



**Tim Standley**

Sheriff-Coroner  
County of Sierra  
State of California

100 Courthouse Square/PO Box 66  
Downieville CA 95936  
(530)289-3700 Fax (530) 289-3318

## REQUEST FOR RECORDS

Name (Last, First, Middle): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Mailing Address (if different): \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_ / \_\_\_\_\_

Preferred Method of Receiving Records: Mail Email Pick Up Fax # \_\_\_\_\_

Type of Record: Crime Report Traffic Accident Report Other \_\_\_\_\_

Associated Case Number: \_\_\_\_\_ Date of Incident: \_\_\_\_\_

Party of Interest: Person Involved Property Owner Attorney Parent/Guardian of Juvenile  
Authorized Individual (must provide notarized authorization)  
Other Party of Interest (Specify) \_\_\_\_\_

Was an Arrest Made/Are There Charges Pending? Yes No

**\*\*\*Note that if an arrest was made and charges are pending the report may not be available for release.**

I declare under penalty of perjury that I am I represent the party of interest identified in the record.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only: ID Verified Approved Denied

Date Provided Officer: \_\_\_\_\_