



**STATE OF CALIFORNIA, COUNTY OF SIERRA  
BOARD OF SUPERVISORS  
MINUTES  
REGULAR MEETING**

**Lee Adams, District 1**

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**Lila Heuer, District 2**

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**Paul Roen, Vice Chair, District 3**

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**Terry LeBlanc, District 4**

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**Sharon Dryden, Chair, District 5**

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The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on June 20, 2023, at 105 Beckwith Street, Loyalton Social Hall, Loyalton, CA. This meeting was recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Supervisor LeBlanc

**ROLL CALL**

**Present:** Lee Adams, Supervisor, District #1  
Lila Heuer, Supervisor, District #2  
Paul Roen, Supervisor, District #3  
Terry LeBlanc, Supervisor, District #4  
Sharon Dryden, Supervisor, Chair, District #5

**Staff:** Heather Foster, County Clerk-Recorder  
David Prentice, County Counsel  
Van Maddox, Auditor/Treasurer Tax Collector  
Bryan Davey, Director of Public Works/Transportation  
Brandon Pangman, Director of Planning/Building  
Mike Fisher, Sheriff/Coroner/OES Coordinator  
Chuck Henson, Chief Probation Officer  
Jeremy Miller, Chief Technology Officer

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**APPROVAL OF THE CONSENT AGENDA**

**APPROVED.** Motion: Roen/Heuer/Unanimous Roll Call Vote: 5/0

**12. CONSENT AGENDA**

12.A. Agreement between the County of Sierra and Placer County for pathology services. (SHERIFF)

**APPROVED,** Agreement 2023-065

12.B. Resolution approving an agreement with Axon Enterprise, Inc. for body-worn and in-car cameras and digital data storage and authorizing Sergeant Kameron Crawford to sign the agreement. (SHERIFF)

**ADOPTED,** Resolution 2023-067 and **APPROVED,** Agreement 2023-066

12.C. Approval of California Office of Emergency Services (CalOES) Fiscal Year 2023/2024 Victim Witness Grant. (DISTRICT ATTORNEY)

12.D. Agreement for services by the East Sierra Valley Chamber of Commerce for promotion of Sierra County during the 2023/2024 Fiscal Year. (AUDITOR)

**APPROVED,** Agreement 2023-067

12.E. Resolution approving Request for Proposal (RFP) documents and authorization to solicit requests for the Upper North Yuba Forest Health & Resilience Project, SNC#1063. (PUBLIC WORKS)

**ADOPTED,** Resolution 2023-068

12.F. Resolution approving Request for Proposal (RFP), Environmental Document (PA&ED), and authorization to solicit requests for Smithneck Road Rehabilitation project, Federal Aid Program Project Number RPSTPL-5913(081). (PUBLIC WORKS)

**ADOPTED,** Resolution 2023-069

12.G. Agreement between the California Department of Social Services and the County of Sierra to provide services or activities related to the Resource Family Approval (RFA) program. (SOCIAL SERVICES)

**APPROVED,** Agreement 2023-068

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- 12.H. Lease Agreement between Janet M. Hamilton, Pamela A. Brandon, and Sierra County for 22 Maiden Lane in Downieville, California. (SOCIAL SERVICES)

**APPROVED**, Agreement 2023-069

- 12.I. Agreement between The Regents of the University of California, on behalf of its Davis campus Continuing and Professional Education (the "CPE") and Sierra County Health and Social Services for ten (10) units of training. (SOCIAL SERVICES)

**APPROVED**, Agreement 2023-070

- 12.J. Professional Services Agreement between Locum Tenens and County of Sierra for Telemedicine services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2023-071

- 12.K. Professional services agreement between Dr. Don Stembridge, Ph.D., and Sierra County for behavioral health services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2023-072

- 12.L. Professional Services Agreement between Plumas Crisis Intervention and Resource Center and Sierra County for crisis line services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2023-073

- 12.M. Professional Services Agreement between WellSpace Health and Sierra County for substance use disorder services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2023-074

- 12.N. Professional Services Agreement between Progress House, Inc. and Sierra County for substance use disorder services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2023-075

- 12.O. Professional Services Agreement between North American Mental Health Services (NAMHS) and County of Sierra for Telemedicine and Medical Director services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2023-076

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- 12.P. Professional Services Agreement between Crestwood Behavioral Health, Inc. and Sierra County for adult residential care services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2023-077

- 12.Q. Resolution approving the Memorandum of Understanding (MOU) between Sierra County Superior Court and Sierra County Behavioral Health and authorizing the Clinical Director of Behavioral Health to sign the MOU. (BEHAVIORAL HEALTH)

**ADOPTED**, Resolution 2023-070 and **APPROVED**, Agreement 2023-078

- 12.R. Lease Agreement between the Elorza Family Trust and Sierra County Human Services for 35 SW Third Street in Loyalton, California. (PUBLIC HEALTH)

**APPROVED**, Agreement 2023-079

- 12.S. Professional Services Agreement between the County of Shasta and the County of Sierra for Epidemiological services. (PUBLIC HEALTH)

**APPROVED**, Agreement 2023-080

- 12.T. Professional Services Agreement between the County of Sierra and Robin K. Jaquez for nursing services. (PUBLIC HEALTH)

**APPROVED**, Agreement 2023-081

- 12.U. Resolution approving Plumas County Agreement No. PARTB2324SCPH, Ryan White Part B, and authorizing the Public Health Director to sign the agreement and all invoices to secure funds. (PUBLIC HEALTH)

**ADOPTED**, Resolution 2023-071 and **APPROVED**, Agreement 2023-082

- 12.V. Resolution adopting amended Schedule F, Health and Human Services/Behavioral Health to Resolution 2018-024, Sierra County Fee Schedule. (CLERK OF THE BOARD)

**ADOPTED**, Resolution 2023-072

- 12.W. Minutes from the regular meeting held on May 2, 2023. (CLERK OF THE BOARD)

- 12.X. Minutes from the regular meeting held on May 16, 2023. (CLERK OF THE BOARD)

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## **APPROVAL OF THE REGULAR AGENDA**

**APPROVED.** Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

## **REGULAR AGENDA**

### **2. PUBLIC COMMENT OPPORTUNITY**

At 9:03 a.m. Chair Dryden opened and closed the public comment opportunity with no members of the public addressing the Board.

### **3. COMMITTEE REPORTS & ANNOUNCEMENTS**

Chair Dryden reported that she will be attending the strategic planning meeting for AA4A in Sacramento on Thursday.

### **4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS**

The Chief Probation Officer reported on the partnership with the Courts and entering into an internal memorandum of understanding with Behavioral Health to help bring some of the Courts pretrial funds into Behavioral Health to provide services to satisfy court orders for treatment services with pretrial.

The Sheriff reported on recent search and rescue efforts and acknowledged county personnel who helped in these efforts.

The Interim Director of Public Health reported on recent program audits; the CalFresh Healthy Living application which was due on Friday and having shifted the focus of the program application to senior nutrition; receiving a two month extension to file the California Home Visiting Program application and working on an MOU with Nevada County Healthy Babies program to implement the program; and the recent visit from the State Office of Health Equity.

The Interim Director of Social Services reported on upcoming program audits; working on the system improvement plans for child welfare and CalWorks; the status of recruitments in the department; and looking for networking opportunities to coordinate the county public guardian efforts.

Assistant Director of Personnel Judi Behlke provided an update on staffing in county departments and the upcoming Trindel audit.

The Director Planning reported on the status of the recruitment for the Building Inspector position.

Clinical Director of Behavioral Health Kathryn Hill reported on upcoming Drug Medical and Substance Abuse funding audit and the CalAIM payment reform and looking

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at becoming our own Mental Health Plan rather than being part of Placer's Mental Health Plan.

The Director of Transportation reported that the North Yuba Project RFP was advertised prior to the Board of Supervisors' authorization due to timeline; coordinating shuttle loading in Downieville to make it more user friendly; the FEMA scoping meeting tomorrow to go over projects from prior storm damage; the status of the two bridge projects and Highway Safety Guardrail project; the courthouse generator project starting today; the replacement of the Court's AC unit; and the status of the Kentucky Mine project.

## **5. FOREST SERVICE UPDATE**

Sierraville District Ranger Rachel Hutchinson provided an update on the 126 mile roadside fuels reduction treatment project; the Sierra Nevada Conservancy approving funding to continue work around Antelope Valley Road; having resubmitted the proposal to the Sierra Nevada Conservancy for a fuel reduction project around Jackson Meadows; and the status of campgrounds opening.

Beckwourth District Ranger Michael Rahe provided an update on staffing; the status of wildfire crisis projects; prescribed burning on the district; reforestation; the status of campgrounds opening; the range fencing replacement project; and the roadside hazard project.

Yuba River Deputy District Ranger Andrew Mishler provided an update on prescribed burning on the district; ongoing fuels reduction projects on the district; the North Yuba EIS objection review held last week, and the initial assessment is positive; continuing to assess and open recreation sites and campgrounds on the district; and the status of campgrounds that have been closed for a couple of years.

Supervisor Adams Lee questioned the status of Packer Lake Road with respect to snow removal and the status of the Ramshorn Campground.

Deputy District Ranger Mishler responded that they are still assessing the Ramshorn Campground with respect to the clean-up and it could be open in the next month or two. With respect to Packer Lake Road, they have not had a recent report on snow removal, but the engine staff is aware that a request might come through to do snow removal.

Supervisor Adams further requested Deputy District Ranger Mishler make the opening of the road a priority.

## **11. TIMED ITEMS**

### **11.A. 10:00AM RESOLUTION OF APPRECIATION**

Presentation of Resolution of Appreciation for Chris Alexander, Health and Human Services Facilities Manager.

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Chair Dryden presented the Resolution of Appreciation to Chris Alexander, Health and Human Service Facilities Manager.

Comments were received by the Interim Director of Public Health, Interim Director of Social Services, and the Director of Transportation.

**11.B. 10:30AM SIERRA BUTTES TRAIL STEWARDSHIP**

Continued discussion/possible action on the Sierra Buttes Trail Stewardship request for the County to provide snow removal services on Packer Saddle Road prior to the upcoming Downieville Classic bike race to be held on July 13th through July 16th.

Supervisor Adams briefly explained that the Sierra Buttes Trail Stewardship is not in attendance as they now believe the request will not be needed. Supervisor Adams further suggested continuing this item to the next meeting just to be sure, however he believes nature will take care of this herself.

Brief discussion ensued.

By consensus, the Board continued this item to the next meeting to be held on July 5, 2023.

**6. OFFICE OF EMERGENCY SERVICES (OES) - SHERIFF FISHER**

6.A. Resolution approving the purchase of a command vehicle (2023 Ford F-150) and radio equipment from the Office of Emergency Services (OES) budget.

The Sheriff provided background on the request to purchase a command vehicle and radio equipment using the remaining OES American Recovery Plan Act grant award in the amount of \$54,096 which needs to be expended by the end of the month. The Sheriff further reviewed what the command vehicle would be available for, needing to find supplemental funding for the installation of the equipment in the vehicle, and having received three quotes to purchase a Ford F150.

The Board moved to adopt the resolution approving the purchase of a command vehicle (2023 Ford F-150) and radio equipment from the Office of Emergency Services (OES) budget.

**ADOPTED**, Resolution 2023-073. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

**7. INFORMATION SYSTEMS - JEREMY MILLER**

7.A. Resolution amending the Sierra County Information Technology (IT) Policy to include updated verbiage regarding Mobile Data Device Policy, Multi-Factor Authentication (MFA), and Virtual Private Network (VPN).

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The Chief Technology Officer provided background on the recent issues with security and having to apply multi-factor authentication (MFA) and retention policies to secure the network. The CTO further reviewed in detail the proposed amendments to the policy.

The Board moved to adopt the resolution amending the Sierra County Information Technology (IT) Policy to include updated verbiage regarding Mobile Data Device Policy, Multi-Factor Authentication (MFA), and Virtual Private Network (VPN).

The Sheriff commented that Sierra County is not the only county implementing MFA, Nevada County is doing triple authentication.

Supervisor Adams commented on the email retention discussion held at the Department Managers meeting and reiterated that a week from Friday, June 30, 2023 is the drop dead date.

The Auditor expressed concerns with the two recent incidents and this becoming a very serious matter with respect to costs to the county.

**ADOPTED**, Resolution 2023-074. Adams/Roen/Unanimous Roll Call Vote: 5/0

- 7.B. Discussion/action regarding upgrading meeting capabilities for the Downieville Board Chambers, Sierraville School and Loyalton Social Hall and adoption of resolution authorizing the Auditor to make changes to the 2023/2024 Preliminary Budget to allocate additional funds out of the Local Assistance Tribal and Consistency Funds (LATCF).

The CTO provided background on the upgrade to the meeting locations in Downieville, Sierraville and in Loyalton.

Discussion ensued regarding the quotes received.

The Clerk clarified that request is to pay for the meeting room upgrades out of the LATCF.

The Board moved to authorize the purchase of equipment and services from ELB US Inc. and to adopt the resolution authorizing the Auditor to make changes to the 2023/2024 Preliminary Budget to allocate additional funds out of the Local Assistance Tribal and Consistency Funds (LATCF).

**ADOPTED**, Resolution 2023-075. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

## **8. PUBLIC WORKS/TRANSPORTATION - BRYAN DAVEY**

- 8.B. Resolution adopting Solid Waste Fees for Fiscal Year 2023/2024.



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The Director of Transportation provided background on the Solid Waste fees which fee will be the same as last year and the cubic yards increased as with COVID resolving itself they expect to receive more waste through recreational use.

The Board moved to adopt the resolution adopting Solid Waste Fees for Fiscal Year 2023/2024.

In response to Supervisor Adams' inquiry, the Director confirmed the fee for residential use is same, and the increase in revenue comes from the volume of cubic yards coming into the solid waste system.

**ADOPTED**, Resolution 2023-076. Motion: Roen/Heuer/Unanimous Roll Call Vote: 5/0

8.A. Resolution approving proposed Solid Waste Budget for Fiscal Year 2023/2024.

The Director of Transportation briefly reviewed the proposed solid waste budget for the 2023/2024 fiscal year.

The Board moved to adopt the resolution approving proposed Solid Waste Budget for Fiscal Year 2023/2024.

**ADOPTED**, Resolution 2023-077. Motion: Roen/LeBlanc/Unanimous Roll Call Vote: 5/0

## 9. BOARD OF SUPERVISORS

9.A. Approval of letter in opposition to ACA 11 (Ting) with respect to the abolishment of the California State Board of Equalization (BOE). (SUPERVISOR ADAMS)

Supervisor Adams provided background on ACA 11, which was brought to the Board's attention via email by the Assessor, and the impact of losing this organization to County Assessor's, specifically rural counties.

The Board moved to approve the letter in opposition to ACA 11 (Ting) with respect to the abolishment of the California State Board of Equalization (BOE).

**APPROVED**. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

9.B. Discussion/possible action in regards to Senate Bill 584 (Limón) which proposes to add a 15% tax on short-term rentals to fund affordable housing projects. (CLERK OF THE BOARD)

The Clerk briefly introduced the item and recommended the Board discuss the impacts of SB 584 and then decide whether to direct staff to draft a letter.

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The Treasurer/Tax Collector reviewed the impact of SB 584 to the county's transient occupancy tax.

Supervisor Adams indicated that he doesn't have strong opinions on this legislation, however the Board did previously take action to slow down short-term rentals and if the county opposes this bill, it will be seen as talking out of both sides of their mouth. Supervisor Adams added that the county lived without short-term rentals for decades and doesn't see this as that big of an issue. His opinion would be to stay out of this.

Supervisor Heuer indicated that as an innkeeper this is just another way to tax strangers rather than locals; this is to fund affordable housing and there is no evidence that this will help do so in Sierra County. Supervisor Heuer further expressed concerns with how this will impact short-term rentals and suggested the Board weigh-in on this legislation.

The Director of Planning indicated that the new short-term rental ordinance went into effect January 1, 2023, so if someone just bought a house in the county, they would have to own it for two years before they could apply for an application for a short-term rental.

In response to Supervisor Heuer's inquiry, the Director explained that the county has received 33 applications for short-term rentals. Fifteen of the applications have been permitted, three have been denied, and fifteen are still pending as incomplete. The Director further indicated that the ordinance has had a chilling effect on short-term rentals in the county.

Supervisors Heuer and Roen expressed their support of sending a letter in opposition to SB 584.

Chair Dryden concurred with sending a letter in opposition to SB 584.

Following brief discussion and by consensus, the Board directed staff to draft a letter for review at the next Board meeting.

9.C. Appointment of Board of Supervisor representatives to the Long Valley Groundwater Management District. (CLERK OF THE BOARD)

The Board moved to reappoint Supervisor Heuer as the Board representative to the Long Valley Groundwater Management District.

**APPROVED.** Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

9.D. Discussion/action regarding modifying the start time of the July 5, 2023, Board of Supervisors meeting. (CLERK OF THE BOARD)

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The Director of Transportation suggested starting the meeting in the afternoon to accommodate the transition from the meeting to the retirement party for Tim Beals which is scheduled at 5:00 p.m.

Following brief discussion and by consensus, the Board directed the Clerk to determine what time to schedule the meeting in the afternoon based on the length of the agenda.

Chair Dryden announced that the Board would convene at 1:15 p.m. to discuss Closed Session Item 10.A.

**10. CLOSED SESSION**

- 10.A. Closed session pursuant to Government Code section 54957 – Public Employment – Director of Behavioral Health.
- 10.B. Closed session pursuant to Government Code Section 54957 - Public Employment - County Counsel.
- 10.C. Closed session pursuant to Government Code section 54957 – performance review regarding Director of Transportation/Public Works.
- 10.D. Closed session pursuant to Government Code Section 54956.9 (d)(2) - conference with legal counsel - 2 cases.

**CLOSED SESSION STATEMENT**

The Board met in closed session from 11:26 a.m. to 2:42 p.m. County Counsel reported that the Board provided direction to staff on Item 10.A.; he is unaware of what happened under Item 10.B.; the Board completed the performance review for the Director of Transportation on Item 10.C.; and the Board directed staff on Item 10.D.

(Clerk Note: Information and direction was given on Item 10.B.)

**ADJOURN**

At 2:43 p.m., with no further business, Chair Dryden adjourned the meeting.

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SHARON DRYDEN, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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HEATHER FOSTER  
CLERK OF THE BOARD