

SIERRA COUNTY TRANSPORTATION COMMISSION
P. O. BOX 98 – DOWNIEVILLE, CALIFORNIA 95936

COMMISSIONERS

MARIANNE MOORE –CHAIRMAN
SCOTT SCHLEFSTEIN-VICE CHAIR
PAUL ROEN
PETER W. HUEBNER

PATRICIA WHITLEY
NANCY ROGERS
MARK MARIN
JAMES BEARD, ALTERNATE

WEDNESDAY
JANUARY 25, 2017
1:00 P.M.

SIERRAVILLE SCHOOL
305 SOUTH LINCOLN
SIERRAVILLE, CALIFORNIA

MINUTES

1. CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 10:01 a.m. by Chairman Peter Huebner.

Roll Call

Commissioners Present: Huebner; Marin; Moore; Roen; Schlefstein; Whitley

Commissioners Absent: None

A Quorum was established.

Staff Present: Miriam Dines, Executive Secretary

Also Present: John Funk, Golden Rays Senior Citizens; Lou Foxworthy, Golden Rays Senior Citizens; Tim Driscoll, Trustee, Sierra Plumas Joint Unified School District

2. PLEDGE OF ALLEGIANCE: Led by Chairman Huebner

3. ELECTION OF 2017 CHAIR: Patricia Whitley nominated Scott Schlefstein to serve as 2017 Chair; no second was offered. Commissioner Marin nominated Marianne Moore to serve as 2017 Chair; Commissioner Roen seconded. The motion was carried by consensus.

Commissioner Moore assumed the Chair.

4. ELECTION OF 2017 VICE-CHAIR: Patricia Whitley nominated Scott Schlefstein; Paul Roen seconded. The motion was carried by consensus.

5. APPROVAL OF AGENDA:

Commission Action: Commissioner Huebner moved to approve the agenda; seconded by Commissioner Roen. Motion was carried by unanimously by roll call.

6. APPROVAL OF MINUTES:

Commission Action: Commissioner Huebner moved to approve the October 19, 2016 minutes with the correction to include Commissioner Moore in the roll call; seconded by Commissioner Schlefstein. Motion was carried by roll call with Commissioner Whitley and Commissioner Moore.

7. **ANNOUNCEMENTS:** Commissioner Marin discussed the meeting that was conducted with Caltrans in August, stating that nothing had been done about the Smithneck Creek Bridge on State Route 49 in Loyalton. Additionally, Mr. Marin announced intentions to set up a meeting with FEMA, hoping to include Dave Goicoechea, Jim Turner, and Commissioner Schlefstein to tour Smithneck Creek, the intention being to seek ways to protect Loyalton when the streambed can't carry the flow.
8. **PUBLIC COMMENT:** No public comment was offered.
9. **RECOGNITIONS:** Chairman Moore presented a resolution of appreciation to Ernie Teague in recognition of his service on the Transportation Commission and then presented a resolution of appreciation to Lori Wright in recognition of her service as the Transportation Director of Incorporated Senior Citizens.

10. TRANSIT ISSUES

Bryan Davey distributed the annual estimate sheet for transit funds, noting a decent carryover. He proposed that based on the balances and projected revenue the available funding for the transit program be funded at \$110,000 next fiscal year, which would reflect a \$6,000 increase to each agency. He reported that the transit funds in 2016 have come in at 57% more than this time the previous year, however the program is still deficit spending. The proposed overall budget for transit for Fiscal Year 2018 is \$125,400, which is \$32,000 more than what will be received. This increase might not be sustainable in the future. Commissioner Roen recommends that the program be funded at \$108,000. By consensus, direction is given to fund the transit contracts at \$108,000 (\$54,000 per provider) in the 2018 fiscal Year.

With regard to transit vehicles, Mr. Davey reported that both new vehicles have been received and that the Incorporated Senior Citizens' van is in operation. The Golden Rays' van will be available this week.

Mr. Tim Driscoll representing the Sierra Plumas Joint Unified School District was present and addressed the Commissioner regarding the serious transportation needs of the schools and requests consideration of a inter-agency transfer of the surplussed vans to the school district. A brief discussion ensues regarding sale or transfer to another entity.

Commission Action: Commissioner Roen moved declare the vehicles surplus and process a no value transfer the vehicles to the Sierra Plumas Joint Unified School District upon receipt of a formal request for the vehicles from the school district; seconded by Commissioner Huebner. Motion was carried by unanimously by roll call.

Mr. Driscoll thanked the Commission for the consideration.

11. OVERALL WORK PROGRAM

Mr. Davey explained that the Overall Work Program guides the transportation planning activities for the year. He is in the process of developing a midyear statement and report which will be available at the next meeting. All work is progressing as expected.

12. AUDIT REPORTS

Mr. Davey noted that the Audit reports for the Transit Fund as well as the Sierra County Transportation Commission for Fiscal Year 2016 are reviewed and were without exception or findings.

Commission Action: Commissioner Roen moved to accept the audit reports as presented; seconded by Commissioner Huebner. Motion was carried by unanimously by roll call.

13. PLANNING, PROGRAMMING AND MONITORING

The State Transportation Improvement Program fund transfer agreement for Planning, Programming and Monitoring for fiscal year 2016-17 was presented for consideration.

Commission Action: Commissioner Schlefstein moved to adopt the resolution approving the STIP Planning, Programming & Monitoring Program Fund Transfer Agreement for fiscal year 2016-17; seconded by Commissioner Roen. Motion was carried by unanimously by roll call.

14. TRANSPORTATION ISSUES AND PROJECT STATUS REPORTS

State Route 89 Turnouts: Mr. Davey reported that the project has been awarded to Hat Creek Construction and is going to construction this coming season.

Shasta Regional Transportation Agency and North State Super Region request for a letter of support for a funding proposal to Volkswagen's "Electrify America" program for a regional network of DC fast-charging stations across the north state was considered.

Mr. Davey explained that Shasta County engaged in this process as a lead agency striving to benefit the northern counties with the funds that Volkswagen had to pay due to emissions fraud. Success with the grant could net a charging station somewhere along State Route 89. State Route 49 is not included in the proposal.

Commission Action: Commissioner Roen moved to approve the letter of support; seconded by Commissioner Marin. Motion was carried by roll call 5/2, Commissioners Schlefstein and Whitley voting no.

Bicycle Trail Project and Smithneck Creek Road Rehabilitation: Bryan Davey explained that at the previous meeting the Commission authorized seeking an increase in funding in order to get the project moving. The request has not been made due to the timing of the Federal Lands Access Program (FLAP). If there is success in the FLAP for funding this project it will free up STIP funding for other purposes. Dokken Engineering is assisting in preparing the FLAP application, which is due in April. Commissioner Schlefstein requested clarification that should the FLAP

application be unsuccessful that staff will move forward with the re-programming of additional funds, which was confirmed.

On the subject of Federal Lands Access Program, Mr. Beals reported that Sierra County has received a request from Nevada County and the United States Forest Service to consider a regional project. They are looking at the Stampede Reservoir Area and they are hoping that the Sierra County application might give this multijurisdictional project more sustenance. The potentials for a connectional system of trails between eastern Sierra County and Western Nevada is large.

Mr. Beals also highlighted other serious needs that could qualify for a FLAP application, the largest one being the Gold Lake Highway which would also be a multijurisdictional project.

Campbell Hot Springs/Lemmon Canyon: Mr. Beals reports on the progress of the Sierra Hot Springs land use project. The applicants are in the process of completing environmental documents. In that process, the Level of Service ranking (LOS) for the road is very closed to requiring the next level of service, and Sierra Hot Springs cannot fund the costs on their own. Direction is given to seek a grant writer to assist in this project.

Bridge Projects: Jim Crow Bridge is under construction but is in winter shut down. The other bridge projects are all still in the preliminary phase of environmental, consultation, and historical review. The projects will have to be staggered for construction as the County has to advance funds for construction and will not be able to do so for three bridges concurrently.

Other County Projects: Bryan Davey reported on the award of a contract for a slurry seal for the Airport to Sierra Nevada Construction, this is for the runway only. A second grant has been awarded to the County to re-construction the tie down area.

Discussion ensues and Mr. Beals noted that the helipad doesn't meet any specifications, though it is frequently used by the USFS as a fire emergency base. He also noted that at the airport there is a septic system, well and electrical service. Commissioner Schlefstein reported that a constituent would like to put in 2 hangers at the airport. Mr. Beals suggested a future meeting with Sierra Hot Springs to visit the possibility of folding in lease space on their property for private hangers. The County property is too limited, and the clear zone cannot be penetrated with buildings.

Mr. Beals also reported that he has received some communication from both Caltrans and PG&E regarding the potential to move forward with underground electrical facilities in Sierra City under the Rule 20A Program (undergrounding where there are scenic impacts).

Commissioner Marin discussed the flooding in January and the water than ran down 49 into Loyalton which floods the east end of the City. Jim Earle from Caltrans has inspected the area where the water has been diverted along with Commissioner Marin and Dennis Marsh of the Road Department, and has granted permission for limited measures to mitigate, however it will ultimately need to be addressed. Mr. Marin would like to set up a meeting with FEMA and the County to have an up close review of Smithneck Creek. Mr. Beals stated that there a lot of appeal for a Hazard Mitigation Project in that area.

Further discussion ensued with regard to the January flood emergency and its impacts to the sewer, the school property, private property.

15. **CALTRANS UPDATE:** No report.

16. SCHEDULE NEXT MEETING

The next meeting is scheduled for Wednesday, March 22, 2017 at 10:00 a.m. in Sierraville.

14. ADJOURNMENT

Chairman Huebner adjourned the meeting at 11:28 a.m.


Marianne Moore, Chairman
Sierra County Transportation Commission

ATTEST:


Miriam B. Dines, Executive Secretary

DISTRIBUTED Payments to County Transportation Funds from the

	Prior year	Year-to	Yr to Yr % chg	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
SIERRA	62,980.08	60,455.09	96%	\$ 4,300.00	\$ 5,700.00	\$ 5,452.34	\$ 5,000.00	\$ 6,600.00	\$ 5,457.00
SIERRA	60,455.09	48,779.68	81%	\$ 4,100.00	\$ 5,400.00	\$ 4,859.47	\$ 4,700.00	\$ 6,300.00	\$ 3,949.00
SIERRA	48,779.68	43,262.62	89%	\$ 3,200.00	\$ 3,800.00	\$ 7,116.94	\$ 3,600.00	\$ 4,800.00	\$ 3,225.00
SIERRA	43,262.62	45,613.80	105%	\$ 3,700.00	\$ 4,300.00	\$ 6,235.97	\$ 3,300.00	\$ 4,400.00	\$ 3,363.00
SIERRA	45,613.80	38,041.59	83%	\$ 4,200.00	\$ 5,600.00	\$ -	\$ 468.79	\$ 4,400.00	\$ 5,582.00
SIERRA	38,041.59	65,923.42	173%	\$ 2,300.00	\$ 3,000.00	\$ 18,176.59	\$ 3,900.00	\$ 5,200.00	\$ 9,808.00
SIERRA	65,923.42	39,521.16	60%	\$ 6,300.00	\$ 8,400.00	\$ -	\$ 1,169.11	\$ 7,700.00	\$ -
SIERRA	39,521.16	52,157.01	132%	\$ 3,000.00	\$ 4,000.00	\$ 10,434.51	\$ 4,000.00	\$ 5,400.00	\$ 5,375.00
SIERRA	52,157.01	45,092.90	86%	\$ 4,600.00	\$ 6,200.00	\$ -	\$ 4,437.06	\$ 6,000.00	\$ 503.00
SIERRA	45,092.90	39,277.82	87%	\$ 3,000.00	\$ 4,000.00	\$ 4,447.47	\$ 3,500.00	\$ 4,600.00	\$ 10,630.00

DISTRIBUTED Payments to County Transportation Funds from STA

	1st QTR	2nd QTR	3rd QTR	4th QTR	
STA 13FY	\$ 3,952.00	\$ 4,482.00	\$ 4,385.00	\$ 4,758.00	\$ 17,577.00
STA 14FY	\$ 3,848.00	\$ 4,188.00	\$ 4,367.00	\$ 4,613.00	\$ 17,016.00
STA 15FY	\$ 3,406.00	\$ 3,962.00	\$ 4,142.00	\$ 3,955.00	\$ 15,465.00
STA 16FY	\$ 2,916.00	\$ 3,104.00	\$ 3,049.00	\$ 2,835.00	\$ 11,904.00
STA 17FY	\$ 2,277.00				\$ 2,277.00

STA Allocation 12-13 estimate received
 STA Allocation 13-14 estimate received
 STA Allocation 14-15 estimate received
 STA Allocation 15-16 estimate received
 STA Allocation 16-17 estimate received

	Actual	Estimate	
Starting Balance 7/1/2017 from 01/20/2017 fund review BRD / LRW			
STA	\$ 45,873.80	\$ 56,018.80	2nd 3rd,4th qtr interest STA \$ 400.00
LTF	\$ 58,931.59	\$ 56,490.23	2nd,3rd,4th qtr interest LTF \$ 240.00
			Est add. LTF Revenue 1FY \$ 20,252.64
			A87 credit 4 FY 16-17LTF \$ 1,066.00
			A87 credit 4 FY 16-17STA \$ 488.00
Projected Revenue For 2018 FY			
STA		\$ 13,000.00	
LTF		\$ 45,000.00	
5311		\$ 48,000.00	
Total Revenue		\$ 93,000.00	
Operations costs		\$ 108,000.00	
SCTC Costs		\$ 3,000.00	
A87 costs		\$ 5,000.00	
Audit		\$ 7,400.00	
Total Costs 2017 FY		\$ 123,400.00	
Deficit		\$ 30,400.00	

Transit Costs 2018 FY	
Operations	
	5311
LTF	
STA	

FY 2017 **Allocations not transferred**
 LTF STA
 \$ 24,000.00 \$ 1,500.00

FUND ESTIMATE FOR 2018 FY

State Transit Assistance	\$ 69,018.80	Capital Only
Local Transportation Fund	\$ 101,490.23	
Federal Transit Operation Assistance	\$ 48,000.00	
Total Operation Funds	\$ 149,490.23	
Requested funding	\$ 123,400.00	
Estimated Carryover	\$ 26,090.23	