



**STATE OF CALIFORNIA, COUNTY OF SIERRA
BOARD OF SUPERVISORS
MINUTES
REGULAR MEETING**

Lee Adams, Chair, District 1

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Peter W. Huebner, Vice-Chair, District 2

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Paul Roen, District 3

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Jim Beard, District 4

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The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on November 1, 2016 in the Board of Supervisors' Chambers, Courthouse, Downieville, CA. This meeting was recorded for posting on the Board of Supervisors' website at www.sierracounty.ca.gov.

PLEDGE OF ALLEGIANCE: Led by Supervisor Beard

ROLL CALL

Present: Lee Adams, Supervisor, Chair, District #1
Peter W. Huebner, Supervisor, Vice-Chair, District #2
Paul Roen, Supervisor, District #3
Jim Beard, Supervisor, District #4
Scott A. Schlefstein, Supervisor, District #5

Staff: Heather Foster, County Clerk-Recorder
David Prentice, County Counsel
Van Maddox, Auditor/Treasurer/Tax-Collector
Tim Beals, Director of Planning and Transportation
Lea Salas, Assistant Director of Health and Human Services
Tim S. Standley, Sheriff-Coroner

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APPROVAL OF CONSENT AGENDA

The Board moved to approve the Consent Agenda.

APPROVED. Peter/Roen/Unanimous

12. CONSENT AGENDA

- 12.A. Authorization to recruit and fill a Social Worker Supervisor I-II position. (SOCIAL SERVICES)
- 12.B. Approval to recruit, interview and hire a replacement Public Health Assistant I-III. (SOCIAL SERVICES)
- 12.C. Approval to recruit, interview and hire a replacement Account Technician I-III. (HEALTH & HUMAN SERVICES)
- 12.D. Resolution rescinding Sierra County Agreement 2016-106 due to clerical errors and approving a corrected Facilities Use Agreement with PG & E for use of a portion of the yard at the Alleghany Maintenance Facility, extending the termination date and corresponding fee for a period of six months. (PUBLIC WORKS)

ADOPTED, Resolution 2016-102

APPROVED, Agreement 2016-124

- 12.E. Resolution approving Agreement for Waste Disposal with Recology Ostrom Road, Inc. to dispose of contaminated soil from a diesel spill at the Goodyears Bar Road Maintenance Shop. (PUBLIC WORKS)

ADOPTED, Resolution 2016-103

APPROVED, Agreement 2016-125

- 12.F. Resolution designating the Sierra County Arts Council as the Local Arts Agency for 2017/2018. (CLERK OF THE BOARD)

ADOPTED, Resolution 2016-124

- 12.G. Minutes from the regular meeting held on October 4, 2016. (CLERK-RECORDER)
- 12.H. Minutes from the regular meeting held on October 18, 2016. (CLERK-RECORDER)

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APPROVAL OF REGULAR AGENDA

The Board moved to approve the Regular Agenda.

APPROVED. Motion: Huebner/Roen/Unanimous Roll Call Vote: 5/0

REGULAR AGENDA

2. PUBLIC COMMENT OPPORTUNITY

At 9:01 a.m. Chair Adams opened and closed the public comment opportunity with no persons addressing the Board.

3. COMMITTEE REPORTS & ANNOUNCEMENTS

Chair Adams reported that the Sierraville District Ranger has requested a meeting following the next Board meeting in Loyalton regarding the costs incurred to the County due to marijuana grows on the on east side of the County.

Supervisor Roen indicated that he would meet with the Sierraville District Ranger regarding this issue.

Chair Adams continued to report that the Clerk recently distributed a sample of the new county code format. Chair Adams added that the Clerk has also started seeking comments from any of the Department Managers and suggested that if there are no comments received, the Board allow the Clerk and himself to move forward.

By consensus, the Board authorized the Clerk and Chair Adams to move forward with the approval of the county code format if no comments are received.

Supervisor Schlefstein reported that the Lassen Plumas Sierra Community Action Agency will meet on Wednesday at 10:00 a.m. and they are about to finalize grants going to local agencies and community centers on both the east and west sides of the County.

Supervisor Roen reported that the Solid Waste Committee is scheduled to meet at 1:00 p.m. on November 7th in Loyalton.

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4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS

The Tax Collector reported on the potential tax sale of Loyaltan Mobile Home Park, noting he has had three inquiries and has also spoken to HCD and they are happy with the direction this is moving.

In response to Chair Adams inquiry the Tax Collector indicated that the tax sale will be held from December 2nd through December 5th and the sale information is available on the County website.

The Sheriff reported on the Child Abduction/Amber Alert incident in the County last Monday.

Chair Adams commented that CHP had a heavy presence in Downieville that day and thanked them for the assistance.

5. FOREST SERVICE UPDATE

Yuba District Ranger Karen Hayden provided an update on fuels reduction/pile burning projects; personnel updates; and an upcoming meeting with County staff to be held on November 9th at the Downieville workstation.

Ranger Hayden also announced that the Tahoe National Forest Service is one of four forests moving forward with a plan revision which will begin in the spring of 2017 and will take approximately three years and will include the public, local agencies, etc. as part of the development process

In response to Supervisor Schlefstein's inquiry, Ranger Hayden explained this is a revision of the land management plan and there will be opportunities for public comment.

Chair Adams questioned if Ranger Hayden had an update on the health of the forest in this region following the latest fly-over with respect to the tree mortality issue.

Ranger Hayden responded that she doesn't have the results yet but will send them as soon as she receives them. Ranger Hayden added that the Forest Service Entomologist will also be coming before the Board in December to review this issue.

Chair Adams also thanked Ranger Hayden and her staff for their assistance in issuing him a Christmas tree permit.

6. HEALTH & HUMAN SERVICES

6.A. Approval to partner with California State University, Chico in their Master of Social Work program.

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The Assistant Director of Health and Human Services provided background on the item, noting this agreement was established back in August and the program was designed to create retention in small counties and to educate social workers/behavior health staff so the County has educated personnel who provide service to our community. The Assistant continued to explain that the two practicums chosen were the Resource Family Approval under Social Services and the Student/Parent Navigator under the Mental Health Services Act and the oversight is through Lassen County so there is no cost to the County.

The Assistant Director apologized for not bringing this before the Board sooner as his program is up and running, however there are no individual employees working out of class through this.

The Board moved to approve the partnership with the California State University, Chico in their Master of Social Work program.

APPROVED, Agreement 2016-126. Motion: Schlefstein/Huebner/Unanimous Roll Call Vote: 5/0

- 6.B. Discussion, direction, and request for payment/reimbursement for three budgeted expenditures totaling \$476.16.

The Assistant Director of Health and Human Services provided history on the Community Academies program through the Mental Health Services Act (MHSA) which wherein they held localized community based trainings and within these trainings the MHSA allowed for food purchases. The Assistant Director continued to explain that this has evolved over the years where the majority was community base participants, however because this is a training that the department puts on they did require all of their staff to attend.

The Assistant Director continued to review the recent trainings that meals were provided for: 1) the Parenting Nurturing Class wherein they partnered with the Family Resource Center; and 2) the Pan Flu drills required by the state of California. The Assistant Director explained that in the past these meals have been approved by the Auditor's office, however she received call from the Auditor indicating these should not have been approved as the travel and per diem does not allow for this. She has since put out memo to cease and desist until they receive approval by the Board on this policy. Unfortunately, the Parenting class and the Pan Flu drills had already occurred.

The Assistant Director further indicated that her recommendation is to have a comprehensive policy and have this go to the Finance Committee.

The Auditor noted originally Carol Roberts had brought this forward and the Board approved it so long as it was predominantly public attending. What happened is this came before his office and they were told this was 80% employees so his office

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denied the payment. The Auditor added that going forward his office needs a definite written policy.

The Board moved to authorize reimbursement for three budgeted expenditures in the amount of \$476.16.

APPROVED. Motion: Roen/Schlefstein/Unanimous Roll Call Vote: 5/0

Following further discussion and by consensus, the Board referred the creation of a policy regarding providing meals for trainings to the Finance Committee.

7. PUBLIC WORKS/TRANSPORTATION - TIM BEALS

- 7.A. Discussion/direction to staff on schedule for Loyalton Landfill and Solid Waste Transfer Stations during the Christmas Eve and Christmas Holiday weekend as the holidays are observed on Friday the 23rd and Monday the 26th, and 24th and 25th are on Saturday and Sunday.

Following a brief introduction by the Director of Public Works, the Board moved to direct staff to keep the Loyalton Landfill and Solid Waste Transfer Stations open on December 26, 2016.

APPROVED. Motion: Schlefstein/Huebner/Unanimous Roll Call Vote: 5/0

- 10.B. Discussion/action regarding county costs incurred for drug enforcement activities on national forest lands and letter to Regional Forester. (CHAIR ADAMS)

Following brief discussion, the Board continued this item to the next meeting.

8. CLOSED SESSION

- 8.A. Closed Session pursuant to Government Code Section 54957 to consider employee discipline/dismissal/release.

The Board met in closed session from 9:42 a.m. to 10:02 a.m.

11. TIMED ITEMS

11.A. 10:00 AM SIERRA BUSINESS COUNCIL

Presentation by Paul Ahrns, Sierra Business Council Project Manager regarding energy use in Sierra County, and the goals and potential savings associated with the implementation of the Energy Action Plan (EAP).

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Mr. Paul Ahrns introduced Kriselda Bautista and Tashi Green and presented a PowerPoint on the Sierra County Energy Action Plan.

Chair Adams commented on the references to biomass in the presentation, noting he would like to see this issue hit more upon in the future as we have a stagnant cogen plant which could bring more energy to the grid in California and also reduce fire the danger in Sierra County.

In response to Supervisor Schlefstein's inquiries, Mr. Ahrns clarified that what is being funded is for the planning assistance and the plan is countywide.

The Board moved to accept the Energy Action Plan as presented.

APPROVED. Motion: Schlefstein/Huebner/Unanimous Roll Call Vote: 5/0

11.B. 10:30 A.M. BOARD OF EQUALIZATION

At 10:38 a.m., Chair Adams recessed the Regular Board meeting and reconvened as the Sierra County Board of Equalization.

At 10:43 a.m., Vice-Chair Adams recessed the Board of Equalization meeting and reconvened as the Sierra County Board of Supervisors with all members present.

9. COUNTY COUNSEL - David Prentice

9.A. Adoption of an urgency ordinance allowing the appointment of an interim Public Guardian.

County Counsel briefly explained that the urgency ordinance is necessary as the County Code allows the Board to appoint a Public Guardian however it must be the Director of Health and Human Services and there is no exception to this. Currently there is no one in this position, so in the absence of the Director of Health and Human Services this allows the Board to appoint someone as the interim Public Guardian.

The Board moved to adopt the urgency ordinance allowing the appointment of an interim Public Guardian.

ADOPTED, Ordinance No. 1076. Motion: Schlefstein/Huebner/Unanimous Roll Call Vote: 5/0

9.B. Discussion and appointment of an interim Public Guardian for the County of Sierra.

County Counsel briefly explained that this is necessary as the office of Public Guardian is currently vacant and the Public Guardian needs to deputize individuals to act in their capacity. County Counsel added that the Board had requested his firm to

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prepare a proposal for these services, however subsequent to this request it was determined to do this in house

The Board moved to appoint Leas Salas, Assistant Director of Health and Human Services as the Interim Public Guardian.

APPROVED. Motion: Roen/Huebner/Unanimous Roll Call Vote: 5/0

10. BOARD OF SUPERVISORS

- 10.A. Discussion/direction regarding temporary organization of the Department of Health and Human Services and direction on the recruitment process for the position of Director of Health and Human Services. (CHAIR ADAMS)

County Counsel provided brief background on the item.

The Auditor distributed a handout on information regarding potential headhunter companies to recruit, noting he believes CPS is the best out of the list provided. The County needs to do something different than what has been done in the past with respect to recruiting this position. For a price these firms would work with the Board and do everything up to final interview, including making sure the applicants qualify under state law.

Supervisor Schlefstein indicated that the costs for a headhunter are high and why not just advertise the position.

The Auditor indicated the Board can certainly do this, however these costs are not that high especially based on the failures the County has had and the need to get someone in this position with the right background and experience. The Auditor continued to explain the need for this type of recruitment and this being an allowable cost under realignment.

Chair Adams questioned if the Board decides to go with one of these companies, does the County need to do an RFP.

The Auditor clarified that this is a service contract so he is not aware that the Board has to do this. He would also be concerned about timing if the Board decides to do an RFP.

Chair Adams further suggested creating a committee to chat with these companies and come back with a recommendation to the Board at the next meeting. Chair Adams further acknowledged the need for consistency, good operation of the agency and stability of the morale, noting it would be nice to find a director who will be here for a long time.

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County Counsel added that both he and Margaret Long were contacted by the Auditor with the proposed list as they are familiar with these companies. They far prefer CPS but it doesn't mean they shouldn't talk to the top three firms and bring a recommendation back to the Board. County Counsel added that he would recommend one of these companies.

The Board moved to direct County Counsel, the Auditor and Assistant Director of Health and Human Services to bring a draft contract to the next Board meeting with the company that meets the best needs of the County.

APPROVED. Motion: Huebner/Roen/Unanimous Roll Call Vote: 5/0

The Auditor explained he is also looking for clear direction from the Board that the Assistant Director of Health and Human Services, Lea Salas is in charge of the day to day administration of the department and the Assistant Director of Behavioral Health, Kathryn Hill has the authority to sign anything required under her license in the interim.

By consensus, the Board directed the Assistant Director of Health and Human Services, Lea Salas to be in charge of the day to day administration of the department and the Assistant Director of Behavioral Health, Kathryn Hill the authority to sign anything required under her license in the interim.

CLOSED SESSION STATEMENT

County Counsel reported that the Board held closed session pursuant to Government Code Section 54957 to consider employee discipline/dismissal/release and direction was given to staff.

11.C. 11:30AM RESOLUTION OF APPRECIATION

Resolution of appreciation to Nicole Kaiser for her immediate reaction resulting in the safe return of an at risk seven month old infant. (CHAIR ADAMS)

Chair Adams provided background on the incident and presented the resolution of appreciation to Nicole Kaiser.

The Sheriff extended his deepest gratitude to Ms. Kaiser, noting so often than not members of the public don't want to get involved and on this day Ms. Kaiser decided to get involved.

13. CORRESPONDENCE LOG

13.A. Resignation letter from Laurenc DeVita for the Sierra County Citizens Committee for Solid Waste/Local Task Force.

No action taken.

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ADJOURN

At 11:33 a.m., with no further business, Chair Adams adjourned the meeting.

LEE ADAMS, CHAIR
BOARD OF SUPERVISORS

ATTEST:

HEATHER FOSTER
CLERK OF THE BOARD