

**SIERRA COUNTY TRANSPORTATION COMMISSION  
P. O. BOX 98 – DOWNIEVILLE, CALIFORNIA 95936**

**COMMISSIONERS**

*PETER W. HUEBNER –CHAIRMAN  
SCOTT SCHLEFSTEIN  
PAUL ROEN  
PATRICIA WHITLEY*

*MARIANNE MOORE-VICE CHAIR  
ERNIE TEAGUE  
MARK MARIN  
JAMES BEARD, ALTERNATE*

**WEDNESDAY  
OCTOBER 19, 2016  
9:00 A.M.**

**SIERRAVILLE SCHOOL  
305 SOUTH LINCOLN  
SIERRAVILLE, CALIFORNIA**

**AGENDA**

Matters under the jurisdiction of the Commission, and whether or not on the posted agenda, may be addressed by the general public during the Public Comment Opportunity time. No action may be taken or substantive discussion pursued on matters not on the posted agenda.

**1. Call to Order and Roll Call - 9:00 A.M.**

**2. Pledge of Allegiance**

**3. Approval of Agenda**

**4. Approval of Minutes of August 17, 2016**

**5. Announcements**

**6. Public Comment Opportunity**

**7. Transit Issues**

- A. Discussion and report on status of Transit Funds and Transit Services within County
- B. Status report on purchase of two new transit vehicles and discussion and direction with regard to the surplus of two existing transit vehicles that have reached useful life
- C. Resolution authorizing grant application for FTA 5339 Funding for the purchase of the transit vehicles

**8. Overall Work Program**

- A. Report on status of the Overall Work Program Budget for the current fiscal year

Page 11 **9. Regional Transportation Improvement Program**

- A. Discussion and direction to staff regarding programming of funding for the Bicycle Trail and Smithneck Creek Road Rehabilitation Project.

Page 12 **10. Transportation Issues and Project Status Reports**

- A. State Route 89 Turnouts
- B. Campbell Hot Springs/Lemmon Canyon Road
- C. Bicycle Trail Project and Smithneck Creek Road Rehabilitation
- D. Bridge Projects: Jim Crow, Salmon Lake, Packer Lake, Plumbago Creek, Low Water Crossing Bridge at Independence Lake Road
- E. Long Valley Road
- F. Airport Slurry Seal
- G. Other Transportation Issues

**11. CALTRANS Report**

**12. Schedule Next Meeting**

**13. Adjourn**

# SIERRA COUNTY TRANSPORTATION COMMISSION

P. O. BOX 98 – DOWNIEVILLE, CALIFORNIA 95936

## COMMISSIONERS

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*MARIANNE MOORE-VICE CHAIR*  
*ERNIE TEAGUE*  
*MARK MARIN*  
*JAMES BEARD, ALTERNATE*

**WEDNESDAY**  
**AUGUST 17, 2016**  
**10:00 A.M.**

**SIERRAVILLE SCHOOL**  
**305 SOUTH LINCOLN**  
**SIERRAVILLE, CALIFORNIA**

## MINUTES

### 1. CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 10:04 a.m. by Chairman, Peter Huebner.

#### **Roll Call**

Commissioners Present: Schlefstein; Whitley; Moore; Teague; Marin; Huebner

Commissioners Absent: Roen

A Quorum was established.

Staff Present: Bryan Davey, Transportation Planner; Miriam Dines, Executive Secretary; Tim Beals, Executive Director

Also Present: Lori Wright, Incorporated Senior Citizens; John Funk, Golden Rays Senior Citizens; Lou Foxworthy, Golden Rays Senior Citizens; Jennifer Jacobson, Caltrans District 3; and 2 members of the public.

### 2. PLEDGE OF ALLEGIANCE: Led by Commissioner Moore.

### 3. APPROVAL OF AGENDA:

**Commission Action: Commissioner Marin moved to approve the agenda; seconded by Commissioner Moore. Motion was carried by acclamation.**

### 4. APPROVAL OF MINUTES:

**Commission Action: Commissioner Marin moved to approve the May 25, 2016 minutes; seconded by Commissioner Moore. Motion was carried by acclamation Commissioner Whitley abstaining.**

### 5. ANNOUNCEMENTS: Commissioner Marin announced the passing of his father, Joe Marin, who served his community as Chief of Loyalton Fire for nearly 40 years, and also served 2 terms as a Supervisor for Sierra County. A Memorial Service was announced.

### 6. PUBLIC COMMENT: No public comment was offered.

## 7. TRANSIT ISSUES

Mr. Davey distributed fund information for the transit program, which is attached to these minutes as Exhibits A and B. He then reported on the current year funding received to date which is \$45,092.90. In the previous fiscal year by this time receipts were at \$52,157.00. The revenues to date are as anticipated. Mr. Davey reported that each year since he's been on staff the transit program has operated in a deficit. Next year operators should expect a true reduction in the amount of funds available for this service. There is no estimate yet available.

Mr. Davey reported on the status of the purchase of two new transit vehicles. A discretionary grant became available 18 months ago and 2 vehicles have been ordered. We should expect delivery in the next 2 months. The purchase order was placed on June 28, 2016, and there is a 4 to 6 month lead time on those vehicles. Mr. Foxworthy inquired as to the criteria for placement, whether it is by mileage of age. Discussion ensued and it was confirmed that it is by age, not mileage. Apparently useful life is approximately 4 years. Also discussed was the disposition of the vehicles. Mr. Davey believes that the vans actually belong to the Transportation Commission, which is its own entity. Possibilities for surplus sale exist with both Human Services and the schools. Mr. Davey will provide ownership at the next meeting. Commissioner Whitley states that the Commission should strongly advocate for the revenue from the surplus vans go back into the transit program.

## 8. OVERALL WORK PROGRAM

Mr. Davey reported on the status of the Overall Work Program, work is proceeding as expected. The final invoice for the previous fiscal year was \$58,258.95. There is a remaining balance (carryover) in the amount of \$8,777.24.

Mr. Davey explained the request for a budget amendment proposing to move \$4,000.00 within work element 2.1 from payroll to professional services in order to address the particular workload project for 2016-17.

**Commission Action: Commissioner Schlefstein moved to adopt a resolution approving budget amendment #1 to the 16-17 OWP budget to increase professional services in work Element 2.1, Planning, Programming and Monitoring; seconded by Commissioner Whitley. Motion was carried by acclamation.**

## 9. PLANNING, PROGRAMMING AND MONITORING

Mr. Davey explained the annual contract with MGE Engineering, Inc for Planning, Programming, and Monitoring. This year part of the PPM work will be Plans, Specifications and Engineering required for a slurry seal at the airport, hence the increase in MGE's annual contract.

**Commission Action: Commissioner Schlefstein moved to approve an agreement for professional services with MGE Engineering for transportation planning, programming, and monitoring services for fiscal year 2017; seconded by Commissioner Whitley. Motion was carried by acclamation.**

## 10. TRANSPORTATION ISSUES AND PROJECT STATUS REPORTS

A. **State Route 89 Turnouts:** A Memorandum of Understanding between Caltrans and SCTC addressing a future Project Commitment was presented for consideration. This agreement allows Caltrans to move forward with the State Route 89 Turnouts with a commitment from SCTC to program \$750,000 in future SCTC funding toward one of their projects in the County. The

bonus in this is that Caltrans consents to the SCTC selecting the project that the funding will be programmed for. Mr. Beals points out that we have 2 projects to consider that involve state highways, the Bicycle Trail Project, and the Sierra City Main Street project.

**Commission Action: Commissioner Schlefstein moved to approve the Memorandum of Understanding as presented; seconded by Commissioner Marin. Motion was carried by acclamation.**

B. The upcoming **Caltrans Coordination Forum with Sierra County** was discussed. Jennifer Jacobson of Caltrans discussed the meeting which is scheduled for August 23rd, describing it as an open form with Sierra County and Caltrans executives. They invited executives carefully so as not to create a quorum. Chairman Huebner, Mayor Marin, Tim Beals, and Bryan Davey will be attending. The Commission identified issues for discussion including encroachment permit signage issues, speeding through Loyalton, deer licking brine, the curb and gutter project in Loyalton, truck brake signs. Mr. Beals also will raise an issue regarding Caltrans' review of encroachment permits within the County as it seems that information on the applications is neither being reviewed for accuracy nor is it being validated.

Commissioner Whitley identified the lack of funding availability for re-paving local streets raised as an issue, stating a dependence on Caltrans to look for STIP and other funding to get some local streets re-paved as they are a danger, and this is risk management. Mr. Davey reported that there are currently two bills and a budget proposal at the state level that could significantly increase road budgets for counties and cities. The issue is recognized by the Governor that there is a huge problem in road budgets across the state.

Commissioner Schlefstein discussed the dead-man's curves from Sattley to Downieville, curves that are not banked properly. The only signage warning cyclists are on private property nailed to trees, and proper warning signs are warranted.

The Downieville Temporary Detour which has been in place since 1937 will also be discussed at the forum.

**Campbell Hot Springs:** Mr. Beals reported that the engineer for the project at Campbell Hot Springs is actively pursuing funding for a project, and that there will have to be contributions from the county. It is likely that a request will be forthcoming for concurrence on a project by the Commission as well as the County in pursuing funds as it is unlikely that a private party can be an applicant.

**Bicycle Trail Project and Smithneck Creek Road Rehabilitation:** Bryan Davey explained the Request for Proposals that was issued for the engineering work for this project. When staff entered into negotiations with the selected firm the budget they had in mind was not close to the budget that the County has available. Because it is a new facility there are significantly higher environmental hurdles and the proposal came in at around \$1,000,000. We negotiated to a current proposal of around \$500,000, however additional funds will need to be programmed into the RTIP to start this phase. We will need a decision regarding the programming of funding on the next agenda.

Discussion ensued regarding the need to request priorities from the Board of Supervisors and City Council. Mr. Beals stated that the bike path is a high priority with important economic aspects and safety aspects. The alternate funding sources are ATP and FLAP. The Active Transportation Plan grants do not put much funding into project development, just construction. The Federal Lands Access Program will fund an entire project. With the last FLAP cycle we were one project away. Mr. Beals stated that we need to submit 2 applications for FLAP, one for the Lakes Basin and one for the Bicycle Trail. It is hard to know which project would get highest priority. The next FLAP Cycle is 2018, with application submission due in 2017.

**Bridge Projects:** Jim Crow Bridge is under construction. MCM Construction is the contractor, and Omni-Means is providing construction management. The other bridge projects are all still in the preliminary phase of environmental, consultation, and historical review. Next year will be design and the following year we should be under construction with at least 2, perhaps 3, with the low-water crossing a year behind.

**Long Valley Road:** Mr. Beals provided an update on the meeting/tour with the Forest Service from Verdi through Long Valley, working on getting closer attention and understanding of the impact of recreational traffic into Long Valley.

Recently 3 developments in the State of Nevada, are proposed on the California Border, Traintown being 300 homes, Bergendahle being 5000 homes and the Evans Project proposing 5000 homes. The problem is that Nevada (Wash County) has a very different planning process and they approve these projects without considering water, schools, roads, security, crime rate, wildlife issues, and solid waste issues, all of which are of concern to Sierra County.

12. **CALTRANS UPDATE:** Ms. Jacobson discussed the Active Transportation Plan Grant and stated that Caltrans can now apply as a partner with local agencies, so for the next cycle on bicycle and pedestrian programs we need to look closely at how the agencies might be able to apply in unison on the bicycle path to Smithneck Road.

13. **SCHEDULE NEXT MEETING**

The next meeting is scheduled for Wednesday, October 19, 2016 at 9:00 a.m. in Sierraville.

14. **ADJOURNMENT**

With thanks to all participants, the meeting was adjourned by Chairman Huebner at 11:42 a.m.

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**Peter W. Huebner, Chairman  
Sierra County Transportation Commission**

**ATTEST:**

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**Miriam B. Dines, Executive Secretary**

**Transit Issues**

- A. Discussion and report on status of Transit Funds and Transit Services within County - Standing Agenda Item**
- B. Status report on purchase of two new transit vehicles and discussion and direction with regard to the surplus of two existing transit vehicles that have reached useful life**
- C. Resolution authorizing grant application for FTA 5339 Funding for the purchase of the transit vehicles.**

Although the funding was pre-approved by FTA, and the Commission authorized the purchase of the vans, this resolution is required with the grant documents for the FTA 5339 funding.

**SIERRA COUNTY TRANSPORTATION COMMISSION**

**IN THE MATTER OF  
AUTHORIZING FEDERAL FUNDING UNDER  
FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5339 WITH  
CALIFORNIA DEPARTMENT OF TRANSPORTATION**

**Resolution 2016-12**

**WHEREAS**, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital projects for nonurbanized public transportation systems under 49 U.S.C. Section 5339 / MAP-21 Section 20029; and

**WHEREAS**, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer the Federal Transit Administration (FTA) Section 5339 grants for transportation projects for bus and bus facilities in small urbanized areas; and

**WHEREAS**, Sierra County Transportation Commission is an eligible recipient of FTA Section 5339 funds; and

**WHEREAS**, the Sierra County Transportation Commission has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the Sierra County Transportation Commission does hereby:

1. Authorize the Executive Director, to file and execute applications on behalf of Sierra County Transportation and Planning Agency with the Department to aid in the financing of capital assistance projects pursuant to FTA Section 5339; as amended.
2. Authorize the executive director or her designee to file all certifications of assurance, contracts or agreements, or any other document required by the Department.
3. Authorizes the Executive Director, or her designee, to provide additional information as the Department may require in connection with the application for the Section 5339 projects.
4. Authorizes the Executive Director, or her designee, to approve and submit requests for reimbursement of funds from the Department for the Section 5339 project(s).

**PASSED AND ADOPTED** by the Sierra County Transportation Commission on the **19th day of October, 2016**, by the following vote:

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSTAINED:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_

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**Peter W. Huebner, CHAIRPERSON**  
*Sierra County Transportation Commission*

**ATTEST:**

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*Miriam B. Dines*  
*Executive Secretary to the Commission*

**Sierra County Transportation Commission**

**Meeting: October 19, 2016**

**Agenda Items 8 SCTC Overall Work Program (OWP) FY 2016/2017**

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- a. Discussion and report on status of the Overall Work Program Budget for the current fiscal year.**

This is a standing agenda item. No Action required.

**9. Regional Transportation Improvement Program**

A. Discussion and direction to staff regarding programming of funding for the Bicycle Trail and Smithneck Creek Road Rehabilitation Project.

The current proposal for environmental work for the Bicycle Trail and Smithneck Creek Road Rehabilitation exceeds the amount programmed in the RTIP, and a determination needs to be made regarding programming of additional funds.

Direction to staff is requested.

**Sierra County Transportation Commission  
Meeting: October 19, 2016**

**10. Transportation Issues and Project Status Reports**

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- A. State Route 89 Turnouts:
- B. Campbell Hot Springs/Lemmon Canyon Road
- C. Bicycle Trail Project and Smithneck Creek Road Rehabilitation
- D. Bridge Projects: Jim Crow, Salmon Lake, Packer Lake, Plumbago Creek, Low Water Crossing Bridge at Independence Lake Road
- E. Long Valley Road
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- G. Other Transportation Issues

# 2017

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United States Holidays and Observances					
Jan 01	New Year's Day	Jan 16	M L King Day	Feb 14	Valentine's Day
Feb 20	Presidents' Day	Apr 14	Good Friday	Apr 16	Easter Sunday
May 14	Mother's Day	May 29	Memorial Day	Jun 18	Father's Day
Jul 04	Independence Day	Sep 04	Labor Day	Oct 09	Columbus Day
Oct 31	Halloween	Nov 11	Veterans Day	Nov 23	Thanksgiving Day
Dec 25	Christmas				