

SIERRA COUNTY TRANSPORTATION COMMISSION  
P. O. BOX 98 – DOWNIEVILLE, CALIFORNIA 95936

COMMISSIONERS

SHARON DRYDEN  
LILA HEUER  
PAUL ROEN - VICE CHAIR  
TERRY LEBLANC - ALTERNATE

PAUL CUETO - CHAIR  
DORIE GAYNER  
JERRY GEROW  
DARLENE RIEDE

WEDNESDAY  
MARCH 15, 2023  
10:00 A.M.

305 SOUTH LINCOLN  
SIERRAVILLE, CA

MINUTES

**1. Call to Order and Roll Call:**

The meeting was called to order at 10:03 a.m. by Chair Cueto.

**Roll Call:**

Commissioners Present: Dryden, Heuer, Gayner, Gerow, Cueto

Commissioners Absent: Roen, Riede

A Quorum was established.

Staff Present: Monica Beachell, Substitute Executive Secretary; Bryan Davey,  
Transportation Planner; Tim H. Beals, Executive Director

Also in attendance: Carolyn Widman, Executive Director, Incorporated Senior Citizens of  
Sierra County; Gloria Shelton, Transportation & Coordinator, Incorporated Senior Citizens  
of Sierra County; Caltrans District 3 – Regional Planner Liaison, David J. Dosanjh (Remote);  
Sandra Loving, President, Golden Ray Senior Citizens; and Kathy Williams, Transit  
Coordinator, Golden Ray Senior Citizens

**2. Pledge of Allegiance:** Led by Chair Cueto.

**3. Approval of Agenda:**

**Commission Action:** Commissioner Gayner moved to approve the agenda; seconded by  
Commissioner Dryden. Motion was carried unanimously by roll call vote.

**4. Approval of Minutes:**

**Commission Action:** Commissioner Gayner moved to approve the minutes of January  
18, 2023; seconded by Commissioner Heuer. Motion was carried unanimously by roll  
call vote.

**5. Announcements:**

Chair Dryden addressed the Commission noting that Executive Director Tim Beals  
announced his retirement for June 2, 2023. She suggested that the Commission plan a “roast

and toast” to commemorate Executive Director Beals’ 50 years of service, possibly at his last SCTC meeting.

**6. Public Comment Opportunity:**

No public comment was given.

**7. Transit Issues:**

Transportation Planner Davey addressed the Commission and presented the following financial reports from Van Maddox.

2024 Fiscal Year Revenue:

- SGR: \$5,372
- STA: \$39,990
- LTF: \$65,000
- 5311: \$62,400
- TOTAL REVENUE FOR 2024 FISCAL YEAR: \$160,000

2024 Fiscal Year Anticipated Costs:

- Operational costs: \$160,000
- SCTC costs: \$2,000
- A87 costs: \$14,301
- Audit costs: \$4,000
- TOTAL 2024 FISCAL YEAR ANTICIPATED COSTS: \$180,301

2024 Fiscal Year Fund Estimates & Capital Carryover:

- Capital carryover: \$50,400.03
- American Rescue: \$50,000
- COVID 19 grant carryover: \$27,731
- 5311: \$62,400
- LFT: \$71,472
- COVID 2: \$26,128

COVID funding is eligible to be used at 100%. The 5311 funding cannot be combined with COVID funding, leaving 55% of the 5311-funding ineligible to be expended, making a \$26,000 deficit.

Once the COVID funding is expended, which created a \$77,000 spike, the budget needs to be reduced to approximately \$140,000 per year. Midyear estimates should be provided by the Commission, which will be given to Auditing, which will produce the final budget. The final budget will be adopted in May.

Transportation Planner Davey solicits allocation amounts from the Commissioners for the next meeting. The amounts will be adopted or revised for May, including allocations for the Unmet Needs meeting.

Commissioner Dryden recommends \$150,000 to be split between both agencies.  
Commissioner Heuer seconds.

Resolution approving Section 5311 Transit Grant application and authorizing Executive Director to execute application and related documentation including Programming of Projects (POP) and authorizing County Counsel to execute Certifications and Assurances for Fiscal Year 2023 Transit Funding.

**Commission Action: Commissioner Dryden moved to adopt resolution approving Section 5311 Transit Grant application and authorizing Executive Director to execute application and related documentation including Programming of Projects (POP) and authorizing County Counsel to execute Certifications and Assurances for Fiscal Year 2023 Transit Funding; seconded by Commissioner Heuer. Motion was carried unanimously by roll call vote.**

Unmet Transit Needs hearing scheduled for May 17, 2023 at the Sierraville School, 305 South Lincoln Street, Sierraville, CA 96118.

**8. Overall Work Program:**

OWP activities are up to date with Caltrans, and program is on track with the current plan in place. GreenDot is assisting with a draft for the next OWP, which will be submitted to Caltrans. David Dosanjh commented on the Caltrans "Bootcamp" that was postponed, in lieu there were informal discussions with Gary Arnold on OWP development.

**9. Audits:**

Financial Statements Audit Report for FY21/22 for *Golden Ray Senior Citizens of Sierra County, Inc.* prepared by Pehling, PNPCPA in conformity with accounting principles generally accepted in the United States of America.

Mr. Davey reviews the Audit Report with the Transportation Commission, which is presented annually. No audit exception has occurred, and Executive Director Beals notes that the efforts for budgeting by the Commission are exceptional.

**10. CALTRANS Report and Other Transportation Discussion/Direction Items and Updates**

**Caltrans Report:** Participants for the Caltrans Annual Coordination meeting scheduled for May 23, 2023:

- Commissioner Cueto
- Commissioner Heuer
- Commissioner Reide
- Commissioner Roen
- Transportation Planner Davey

**Project Updates:** Mr. Davey gives an update on the Smithneck Road project. It is approved to go out to bid. A consultant must be hired for study and design.

David Dosanjh gives an update on California traffic control zones, which were approved. Speed zone surveys for state highways, additional information will be provided at annual coordination meeting.

**Other Transportation Issues:** Commissioner Dryden asks Caltrans for better winter weather advisories to be placed on the road, particularly when Highway 49 is closed. She also asks for better communication between Caltrans and the County when Highway 49 is closed, as it deeply affects County operations.

Commissioner Heuer asks Caltrans and the Commission to address and remove Highway 49, Galloway Street, Henness Pass Road and other County maintained roads as “alternate routes” from Google Maps and other GPS providers. There has been an increase in GPS guided accidents on roads that are not intended for passenger vehicles during inclement weather.

**11. Schedule Next Meeting:**

The next meeting is scheduled for May 17, 2023, at Sierraville School.

**12. Adjourn:**

Chair Cueto adjourned the meeting at 11:40 a.m.

  
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**Paul Cueto, Chair**  
**Sierra County Transportation Commission**

**ATTEST:**

  
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**Suzanne Smith, Executive Secretary**