14, 2016 12:18 PM  
**To:** Tim Beals; Brandon Pangman  
**Cc:** Michael J. Cook  
**Subject:** Annual Summery Report for Compliance CEQA #20

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Tim and Brandon,

I am preparing the Annual Summery Report for Compliance to fulfill CEQA#20. I would appreciate if you will be so kind to take a look at this draft and let me know if I shall do more or less or any other comments before I sign and send a hard copy in (if hard copy is required or email is enough?). Many thanks for all your help with this.

\*\*\*\*\*

**Annual Summery Report for Compliance CEQA #20**

**Facility Improvements:**

Dorm construction with all necessary requirements fulfilled with permits obtained and satisfied. Further improvements made in lighting upgrade, generator etc.

**Classes held:**

One weekly class held for once a week for 5 weeks only with 4 students.

**Number of Employees:**

Three- One custodian overnighing regularly. two others overnighing periodically at the school since the permits given.

**Community activity:**

One dinner as a soft opening with friends on June 18th with 30 people present.

**Septic System:**

Has been reported by Nevada City Engineering already in July, finding no problems.

**Garbage Disposal:**

Weekly receipts are obtained at the dump station and are available for submittal if requested (since county keeps a copy, I am not attaching these here).

**Well Logs:**

The water system just got operational and we shall be sending proper data to you next month. Please see attached our operator's email.

**Outstanding items:**

The partially encroaching garage demo is still waiting for the neighbor's approval to cone onto her property to finish the task. Todate, all required insurances by her have been mailed to her more tan two weeks ago.

Further steps taken to ensure compliance with other various conditions such as 'no students trespassing" has been accomplished by building fence around the whole 20 acres of the school's Property., Security cameras installed through out the campus for further safety, emergency plans developed and submitted prior to occupancy.

Shall you have any further questions or concern regarding the above or any other issues, please do not hesitate to contact me.

Sincerely,

GHAZALA JONES, *DEAN*  
Firm Foundation Academy  
1999 Ridge Rd, N. San Juan CA, 95960  
Ph: 530-288-3247 Cell: 415-509-8735  
web: [firm-foundation.org](http://firm-foundation.org)

---

*"The GREATEST OF ALL PROTECTIONS IS KNOWLEDGE"*



***Certificate of Occupancy***  
***County of Sierra***  
***Department of Planning and Building Inspection***

*This Certificate issued pursuant to the requirements of Section 111.2 et sec of the California Building Code certifying that at the time of issuance this structure was in compliance with the various building and construction regulations of Sierra County and the adopted Building Codes for the group and division of occupancy and the use for which the proposed occupancy is classified.*

**Building Address:** 1999 Ridge Rd. Pike

**APN:** 006-140-013

**Building Permit No. :** 2016-15

**Building Owner:** Intellectual Investment LLC (Firm Foundation) **Address:** 1999 Ridge Rd. North San Juan CA 95960

**Occupancy Classification:** Mixed Occ.-Private adult school with dorms **Group:** R-2,R-3, A-2, A-4, & B **Use Zone:** Public Service

**Description of that portion of the structure for which this certificate is issued:** Whole structure

**Type Construction:** IV

**Code Edition:** 2013

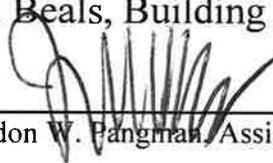
**Design occupant load:** NA

**Sprinkler System:** Yes

**Special conditions:**

Tim H. Beals, Building Official

Date: 6/6/2016

By:   
 Brandon W. Pangman, Assistant Director of Planning and Building

FRIZZ  
NOT TO SCALE



**APPROVED USES** (Per SCPD CUP # 1608) &

**OCCUPANCY GROUP CLASSIFICATIONS** (Per 2013 CBC)

## FIRM FOUNDATION ACADEMY

PLIOCENE RIDGE SCHOOL FACILITY  
1999 RIDGE RD., NORTH SAN JUAN, CA 95960

SEE OCCUPANCY CHARTS FOR DETAILED GROUP ANALYSIS (ATTACHED TO THIS DRAWING)

SHEET 2 OF 4

**FIRM FOUNDATION ACADEMY PROJECT INFORMATION: GROUP CONVERSION AND OCCUPANCY ANALYSIS**

**PROJECT OCCUPANCY CONVERSION CHARTS**

**ADMINISTRATION BUILDING - CONVERSION TO B GROUP**

NAME	E. AREA	E. GROUP.	N. GROUP	CBC
MAIN OFFICE	374	E	B	304, 305
OFFICE	120	E	B	304, 305
OFFICE	110	E	B	304, 305
CONFERENCE	450	E	B	304, 305
OFFICE	119	E	B	304, 305
OFFICE	169	E	B	304, 305
CORRIDOR	603	ANCILLIARY	ANCILLIARY	304, 305

**GYMNASIUM BUILDING - CONVERSION TO GROUP A-2, A-4**

NAME	E. AREA	(E.) GROUP.	N. GROUP	CBC
GYMNASIUM	6336	E.	A-2,A-4	303
KITCHEN	528	E	A-2	304, 305
OFFICE	110	E	B-	304, 305
RESTROOM	144	E	ANCILLIARY	303
SHOWER ROOM	575	ANCILLIARY	ANCILLIARY	303
RESTROOM	144	ANCILLIARY	ANCILLIARY	303
SHOWER ROOM	575	ANCILLIARY	ANCILLIARY	303
MECH/UTILITIES	736	ANCILLIARY	ANCILLIARY	303

**CLASSROOM BUILDING - CONVERSION TO B GROUP**

NAME	E. AREA	(E.) GROUP.	N. GROUP	CBC
CLASSROOM 1	899	E.	B	304, 305
CLASSROOM 2	899	E	B	304, 305
OFFICE	110	E	B	304, 305
OFFICE	88	E	B	304, 305
CORRIDOR	287	ANCILLIARY	ANCILLIARY	304, 305
RESTROOM	189	ANCILLIARY	ANCILLIARY	304, 305
RESTROOM	198	ANCILLIARY	ANCILLIARY	304, 305

**FIVE CLASSROOM BUILDING - CONVERSION TO R-2, R-3**

NAME	(E.) AREA	(E.) OCCUP.	N. OCCUP	CBC
DORM RM 1	1056	E-1	R-2	310.1
DORM RM 2	981	E-1	R-2	310.1
BUNK RM 3	915	E-1	R-2	310.1
BUNK RM 4	899	E-1	R-2	310.1
APARTMENT	1147	E-1	R-3	310.1
RESTROOMS	492	E-1	ANCILLIARY	310.1
CORRIDOR	864	E-1	ANCILLIARY	310.1

**SEPARATION REQUIREMENTS**

KITCHEN REQUIRES NO SEPARATION FROM A-2 AND A-4 OCCUPANCY AS PER TABLE 508.4

ONE HOUR SEPARATION REQUIRED BETWEEN RESTROOMS, SHOWER ROOMS AND A-2, A-4 OCCUPANCY AS PER TABLE 508.4 REQUIREMENT MET.

**FIRM FOUNDATION ACADEMY PROJECT INFORMATION: GROUP CONVERSION AND OCCUPANCY ANALYSIS**

**OCCUPANCY LOAD CHART - CLASSROOM BUILDING**

ROOM	GROUP	LOAD FACTOR	AREA	LOAD	EGRESS WIDTH (LOAD X 0.2")	AVAILABLE WIDTH	MAX TRAVEL
CLASSROOM 1	B	100	899	9	1.8		10'
CLASSROOM 2	B	100	899	9	1.8		24'
OFFICE	B	100	110	2	0.4		48'
OFFICE	B	100	88	1	0.2		40'
CORRIDOR	ANC.	100	119	0	0		
RESTROOMS	ANC.	100	385	0	0		
TOTALS			2500	21	4.2	72"	

**OCCUPANCY LOAD CHART - GYMNASIUM BUILDING**

ROOM	GROUP	LOAD FACTOR	AREA	LOAD	EGRESS WIDTH (LOAD X 0.2")	AVAILABLE WIDTH	MAX TRAVEL
GYMNASIUM	A-2, A-3	15	6064	866	173.2		116'
KITCHEN	B	200	528	3	0.6		30'
OFFICES	B	100	220	3	0.6		15'
RESTROOMS	ANC.	0	288	0	0		12'
SHOWER ROOMS	ANC.	0	1150	0	0		50'
MECH/UTILITY	ANC.	0	736	0	0		
STORES	ANC.	0	108	0	0		
TOTALS			9094	872	174.4	396"	

**OCCUPANCY LOAD CHART - FIVE CLASSROOM BUILDING**

ROOM	GROUP	LOAD FACTOR	AREA	LOAD	EGRESS WIDTH (LOAD X 0.2")	AVAILABLE WIDTH	MAX TRAVEL
DORM RM 1	R-2	200	1056	6	1.2		48'
DORM RM 2	R-2	200	981	5	1		48'
BUNK RM 3	R-2	200	915	5	1		64'
BUNK RM 4	R-2	200	899	5	1		36'
APARTMENT	R-3		1147	6	1.2		38'
RESTROOMS	ANC.		492	0	0		
CORRIDOR	ANC.		864	0	0		
TOTALS			6354	27	5.4	144"	

**OCCUPANCY LOAD CHART - ADMINISTRATION**

ROOM	GROUP	LOAD FACTOR	AREA	LOAD	EGRESS WIDTH (LOAD X 0.2")	AVAILABLE WIDTH	MAX TRAVEL
MAIN OFFICE	B	100	374	4	0.8		30'
OFFICE	B	100	129	2	0.4		54'
NURSE	B	100	119	2	0.4		38'
CONFERENCE	B	15	450	30	6		30'
OFFICE	B	100	119	2	0.4		10'
STAFF	B	100	270	3	0.6		72'
RESTROOMS	ANC.			0	0		
TOTALS				43	8.6	144"	

**PLUMBING REQUIREMENTS BASED ON OCCUPANCY**

- A ADMINISTRATION: EMPLOYEE LOAD: 13. TWO RESTROOMS REQUIRED
- B CLASSROOM: OCCUPANT LOAD: 21. TWO RESTROOMS REQUIRED
- C GYMNASIUM: OCCUPANT LOAD: ANCILLIARY TO ALL OTHER USES: 61 STUDENTS AND STAFF. 23 FIXTURES - MEN, 34 FIXTURES - WOMEN
- D ADDITIONAL RESTROOMS LOCATED IN ADJOINING ADMINISTRATION, AND CLASSROOM BUILDINGS

EDMUND G. BROWN JR.  
GOVERNORMATTHEW RODRIGUEZ  
SECRETARY FOR  
ENVIRONMENTAL PROTECTION**State Water Resources Control Board**

Division of Drinking Water

June 2, 2016

Certified Mail

7012 3460 0003 1112 7918

Firm Foundation Academy  
1999 Ridge Road  
North San Juan, CA 95960

Attention: Ghazala Jones, Program Director

**Subject: PWS# 4600096 – Permit Application Acceptance**

On April 22, 2015, the State Water Resources Control Board Division of Drinking Water (Division) received a permit application from the Firm Foundation Academy (Academy) to operate a public water system at the site originally served as Pliocene Ridge School in North San Juan, CA.

The Division has received all required supporting documentation for the issuance of the Academy's operating permit for this facility. The Division finds the application to be complete and acceptable and your operating permit will be forthcoming. On May 18, 2016, staff engineer Stephen Rooklidge inspected the facility as part of the permitting process and found no deficiencies with the construction of the water treatment and storage system that would preclude operating the water system for public consumption. Any additional information required for the final permit will be requested by separate letter.

Therefore, based on the documentation submitted for this water source, bacteriological and chemical water quality results, and the recent inspection, our office has no objection at this time to the Academy supplying its customers with water produced by the treatment system while the Academy's operating permit is being prepared.

If you have any questions, please contact Stephen Rooklidge at (530) 224-2413 or me at (530) 224-4800.

A handwritten signature in black ink, appearing to read "Michael J. McNamara".

Michael J. McNamara, P.E.  
Lassen District Engineer  
SWRCB-DIVISION OF DRINKING WATERcc: Elizabeth Morgan, Sierra County Environmental Health  
Brandon Pangman, Sierra County Planning Division

ANDREW R. CASSANO  
Land Surveyor/Land Planner

JOHN E. BAKER  
Survey Coordinator

**EXHIBIT 7**  
WILLIAM D. GREEN  
Civil Engineer

## NEVADA CITY ENGINEERING, INC.

505 COYOTE STREET, SUITE B • P.O. BOX 1437  
NEVADA CITY, CALIFORNIA 95959 • TELEPHONE (530) 265-6911 • FAX (530) 265-8058

*Engineering • Surveying • Planning*

**Received**

Mr. Brandon Pangman  
COUNTY OF SIERRA  
Planning Department  
Post Office Box 530  
Downieville, CA 95936

July 28, 2016

AUG 10 2016

Sierra County Planning &  
Building Departments

**REGARDING:** Firm Foundation Academy: Septic System Inspection

Dear Brandon:

In accordance with the approval for the Firm Foundation Academy use permit, our firm has been retained to complete periodic reviews of the project septic system as required by the conditions of approval.

As you know, basic information about the system is on file in your office as a part of the use permit application. As Firm Foundation moved on to the property, they had the septic tank pumped and they also made repairs to broken pipes on the slope between the school and the leachfield located in the playing field.

Our firm's 38 years of experience in the rural areas of the Sierra have allowed us to be well versed in septic system design, installation, use, and repair. Our experience has included the observation and identification of occasional failed systems.

Leaking pipes, leaking septic tanks, and overburdened leachfields are characterized by the surfacing and puddling of effluent in and around the system. Failed septic systems are also characterized by the odor of sewer.

On July 13<sup>th</sup>, we conducted a thorough review of the septic system area, including collection lines, tank location and leachfield area. There were no signs of problems with the system. Our next visit is scheduled for January 2017.

Respectfully Submitted,



Andrew R. Cassano  
Land Surveyor and Planner

cc: Ghazala Jones  
/arc



***EMERGENCY ACTION PLAN***

Sierra County Planning &  
Building Departments

MAY 13 2016

Received

# EMERGENCY ACTION PLAN

for

Facility Name: Firm Foundation Academy

Facility Address: 1999 Ridge Rd.  
North San Juan, CA 95960

## EMERGENCY PERSONNEL NAMES AND PHONE NUMBERS

### DESIGNATED RESPONSIBLE OFFICIAL

Name: Ghazala Jones Phone: (415) 509-8735

Name: Brady Pryor Phone: (530) 913-3384

### EMERGENCY COORDINATOR:

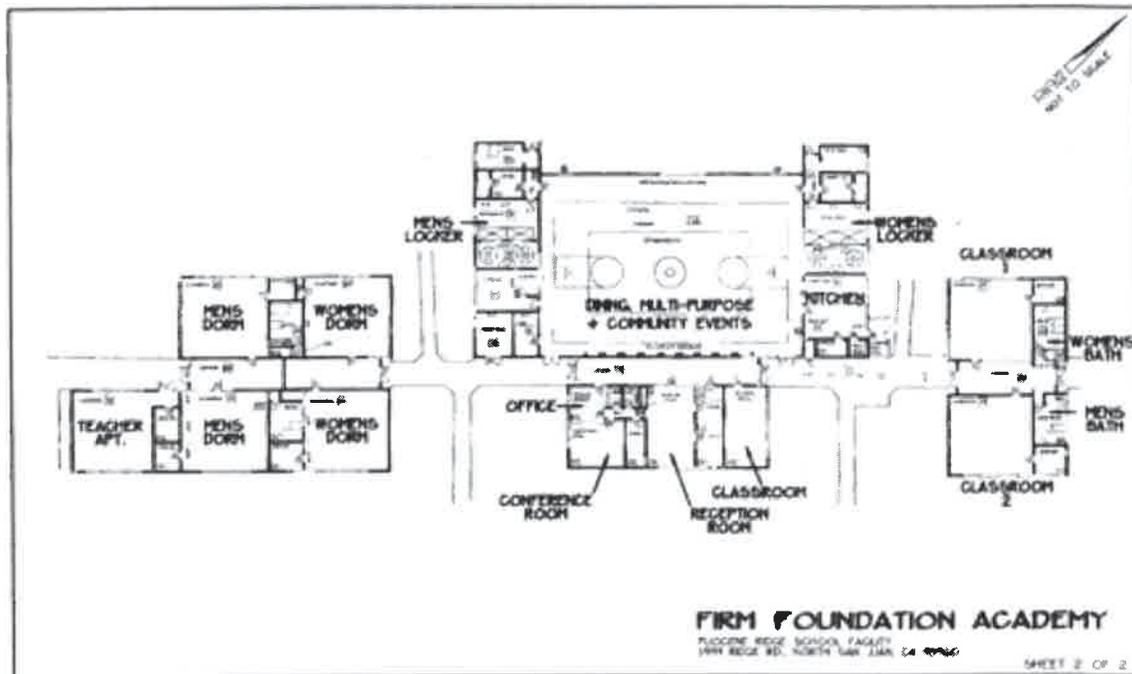
Name: Ghazala Jones Phone: (415) 509-8735

Name: Kyle Hall Phone: (530) 288-3391

Name: Brady Pryor Phone: (530) 913-3384

# EVACUATION ROUTES

- Evacuation route maps have been posted in each area. The following information is marked on evacuation maps:
  1. Emergency exits
  2. Primary and secondary evacuation routes
  3. Locations of fire extinguishers
  4. Fire alarm pull stations' location
  - a. Assembly points
- Site personnel should know at least two evacuation routes.



## EMERGENCY PHONE NUMBERS

FIRE DEPARTMENT: 911 (say: "Sierra County")  
PARAMEDICS: 911 (say: "Sierra County")  
AMBULANCE: 911 (say: "Sierra County")  
POLICE: 911 (say: "Sierra County")  
BUILDING CUSTODIAN Travis Hall (530) 288-0819

## UTILITY COMPANY EMERGENCY CONTACTS

**ELECTRIC:** PG&E  
Account # 8827502535-6  
1-(800)-743-5000

**GAS (propane):** Amerigas  
Account # 202363557  
1-(530)-273-7968

**TELEPHONE COMPANY:** at&t  
Account # 530 288 3247 081 6  
1-(800)-750-2355

# EMERGENCY REPORTING AND EVACUATION PROCEDURES

Types of emergencies to be reported by site personnel are:

- MEDICAL
- FIRE

## MEDICAL EMERGENCY

- Call medical emergency phone number (check applicable):
  - Fire Department 911 "say Sierra County"

Provide the following information:

- a. Nature of medical emergency,
  - b. Location of the emergency (address, building, room number),  
and
  - c. Your name and phone number from which you are calling.
- Do not move victim unless absolutely necessary.
  - Call the following personnel trained in CPR and First Aid to provide the required assistance prior to the arrival of the professional medical help:

Name:	Travis Hall	Phone:	288-3391	288-0819
Name:	Kyle Hall	Phone:	288-3391	205-7928

- If personnel trained in First Aid are not available, as a minimum, attempt to provide the following assistance:
  1. Stop the bleeding with firm pressure on the wounds (note: avoid contact with blood or other bodily fluids).
  2. Clear the air passages using the Heimlich Maneuver in case of choking.
- In case of rendering assistance to personnel exposed to hazardous materials, consult the Material Safety Data Sheet (MSDS) and wear the appropriate personal protective equipment. Attempt first aid ONLY if trained and qualified.

## **FIRE EMERGENCY**

### *When fire is discovered:*

- Activate the nearest fire alarm
- Notify the local Fire Department by calling 911. "say Sierra County"
- If the fire alarm is not available, notify the site personnel about the fire emergency by the following means:
  - Voice Communication
  - Phone Paging

### *Fight the fire ONLY if:*

- The Fire Department has been notified.
- The fire is small and is not spreading to other areas.
- Escaping the area is possible by backing up to the nearest exit.
- The fire extinguisher is in working condition and personnel are trained to use it.

### *Upon being notified about the fire emergency, occupants must:*

- Leave the building using the designated escape routes.
- Assemble in the designated area (parking lot turn around or lower field track)
- Remain outside until the competent authority (Designated Official or designee) announces that it is safe to reenter.

### *Designated Official, Emergency Coordinator: Travis Hall*

- Disconnect utilities and equipment unless doing so jeopardizes his/her safety.
- Coordinate an orderly evacuation of personnel.
- Perform an accurate head count of personnel reported to the designated area.
- Determine a rescue method to locate missing personnel.
- Provide the Fire Department personnel with the necessary information about the facility.

### *Area/Floor Monitors must:*

- Ensure that all employees and students have evacuated the area.
- Report any problems to the Emergency Coordinator at the assembly area.

### *Assistants to Physically Challenged should:*

- Assist all physically challenged employees in emergency evacuation.

## **EXTENDED POWER LOSS**

## **Firm Foundation Academy is equipped with emergency backup power.**

In the event of extended power loss to a facility certain precautionary measures should be taken depending on the geographical location and environment of the facility:

- Unnecessary electrical equipment and appliances should be turned off in the event that power restoration would surge causing damage to electronics and effecting sensitive equipment.
- Facilities with freezing temperatures should turn off and drain the following lines in the event of a long term power loss.
  - Fire sprinkler system
  - Standpipes
  - Potable water lines
  - Toilets
- Add propylene-glycol to drains to prevent traps from freezing
- Equipment that contain fluids that may freeze due to long term exposure to freezing temperatures should be moved to heated areas, drained of liquids, or provided with auxiliary heat sources.

### Upon Restoration of heat and power:

- Electronic equipment should be brought up to ambient temperatures before energizing to prevent condensate from forming on circuitry.
- Fire and potable water piping should be checked for leaks from freeze damage after the heat has been restored to the facility and water turned back on.

### Emergency Preparedness

- School equipped with three Helipads for helicopters and emergency vehicles.
- Landline telephones in every building.
- Three emergency evacuation routes: front entrance, southeast front. north to Bear Court.
- Upgraded fire alarm system with a dedicated phone line monitored at two sites: security firm and fire department.
- FFA has Cal Star life-flight insurance for students and staff.

## **CRITICAL OPERATIONS**

During some emergency situations, it will be necessary for some specially  
1999 Ridge Rd. North San Juan, CA 95960 – Ph: 530-288-3391 – Web: [www/firm-foundation.org](http://www/firm-foundation.org)

assigned personnel to remain at the work areas to perform critical operations.

Assignments:	Name	Job Title	Description of Assignment
School	Travis Hall	Custodian	Stay on, keep informed

- Personnel involved in critical operations may remain on the site upon the permission of the site designated official or Emergency Coordinator.
- In case emergency situation will not permit any of the personnel to remain at the facility, the designated official or other assigned personnel shall notify the appropriate people.

The following people should be contacted:

Name/Location: Ghazala Jones  
Telephone Number: (415) 509-8735

Name/Location: Kyle Hall  
Telephone Number: (530) 205-7928

Name/Location: Brady Pryor  
Telephone Number: (530) 913-3384

## TRAINING

The following personnel have been trained to ensure a safe and orderly emergency evacuation of other employees and students:

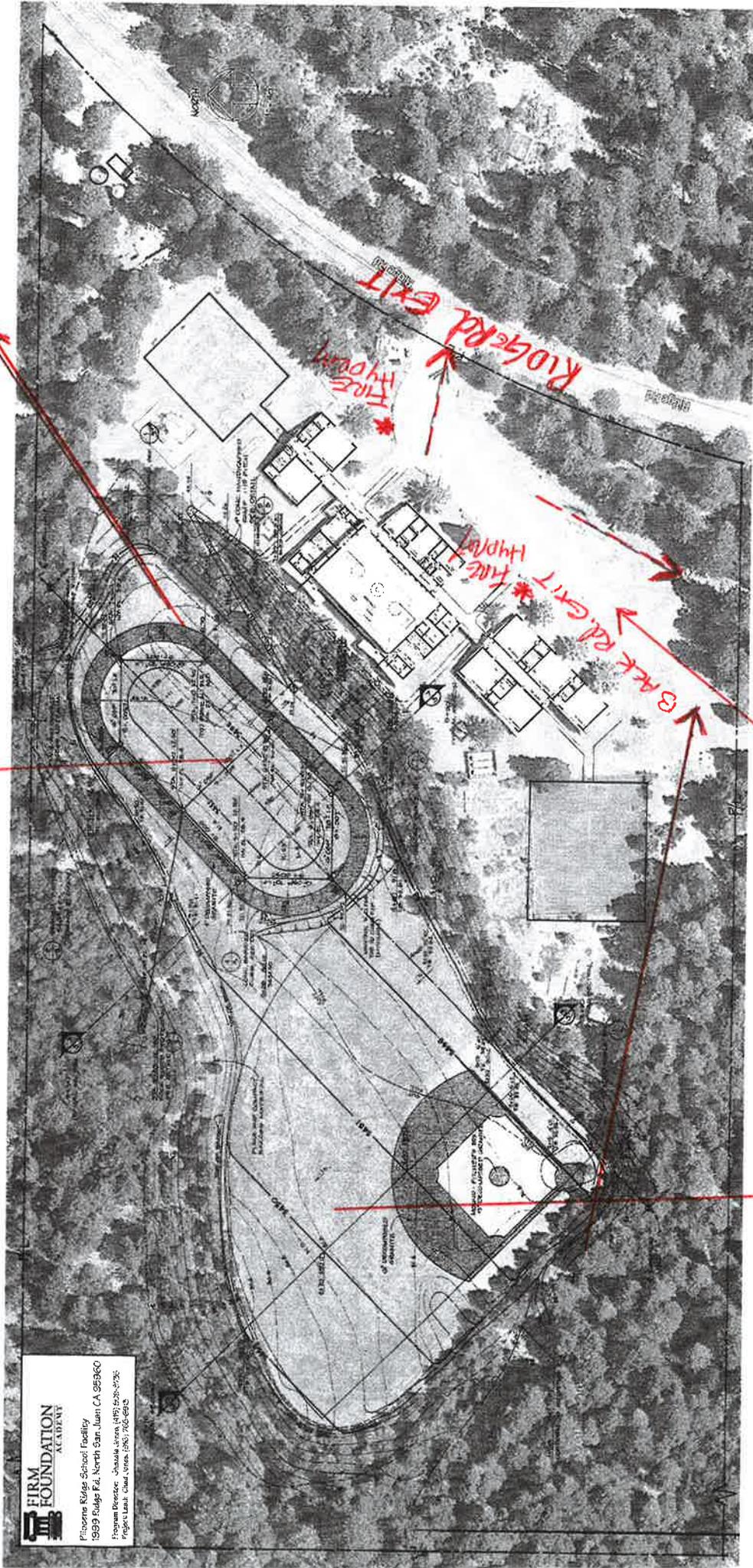
Facility: Firm Foundation Academy

Name	Title	Date
Ghazala Jones	Program Director	4/23/2016
Kyle Hall	Office Manager	4/23/2016
Travis Hall	Custodian	4/23/2016

EXIT TO BARKCOURT  
RD.

HELIPAD

EMERGENCY EXITS FROM FFA



Rio Grande Rd  
EXIT

FIRE  
HYDRANT

FIRE  
HYDRANT

BARK RD. EXIT

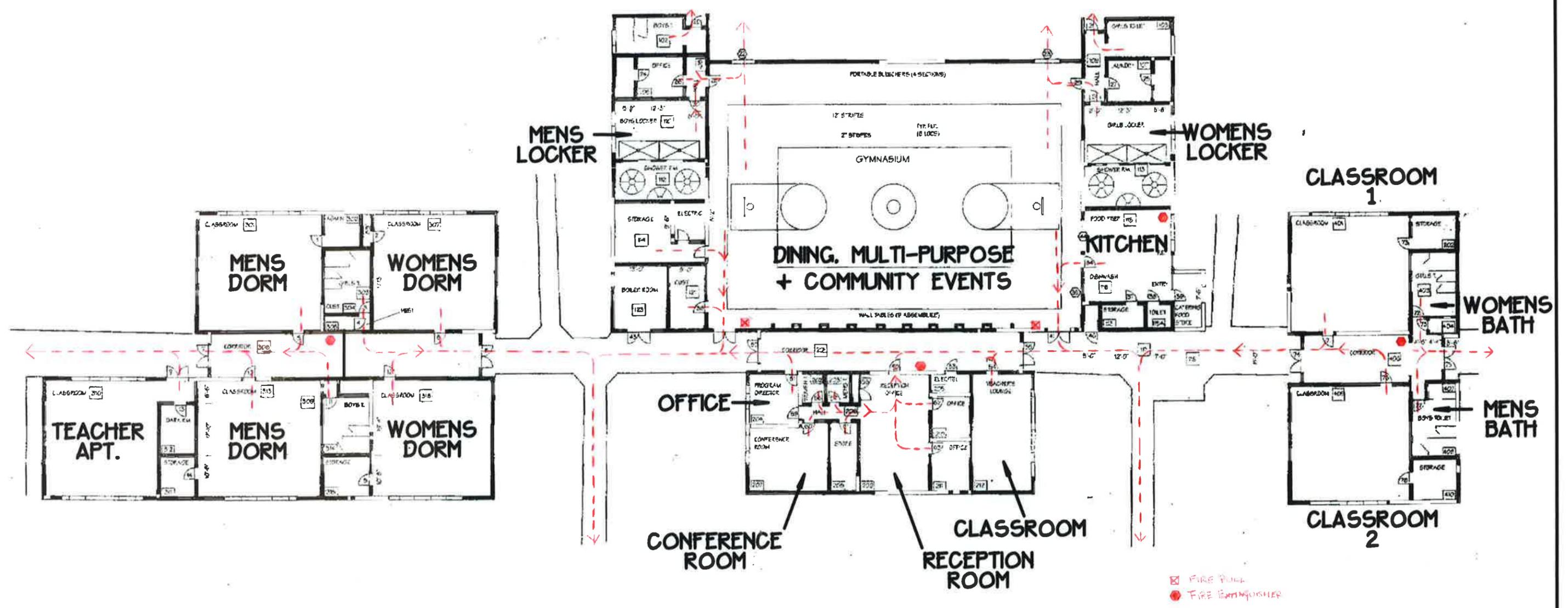
FOREST SERVICE Rd  
EXIT

HELIPAD

HELIPAD

**FIRM FOUNDATION ACADEMY**  
Pitooms Ridge School Facility  
9599 Ridge Rd., North San Juan CA 95960  
Program Director: Chasula Green (415) 625-2726  
Project Lead: Chasula Green (415) 702-6943

FRIZZ  
NOT TO SCALE



# FIRM FOUNDATION ACADEMY

PLIOCENE RIDGE SCHOOL FACILITY  
1999 RIDGE RD., NORTH SAN JUAN, CA 95960



***STUDENT HANDBOOK***  
*RULES OF CONDUCT*

## RULES OF CONDUCT

Our rules are similar to what is required of recruits during a BOOT CAMP. They are tough, they are fair, **and they are non-negotiable**. Welcome to our world, where you will learn more in three weeks than you thought you could learn in a semester.

## ATTITUDE

Not everyone who signs up for this program will be sure they can hack it...but we expect you to be sure you want to give it your best shot. We expect to receive hundreds of applications for a maximum of 90 slots. If you don't want to be here, you shouldn't come.

## SLEEP

Not everyone needs the same amount of sleep. But students will be sleeping in the same facility, and so you will have to respect the needs of others, just as they will have to respect your needs. It is critical that everyone who engages in intensive learning be well rested because sleep deprivation does not enhance learning capacity...in fact, it has the opposite effect. So, ***disturbing the sleep of other students will be completely unacceptable.***

## NOURISHMENT

The brain needs nourishment for intensive learning... and here again the needs of the individual may vary. We will provide three delicious and nourishing meals per day (with a vegetarian option) as well as snacks and beverages between meals. It is up to you to make sure that you eat and drink enough so that your brain will be continually fueled for the toughest work it has probably ever done.

## EXERCISE

In order for the brain to work well, the body has to be rested (see SLEEP), nourished (see NOURISHMENT) and it needs something else as well – the blood needs to be circulating, the muscles and bones and ligaments need to be moving. Most of us don't move around a lot when we are reading. We're not going to change that. But that means that if we are reading a lot we need to take breaks to get exercise, to move our bodies. We provide a gym, a track, paths in the woods...but it will be up to you to embrace this and not sit or lie around all day long.

## RELATIONSHIPS

It's summer, you think you are on vacation, you're hanging out with people your own age... we know that sparks will fly. But we're focused on one thing in this program, and that is intensive learning. There is no time for romantic relationships, and all of the complications that can ensue from them. So your instructors are going to be your aunts and your uncles, and your fellow students your cousins. We're all family here. If you have the hots for someone and it is reciprocated, get together ***after the program is finished***. But while you're here, we expect you to act like family. ***Due to privacy and safety issues: entering anyone else's bedroom is not allowed at any time of day or night. All chit chat and meetings must take place in public areas.***

## SAFETY

If you stay focused on this intensive program, you have no cause to be concerned about safety. But if you are ever the least bit concerned about your safety, we expect **that you will tell your dorm warden immediately**. If any of your fellow students or if any of the staff think you have a problem that relates to your safety or theirs, they will let us know and we will deal with it. We can't help you unless we know that you need help. *The campus is covered in high tech security cameras.*

## HEALTH

We ask that you take precautions so you come to us healthy and that you stay healthy while you are with us. *It is a remote area and everybody's health and safety is a real concern for FFA.* Therefore, we expect you to have medical insurance *and/or* accident insurance, in case you will need medical treatment. What happens if you get sick, and you can't concentrate on the program because of how awful you feel? We'll address the situation before it adversely affects others. *FFA is equipped to provide onsite CPR and airlift with Cal Star to the closest medical facility in case of life threatening issues. However, FFA is not responsible for any further individual's medical expenses.* Therefore, each student must carry medical insurance of their own with them prior to starting school at FFA. *Proof of insurance will be asked for at the time of admission.*

## VEHICLES

Students need to remain focused throughout the three-week period on the intensive program – **this is the only way it works, so we aren't willing to compromise**. Students will not be permitted to drive to the school or have vehicles at the school. No motorcycles, no ATVs, no bicycles. There are too many risks involved in permitting any travel off campus, and the greatest risk is distraction. **There is also no trespassing allowed on adjoining properties near the school.**

## PRESCRIPTION DRUGS

If you are prescribed medication, we will provide you with a safe and secure way of storing that medication so that only you will have access to it, and only when it is prescribed to be taken. Please bring an adequate supply of whatever prescriptions you are taking, so we won't have to make a special trip to a pharmacy and you can stay focused.

## HEALTH SUPPLEMENTS

Many people believe that taking certain vitamins and minerals, Omega 3 Fish Oil and herbal supplements is conducive to good health and superior brain function. You may bring such health supplements with you, and we will provide you with a safe and secure way to store them. In the event that students run out of supplements or that students who did not bring supplements wish to take them, **we cannot supply backup resources.**

## ALCOHOL

It interferes with brain function, so it is off limits to all students and staff during the program. Also, drinking alcoholic beverages is illegal for students under 21 years of age...which would be, most of you. **Violation of this rule will result in immediate suspension.**

## RECREATIONAL DRUGS

You may like to smoke...tobacco...or other things. That's your business. You may play around with other recreational drugs. That's also your business when NOT studying at FFA. **But there will be no recreational drugs on the premises of our school, none used by anyone during a session either on or off premises, and any infraction of this rule will result in immediate suspension. NO SMOKING! The campus is in a National Forest; fire hazards are very serious here.**

## COURTESY

We all like to be treated with courtesy and respect. Profanity, rudeness, vulgarity, insult – these are all forms of speech that make us unhappy and are not conducive to learning. **Please be on your best behavior.** Everyone will be able to focus optimally on learning if we all participate in making our school a model of courtesy. Courtesy knows no boundaries – it is required of staff and students alike.

## POLITICAL CORRECTNESS

Don't mix up courtesy with political correctness. We do not expect you to adhere to certain opinions or to use the standard language that is popular among your generation or your ethnic group. *You will have a great deal of latitude in your speech at this school – we want honesty, we want clarity, we will encourage creativity, thinking and speaking out of the box.* Be prepared to be shocked, by what others will say, by what you may end up saying. It's good for you. Anything that astonishes and unsettles and makes you think is good. *Of course we expect our students to behave with courtesy which includes trying to not be unnecessarily offensive,* but much more important, **do not think that taking offense is acceptable behavior. Being easily offended is not a virtue at our school.**

## COMMUNICATION WITH THE OUTSIDE WORLD

There will be times assigned for communication with the outside world – through phoning, texting, emailing, skypeing, Facebooking, etc. And during other times we expect that you won't be distracted by such communications. Just imagine how liberating this is going to feel! No longer at everyone's beck and call, having to drop whatever you are doing at any moment to answer this or that person! Usually about trivial matters too. Don't worry. We have free phones in every building with which you can call out to parents or other significant others at any time. If there is an emergency and they really urgently have to talk with you, we can receive that message and convey it to you immediately.

## **CREDIT**

If you want to get college credit for this intensive course – which would be ideal for you and for our school – we will need you to help us contact your counsellor or student advisor. Most colleges will give credit for such well-documented independent study, and some will also be willing to recognize this Whole Intensive Reading program as a transferred credit.

## **BREAK TIME**

What if you need a break? Everyone needs a break from time to time. Take a break and sleep, meditate, pray, go for a walk, eat a snack, have a conversation with someone else who is taking a break. We are going to push you to go farther, faster than you ever thought you could. *But we aren't heartless taskmasters.* We will have exercise breaks every two hours throughout the day. Moreover, every week we will have a half-day excursion to local scenic sites for hiking, swimming and relaxation. Nevertheless, this is no vacation. Remember, you won't find out what you are capable of unless you push yourself, unless you expect the outrageous of yourself. You can take a vacation for the rest of the summer...every moment of these days is precious and can never be repeated. *It is up to you to make the most of it.*

## **MEDIA AND USE OF AGGREGATE COURSE DATA**

During the course of your work, we may photograph you or videotape you and your class for use on our website, promotion or training videos. We may also use your test scores in aggregate to optimize and refine our approach. We will also share your personal portfolio showing all your work and accomplishments with your college or university in order to get you credit for your work.